Tunxis Community College

Application for Admission

The application process differs depending on whether you are a new student, readmit student or non-degree student. Choose the column below that best describes you and follow the steps outlined. If you have questions regarding the admissions process, please call 860.773.1490 or email tx-admissions@tunxis.edu.

PLEASE NOTE: Communication from the Admissions Office will be emailed to most applicants.

NEW STUDENT

First-time college student or first time enrolling at Tunxis.

❏ Complete this **Application for Admission** and submit it with the $20 application fee. *(If you previously applied to another CT Community College, the application fee is waived).*

❏ Submit **proof of high school, GED completion** or college degree completion. An official transcript or diploma with graduation date is acceptable.

❏ Submit **immunization records**. Please go to the Admissions home page at **www.tunxis.edu/apply** for additional information.

❏ After receipt of your application, information will be emailed about taking the **Math and English Placement Test** required of all new students prior to registration.

❏ If you completed previous college course work, submit **official transcripts**. *(Submit a **Transfer Credit Evaluation form**, available in the Admissions Office or online).*

❏ To apply for **Financial Aid** go to ***www.fafsa.ed.gov***. The Federal School code for Tunxis is 009764. For more information call 860.773.1422 or go to www. tunxis.edu/financial.

READMIT STUDENT

Haven't attended Tunxis in two or more years.

❏ Complete this **Application for Admission** and include the date of previous attendance on the application form. No application fee.

❏ Verify that Admissions has **proof of high school or GED completion**. An official transcript or diploma with graduation date is acceptable.

❏ Verify that Admissions has a complete **immunization record**. Please go to the Admissions home page at **www.tunxis.edu/apply** for additional information.

❏ To apply for Financial Aid go to **www.fafsa.ed.gov.** The Federal School code for Tunxis is 009764. For more information call 860.773.1422 or go to www.tunxis.edu/financial.

NON-DEGREE STUDENT

Taking a college course but not completing a degree at Tunxis.

❏ Complete this **Application for Admission** and submit it with the $20 application fee. *(If you previously applied to another CT Community College, the application fee is waived).*

❏ Provide unofficial **transcripts** from previous colleges as proof of prerequisite course completion or take the **Math and English Placement Test**.

Note: Financial Aid is not available for non-degree students.

For updates on Tunxis, follow us on Facebook and Twitter

facebook.com/tunxis

@tunxiscc

For college information, contact any of these campus offices:

Admissions:	860.773.1490
Financial Aid Services:	860.773.1422
Main Number:	860.773.1300

Or visit our website at: www. tunxis.edu

Mailing Address:
Admissions Office
Tunxis Community College
271 Scott Swamp Road
Farmington, CT 06032

Tunxis Community College

Education That Works For a Lifetime

Degree & Certificate Programs

- **Write on the application the name and code of the degree/certificate program you wish to pursue.**
- **If you are undecided about your choice, please use the code for General Studies (JB20)**
- **If you are not pursuing an associate degree or certificate at Tunxis, enter Non-degree/Non-matriculated (JZ99)**
- **If you intend to apply for financial aid you CANNOT select Non-degree/Non-matriculated (JZ99).**
- **College policy requires that all students enroll in a degree or certificate program at the completion of 12 credits.**

ASSOCIATE DEGREE PROGRAMS

Business Administration....A67
Business Office Technology....A26
Business Office Technology: Medical Option....A79
Computer Information Systems....A95
Honors Computer Science/Mathematics....B35
CIS: Computer Programming Option....A02
CIS: Network Administration Option....A04
Criminal Justice....B09
Criminal Justice: Corrections Option....A81
Early Childhood Education....B31
Engineering Science....B15
General Studies....B20
Graphic Design....A18
Graphic Design: Interactive Media Option....B30
Human Services....B21
Human Services: Family Violence Intervention Option....B25
Liberal Arts and Sciences (AS)....A75
(AA)....J12JA75
Pathway To Teaching Careers (AA)....C35
Technology Studies....F11
Technology Studies: Bimolecular Science Option....F21
Technology Studies: Engineering Technology Option....F12
Technology Studies: Technology and Engineering Education Option....F13
Visual Fine Arts....A19
Visual Fine Arts: Photography Option....A01

CERTIFICATE PROGRAMS

* Accounting....J05
* Business Administration....J42
Computer Aided Drafting (CAD)....J29
* Computer Programming....J27
Early Childhood Administration....J90
* Early Childhood Education....J85
e-Commerce....J03
English as a Second Language/ESL....J10
Entrepreneurship....J06
Famil Violence Intervention....J86
Finance....J07
* Graphic Design....J13
Health Career Pathways....K55
* Health Information Technology....J32
Homeland Security....J04
* Human Services....J14
Lean Manufacturing....J31
* Marketing Management....J17
* Microcomputer Processing....J28
Network Administration....J01
* Office Applications....J24
Photography....J02

*** Indicates certificates eligible for financial aid. Please contact Financial Aid Services at 860.773.1422 for details.**

SELECTIVE ADMISSION PROGRAMS

* Dental Assisting (cert)....J82
Dental Hygiene....B14

Selective admissions: Special application required. See College catalog for details.
Dental Assisting Certificate is also eligible for financial aid.

Tunxis Community College
Education That Works For a Lifetime

Connecticut Board of Regents for Higher Educaton • Tunxis Community College is accredited by The New England Association of Schools and Colleges

Revised 3/15/2016

Tunxis Community College

(Please print legibly in blue or black ink)

APPLICATION for ADMISSION

Tunxis Community College

CONTACT INFORMATION

Legal Last Name	Legal First Name	Middle	Previous Maiden/Last Name

Social Security Number		Date of Birth	Gender
	(Social security number requested for purposes of financial aid, federal income tax benefits, provision of some college services, accuracy of student records and other business purposes.)	(MM) (DD) (Year)	☐ M ☐ F

Email

	Number & Street	Apt. #	City	State	Zip
Mailing Address					
Permanent Address					

	Cell Phone	Home Phone	Work Phone
Phone Numbers	( ) -	( ) -	( ) -

ATTENDANCE & APPLYING

Have you previously attended this college?

☐ Yes ☐ No If yes, when?

Have you previously attended a CT Community College?

☐ Yes ☐ No If yes, where?

Are you transferring from another college?

☐ Yes ☐ No

For which semester are you applying?

☐ Fall (Aug-Dec)
☐ Spring (Jan-May)
☐ Winter (Dec-Jan)
☐ Summer (May- Aug)

☐ Summer continuing into fall

Year

CITIZENSHIP

Are you a United States citizen? ☐ Yes ☐ No

If no, are you a permanent resident? (green card holder) ☐ Yes ☐ No

FAMILY EDUCATIONAL BACKGROUND

Check the category that applies to your parent(s) or guardian(s):

☐ Neither attended college
☐ One or both attended college but did not earn a degree
☐ One or both earned an associate degree
☐ One or both earned a bachelor's degree or higher

IN-STATE TUITION

Out-of-state students may be eligible for a reduced tuition rate through the NEBHE program. For details, see the college catalog or website.

1. Are you eligible for in-state tuition because you have continuously resided in Connecticut for at least one year and Connecticut is your permanent home?
   ☐ Yes ☐ No
2. If "No," can you claim and demonstrate through documentation that you are eligible for in-state tuition?
   ☐ Yes ☐ No
3. Check here if applying under the New England Regional Student program (NEBHE).
   ☐ NEBHE

If you answered "Yes" to question #2 or checked question #3, you must submit a "Declaration of Eligibility for In-State or NEBHE Tuition" for review and determination of eligibility.

ETHNICITY/RACE

This information is requested on a voluntary basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect admission to or registration in the college.

Do you consider yourself to be Hispanic/Latino?

☐ Yes ☐ No

What is your race? (Select one or more)

☐ White (10)
☐ Black or African American (20)
☐ Asian (45)
☐ American Indian or Alaskan Native (50)
☐ Native Hawaiian or Other Pacific Islander (80)

MILITARY STATUS

Are you currently on active duty with the U.S. Armed Forces? (ACTD) ☐ Yes ☐ No
Are you currently a member of the National Guard or Reserve? (NGRE) ☐ Yes ☐ No
Have you ever served in the U.S. Armed Forces? (VETI) ☐ Yes ☐ No
Are you a dependent of a member of the U.S. Armed Forces? (VETD) ☐ Yes ☐ No

If you answered "Yes" to any of these questions, you may be entitled to benefits and should meet with the college's Veterans Certifying Official (VCO).

FOR OFFICE USE ONLY

Received Date ____/____/____ Student Type _____ Application Fee Paid ☐ Yes ☐ No Credit/Debit Card

BANNER @ __ __ __ __ __ __ __ __ Entered By _____ Cash _____ Check # _____

Admit Type _____ Entered Date____/____/____ Money Order_____ Waived_____ Exp. Date ____/____

EDUCATIONAL GOAL

Check only one

- ☐ Developmental (college prep) education (DV)
- ☐ English skills (ESL) (ES)
- ☐ Certificate - undergrad credit (CT)
- ☐ Fulfill other college's requirement (AC)
- ☐ Transfer without an associate degree (DN)
- ☐ Associate degree (DG)
- ☐ Earn associate degree, then transfer (DT)
- ☐ Personal development course(s) (PD)
- ☐ Job preparation/retraining course (JB)
- ☐ Job promotion (JP)
- ☐ Unsure at this time (UN)
- ☐ Goal not listed (NL)

PREVIOUS COLLEGES ATTENDED

College/University Name		State
Dates of Attendance	Graduation Date	Degree Awarded

College/University Name		State
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College/University Name		State
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INTERNATIONAL STUDENT INFORMATION

Are you an international student who needs an I-20 form for an F1 Visa?

☐ Yes ☐ No

Other Visa Holder (indicate type)	Visa Start Date
Visa Admission Number	Visa End Date
International Address	

INTENDED PROGRAM OF STUDY

In which degree/certificate program do you plan to enroll? *(use attached list)*

Primary Major	Code
Secondary Major (*optional*)	Code

HIGHEST EDUCATIONAL LEVEL ACHIEVED

Check only one

- ☐ No high school diploma or GED (01)
- ☐ High school diploma or GED (02)
- ☐ Some college (06)
- ☐ Undergraduate certificate (05)
- ☐ Associate degree (07)
- ☐ Bachelor's degree (08)
- ☐ Master's degree (09)
- ☐ Other advanced degree (10)
- ☐ Doctoral degree (11)
- ☐ First professional degree (JD, MD, DDS, LLB) (12)
- ☐ Sixth-Year certificate (13)

ACADEMIC BACKGROUND

Do you have a high school diploma?

☐ Yes ☐ No ☐ Pending

Name of High School	
City/State	Country

Have you passed the high school equivalency exam GED, TASC, HiSET? (070997)

☐ Yes ☐ No

Year	Town/State

Are you a home school graduate? (100001)

☐ Yes ☐ No

Grad Year	Town/State

Please submit a copy of your final official high school transcript or equivalency credential.

Have you participated in the High School Partnership Program through the CT Community Colleges?

☐ Yes ☐ No

Have you taken courses at your high school and earned college credit? (concurrent enrollment)

☐ Yes ☐ No

COMMUNICATION & CONSENT

Email Communications

I request the college forward me any initial correspondence to the email address I have provided, including personally identifiable information pertaining to me from college records protected by FERPA.

Signature

Consent for the Disclosure of Education Records

I understand that to maintain accurate student records, including the records pertaining to my attendance at the college, and for other necessary business purposes, the college may need to release or provide access to personally identifiable information in its records pertaining to me to another college in the CT Community College System or to the system's administrative office. Accordingly, I hereby authorize the college to release or allow access to such information to those indicated for the purposes described.

Signature

I certify with my signature below that I am the applicant and that the information I have provided above is accurate. If admitted, I pledge to comply in good faith with all the rules and regulations of the college. I realize that any misleading information provided by me on this application may be cause for dismissal. I understand that information collected in this application is for reporting purposes only and will not be used in the selection process for admission.

Signature	Date
Parent/Guardian Signature (if under 18)	Date