TUNXIS TELEPHONE DIRECTORY

- **Main Number** (Information Center) ................................................. 860.773.1300
- **Academic Advising/Counseling** .................................................. 773.1510
- **Academic Affairs** ........................................................................ 773.1515
- **Academic Support Center** (Testing/Tutoring/Disability Svcs.) .... 773.1530
- **Admissions** ................................................................................ 773.1490
- **Bookstore** .................................................................................. 773.1338
- **Bristol @ Tunxis** .......................................................................... 314.4700
- **Business & Industry Services** ...................................................... 314.4709
- **Business Office/Cashiers** ............................................................. 773.1320
- **Child Care** (Early Childhood Center) .......................................... 773.1350
- **Computer Center** ....................................................................... 773.1390
- **Continuing Education** ................................................................. 773.1450
- **Enrollment Verification Infoline** ................................................ 773.1438
- **Faculty Secretary** ........................................................................ 773.1522
- **Financial Aid & Veteran’s Affairs** ............................................... 773.1422
- **Library** ........................................................................................ 773.1550
- **Password Reset (Faculty) Infoline** .............................................. 773.1390
- **Public Relations** .......................................................................... 773.1407/1410
- **Records/Registrar** ....................................................................... 773.1440
- **Student Activities/Student Government** ................................... 773.1361/1363
- **Student I.D. (NET ID)/Password Reset Infoline** ......................... 773.1436
- **Transcript Infoline** ..................................................................... 773.1437
- **Weather Infoline** ........................................................................ 773.1301

DIVISION DIRECTOR
- **Allied Health/Dental** – Mary Bencivengo .................................... 773.1682

DEPARTMENT CHAIRS
- **Academic Strategies** – Marguerite Yawin .................................... 773.1640
- **Arts & New Media** – Carianne Garside ...................................... 773.1647
- **Business/Technology** – Candace Clark ...................................... 773.1609
- **Humanities** – Carol Mahmood .................................................. 773.1624
- **Mathematics & Science** – Robert Clark/Dr. Robert Smith .......... 773.1612/773.1648
- **Social Sciences** – Dr. Francis Coan ......................................... 773.1613

PROGRAM COORDINATORS
- **Business Administration** – Amy Feest ....................................... 773.1631
- **CIS** – Andre Blaszczynski ......................................................... 773.1606
- **Criminal Justice** – Jessica Waterhouse ..................................... 773.1646
- **Dental Assisting** – Erin Annecharico ......................................... 773.1680
- **D.A.R.C.** – Dr. Harriet Cianci .................................................... 773.1611
- **Early Childhood Education** – Jacalyn Coyne ......................... 773.1615
- **Engineering/Technology** – Gregory Szepanski ....................... 773.1626
- **General Studies** – Dr. Rafaele Fierro ....................................... 773.1642
- **Graphic Design** – Stephen A. Kloma ........................................ 773.1620
- **Human Services** – Dr. Colleen Richard .................................... 773.1637
- **Liberal Arts & Sciences** – Dr. George Sebastian-Coleman ....... 773.1635
- **Pathway to Teaching Careers** – Jacalyn Coyne ....................... 773.1615
- **Visual Fine Arts/Photography** – William Kluba ...................... 773.1621

ACADEMIC DISCIPLINE COORDINATOR
- **ESL/Foreign Language** – Paula Baird ......................................... 773.1605
• **Auditing Courses:**
  Students who do not wish to earn course credit may opt to audit a course. Audited course(s) will be shown on the student’s transcript with the notation “AU” in the grade column and will not carry any credit hours or quality points. To audit a course notify the Records Office at time of registration but no later than the deadline date posted in the course schedule. Students pay the regular tuition and college fees.

• **Follett’s Bookstore at Tunxis CC**
  **(Information Line 860.773.1335):**
  A list of textbooks is available by going to txcc-shop.com. We recommend you register for classes before purchasing textbooks, as different course numbers may have varying requirements. Acceptable payment methods include: Cash, VISA, MasterCard, Discover, American Express or personal check (I.D. required). **Please keep your receipt. All refunds or exchanges of any kind must be accompanied by the original cash register receipt.** All new and used textbooks are returnable for a full refund or exchange by the return date on your receipt, within the return guidelines. After this time, returns or exchanges will be made only within 2 business days from the date of purchase. All new text purchases made during final exams or the last week of classes are **FINAL.** No returns or exchanges. All new textbooks must be returned in their original new condition with no writing, erasing, or damage of any kind. **Books sold in plastic shrinkwrap are only returnable if unopened.** Please be sure you have the correct book and are certain you want to keep it, before it is opened. Refunds of purchases made by personal check will only be made after 10 business days from the date of the check. Visit **Txcc-shop.com** for more details. See page 28 for additional information.

• **Confidentiality of Student Records:**
  Tunxis Community College views student educational records as confidential information that cannot be released without the written consent of the student. Some information is considered to be Directory Information and may be released without written permission: name, address, dates of attendance, full- or part-time status, graduation dates and honors. Students who do not want the College to release this information may complete the Request for Non-disclosure of Directory Information form available on the Tunxis web site (See FERPA) and at the Records Office.

• **Course Cancellations:**
  The College reserves the right to cancel courses for which there is insufficient enrollment or to modify parts of the course schedule for fiscal or other reasons. Students will be notified of a cancelled course and will be entitled to 100% tuition and fees refund.

• **Course Changes (Add/Drop):**
  (Not Applicable to winter session.) Students may ADD and DROP courses up until the first week of classes. Those who wish to make schedule or course changes may do so without penalty on a space available basis through the Records Office by completing a Change in Schedule form. Courses may be dropped via my.commnet.edu.

• **Course Confirmation:**
  Course confirmation of your registration is NOT mailed by the College. Students may confirm and/or print their schedules by going to my.commnet.edu. To learn more about renting textbooks and digital textbooks go to: TXCC-SHOP.COM

• **Course Withdrawal:**
  Students may withdraw from a course with a transcript notation of “W.” Refer to Academic Calendar for deadline. Course withdrawal may be completed online at my.commnet.edu or by submitting a Change in Schedule Form to the Records Office. A course withdrawal will make you ineligible for the semester’s Dean’s list; may affect your academic standing; and impact your full-time/part-time status. If you are a financial aid recipient, please speak with Financial Aid prior to withdrawing from any course.
Enrollment Verification:
Verifications for insurance, student loan deferments and employment are processed through the National Student Clearinghouse (NSC), as authorized by the State of CT. Using the student I.D.# (NET ID), students print their own “official” authentic Enrollment Verification Certificate (available after the add/drop period) at my.commnet.edu. For more information, call the 24-hour information line at 860.773.1440 or refer to tunxis.edu.

Financial Aid (860.773.1422):
Financial aid applicants must be enrolled in a degree or eligible certificate program to be qualified for financial aid. You should apply for financial aid as soon as possible. If your financial aid is not complete before you register, see the Tunxis Business Office regarding an optional payment plan. For more information see “How to Apply” in the financial aid pages of the Tunxis web site (tunxis.edu).

Veterans and service members (active and reserve) may be eligible for educational assistance under the GI Bill and the Connecticut tuition waiver. Dependents may also be eligible. Please contact Veterans Affairs at 860.773.1442.

Turn to page 18 for more Financial Aid information.

Graduation:
Students who anticipate completing program requirements must submit a Graduation Application together with a signed program guide (available online and at the Records Office) by March 1 of the year they plan to graduate. Additional information is available on the College web site.

Grade Reports:
Grades are available online at my.commnet.edu approximately one week after the semester ends. A student seeking a Final Grade Mailer for employee reimbursement or other purposes must submit their request in writing to the Records Office or complete the Grade Mailer Request form available on our web site. No fee is charged for a Grade Mailer.

ONLINE Education Course Information:
See page 13 for information.

Room Assignments:
Room assignments will be posted in the main foyers of the Administration Building and main entrances to all buildings around campus prior to the start of the semester. You should also check room assignments at my.commnet.edu prior to the start of class due to last minute changes.

Senior Citizens’ Registration:
Tuition is waived for most General Fund courses (fall and spring only) on a space-available basis. Studio and lab fees are not waived and must be paid at the time of registration. Proof of age (62 or older) must be shown at time of registration.

Self-Service Student Information System:
See page 14 for details.

Student Degree Evaluation:
An unofficial degree audit is available by going to the Student Records link available at my.commnet.edu. Official degree audits, required for graduation, are conducted by the Registrar’s Office.

Student I.D. (NET ID) Password & Resets:
For your security and protection, College policy prohibits the issuing of student I.D. (NET ID) numbers OR password resets over the phone or email. Students may obtain their student I.D. (NET ID)/Password by going to my.commnet.edu and selecting “Forgot Your student I.D./NET ID or Your Password.”

Transcripts:
You may submit an official transcript request online at my.commnet.edu if you are a student who has attended within the past two years and you know your student I.D. (NET ID) and Password. Otherwise, please complete the form available at tunxis.edu by selecting “Records Office” then “Transcript Requests”. There is no charge for transcripts.

Visit tunxis.edu for additional information.
PLACEMENT TESTING – WINTER 2014/SPRING 2015

An Application for Admission form MUST be submitted to the Admissions Office (860.773.1490) one week prior to placement testing. Tunxis Community College requires placement testing or proof of exemption status prior to enrollment at the College. New applicants are asked to take the Accuplacer Placement Test to assess their English, reading, and mathematics skills. Exemptions exist for students with appropriate SAT or ACT scores or for students who have successfully completed college-level English and/or math. (Additional information and exemption forms are available in the Academic Support Center and at Tunxis.edu/ASC.) Note: if a student requires accessibility or accommodation arrangements for placement testing, please call Valerie Hamilton-Brodie at 860.773.1526.

All new students must complete placement testing requirements by the time they have completed 6 credits. No student may register for English, Mathematics, English as a Second Language (ESL) courses or courses requiring Math or English as a prerequisite, without taking placement tests or providing proof of exemption. ESL students should test and complete their ESL program requirements before attempting the ACCU-PLACER College Placement Test. ESL students have some flexibility with the 6-credit rule.

Please call 860.773.1530 for a reservation (seating is limited). Testing takes place in the Academic Support Center. Most students complete the test in approximately 2 hours. For details please visit the Academic Support Center in person or online. For testing schedule and more sample questions: go to tunxis.edu/asc.

WINTER 2014 ACADEMIC CALENDAR


PLEASE NOTE: In-person Registration is Ongoing for Current, Continuing, and Readmit Students from Nov. 3, 2014 through Dec. 29, 2014 (8:30 a.m. to 5:00 p.m. Mon.-Thurs., Fridays until 1:30 p.m.). Web Registration runs November 3 through midnight December 26. Proof of prerequisite is required. All registrations must be processed by the Records Office prior to the first class meeting.

DECEMBER

23 (T – by 4:00pm)............................. Last Day to Drop a Course In-person with 100% Tuition Refund
25 (R)...................................................... Christmas Observed – COLLEGE CLOSED
26 (F)...................................................... Web Registration ends at midnight
28 (SU – by midnight)............................ Last Day to Drop a Course by Web with 100% Tuition Refund
29 (M)...................................................... FIRST DAY OF CLASSES
30 (T – by 5:00pm)............................. Last Day to Drop a Course with No Transcript Notation (no refund)
31 (W)...................................................... No Classes – COLLEGE CLOSED

JANUARY

01 (R)...................................................... New Year’s Day Observed – COLLEGE CLOSED
02 (F – by 1:30pm)............................. First Day to Withdraw from a Course with Transcript Notation of “W” (no refund)
06 (T – by 5:00pm)............................. Last Day to Withdraw from a Course with Transcript Notation of “W” (no refund)
08 (R – by 4:30pm)............................. Last Day to Declare Audit Status
16 (F)...................................................... LAST DAY OF CLASSES/EXAMS
19 (M)...................................................... Martin Luther King, Jr. Day – COLLEGE CLOSED
4 EASY WAYS TO REGISTER FOR WINTER 2014 CLASSES

1 IN-PERSON: Students may obtain a registration form from the Records Office. If the course you intend to register for requires a prerequisite, please bring your proof of prerequisite compliance (unofficial college transcript) with you as you may need to meet with an advisor to have your course selection approved. If you would like to make an appointment to meet with an advisor prior to registering, please contact the Academic Advising Center at 860.773.1510.

2 BY MAIL: Tunxis CC Records Office, Winter Registration, 271 Scott Swamp Road, Farmington, CT 06032 Please include completed Registration Form (p. 11) and payment. New students MUST submit an Admissions Application along with $20 fee. Proof of Prerequisite MUST be included if you are registering for a class with a prerequisite.

3 BY FAX: 860.606.9766 – Please include completed Registration Form (p. 11) and payment. New students MUST include an Admissions Application along with $20 fee. Proof of Prerequisite MUST be included if you are registering for a class with a prerequisite.

4 OVER THE WEB: my.commnet.edu. Please note: this option is available to current/returning students only. You must have a Student ID# (NET ID) and password to register online. See below for details.

WEB Registration For Current Students ONLY – 24/7 starting Nov. 3.

NOTE: Full Payment of tuition and fees is REQUIRED at time of registration.

Instructions:
1. Go to http://my.commnet.edu
2. Login using your NetId and Password
3. Click on the Student Tab
4. Scroll down to Student Self Service Channel & click on "Click here to access your Student Records"
5. Scroll down & click on "Registration and Payment"
6. Click on "Register (add/drop) Classes"
7. Select term then submit (follow instructions in step 1 and 2 on that page.)
8. Click on "View Schedule" at bottom of page to confirm registration
9. Follow prompts to initiate payment
10. Logoff from the website

Students who have previously attended Tunxis Community College within the past two years, and who know their Student ID# have the option of registering via the Web. Students who have not previously attended the College may register at the Records Office after they have completed the admissions process.

You MUST meet course prerequisites. Refunds will not be granted based on unmet prerequisites. If you did not take a prerequisite at Tunxis, the WEB registration system will not accept your registration. If you receive a “pre-req. error” while web registering, you may contact the Academic Advising/Counseling Center at 860.773.1510.

Although registering by Web, advisors and counselors are available for academic planning and course selection. Contact Advisors in their Faculty Office, or contact the Academic Advising/Counseling Center at 860.773.1510.

Winter 2014 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • 6
**WINTER 2014**

**IMPORTANT WINTER SESSION INFORMATION**

Session runs December 29, 2014 to January 16, 2015.

For winter session REGISTRATION, REFUND POLICY and FINANCIAL AID INFORMATION please see pages 11-12.

It’s important for you to recognize these are accelerated courses with significant differences to 15-week fall or spring courses. Winter session courses are completed in three weeks, which means the pace is about five times faster than normal. Or to put it another way, every day of class in the winter session will equal a full week of course material in a fall or spring semester course. This condensed format means you will be challenged, and 100% attendance is required in order to be successful.

College Support Services will be limited during winter session. Contact the appropriate office for available hours and services.

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4025</td>
<td>Principles of Financial Accounting</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>ACC*113</td>
<td>Principles of Financial Accounting</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>4048</td>
<td>Art History I</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>4049</td>
<td>Contemporary Art in the USA</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>ART*100</td>
<td>Art Appreciation</td>
<td>ONLINE</td>
<td>Garside, C.</td>
<td></td>
</tr>
<tr>
<td>ART*101</td>
<td>Art History I</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>ART*201</td>
<td>Contemporary Art in the USA</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>4050</td>
<td>Principles of Finance (a)</td>
<td>ONLINE</td>
<td>Mugno</td>
<td></td>
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<tr>
<td>BFN*110</td>
<td>Personal Finance (a)</td>
<td>ONLINE</td>
<td>Staff</td>
<td></td>
</tr>
</tbody>
</table>

Classes meet daily, Monday-Friday, at times indicated below.

**ACCOUNTING**

- ACC*113 Principles of Financial Accounting 3 credits
  Basic concepts and practice of accounting and its role in the economic decision-making process. Topics include the financial statement preparation process for balance sheets; income statements; accounting for cash; receivables; inventories; plant and intangible assets, liabilities and stockholders’ equity. Prerequisites: placement into Elementary Algebra Foundations (MAT*095) or appropriate placement test score, AND C- or better in Integrated Reading and Writing I (ENG*065) or placement into Introduction to College English (ENG*096) or appropriate placement test score, OR C- or better in Basic Accounting (ACC*100) OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 7)

**ART**

- ART*100 Art Appreciation 3 credits
  Focus on cultural influence and evolutionary changes in art media as they affect painting, sculpture, architecture, and the minor arts. This course does not fulfill degree requirements for Graphic Design or Visual Fine Arts. (Note: Field trips may be required by the instructor.) (Elective Type: FA/G/HU/LA) (Ability Assessed: I)

- ART*101 Art History I 3 credits
  Study of the major historical periods in Western Civilization. Prehistoric; Ancient; Classical; Early Christian; and Byzantine painting, sculpture, architecture, and the minor arts are examined and analyzed according to art principles and the societies from which they emanate. Museum trips are required. (Elective Type: FA/G/HU/LA) (Ability Assessed: I)

- ART*201 Contemporary Art in the USA 3 credits
  Study of the development of the diversity of styles in contemporary art and their reflections of the society in which they were created. Reviews modern trends, emphasizing 1940 to the present. (Elective Type: FA/G/HU/LA) (Ability Assessed: I)

**BUSINESS**

- BFN*110 Personal Finance (a) 3 credits
  Provides an overview of the financial planning and investing process. It examines personal incomes
and budgets, home and consumer financing, insurance of personal assets, personal investing and retirement planning. Topics covered will include the time value of money, investments, loans and credit, cash management, taxes, life and health insurance, and estate planning. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Ability Assessed: 7)

COLLEGE STUDY SKILLS

4043 ..........Special Topic: Reading and Writing Review....M/F ..........9:00A-12:15P .....................Gentry

NOTE: This class meets 1/5 (M), 1/9 (F), 1/12 (M) and 1/16 (F).

CSS-298  Special Topic: Reading and Writing Review  1 credit

Intensive reading and writing review before retaking the placement exam for students who have had previous reading and writing instruction, but need to review that instruction before enrolling in a college reading and writing course. Students will learn and practice basic reading and writing skills. This course is intended as a review course only for students who have placed at the top of Integrated Reading & Writing I placement range and who may need a review in order to place into Integrated Reading and Writing II. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: Placement Test Score of 60-64.9 in Sentence Skills and 49-53.9 in Reading Comprehension.

COMMUNICATION

4052 ..........Interpersonal Communication .................M-F ...............9:00A-12:05P .................. Yawin
4028 ..........Public Speaking ...........................................M-F ..............9:00A-12:05P .............. Staff
4053 ..........Screenwriting .............................................M-F ..............9:00A-12:05P .............. Hamilton

COM*172  Interpersonal Communication  3 credits

Students are introduced to fundamental theories of communication, perception and listening, verbal and non-verbal communication, the role of conflict in relationships, and the impact of media and other technologies. In a workshop environment, students will apply these theories and principles to enhance their interpersonal communication. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 10)

COM*173  Public Speaking  3 credits

Introduces students to the principles of oral communication with an emphasis on the public speaking skills needed for academic and professional presentations. Students will apply their knowledge of the theories of effective oral communication and present a variety of speeches that appropriately use audio visual aids and outside research. In a workshop environment, students will enhance their skills in critical thinking and listening by assessing their own public speaking and providing feedback on the public speaking of others. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 6)

COM*211  Screenwriting  3 credits

An introduction to the standard practices of screenwriting. Students will analyze cinematic techniques along with character and plot development in films and screenplays. Students will practice writing in an accepted screenwriting format and share their work in a workshop environment. Students will write treatments, “pitch” project proposals, and analyze storyboards that visually communicate ideas to others. This course will serve as an English elective. The Humanities Department may require submission of relevant writing sample or portfolio material. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: E/G/HU/LA) (Ability Assessed 1)

COMPUTER INFORMATION SYSTEMS

4030 ..........Introduction to Computers (a) ..................ONLINE ......................................... Shah

CSC*101  Introduction to Computers (a)  3 credits

Provides the necessary background for and provides hands-on practice using popular microcomputer
office applications including word processing, spreadsheets, database and presentation management. The course also covers computer concepts including hardware, software, multimedia, privacy and security, and current computing trends. Students spend approximately three hours per week on hands-on computer assignments mastering Microsoft Office. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL#162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 3, 5, 6)

**DENTAL ASSISTING** (Note: Additional program fee charged.)

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4045</td>
<td>Dental Radiography for the DA (a)</td>
<td>ONLINE</td>
<td>ONLINE</td>
<td>Annecharico</td>
</tr>
<tr>
<td>4046</td>
<td>Lab (12/29, 12/30, 1/2, 1/5-1/7, 1/12-1/14)</td>
<td>M-F</td>
<td>8:30A-12:55P</td>
<td>Annecharico</td>
</tr>
<tr>
<td>4047</td>
<td>Lab (12/29, 12/30, 1/2, 1/5-1/7, 1/12-1/14)</td>
<td>M-F</td>
<td>1:00-5:25P</td>
<td>Annecharico</td>
</tr>
</tbody>
</table>

**DAS*165 Dental Radiology for the Dental Assistant (a)** 2 credits

Provides an in-depth study of principles of the X-ray production and radiation physics, biology, and safety. The learned concepts in quality assurance; radiographic image identification and mounting; and patient management are applied in the study of intraoral and extraoral techniques. Prerequisites: C or better in Oral Anatomy for the Dental Assistant (DAS#146); Dental Materials for the Dental Assistant (DAS#130); and Essential Chairside Functions for the Dental Assistant (DAS#140). (Elective Type: G) (Ability Assessed: 3)

**DENTAL HYGIENE** (Note: Additional program fee charged.)

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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</thead>
<tbody>
<tr>
<td>4037</td>
<td>Pain Control and Local Anesthesia for the DH (a)</td>
<td>ONLINE</td>
<td>ONLINE</td>
<td>Staff</td>
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<tr>
<td>4038</td>
<td>Clinic (1/8 &amp; 1/9)</td>
<td>R/F</td>
<td>8:30A-4:30P</td>
<td>Johnson</td>
</tr>
<tr>
<td>4039</td>
<td>Clinic (1/15 &amp; 1/16)</td>
<td>R/F</td>
<td>8:30A-4:30P</td>
<td>Johnson</td>
</tr>
</tbody>
</table>

**DHY*275 Pain Control and Local Anesthesia for the DH (a)** 3 credits

This course presents the basic science and dental science foundations of clinical local anesthesia in preparation for Connecticut State Certification for administration of local anesthesia by dental hygienists. Students will learn to perform safe, effective and proper techniques of intraoral pain control utilizing local anesthetic administration on a student–client partner. Emphasis is placed on client evaluation for predicting and preventing complications. Prerequisites: Matriculating second year dental hygiene student. Current certification in CPR for the Professional Rescuer/Health Care Provider and AED from the Red Cross or American Heart Association, proof of Hepatitis B vaccination, TB antigen test within one year (PPD). NOTE: Each student MUST serve as a client for another student. Student must be proficient with online format for the didactic component of the curriculum. Attendance at all clinical sessions is mandatory. Faculty recommendation to register is required. Students must complete online and pass with 80% in order to continue into clinical sessions. (Elective Type: G)

**ECONOMICS**

<table>
<thead>
<tr>
<th>CRN</th>
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<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4031</td>
<td>Principles of Macroeconomics (a)</td>
<td>M-F</td>
<td>1:00-4:05P</td>
<td>Blaszcynski</td>
</tr>
</tbody>
</table>

**ECN*101 Principles of Macroeconomics (a)** 3 credits

Introduction to aggregate economic phenomena and processes, and fundamental economic concepts of supply and demand, exchange and specialization, and international trade. Topics include national income accounting, the circular flow of money, income and spending, the monetary system of the economy, unemployment and inflation, determination of national income and employment, monetary and fiscal policy, and economic growth and development. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL#162), or placement into Composition (ENG*101); and C- or better in Pre-Algebra and Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095) OR placement into credit level mathematics. (Elective Type: G/SS) (Ability Assessed: 10)

**ENGLISH**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4036</td>
<td>ST: Comp. Portfolio Revision Seminar</td>
<td>M/T/W/R</td>
<td>9:00-11:40A</td>
<td>Terrell</td>
</tr>
</tbody>
</table>

**ENG*298 Special Topic: Composition Portfolio Revision Seminar (a)** 1 credit

Provides additional practice in applying Composition course abilities to portfolio essays. Allows students who earned a grade of D+ in Composition to re-submit their portfolios at the end of the workshop.
instead of repeating the full-semester Composition course. The course emphasizes individualized instruction and conferencing with the instructor. Recommendation for this course is entirely at the discretion of the original Composition instructor, and is offered only with the clear agreement on the student’s part that enrolling in the course offers no guarantee whatsoever of raising his or her grade. Students must have completed the requirements for the Composition portfolio to be eligible for this workshop. Prerequisites: completion of Composition (ENG*101) portfolio requirement, recommendation of Composition instructor, and a grade of D+ in Composition.

**HISTORY**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4032</td>
<td>U.S. History I</td>
<td>ONLINE</td>
<td>Fiero, R.</td>
<td></td>
</tr>
<tr>
<td>HIS*201</td>
<td>U.S. History I (a)</td>
<td></td>
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</table>

Surveys the factors that contributed to the development of the United States as a new nation. It examines the major people, events, institutions, ideas, and conflicts that shaped the nation from the earliest contacts between Europeans and indigenous populations to the Civil War. **Prerequisite:** C or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)

**MATHEMATICS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
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<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>4044</td>
<td>Algebra Review</td>
<td>M/W</td>
<td>9:00-11:40A</td>
<td>Ricciuti</td>
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<tr>
<td>4034</td>
<td>Intermediate Algebra (a)(d)</td>
<td>M-F</td>
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<tr>
<td>MAT*070</td>
<td>Algebra Review</td>
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</table>

A review course designed to allow students to build a better foundation and possibly place into a higher level mathematics course. Students will take a diagnostic test which will allow the course to be tailored to the individual student. Each student will need to purchase a MyFoundationsLab code and will be working at their own pace with the help of an instructor. At the end of the course, students may retake the placement test to place into a higher level mathematics class. (Ability Assessed: 7)

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>4045</td>
<td>Intermediate Spanish I (a)</td>
<td>ONLINE</td>
<td>Celona</td>
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<tr>
<td>SPA*201</td>
<td>Intermediate Spanish I (a)</td>
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</tbody>
</table>

Builds and expands skills from Elementary Spanish I and II with further study of Spanish grammar and of the diverse cultures of Spanish-speaking peoples. A secondary focus is on expanding reading and writing skills. Students continue to refine their use of practical, conversational Spanish. The context for learning is understanding the experiences of the Spanish speaking peoples. **Prerequisite:** C or better in Elementary Spanish II (SPA*102) OR permission of Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 6)
4 EASY WAYS TO REGISTER FOR **WINTER 2014 CLASSES**

1. **IN-PERSON**: The **Records Office** processes all Winter credit registrations. See page 5 for dates/times.

2. **BY MAIL**: Records Office, Winter Registration, 271 Scott Swamp Rd., Farmington, CT 06032. Please include completed Registration Form and payment. You must include an Admissions Application (along with a $20 fee) and **Proof of Prerequisite** if you are a new student or you are registering for a class with a prerequisite.

3. **BY FAX**: 860.606.9766. Please include completed Registration Form and payment. **New students** MUST submit an admissions application and a $20 fee. **Proof of prerequisite** MUST be included if you are registering for a class with a prerequisite.

4. **ONLINE**: Please note: this option is available to current & returning students only. You must have a Student ID# (NET ID) and password to register online. (my.commnet.edu)

**PLEASE NOTE**: Registration begins November 3 at 8:30 a.m. All winter registrations must be processed by the Records Office prior to the first class.

Prerequisites are strictly enforced. Proof of prerequisites must be presented at the time of registration if requirement not taken at Tunxis. Please note that the majority of courses have prerequisites. Copies of transcripts, grade reports, or current course enrollment will be accepted as proof of prerequisite. **Registrations without proof of prerequisite will not be processed.** Payment in full (tuition & fees) must be included with your registration. **No confirmation of your registration** is mailed by the College. Unless you are notified otherwise, attend the first class session as scheduled.

**NEW STUDENTS**: Must complete an Application for Admission form and include a one-time, non-refundable $20 application fee. Include Admissions Application with registration form.

**READMITS**: If you were a student prior to Fall 2012, please see Readmit Policy on page 15.
**Connecticut Residents Per Semester**

<table>
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<tr>
<th>SEMESTER HOURS</th>
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<td>$10.00</td>
<td>$2,852.00</td>
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Annual Full-time

|               | $3,720.00         | $414.00               | $20.00               | $4,154.00 |

* Tuition and Fees are subject to change, by the Connecticut Board of Regents for Higher Education, without notice.

**Additional Mandatory Usage Fees**

- Laboratory Course Fee ($) ...........................................$84.00 Per registration.
- Studio Course Fee ($$) ............................................$90.00 Per registration.

**Financial Aid Information**

Financial aid eligibility for the winter term will depend on individual circumstances. Interested students should complete the winter term application in the Financial Aid Office.

Veterans’ and National Guard tuition waivers do not apply to winter session. For students who receive federal GI Bill benefits, Tunxis will report winter session enrollments to the VA unless the student informs us otherwise.

Please note: tuition and fees payments should be made to Business Office, using cash, checks made payable to TCC, and/or Visa, MasterCard, Discover. The College does NOT accept American Express.

**WINTER 2014**

Payments should be made to the Business Office, using cash, checks made payable to TCC, and/or Visa, MasterCard, Discover. Please note: the College does NOT accept American Express credit cards.

Payments may also be made online using your Net ID & Visa, MasterCard or Discover at my.commnet.edu. See page 16 for details.

An additional $5.00 fee is charged to students who register late.

**REFUND POLICY**

**ALL FEES ARE NON-REFUNDABLE**

The College reserves the right to cancel courses due to insufficient enrollment.

A full refund of tuition AND fees will be issued if the College cancels the course.

A full refund of TUITION ONLY will be issued if an official (written) course withdrawal request is received in the Records Office one business day prior to the first scheduled class.

NO REFUND will be given after classes have started, except in cases of serious illness or EXTRAORDINARY circumstances. In such cases, a refund (partial or full) may only be given until up to one-third of the classes have taken place, at the discretion of the College.

Refunds will not be granted based on unmet prerequisites.
Tunxis Online Education connects you to instructors who post lessons, assignments, and answers to your questions, as well as to other students, so you can interact via the Internet.

- You can join the growing number of successful online students if you:
  - Possess good, basic computer skills;
  - Participate in the discussions and complete the work on time;
  - Realize that you are taking a college-level course and will need to be self-reliant and self-motivated to keep on track;
  - Have the ability to read assignments carefully and follow written instructions;
  - Contact your instructor if you find yourself falling behind.

- What do I need*?
  - A computer with Internet access
  - The ability to access your college issued email account (the ability to send and receive emails and attachments)
  - A Java and Javascript-enabled Blackboard supported Web browser
  - Java: Java Runtime Environment
  - A word processing program:
    - MS Word (preferred)
    - WordPerfect
    - MS Works

- How do I register for online courses?
  Please refer to page 16 for details.

* For updated information go to: http://tunxis.edu/distance-learning/user-requirements/

Connecticut State Colleges & Universities (CSCU) student support website: http://websupport.ct.edu
WHAT IS MyCommNet?

MyCommNet is a web portal that provides information for students, faculty and staff of the Connecticut Community Colleges and provides access to a broad array of personal, academic, and work-related services with a single sign-on. You will use your Network ID (NetID) and password to sign on.

Network ID (NetID) for STUDENTS:
Your NetID is composed of the following: Your BannerID (without the “@”) followed by
@STUDENT.COMMNET.EDU

Example: A student with a BannerID of @87654321, will have the following NetID:
87654321@STUDENT.COMMNET.EDU

Network ID (NetID) for STAFF:
Your NetID is composed of: Your BannerID (without the “@”) followed by @TXCC.COMMNET.EDU

What is Your Network ID PASSWORD?
Your initial* password (if you have not logged on to a college computer) will be based on a combination of birth date and social security number as listed below.

1. First three characters of birth month (with first letter capitalized)
2. Ampersand character - &
3. Last 4 digits of Social Security Number

Example: The initial password for a user with a birth date of 10/24/79 and social security number of 123-45-6789, would be: Oct&6789

*Otherwise, your PASSWORD is your on-campus computer log in.

Students and faculty who have forgotten their password may use the web reset utility at: http://bor.ct.edu/netid/password.aspx. You will need to provide the last 4 digits of your Social Security Number, date of birth, and answer to your security question. Staff (other than faculty) must contact the IT Department/Administrative Information Systems.

Additional NetID information is available at http://bor.ct.edu/netid/netid-faq.asp.
How to Apply as a NEW or TRANSFER Student at Tunxis:

1. **Submit an Application With the $20.00 Application Fee:**
   Please visit our website at tunxis.edu/apply for a printable version of our application and information about applying online. Or you may obtain a copy of our application at the Admissions Office. All applicants must provide proof of high school completion; a copy of your diploma, GED or transcript is acceptable. A college or university degree from a U.S. institution may be used in lieu of a high school diploma.

2. **Meet State Immunization Requirements:**
   State law requires that all full-time and degree/program-enrolled students submit proof of measles, mumps, rubella and varicella (chicken pox) immunity. Students enrolled on a part-time, non-degree basis are exempt from this requirement. You may access a copy of the Immunization Policy and form at tunxis.edu/apply or visit the Admissions Office for more info. The immunization form must be submitted prior to registering for classes.

3. **Take the College Academic Placement Assessment — Accuplacer:**
   All new students must take the college’s academic placement assessment, Accuplacer. Please see page 5 for details. Students with previous and appropriate college or university credit in math and English may be exempt. Students may also be exempt from testing based on their SAT or ACT scores. For more information go to tunxis.edu/asc. Your college application should be submitted at least one week prior to testing.

4. **Register for Courses:**
   Once your admission file is complete, you will receive information from the Admissions Office regarding registration for courses. As part of the registration process you will meet with an academic advisor. Please note: due to course prerequisites and advising requirements at Tunxis, new students may not register online.

How to Apply as a READMIT Student at Tunxis Community College:
If you are readmitting to the College please complete an application, and forward it to the Admissions Office prior to meeting with an advisor. Proof of high school graduation and new state immunization requirements must be met if you wish to enroll in a degree or certificate program. After you submit your readmit application, please see your faculty advisor or contact the Academic Advising/Counseling Office at 860.773.1510 to schedule an advising appointment.

Please submit an updated application if you previously attended Tunxis and are...
- registering for Winter 2014 and didn’t attend Tunxis since Winter 2012
- registering for Spring 2015 and didn’t attend Tunxis since Spring 2012.
Readmitting students do not have to pay the application fee again.

Have QUESTIONS?
Please contact the Admissions Office at 860.773.1490 if you have questions or would like to speak with a member of our staff regarding the admissions process.
CURRENT OR RETURNING STUDENTS

All current or returning Tunxis students are encouraged to make an appointment with their academic advisor as early as possible to identify the courses they need to meet their academic goals. You may also log onto my.commnet.edu and process a degree evaluation compliance. Appointment sign-up sheets are posted on each faculty advisor’s door. Students who wish to speak with an Academic Advising Center advisor/counselor may schedule an appointment by calling 860.773.1510. It is strongly recommended that you register early for the widest selection of available classes.

IN PERSON REGISTRATION (Refer to the page 19 for a complete listing of registration dates and times.)

1. Ensure that you have met all the necessary prerequisites for the courses you want to take. If not, you must make an appointment with a faculty/academic advisor prior to registering.
2. Complete the registration form. Your signature is required.
   An advisor’s signature is ONLY required if you need approval to register for a course.
3. Make sure all transfer and prerequisite courses are on-file or provide an unofficial copy.
4. If you are not eligible to register for any of your courses, make an appointment to meet with your advisor.
5. Take the completed registration form to the Records Office for processing.
6. Proceed to the Business Office in Founders Hall for payment (required at time of registration).

WEB REGISTRATION is available 24 hours/7 days per week from 11/3/2014-1/16/2015 – see details below.

CURRENT OR RETURNING STUDENTS are encouraged to make an appointment with their academic advisor as early as possible to identify the courses they need to meet their academic goals. You may also log onto my.commnet.edu and process a degree evaluation compliance. Appointment sign-up sheets are posted on each faculty advisor’s door. Students who wish to speak with an Academic Advising Center advisor/counselor may schedule an appointment by calling 860.773.1510. It is strongly recommended that you register early for the widest selection of available classes.

WEB Registration 24 hours/7 days a week from: 11/3/14 - 1/16/15.

NOTE: Full Payment of tuition and fees is REQUIRED at time of registration.

Students who have previously attended Tunxis Community College within the past two years, and who know their Student ID#, have the option of registering via the Web. Students who have not previously attended the College may register at the Records Office after they have completed the admissions process.

You MUST meet course prerequisites. Refunds will not be granted based on unmet prerequisites. If you did not take a prerequisite at Tunxis, the WEB registration system will not accept your registration. If you receive a “pre-req. error” while web registering, you may contact the Academic Advising/Counseling Center at 860.773.1510.

Although registering by Web, advisors and counselors are available for academic planning and course selection. Contact Advisors in their Faculty Office, or contact the Academic Advising/Counseling Center at 860.773.1510.

Instructions:
1. Go to http://my.commnet.edu
2. Login using your NetId and Password
3. Click on the Student Tab
4. Scroll down to Student Self Service Channel and click on “Access your Student Records”
5. Scroll down & click on “Registration and Payment”
6. Click on “Register (add/drop) Classes”
7. Select term then submit (follow instructions in step 1 and 2 on that page)
8. Click on “View Schedule” at bottom of page to confirm registration
9. Follow prompts to initiate payment
10. Logoff from the website

WEB Registration 24 hours/7 days a week from: 11/3/14 - 1/16/15.

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6. Click on “Register (add/drop) Classes”
7. Select term then submit (follow instructions in step 1 and 2 on that page)
8. Click on “View Schedule” at bottom of page to confirm registration
9. Follow prompts to initiate payment
10. Logoff from the website

FORMER STUDENTS who are returning to the College after being away for at least two years must submit an updated readmit application. Refer to instructions for “How to Apply as a Readmit Student” on page 15.

WEB Registration 24 hours/7 days a week from: 11/3/14 - 1/16/15.

NOTE: Full Payment of tuition and fees is REQUIRED at time of registration.

Students who have previously attended Tunxis Community College within the past two years, and who know their Student ID#, have the option of registering via the Web. Students who have not previously attended the College may register at the Records Office after they have completed the admissions process.

You MUST meet course prerequisites. Refunds will not be granted based on unmet prerequisites. If you did not take a prerequisite at Tunxis, the WEB registration system will not accept your registration. If you receive a “pre-req. error” while web registering, you may contact the Academic Advising/Counseling Center at 860.773.1510.

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6. Click on “Register (add/drop) Classes”
7. Select term then submit (follow instructions in step 1 and 2 on that page)
8. Click on “View Schedule” at bottom of page to confirm registration
9. Follow prompts to initiate payment
10. Logoff from the website

HOW TO REGISTER FOR ONLINE COURSES AT TUNXIS

• Go to tunxis.edu
• Select “Distance Learning”
• Select “Enroll in Online Courses”
• Follow instructions

Please refer to page 17 for non-resident tuition & fees schedule.
## Connecticut Residents Per Semester

<table>
<thead>
<tr>
<th>SEMESTER HOURS</th>
<th>TUITION</th>
<th>COLLEGE SERVICES FEE</th>
<th>STUDENT ACTIVITY FEE</th>
<th>TOTAL</th>
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<td>$193.00</td>
<td>$5.00</td>
<td>$1,771.00</td>
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<td>12 or more†</td>
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<td>$10.00</td>
<td>$1,933.00</td>
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### Annual Full-time

|                      | $3,432.00 | $414.00 | $10.00 | $3,866.00 |

The College will accept cash, checks made payable to Tunxis Community College, and/or Visa, MasterCard, Discover for the cost of tuition & fees. See payment details at right.

†Students registering for more than 17 credits will be charged an additional $100.

## Non-resident Per Semester

<table>
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<th>COLLEGE SERVICES FEE</th>
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<td>$3,003.00</td>
<td>$402.00</td>
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<td>8</td>
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<td>$5.00</td>
<td>$3,881.00</td>
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<tr>
<td>9</td>
<td>$3,861.00</td>
<td>$489.00</td>
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<tr>
<td>10</td>
<td>$4,290.00</td>
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<td>$5.00</td>
<td>$4,826.00</td>
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<td>11</td>
<td>$4,719.00</td>
<td>$579.00</td>
<td>$5.00</td>
<td>$5,303.00</td>
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<tr>
<td>12 or more†</td>
<td>$5,148.00</td>
<td>$621.00</td>
<td>$10.00</td>
<td>$5,779.00</td>
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</table>

### Annual Full-time

|                      | $10,296.00 | $1,242.00 | $20.00 | $11,558.00 |

Students are required to be in-state legal residents for a period of one full year from the date of the first class of the semester to receive the in-state tuition rate. The Admissions Office may require proof of residency.

†Students registering for more than 17 credits will be charged an additional $100.

## Additional Mandatory Usage Fees

- Laboratory Course Fee ($) .............................................. $84.00  Per registration in a designated laboratory course.
- Studio Course Fee ($$) ................................................ $90.00  Per registration in a designated studio course.
- Clinical Program Fee–Level 1 ....................................... $287.00  Per semester (fall and spring only) Level 1 Allied Health programs.
- Clinical Program Fee–Level 2 ....................................... $205.00  Per semester (fall and spring only) Level 2 Allied Health programs.

Please see page 18 for more information, including details on Financial Aid.
**FINANCIAL AID: USEFUL INFORMATION (860.773.1422)**

The financial aid application process can take 8-12 weeks to complete – please apply early! Tunxis urges all students to apply for financial aid on the internet. Applying online will result in faster and more accurate processing. The step-by-step information below is designed to help you through the application process.

You DO NOT need to own a computer to apply for financial aid online. Access to the internet is available at many public libraries (including the Tunxis library), high schools, adult education centers and community centers.

**IMPORTANT:** The Tunxis Financial Aid Office cannot process your financial aid application until you are accepted into a degree or eligible certificate program. For more program information call the Tunxis Admissions Office 860.773.1490.

1. **EMAIL:** The Department of Education will use your email to communicate with you. Tunxis will use your Tunxis email account. If you don’t already have a personal email account, you can get one for free at yahoo.com, hotmail.com, or mail.com.

2. **PIN:** Your PIN (Personal Identification Number) is your online signature for your FAFSA. If you are a dependent student, in addition to your own PIN, a parent will also need a PIN. All students (and parents of dependent students) must sign the FAFSA with their own PIN. To apply for a PIN, go to www.pin.ed.gov. Questions? Contact the student aid helpline at 800.433.3243.

3. **APPLY:** After receiving your PIN, go to www.fafsa.ed.gov and complete the Free Application for Federal Student Aid (FAFSA). The FAFSA must be complete once a year for each new academic year. FAFSA’s for the following fall are available after January 1. Complete the online application, and if you’ve filed a federal tax return, use the IRS data link to fill in the questions regarding your return. The federal school code for Tunxis is 009764. When you enter the code, you will be asked about housing; if you live at home, select ‘with parent’ even if you pay rent. If you do not live with your parents, select ‘off campus.’ (We do not have on-Campus housing.)

4. **SAR:** You will receive notification from the Department of Education when they have completed the processing of your FAFSA. Use the link to view your SAR (Student Aid Report) to check for errors, omissions, and your verification status. Correct or complete any items.

5. **TRACK:** You will also receive notifications from Tunxis confirming receipt of your FAFSA. The email will refer you to your student account on my.CommNet.edu. You will also receive additional notifications, reminders and final status through your Tunxis email.

6. **LEARN:** To learn more about student aid, visit the college website regarding Tunxis-specific financial aid policies, procedures and student responsibilities; select ‘student services’, then ‘financial aid.’

7. **WITHDRAWALS/DROPS:** ALWAYS check with the financial aid office before you withdraw or drop any class.

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**Financial Aid for Veterans and Service Members:**

Veterans, National Guard members, and Reservists may be eligible for GI Bill benefits, and may also be eligible for the Connecticut tuition waiver. Please contact David Welsh for assistance (860.773.1423).

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**MISCELLANEOUS FEES**

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee Amount</th>
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<tbody>
<tr>
<td>Academic Evaluation Fee</td>
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</tr>
<tr>
<td>Application Fee</td>
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<tr>
<td>CLEP Service Fee (2)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Installment Payment Plan Fee</td>
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<tr>
<td>Late Payment Fee</td>
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<tr>
<td>Late Registration Fee</td>
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<tr>
<td>Portfolio Assessment Fee</td>
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<tr>
<td>Program Enrollment Fee (1)</td>
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<tr>
<td>Replacement of Lost ID Card</td>
<td>$1.00</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$25.00</td>
</tr>
<tr>
<td>TV Course - per course</td>
<td>$7.25</td>
</tr>
</tbody>
</table>

(1) Not applicable if the student has paid the application fee.
(2) Authorized to a max. amount as stated, subject to change based on CLEP fee schedule.

**COLLEGE REFUND POLICY**

- Up to 1/22/15 100% of the TUITION paid is refundable.
- From 1/23-2/5/15, 50% of the TUITION paid is refundable.
- After 2/5/15 there is NO REFUND of tuition, laboratory course fee, and studio course fee.

No refund will be given after the above-mentioned dates, except in cases of serious illness or EXTRAORDINARY circumstances. In such cases, a letter must be sent to the Dean of Administration.

Refund policies assume all charges on your account have been paid in full. A tuition adjustment for a dropped course may not entitle you to an actual refund check. EXCEPT AS NOTED, ALL FEES ARE NON-REFUNDABLE.
ACADEMIC CALENDAR – SPRING 2015

DECEMBER
03, 10, 17 (W – 9am-4pm) ............. Walk-in Wednesdays for Current, Continuing, Readmitting Students ONLY

JANUARY
07, 14 (W – 9am-4pm) .................... Walk-in Wednesdays for Current, Continuing, Readmitting Students ONLY
08 (R) ........................................... Registration Ends for Current, Continuing, Readmitting Students ONLY
16 (F – by midnight) ...................... Web Registration ends
19 (M) ....................................... Martin Luther King, Jr. Day Observed – COLLEGE CLOSED – NO CLASSES
20 (T – 10am-6pm) ..................... In-person/Late Registration (ALL Students)
22 (R – by 5pm) .......................... Last Day to Drop a Course With 100% Tuition Refund
23 (F) ........................ FIRST DAY OF CLASSES
23 (F – 9am-4:30pm) .......... Add/Drop Registration – prior to class meeting for 3 hours
 ........................................... (Current & Returning Students ONLY) – Late fee applies
26 (M – 10am) ....................... Senior Citizen Registration
26-29 (M-R – 9am-5pm) ........ Add/Drop Registration – prior to class meeting for 3 hours
 ........................................... (Current & Returning Students ONLY) – Late fee applies
29 (R – by 5pm) .......................... Last Day to Register for an Online Course – In-person or by Fax ONLY

FEBRUARY
05 (R – by 5pm) .......................... Last Day to Drop a Course With 50% Tuition Refund and No Transcript Notation
12 (R) ........................................... Lincoln’s Birthday Observed – COLLEGE OPEN – CLASSES IN SESSION
13 (F – by 1:30pm) ..................... Last Day to Declare Audit Status
16 (M) ........................................... Presidents’ Day Observed – COLLEGE CLOSED – NO CLASSES

MARCH
02 (M – by 5pm) ....................... Last Day to Apply for May 29 Graduation
16-22 (M-SU) ......................... Semester Recess – COLLEGE OPEN – NO CLASSES
23 (M) ....................... Classes Resume

APRIL
03 (F) ........................................... Good Friday Observed – COLLEGE CLOSED – NO CLASSES
04-05 (S-SU) ......................... Easter Recess – COLLEGE CLOSED – NO CLASSES
06 (M) ........................................... Last Day to Make Up Incomplete Grade from Fall 2014 and Winter 2014
20 (M – by 4:30pm) .................. Last Day to Withdraw from Semester Length Course* with Transcript Notation of “W”
 ........................................... (Withdrawal dates for one- and two-credit courses differ; see Records Office for dates.)

MAY
11 (M) ......................................... LAST DAY OF CLASSES
12-18 (T-M) ............................ Final Exam Week
25 (M) ....................................... MEMORIAL DAY – COLLEGE CLOSED – NO CLASSES
29 (F – 6:30pm) ....................... Commencement – Class of 2014

JUNE
01 (M) ......................................... Spring Semester Ends

* No Refunds

PLEASE NOTE: Registration is Ongoing for Current, Continuing, and Readmit Students during the months of November and December (in-person hours: 9 a.m. to 5 p.m. Monday-Thursday, No Fridays). Requires Advisor approval. Please call 860.773.1510 for an Advising Appointment.

NEW STUDENT REGISTRATION is by invitation or by attending In-person/Late Registration. Contact the Admissions Office for more details 860.773.1490.
## ACCOUNTING

### ACC*100  Basic Accounting  3 credits
An introduction to basic accounting concepts and principles, with an emphasis on their practical application to recording, classifying, and summarizing financial information that flows within a business enterprise. The accounting cycle is examined; along with such areas as sales, purchases, cash, receivables, and payroll. This course is recommended for all students who wish to pursue a degree in accounting and have not taken accounting courses at the high school or college level. Students who have had prior accounting courses and/or have worked in accounting positions should take Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 7)

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1891</td>
<td>M/W</td>
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</tr>
<tr>
<td>2970</td>
<td>T</td>
<td>6:30-9:20P</td>
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</tr>
<tr>
<td>1931</td>
<td>F</td>
<td>9:00-11:50A</td>
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</tr>
<tr>
<td>2770</td>
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<td>Staff</td>
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</table>

### ACC*113  Principles of Financial Accounting  3 credits
Basic concepts and practice of accounting and its role in the economic decision-making process. Topics include the financial statement preparation process for balance sheets; income statements; accounting for cash; receivables; inventories; plant and intangible assets, liabilities and stockholders’ equity. Prerequisites: placement into Elementary Algebra Foundations (MAT*095) or appropriate placement test score, AND C- or better in Integrated Reading and Writing I (ENG*065) or placement into Introduction to College English (ENG*096) or appropriate placement test score, OR C- or better in Basic Accounting (ACC*100) OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 7)

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<thead>
<tr>
<th>CRN</th>
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<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>1001</td>
<td>M/W</td>
<td>11:30A-12:50P</td>
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<tr>
<td>1003</td>
<td>T/R</td>
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<td>1004</td>
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<td>1005</td>
<td>ONLINE</td>
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<td>Staff</td>
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</tbody>
</table>

### ACC*117  Principles of Managerial Accounting  (a)  3 credits
The use of accounting data by managers for planning and controlling business activities is covered. Topics include cost accounting systems; cost behavior relationships; capital expenditure decision-making; budgeting; and variance analysis. Prerequisite: C- or better in Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 7)

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<tr>
<td>1011</td>
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</tr>
<tr>
<td>1013</td>
<td>ONLINE</td>
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<td>Staff</td>
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</tbody>
</table>

### ACC*123  Accounting Software Applications  (a)  3 credits
Examination of general accounting applications as they apply to computerized financial records for each step of the accounting cycle to the completion of financial statements, as well as management accounting applications. Prerequisite: C- or better in Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 5)

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</table>

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**NOTES...**

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.

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**ELECTIVES:** Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the natural sciences and the social sciences.

**GENERAL ED REQUIREMENTS:** In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the curriculum. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

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**CLASSES BEGIN FRIDAY, JANUARY 23.**
CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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</thead>
<tbody>
<tr>
<td>ACC*271 Intermediate Accounting I (a)</td>
<td>3 credits</td>
<td>1017 T/R 8:30-9:50A</td>
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<td>2848 ONLINE</td>
<td>Staff</td>
</tr>
<tr>
<td>ACC*272 Intermediate Accounting II (a)</td>
<td>3 credits</td>
<td>1019 M 6:30-9:20P</td>
<td>Lardie</td>
</tr>
<tr>
<td>ACC*292 Accounting Practicum (a)</td>
<td>3 credits</td>
<td>2771 R 5:00-6:20P</td>
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</table>

ANTHROPOLOGY

ANT*101 Introduction to Anthropology (a) | 3 credits | Exploration of the diversity of the human community including the search for human origins. Focus is on the cultural evolution of man, lost civilizations, archaeology, and the societies and cultures of nonwestern peoples. How the traditional ways of life of hunter-gatherers, pastoral nomads and tribal cultivators are being challenged by present-day technological advancements is also explored. The student's awareness of cross-cultural diversity in a global context, and understanding of how human societies came to be, will be broadened. Prerequisites: C- or better in Integrated Reading and Writing I (ENG 1019) and ACC 271 (Elective Type: G) (Ability Assessed: 3, 5, 6) |

ACC 271 Intermediate Accounting I (a) (Elective Type: G) (Ability Assessed: 7)

Prerequisite: C- or better in Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 7)

If your goal is to transfer and/or earn an associate degree or certificates, you need to talk with an academic advisor. An academic advisor will help you plot your course work.

If you’re able to follow a specific plan of courses, you may also qualify to take advantage of guaranteed transfer admission programs.

So don’t just wander through this course schedule randomly choosing classes – plan your work, then work your plan!

Academic Advising Center: 860.773.1510

THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.

NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.
### CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>065; OR placement into Integrated Reading and Writing II (ENG</em>075) OR Introduction to College Reading and Writing (ENG<em>093) or Introduction to College English (ENG</em>096) or Reading &amp; Writing VI (ESL<em>162), or placement into Composition (ENG</em>101). (Elective Type: G/LA/SS) (Ability Assessed: 10)</td>
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<tr>
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<tr>
<td>1575</td>
<td>M/W</td>
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<tr>
<td><em>ART</em>143</td>
<td>The Mojave Indians</td>
<td>3 credits</td>
<td></td>
</tr>
<tr>
<td>An introduction to the past and present experiences of our Native American population through a many-faceted study of the Mojave Indians and their relations with neighboring tribes in the southwestern United States. Religion, myths, history, psychology, linguistic style, kinship patterns, art forms, and health care will be examined. Interviews with Mojave elders and other tribal members will be featured. (Elective Type: G/LA/SS) (Ability Assessed: 10)</td>
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</tr>
<tr>
<td>1022</td>
<td>ONLINE</td>
<td></td>
<td>Staff</td>
</tr>
<tr>
<td><em>ART</em>145</td>
<td>The Pueblo Indians</td>
<td>3 credits</td>
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</tr>
<tr>
<td>Deals with the experiences of the twenty Pueblo tribes, both currently and in the past. Against this backdrop, the course will focus on five of the tribes which are located in Arizona and western and central New Mexico: the Hopi, Zuni, Acoma, Laguna, and the Taos. Through filmed interviews and selected readings, the course will offer a multi-faceted study of Pueblo religion and religious ceremonies, psychology, history, language, and literature, daily life, health care, and artistic expression. (Elective Type: G/LA/SS) (Ability Assessed: 10)</td>
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</tr>
<tr>
<td>1893</td>
<td>ONLINE</td>
<td></td>
<td>Staff</td>
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<tr>
<td><em>ANT</em>205</td>
<td>Cultural Anthropology (a)</td>
<td>3 credits</td>
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</tr>
<tr>
<td>An introduction to the cross-cultural study of human behavior and society. Focus will be on enculturation, marriage and family, kinship and descent, gender, community organization, economic institutions, political organization, religion, art, globalization, and change. Prerequisites: C- or better in either Introduction to Anthropology (ANT<em>101) OR Principles of Sociology (SOC</em>101), OR permission of Department Chair. (Elective Type: G/LA/SS) (Ability Assessed: 10)</td>
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<td></td>
</tr>
<tr>
<td>1575</td>
<td>M/W</td>
<td>10:00-11:20A</td>
<td>Staff</td>
</tr>
<tr>
<td><em>ART/PHOTOGRAPHY</em> ($$ = additional studio fee applies)</td>
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<tr>
<td><em>ART</em>100</td>
<td>Art Appreciation</td>
<td>3 credits</td>
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</tr>
<tr>
<td>Focus on cultural influence and evolutionary changes in art media as they affect painting, sculpture, architecture, and the minor arts. This course does not fulfill degree requirements for Graphic Design or Visual Fine Arts. (Note: Field trips may be required by the instructor.) (Elective Type: FA/G/H/UA/LA) (Ability Assessed: 1)</td>
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<tr>
<td>1024</td>
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<td>1028</td>
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<tr>
<td>1029</td>
<td>ONLINE</td>
<td></td>
<td>Garside, C.</td>
</tr>
<tr>
<td>2991</td>
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<td>Garside, C.</td>
</tr>
<tr>
<td>2772</td>
<td>ONLINE</td>
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<td>Garside, C.</td>
</tr>
<tr>
<td><em>ART</em>101</td>
<td>Art History I</td>
<td>3 credits</td>
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</tr>
<tr>
<td>Study of the major historical periods in Western Civilization. Prehistoric; Ancient; Classical; Early Christian; and Byzantine painting, sculpture, architecture, and the minor arts are examined and analyzed according to art principles and the societies from which they emanate. Museum trips are</td>
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</tr>
<tr>
<td>1020</td>
<td>M/W</td>
<td>11:30A-12:50P</td>
<td>Staff</td>
</tr>
</tbody>
</table>

### STUDENT EXPECTATIONS

In the courses offered by Tunxis Community College students may be required to use the computer and the internet to access course materials, complete assignments, and take tests. Written assignments should be word processed. Computers are available for student use in the library and the open computer lab. The college offers credit courses in keyboarding and word processing as well as workshops and assistance in the use of computer technology.

Some assignments may involve field trips or work in groups that may require time commitment outside of regular scheduled class hours. Assignments may also require oral or visual presentations. The specific requirements of the course will be stated in the course outline.

Students should expect to spend considerable time outside of class completing assignments and studying. Depending on the course and other factors, for every hour in class, students should plan on spending two, three, or more hours outside of class on homework and studying. (For example, for a 3 credit course, you should expect to spend 9 hours of study time in addition to the 3 hours of class time per week.)

### NOTES...

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class time.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.

Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • 22
### CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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</tbody>
</table>

**ART*102  Art History II**  
3 credits  
An extensive study of art through the major periods in Western Civilization. Medieval; Renaissance; Mannerist; Baroque; Rococo; and Modern painting, sculpture, architecture, and the minor arts are examined and analyzed according to art principles and the societies from which they emanate. **Museum trips are required.**  
(Elective Type: FA/G/HU/LA)  
(Ability Assessed: 1)  
1033 ... M/W ... 5:00-6:20P  
1034 ... ONLINE  
2992 ... T/R ... 1:00-2:20P  
Staff

**ART*103  Art History III**  
3 credits  
An in-depth look at one of the most dynamic periods in the history of art as they trace the radical changes that occurred in the visual arts from the late 19th century through the post-World War II era. Emphasis will be placed upon the major artists, works, and theories of this period.  
(Elective Type: FA/G/HU/LA)  
(Ability Assessed: 1)  
2992 ... T/R ... 1:00-2:20P  
Staff

**ART*109  Color Theory ($$)**  
3 credits  
(2 lecture/2 studio)  
Exploration and study of color relationships as they apply to diverse media. Investigation of the color wheel and other various applied color schemes. Study of the visual, psychological, and emotional effect color has in our world. Color is examined through fine art, interior design, graphic presentations, industrial applications, and commercial use.  
(Elective Type: FA/G/HU)  
(Ability Assessed: 1)  
2231 ... T/R ... 1:30-3:17P  
Garside, C.

**ART*111  Drawing I ($$)**  
3 credits  
(2 lecture/2 studio)  
Students develop an understanding of perception through observational techniques as well as drawing from imagination. Emphasis is on the consideration of line, shape, form, texture, movement, and space.  
(Elective Type: FA/G/LA)  
(Ability Assessed: 1)  
1036 ... M/W ... 1:30-3:17P  
1041 ... M/W ... 5:30-7:17P  
1037 ... T/R ... 9:00-10:47A  
1038 ... T/R ... 11:00A-12:47P  
1039 ... T/R ... 11:00A-12:47P  
1040 ... T/R ... 3:30-5:17P  
1577 ... T/R ... 7:30-9:17P  
Decker

**ART*112  Drawing II (a)($$)**  
3 credits  
(2 lecture/2 studio)  
An advanced-level drawing course, Drawing II emphasizes composition, materials, personal expression, and an understanding of drawing history in relation to contemporary issues of drawing. Projects are designed to enhance the quality of handling materials within a given format. Creative problem-solving techniques are discussed and applied.  
Prerequisite: C- or better in Drawing I (ART*111).  
(Elective Type: FA/G/LA)  
(Ability Assessed: 1)  
1042 ... M/W ... 5:30-7:17P  
1044 ... T/R ... 5:30-7:17P  
Staff

### CLASSES BEGIN FRIDAY, JANUARY 23.
CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART*122</td>
<td>3-D Design ($$)</td>
<td>3 credits</td>
<td>(2 lecture/2 studio)</td>
</tr>
<tr>
<td>Introduces the student through studio work to the fundamentals of visual design. Assigned problems include explorations of three-dimensional application of line, texture, surface, tone, space, composition, and optics. (Elective Type: FA/G/LA) (Ability Assessed: 1)</td>
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<tr>
<td>1045</td>
<td>M/W</td>
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<tr>
<td>1046</td>
<td>T/R</td>
<td>3:30-5:17P</td>
<td>Staff</td>
</tr>
<tr>
<td>ART*131</td>
<td>Sculpture I ($$)</td>
<td>3 credits</td>
<td>(2 lecture/2 studio)</td>
</tr>
<tr>
<td>An introduction to the basic concepts of sculptural forms. A project based curriculum focused on diverse materials, spatial concerns, methodologies, symbolism, craft and subject. Students will explore the use of various tools and construction techniques including fabrication and assemblage. Established sculptural artists will be examined in terms of perception and style. Prerequisite: C- or better in Three-Dimensional Design (ART*122). (Elective Type: FA/G/LA) (Ability Assessed: 1)</td>
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<tr>
<td>2993</td>
<td>T/R</td>
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<tr>
<td>NOTE: CRN #2993 and CRN #2994 are taught together in the same classroom</td>
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<tr>
<td>ART*132</td>
<td>Sculpture II ($$)</td>
<td>3 credits</td>
<td>(2 lecture/2 studio)</td>
</tr>
<tr>
<td>A continuation of Sculpture I, advancing technical skills, sculptural theories, material investigation, and conceptual thinking within the three-dimensional framework. Personal style and creative problem solving with three-dimensional forms both contemporary and/or traditional methods will be the primary direction. The class will have serial content as its basis. Material selection will be chosen with the concepts of the pieces and the target presentation site in mind. Prerequisite: C- or better in Sculpture I (ART*131). (Elective Type: FA/G/LA) (Ability Assessed: 1)</td>
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<tr>
<td>2994</td>
<td>T/R</td>
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<tr>
<td>NOTE: CRN #2994 and CRN #2993 are taught together in the same classroom</td>
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<tr>
<td>ART*141</td>
<td>Photography I ($$)</td>
<td>3 credits</td>
<td>(2 lecture/2 studio)</td>
</tr>
<tr>
<td>Introduction to the fundamental operations of the single-lens reflex camera with black &amp; white photographic materials. Darkroom techniques are explored through lecture, demonstration, and assignment. Students will photograph, process negatives, and print enlargements of their own work. Emphasis will be placed on proper camera and darkroom techniques. (Elective Type: FA/G/HU) (Ability Assessed: 1)</td>
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<td>1050</td>
<td>M/W</td>
<td>9:00-10:47A</td>
<td>Staff</td>
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<tr>
<td>1052</td>
<td>M/W</td>
<td>7:30-9:17P</td>
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<td>2235</td>
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<td>2774</td>
<td>T/R</td>
<td>7:30-9:17P</td>
<td>Staff</td>
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<tr>
<td>NOTE: Photography I students are required to have a 35mm camera with full manual capabilities.</td>
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<tr>
<td>ART*142</td>
<td>Photography II (a)($$)</td>
<td>3 credits</td>
<td>(2 lecture/2 studio)</td>
</tr>
<tr>
<td>In this extension of Photography I, students can expand into more advanced, experimental and individual work in black &amp; white photography. Exploring the creative potential of the medium, students will explore various speed black &amp; white printing including hand-coloring, surfacing and various darkroom alterations. Large-format cameras are introduced and used to photograph studio setups. Prerequisite: C- or better in Photography I (ART*141). (Elective Type: FA/G/HU) (Ability Assessed: 1)</td>
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<tr>
<td>1054</td>
<td>M/W</td>
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</table>

The Guaranteed Admission Program (GAP) is an agreement between the Connecticut Community College System and the University of Connecticut, designed for students who enroll in a Liberal Arts program at one of Connecticut’s community colleges. Students who plan to continue their studies to earn a bachelor’s degree in Liberal Arts and Sciences, Agriculture, Health and Natural Resources or Business are guaranteed admission to the University of Connecticut once the associate degree has been earned, appropriate courses have been completed, and minimum grades and requirements for the selected program have been achieved. Advisors from individual community colleges and UConn meet with Guaranteed Admission Program students throughout their community college careers, helping their eventual transition to the University.

Students wishing to enroll in the Guaranteed Admission Program must be matriculated in the Liberal Arts transfer program at one of the Connecticut community colleges. To participate in this program, students must apply to the GAP Program before they have accrued 30 transferable credits. All interested Tunxis students should contact the Academic Advising Center for further information and assistance in selecting courses that will meet both community college and UConn degree requirements.

CONTACT
ACADEMIC ADVISING CENTER
860.773.1510.
<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
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<tr>
<td>ART*151 Painting I (a)($$) 3 credits (2 lecture/2 studio)</td>
<td>1055</td>
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<tr>
<td>ART*152 Painting II (a)($$) 3 credits (2 lecture/2 studio)</td>
<td>1056</td>
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<td>ART*205 History of Photography 3 credits</td>
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<tr>
<td>ART*211 Drawing III (a)($$) 3 credits (2 lecture/2 studio)</td>
<td>2089</td>
<td>M/W 9:00-10:47A</td>
<td>Kluba</td>
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<tr>
<td>ART*215 Illustration (a)($$) 3 credits (2 lecture/2 studio)</td>
<td>1060</td>
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<tr>
<td>ART*220 Electronic Painting and Drawing (a)($$) 3 credits (2 lecture/2 studio)</td>
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</table>
ART*221  Electronic Painting and Drawing II (a)($$)  3 credits  (2 lecture/2 studio)
An advanced course in computer art imaging that increases the students’ abilities in producing computer images that demonstrate greater technical skills, advanced form construction, narrative image making, personal style, and content. Professional artists are discussed through their respective works and analyzed for their specific content and technique. Projects are oriented towards large scale with thematic structures, and a framework of consistent ideas. Electronic collage is a featured aspect of this course. Prerequisite: C- or better in Electronic Painting and Drawing (ART*220). (Elective Type: FA/G/HU) (Ability Assessed: 1)
1579 ...............M/W  ............... 11:00A-12:47P  .............................................. Decker
NOTE: CRN #1579 and CRN #1580 are taught together in the same classroom.

ART*243  Studio Photography I (a)($$)  3 credits  (2 lec./2 std.)
In this study of the diverse variations and applications of lighting, studio strobes, flash, reflectors, tungsten, and natural-lighting situations will be examined. Combinations of various techniques and environments will also be explored. Exercises range from portrait to experimental work. Prerequisite: C- or better in Photography I (ART*141). (Elective Type: FA/G/HU) (Ability Assessed: 1)
1061 ......................T/R  ...................... 1:30-3:17P .............................................. Staff

ART*246  Photographic Image Development (a)($$)  3 credits  (2 lecture/2 studio)
This culminating course in the photography program emphasizes stylistic and content development. The final result of the course will be a portfolio of work presented in a professional manner. Focus will be on individual concepts and ideations. Prerequisites: C- or better in Studio Photography I (ART*243) AND C- or better in Photography II (ART*142). (Elective Type: FA/G/HU) (Ability Assessed: 1)
1062 ......................T/R  ...................... 11:00A-12:47P .............................................. Staff

ART*248  Object and Portrait Photography (a)($$)  3 credits  (2 lec./2 std.)
An advanced photographic lighting course specializing in photographing objects and portraits in the professional studio environment. The course is based on creating quality photographic images in the studio through controlled lighting conditions and visual styling techniques. Technical understanding and personal style are primary concerns in creating visual images in the photographic medium. Prerequisites: C- or better in Photography I (ART*141) AND C- or better in Studio Photography I (ART*243). (Elective Type: FA/G/HU) (Ability Assessed: 1)
2859 ......................T/R  ...................... 1:30-3:17P .............................................. Staff

ART*250  Digital Photography (a)($$)  3 credits  (2 lec./2 std.)
A course completely devoted to the photographic digital environment. The digital camera will be used as the primary tool to photograph all subject matter. Digital output, scanning, and file management are concerns that are addressed and detailed within the course content. Students will learn to control the digital camera and peripherals to attain the best results with the digital photograph. All normal circumstances of photography (lighting, etc.) are applied to the digital environment. Prerequisite: C- or better in Photography I (ART*141) OR permission of Program Coordinator. (Elective Type: FA/G/HU) (Ability Assessed: 1)
1064 ......................M/W  ...................... 5:30-7:17P .............................................. Staff

NOTE: CRN #1579 and CRN #1580 are taught together in the same classroom.
CREDIT COURSES – SPRING 2015

<table>
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<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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</thead>
<tbody>
<tr>
<td>ART*284 Pastels (a)($)</td>
<td>3 credits (2 lec./2 std.)</td>
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<tr>
<td>A course devoted exclusively to the medium of chalk pastel. Exploration of drawing, blending, and shaping of forms in color with soft pastels on various pastel papers using diverse techniques. Subject matter will be extracted from observation, nature, the human figure, imagination, abstraction, semi-abstraction, and the photographic image. Prerequisites: C- or better in Drawing II (ART*112) or consent of Department Chair. (Elective Type: FA/G/LA) (Ability Assessed: 1)</td>
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<tr>
<td>2858</td>
<td>M/W</td>
<td>11:00A-12:47P</td>
<td>Kluba</td>
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ASTRONOMY ($ = additional lab fee applies)

<table>
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<tr>
<th>CRN</th>
<th>DAY(S)</th>
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<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>AST*111 Introduction to Astronomy (a)(b)($)</td>
<td>4 credits</td>
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<tr>
<td>Descriptive overview of the origin and evolution of the universe; historical evolution of our earth and moon and other planets and satellites in our solar system. Understanding our sun and basic concepts of nuclear processes fueling the sun and other stars in the Milky Way as well as distant galaxies; and study of cosmology. Descriptive and historical principles are emphasized. Lecture and laboratory. Prerequisite: C- or better in Pre-Algebra &amp; Elementary Algebra (MAT<em>085) or Introductory Algebra (MAT</em>094) or Elementary Algebra Foundations (MAT<em>095) or placement into Intermediate Algebra (MAT</em>137). (Elective Type: Gilais) (Ability Assessed: 8, 9)</td>
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<tr>
<td>2350</td>
<td>T</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>2351</td>
<td>R (Lab)($)</td>
<td>7:30-9:17P</td>
<td>Staff</td>
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</tbody>
</table>

BIOLGY ($ = additional lab fee applies)

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<th>CRN</th>
<th>DAY(S)</th>
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</thead>
<tbody>
<tr>
<td>BIO*111 Introduction to Nutrition (a)</td>
<td>3 credits</td>
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<tr>
<td>Investigates the principles of nutrition with respect to basic body needs, the scope of nutrients and foods satisfying those needs, and the results that can be expected in terms of human health when nutrient intake is adequate, deficient, or excessive. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162); or placement into Composition (ENG*101). (Elective Type: G/LA/S) (Ability Assessed: 8)</td>
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<td>1067</td>
<td>M/W</td>
<td>3:30-4:50P</td>
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<td>1066</td>
<td>M</td>
<td>6:30-9:20P</td>
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<tr>
<td>1068</td>
<td>F</td>
<td>9:00-11:50A</td>
<td>Himmel</td>
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<tr>
<td>1070</td>
<td>ONLINE</td>
<td></td>
<td>Sullivan, R.</td>
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<tbody>
<tr>
<td>BIO*115 Human Biology (a)(b)($)</td>
<td>4 credits</td>
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<tr>
<td>Emphasizes basic human physiology and provides students with an understanding of the human body in health and disease. Aids students in coping with particular health concerns. Attention is drawn to such environmental problems as the relationship between sunlight and skin cancer and the ecological effects of biotechnology. No dissection is required. This one semester course cannot be used to fulfill prerequisites for advanced biology courses. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162); or placement into Composition (ENG*101). (Elective Type: Gilais) (Ability Assessed: 8)</td>
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<td>1071</td>
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<td>1072</td>
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<td>9:00-10:55A</td>
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<tr>
<td>2276</td>
<td>M (Lab)($)</td>
<td>1:00-2:55P</td>
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<td>2287</td>
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<td>8:30-9:50A</td>
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<td>2291</td>
<td>T/R</td>
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<td>Laskowski</td>
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<td>2292</td>
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<td>2293</td>
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<td>2:30-5:20P</td>
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<td>T</td>
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<tr>
<td>2297</td>
<td>R</td>
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<td>Staff</td>
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</table>

**BIO*121 General Biology I** (a)(b) 4 credits
Study of the physical and chemical nature of the cell, including biochemistry, photosynthesis, and cellular respiration. Additional focus on topics of cell division, genetics, and understanding of DNA and RNA processes. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in Concepts of Chemistry (CHE*111) or General Chemistry I (CHE*121). (Elective Type: G/LA/S) (Ability Assessed: 8)

**BIO*122 General Biology II** (a)(b) 4 credits
A comparative study of systems, covering specific organisms in the five major Kingdoms: Monera, Fungi, Protists, Plants, and Animals. Emphasis on taxonomy, diversity of life, and the evolution of systems as manifested by the influences of genetics and the environment. Dissection is required. Prerequisite: C- or better in General Biology I (BIO*121). (Elective Type: G/LA/S) (Ability Assessed: 8)

**BIO*211 Anatomy and Physiology I** (a)(b) 4 credits
The structure and function of the human body will be discussed in depth for each of the organ systems. Physiology will be presented from a biochemical and organ point of view. Prerequisites: C- or better in General Biology I (BIO*121). (Elective Type: G/LA/S) (Ability Assessed: 8)

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**FOLLETT’S BOOKSTORE**

at Tunxis Community College

Books are available before classes start and throughout the beginning of the semester.

We recommend you register for classes before purchasing textbooks, since different course sections may have varying text requirements.

**The Bookstore is located in the Main Administration (100)** Building next to the cafeteria, to the right of the main entrance lobby.

In addition to textbooks for your classes, visit Tunxis Bookstore for stationery, art/science supplies, and other items you may need while on campus.

**• REGULAR HOURS •**

Monday through Thursday: 9:00am-5:30pm
Friday: 9:00am-1:00pm
Saturday: CLOSED

Extended hours will be added at the beginning and end of each semester. When classes aren't in session, please call for updated hours or visit online at Txcc-shop.com for more information.

**• DIRECT SHIPPING OF BOOKS •**

If you can’t make it to campus to buy your books, we can ship them to you. Visit Txcc-shop.com for more information.

**• BOOK BUYBACK – ALL DAY •**

NEW! You can now put some money back in your pocket by selling your textbooks back to the Follett bookstore at Tunxis every day! Visit Txcc-shop.com for more details.

See page 3 for more info about Follett’s Bookstore at Tunxis Community College.

Contact Dave Stohl,
Bookstore Manager,
860.773.1334 • Txcc-shop.com

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Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300.
CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO*212</td>
<td>Anatomy and Physiology II (a)(b)($)</td>
<td>4 credits</td>
<td>Continuation of Anatomy and Physiology I. Lecture and Laboratory. Dissection is required. Prerequisite: C- or better in Anatomy &amp; Physiology I (BIO*211). (Elective Type: G/LA/S) (Abilities Assessed: 8, 9)</td>
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<td>1097</td>
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<td>2356</td>
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<td>10:00A-12:50P</td>
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<tr>
<td>2361</td>
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<td>2362</td>
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<td>2364</td>
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</tr>
<tr>
<td>2365</td>
<td>T (Lab)($)</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>BIO*235</td>
<td>Microbiology (a)(b)($)</td>
<td>4 credits</td>
<td>Introduction to microorganisms: bacteria, fungi, protozoa, viruses, microscopic algae, and some multicellular parasites. Bacteria and their role in health and disease are emphasized. Skills of observing, gathering, and reporting data, drawing conclusions, identifying problems, and procedure evaluation emphasized. Prerequisites: C- or better in Anatomy &amp; Physiology I (BIO*211). (Elective Type: G/LA/S) (Abilities Assessed: 8, 9)</td>
</tr>
<tr>
<td>1105</td>
<td>T/R</td>
<td>8:30-9:50A</td>
<td>Navitsky</td>
</tr>
<tr>
<td>1106</td>
<td>T/R (Lab)($)</td>
<td>10:00-11:20A</td>
<td>Navitsky</td>
</tr>
<tr>
<td>2283</td>
<td>T/R</td>
<td>5:00-6:20P</td>
<td>Smith, R.</td>
</tr>
<tr>
<td>2284</td>
<td>T/R (Lab)($)</td>
<td>6:30-7:50P</td>
<td>Staff</td>
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<tr>
<td>BUSINESS</td>
<td>General/Law/Entrepreneurship/Finance/Management/Marketing</td>
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<tr>
<td>BBG*101</td>
<td>Introduction to Business</td>
<td>3 credits</td>
<td>Introduces the principles and practices of business management. Topics include: informational and legal foundations for business management; economic, regulatory, and societal environment of business; entrepreneurship, finance, and marketing; planning, organizing, leading and controlling a business organization. (Elective Type: G)</td>
</tr>
<tr>
<td>1584</td>
<td>M/W</td>
<td>11:30A-12:50P</td>
<td>Milewski</td>
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<tr>
<td>1585</td>
<td>T/R</td>
<td>10:00-11:20A</td>
<td>Staff</td>
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<tr>
<td>2998</td>
<td>ONLINE</td>
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<td>Staff</td>
</tr>
<tr>
<td>BBG*115</td>
<td>Business Software Applications</td>
<td>3 credits</td>
<td>This hands-on course is designed for Business Administration/Marketing majors to utilize the microcomputer as a tool as they relate to the business environment. These software packages include an emphasis on Excel to build flexible spreadsheets used in business decision-making, supplemented with Word to produce professional-looking documents, Access to select and analyze data to produce valid results, and Powerpoint to effectively present and communicate. Social networking sites and their impact upon business will be explored. Individual and group projects will require students to utilize the MS Suite to prepare business documents, produce in-house publications and create business presentations using themes, tables and graphs. (Elective Type: G) (Ability Assessed: 5)</td>
</tr>
<tr>
<td>2999</td>
<td>M/W</td>
<td>8:30-9:50A</td>
<td>Kriscenski</td>
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<tr>
<td>3000</td>
<td>T/R</td>
<td>11:30A-12:50P</td>
<td>Clark, C.</td>
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<td>BBG*214</td>
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<tr>
<td>BBG*231</td>
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<tr>
<td>BBG*240</td>
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<tr>
<td>BBG*290</td>
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<td>Staff</td>
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<tr>
<td>BBG*292</td>
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**BBG*214  e-Business (a)  3 credits**

This course covers the basics of how to start and manage an e-business enterprise and examines the impact of the internet on business and how it has expanded a firm’s ability to customize its product and service offerings. Emphasis is on new venture finance, the economics of e-commerce, as well as the special finance and business management problems associated with e-commerce such as on-line payments, security, customer service, and inventory control. *(Elective Type: G) (Ability Assessed: 5)*

1586 ..............ONLINE .................................................. Staff

**BBG*231  Business Law I (a)  3 credits**

Examines the history and evolution of law in the United States. Specific topics include: Constitutional Law, the Bill of Rights, courts and procedures, tort law, criminal law, contract law, and business organizations. *Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G) (Ability Assessed: 2)*

1138 ..............M/W 1:00-2:20P .............................................. Staff
1143 ..............T/R 11:30A-12:50P .............................................. Staff
1146 ..............W 6:30-9:20P ................................................... Staff
1587 ..............ONLINE ....................................................... Staff

**BBG*240  Business Ethics (a)  3 credits**

A critical examination (both practical and theoretical) of contemporary moral problems in business, such as employee rights and responsibilities, pay equity and comparable worth, whistle-blowing, trade secrets and confidentiality, conflict of interest, discrimination and sexual harassment, pollution, consumer protection, professional ethics, truth-telling in business dealings, social responsibility of business, and fiduciary responsibility to stockholders and stakeholders. It is recommended that students take at least six (6) credits in Business, Economics, or Philosophy, or English prior to taking this course. *Prerequisite: C- or better in Composition (ENG*101) or permission of Department Chair. (Elective Type: G) (Abilities Assessed: 2, 3)*

1150 ..............T/R 1:00-2:20P .............................................. Milewski
1153 ..............M 6:30-9:20P ................................................... Staff
2777 ..............ONLINE ....................................................... Staff

**BBG*290  Business Program Capstone (a)  1 credit**

For students who are in their final semester of study in the Business Administration Degree and Option programs, but will not be taking a Practicum course, the Business Programs Capstone is designed to help students demonstrate competency in General Education Abilities and Program Learning Outcomes. Throughout their program at Tunxis, students will have been compiling a portfolio of best work that demonstrates mastery of General Education Abilities, as well as Program Learning Outcomes. In this course, students will complete the development of their portfolio and, depending on the program, possibly sit for an exit exam or project. Students will also reflect on their learning experience at Tunxis and in their program. *Prerequisites: C- or better in Composition (ENG*101), and 12 credits in Business courses. Note: Students should be enrolled in their final semester of classes. (Elective Type: G) (Abilities Assessed: 5, 6)*

2236 ..............M 5:00-6:20P .............................................. Milewski
2962 ..............W 2:30-3:20P .............................................. Mugno

**BBG*292  Business Practicum (a)  3 credits**

Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a

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**E-COMMERCE CERTIFICATE**

Provides the essential elements for entry into sales and promotional occupations in the online environment. Credits earned may be applied toward an associate in science degree in Business Administration at the College.

**Questions?**

Contact Amy Feest, Program Coordinator, 860.773.1631

**NOTES...**

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.

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**Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • 30**
Contact Tunxis Community College at tunxis.edu or 860.773.1300. • Spring 2015

CREDIT COURSES – SPRING 2015

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<th>CRN</th>
<th>DAY(S)</th>
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<th>INSTRUCTOR</th>
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</table>

... classroom component. Internship involves employment or volunteer engagement in a company, public agency, or non-profit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. Both the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum Instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. Prerequisites: Permission of the Program Coordinator or Business Practicum Instructor. Prior to taking the Business Practicum, students must have completed twelve business core or program option credits with a grade of C- or better, AND have completed at least 40 credits towards their associate degree or 15 credits towards their BA Certificate. (Elective Type: G) (Abilities Assessed: 3, 5, 6)

1948 .................. R .......................... 11:30A-12:50P ........................................ Feest
2963 .................. R .......................... 5:00-6:20P ........................................ Feest

On-campus meeting for both CRN #1948 and CRN #2963: 1/30 in Room CL5.

BES*218  Entrepreneurship (a)  3 credits
Introduces students to the art of entrepreneurship and the skills needed for starting and managing small businesses. It begins with a self-assessment of entrepreneurial skills and continues through a survey of all the major issues in new and small business management. Students are expected to develop a complete business plan. The teaching methodology relies heavily on experimental exercises, student team projects and case studies. Prerequisites: C- or better in Principles of Marketing (BMK*201), Principles of Financial Accounting (ACC*113) AND Composition (ENG*101), OR permission of Department Chair. (Elective Type: G) (Abilities Assessed: 2, 11)

3001 .................. M .......................... 6:30-9:20P ........................................ Milewski

BFN*110  Personal Finance (a)  3 credits
Provides an overview of the financial planning and investing process. It examines personal incomes and budgets, home and consumer financing, insurance of personal assets, personal investing and retirement planning. Topics covered will include the time value of money, investments, loans and credit, cash management, taxes, life and health insurance, and estate planning. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Ability Assessed: 7)

1160 .................. ONLINE ........................................ Mugno

CORNER CAFÉ

Breakfast & Lunch Daily
Monday thru Friday
We accept credit and debit.
Offering: Fresh Sandwiches, Grilled Items, Salad Bar, Pizza, Soups, Meals-to-Go, Snacks & Desserts, Hot and Cold Beverages

HOURS OF OPERATION:
Monday-Thursday: 7:30 a.m. to 6:30 p.m.
Friday: 8:00 a.m. to 1:30 p.m.

Hours subject to change during winter/summer terms and when classes are not in session.

THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.

ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 23 or MAY BE ACCESSED AT TUNXIS.EDU/COURSES.

NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.

CLASSES BEGIN FRIDAY, JANUARY 23.
# CREDIT COURSES – SPRING 2015

<table>
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<th>CRN</th>
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<tbody>
<tr>
<td>3003</td>
<td>R</td>
<td>5:00-6:20P</td>
<td>Feest</td>
</tr>
<tr>
<td>1161</td>
<td>T/R</td>
<td>8:30-9:50A</td>
<td>Mugno</td>
</tr>
<tr>
<td>2779</td>
<td>ONLINE</td>
<td></td>
<td>Staff</td>
</tr>
</tbody>
</table>

**BFN*201 Principles of Finance (a) 3 credits**
An introduction to the principles of financial management and the impact of the financial markets and institutions on that managerial function. Major topics include the environment of financial management, evaluation of a firm’s financial performance, financial forecasting, working capital management, corporate securities and financing the short- and long-term requirements of the firm, time value of money, capital and cash budgeting, the relationship of risk to return, cost of capital, leverage, and evaluation of alternative methods of financing. An analytical emphasis will be placed on the tools and techniques of the investment, financing, and dividend decision. **Prerequisites:** C- or better in Principles of Financial Accounting (ACC*113), C- or better in Integrated Reading & Writing II (ENG*075) OR Introduction to College Reading and Writing (ENG*093) OR Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101), OR permission of Department Chair. **Prerequisite or co-requisite:** Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139), or placement into higher mathematics, OR permission of Department Chair. **(Elective Type: G) (Ability Assessed: 2)**

| 3003 | R      | 5:00-6:20P | Feest |

**BFN*292 Finance Practicum (a) 3 credits**
Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a classroom component. Internship involves employment or volunteer engagement in a company, public agency, or non-profit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. Both the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. **Prerequisites:** Permission of the Program Coordinator or Business Practicum Instructor. **Prior to taking the Business Practicum, students must have completed twelve business core or program option credits with a grade of C- or better, AND have completed at least 40 credits towards their associates degree or 15 credits towards their BA Certificate. **(Elective Type: G) (Abilities Assessed: 3, 5, 6)**

| 3003 | R      | 5:00-6:20P | Feest |

On-campus meeting: 1/30 in Room CL5.

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**WE’RE HERE TO HELP YOU...**

Like everyone, college students may face difficult life transitions and circumstances, experience painful emotions, and need assistance in developing clear and meaningful goals while pursuing their academic course work. College counselors are professionally trained to help students cope with a wide variety of educational, adjustment, and mental health issues during their career years.

Some methods counselors employ to facilitate discussions include listening, informing, empathizing, collaborating, brainstorming solutions, constructing goals, building on strengths and modeling appropriate behaviors.

Counselors are glad to talk with you about any issue causing you concern or distress. Some common concerns include: anxiety, sadness, loneliness, eating disorders, dating & domestic partner violence, alcohol & drug concerns, academic problems, sexual abuse, relationship issues, time management, choosing a major, communication skills and career & academic goals.

Depending on the nature of the concern, counseling may be one appointment or several. In some cases, a referral to a community specialist may be encouraged.

**Contact Advising Center**
860.773.1510

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**Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • 32**
### CREDIT COURSES – SPRING 2015

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<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>BMG*202 Principles of Management (a)</td>
<td>3 credits</td>
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<tr>
<td>Intergates the study of management principles with the development of leadership, teamwork, and interpersonal skills. Topics include the planning, organizing, leading, and controlling functions of management; as well as group dynamics, team building, leadership, conflict and change, diversity, and organizational culture. Through experiential and group exercises and case studies, students will gain experience in teamwork, leadership, problem solving, and decision-making. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G) (Ability Assessed: 2, 11)</td>
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<tr>
<td>2239</td>
<td>M/W</td>
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<td>Staff</td>
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<td>3004</td>
<td>T/R</td>
<td>10:00-11:20A</td>
<td>Milewski</td>
</tr>
<tr>
<td>1167</td>
<td>M</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>1511</td>
<td>ONLINE</td>
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<tr>
<td>BMG*220 Human Resources Management (a)</td>
<td>3 credits</td>
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<td>Introduction to the functions of Human Resource Management in today's dynamic business environment. Topics include but are not limited to personnel, planning, recruitment, testing, training, compensation, motivation, appraisals, discipline, and career management. In addition, the welfare and safety of employees, harmonious working relations, equal employment, and international and diversity issues will be discussed. Prerequisites: C- or better in Integrated Reading and Writing II (ENG<em>075) OR Introduction to College Reading &amp; Writing (ENG</em>093) or Reading &amp; Writing VI (ESL<em>162), or placement into Composition (ENG</em>101). (Elective Type: G) (Ability Assessed: 10)</td>
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<tr>
<td>1205</td>
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<td>6:30-9:20P</td>
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<tr>
<td>BMK*201 Principles of Marketing (a)</td>
<td>3 credits</td>
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<tr>
<td>Introduction to the fundamental concepts of marketing. Examination of effective practices of product development, distribution, price structure, and promotion throughout the marketing process, including research, execution and evaluation. Prerequisites: C- or better in Integrated Reading and Writing II (ENG<em>075), or C- or better in Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG<em>101); Co-requisite: Composition (ENG</em>101). (Elective Type: G) (Ability Assessed: S)</td>
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<td>1207</td>
<td>M/W</td>
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<td>1208</td>
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<tr>
<td>1209</td>
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<td>1:00-2:20P</td>
<td>Staff</td>
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<tr>
<td>1210</td>
<td>W</td>
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<tr>
<td>1211</td>
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<tr>
<td>BMK*207 Consumer Behavior (a)</td>
<td>3 credits</td>
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<td>A study of consumer behavior with an emphasis on the complexity of consumer decision-making and how consumers influence current marketing practices. Topics include consumer decision-making, advertising, consumer-trend analysis, marketing strategy, and consumer buying behavior. Prerequisite: C- or better in Principles of Marketing (BMK*201). (Elective Type: G) (Ability Assessed: 10)</td>
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<td>1212</td>
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<tr>
<td>BMK*214 International Marketing (a)</td>
<td>3 credits</td>
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<td>An analysis of the techniques, procedures, and strategies used by multinational firms. Emphasis on the economic, cultural, political/legal and technological factors that influence the marketing of consumer and business goods. Methods and sources of data for determining products to sell and countries in which to sell them are studied. Prerequisites: C- or better in Principles of Marketing (BMK*201).</td>
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**INTRO. TO MASS COMMUNICATION**

**COM*101 • 3 credits**

Surveys mass communication and media literacy in today’s society by investigating forms of media (print, radio, music, movies, television, and the Internet), the messages of media (news, public relations, advertising, and entertainment), and the ethical, legal, and cultural issues surrounding media. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093), or Introduction to College English (ENG*096) or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 3, 10)

**CRN #1142**

**T/R • 10:00-11:20A**

**Instructor: Patrice Hamilton**

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**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE MINUTE LISTING OF COURSES.**

**ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 23 OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.**

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CREDIT COURSES – SPRING 2015

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(Effective Type: G) (Ability Assessed: 2)

2849        R        6:30-9:20P                      Staff

BMK*292 Practicum in Marketing (a)  3 credits
Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a classroom component. Internship involves employment or volunteer engagement in a company, public agency, or nonprofit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. Both the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. Prerequisites: Permission of the Program Coordinator or Business Practicum Instructor. Prior to taking the Business Practicum, students must have completed twelve business core or program option credits with a grade of C- or better, AND have completed at least 40 credits towards their associate degree or 15 credits towards their BA Certificate. (Effective Type: G) (Abilities Assessed: 3, 5, 6)

2003        R        5:00-6:20P                      Feest
On-campus meeting: 1/30 in Room CL5.

BUSINESS OFFICE TECHNOLOGY

NOTE: All application courses use Microsoft Office 2013 where applicable.

BOT*111 Keyboarding for Info. Processing I  3 credits
An introduction to the keyboard. The student will learn to keyboard by the touch method covering the entire letter, figure, and symbol reaches. The course will also provide students with applications of keyboarding skill. This will be in the form of both accuracy and speed development and in the following basic word processing skills: create, format, save, print and open a document. Other basic formatting applications such as centering copy horizontally and vertically, proper word division and personal and business correspondence will also be emphasized. All course work is to be completed on an IBM compatible pc. This is a touch-typing course at the beginning level of skill designed to familiarize the student with the keyboard and correct keyboarding techniques. (Effective Type: G)

1109        M/W        11:30A-12:50P                      Staff
3005        M/W        5:00-6:20P                        Staff

BOT*137 Word Processing Applications (a)  3 credits
An intermediate course with tabulation problems, special forms, various models of business letters, reports, and rough drafts with special attention paid to good judgment and problem-solving activities. There will also be the continuation of

SUCCESS IS ON THE WAY!

The Academic Support Center fosters student success by providing support services designed to help students develop their learning and academic skills, as well as enhance their understanding of college demands. The following services are available on an individual and/or group basis:

Basic Skills/Placement Testing
Also called the Accu-placer, this test is designed to assess student skills in math, English, reading, and writing proficiency.

Free Tutoring
A comprehensive, nationally-certified, program for all students enrolled in credit classes. Tutoring is available every semester in developmental reading/writing, math, and English as a Second Language. Efforts are also made to accommodate student requests in other areas.

Special-needs Services
These services are provided upon request by students with documented disabilities (see Academic Support Center staff for details).

Workshops on Learning Strategies
Offered to assist students in refining basic skills needed to meet college expectations.

Note: Reservations or appointments are required for most programs and services.

ACADEMIC SUPPORT CENTER
HOURS OF OPERATION:
Monday through Thursday:
8:30 a.m.-6:00 p.m.
Friday: 9:00 a.m.-4:00 p.m.
Saturday: Closed

Contact
Academic Support Center,
860.773.1530

Services and hours of operation subject to change.

Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300 • 34
CREDIT COURSES – SPRING 2015

CRN  | DAY(S)  | TIME  | INSTRUCTOR
---|--------|-------|----------

1112  | M       | 6:30-9:20P | Staff

**BOT**180  Medical Terminology (a)  3 credits
A basic study of medical vocabulary. It introduces word construction, pronunciation, prefixes, suffixes, and root words. This course is designed to provide application of complex medical terminology to areas of medical science, hospital service and health-related professions. Prerequisites: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101), or permission of Program Coordinator. Co-requisite: Keyboarding for Information Processing I (BOT*111) or permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 4, 8.1)

1113  | T/R     | 5:00-6:20P | Staff

**BOT**182  Medical Coding II (a)  3 credits
A continuation of concepts introduced in Medical Coding I. Students will utilize medical records and case histories to code the diagnoses and procedures according to the level of care received in the appropriate medical facilities. Prerequisites: C- or better in Medical Coding I (BOT*181) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 2, 3)

1515  | T       | 6:30-9:20P | Staff

**BOT**219  Integrated Office (a) HYBRID  3 credits
Provides students with hands-on experience in database management. Topics include the role of administrative support services, use of various computer software skills, electronic communication, and the internet. Students will utilize an integrated software package (word processing, spreadsheet, database, and presentation graphics) to complete business projects. Prerequisite: C- or better in Computerized Office Applications (BOT*210) OR permission of Program Coordinator. (Elective Type: G) (Ability Assessed: 7)

1114  | M       | 6:30-9:20P | Staff

**BOT**251  Administrative Procedures (a)  3 credits
Introduces students to up-to-date methods of information management in the office. Topics include records management, setting priorities, and machine transcription. Students are introduced to effective self-marketing techniques and business research methods. Pre- or co-requisite: C- or better in Word Processing Applications (BOT*137) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 5, 6)

1115  | T       | 6:30-9:20P | Staff

**BOT**287  Foundations Management/ Medical Insurance (a)  3 credits
This course is designed to develop the abilities and skills that will enable students to define and explain the role of the health insurance specialist, major types of health insurance policies, contracts, guidelines, laws, and the reimbursement cycle. Comparisons of private insurances, State, and Federal programs are covered as well as analysis and completion of appropriate

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**STUDENT GOVERNMENT ASSOCIATION**

The representatives of the Student Government Association (SGA) at Tunxis Community College help to plan activities and provide a means of communication within the College structure. The SGA has the responsibility of administering the calendar of College events sponsored by Student Activities, coordinating the expenditures of the Student Activities budget, and planning the College's Student Activities program. All students, both full- and part-time, are members of the Student Government Association.

Contact Christopher Laporte, Director of Student Activities at 860.773.1362.

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ELECTIVE TYPES:

AH = Art History
E = English
FA = Fine Arts
FL = Foreign Language
G = General
HI = History
HU = Humanities
LA = Liberal Arts
M = Mathematics
S = Science
SS = Social Sciences

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.
CHEMISTRY

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<thead>
<tr>
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<th>DAY(S)</th>
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<tr>
<td>3077</td>
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<tr>
<td>2780</td>
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**CHE*111 Concepts of Chemistry (a)(b)($) 4 credits**

Fundamental principles and methods of chemistry are studied, including atomic theory, bonding, stoichiometry, and thermodynamics. Provides an introduction to physical, nuclear, organic, and biological chemistry. Suitable for students needing a brief survey course or science elective; not intended for science or engineering majors. Lecture and laboratory. Prerequisite: C- or better in Pre-Algebra & Elementary Algebra (MAT*085), or Introductory Algebra (MAT*094), or Elementary Algebra Foundations (MAT*095), or placement into Intermediate Algebra (MAT*137). (Elective Type: G/LA/S) (Abilities Assessed: 8, 9)

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<tr>
<td>1120</td>
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<td>2301</td>
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<td>2302</td>
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<td>2304</td>
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<td>2305</td>
<td>R</td>
<td>10:00-11:47A</td>
<td>Staff</td>
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<tr>
<td>2307</td>
<td>R</td>
<td>10:00-11:47A</td>
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**CHEMISTRY ($ = additional lab fee applies)**

**NOTE:** Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.
### Credit Courses – Spring 2015

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<tr>
<th>CRN</th>
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<td>2948</td>
<td>R (Lab)</td>
<td>5:30-7:17P</td>
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</tr>
<tr>
<td>3006</td>
<td>R (Lab)</td>
<td>7:30-9:17P</td>
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<tr>
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<tr>
<td>2314</td>
<td>S (Lab)</td>
<td>12:00-1:47P</td>
<td>Staff</td>
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<tr>
<td>CHE*122</td>
<td></td>
<td>General Chemistry I (CHE*121)</td>
<td>4 credits</td>
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<td></td>
<td></td>
<td>Further study of the principles, theories and laws of chemistry. Topics include: thermodynamics, kinetics, chemical equilibria, oxidation and reduction reactions, descriptive chemistry of the elements and their compounds and an introduction to organic and nuclear chemistry. Lecture and laboratory. Prerequisite: C- or better in General Chemistry I (CHE*121). (Elective Type: G/LA/S) (Abilities Assessed: 8, 9)</td>
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<tr>
<td>2319</td>
<td>M (Lab)</td>
<td>10:00A-12:50P</td>
<td>Staff</td>
</tr>
<tr>
<td>CHE*212</td>
<td></td>
<td>Organic Chemistry II (CHE*211)</td>
<td>4 credits</td>
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<td></td>
<td></td>
<td>Continuation of Organic Chemistry I. Topics include aromatic compounds, aldehydes, ketones, carboxylic acids and their derivatives, amines, phenols, and aryl halides. Reaction mechanism studies include carbanions, electrophilic substitutions and nucleophilic additions and nucleophilic substitutions. Laboratory sessions continue principles initiated in the precursor course. Prerequisite: C- or better in Organic Chemistry I (CHE*211). (Elective Type: G/LA/S) (Abilities Assessed: 8, 9)</td>
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<td>2417</td>
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<td>2782</td>
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### Chinese

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### College Preparation

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<td>Mahmood, C.</td>
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<tr>
<td>2863</td>
<td>M/W</td>
<td>11:30A-12:50P</td>
<td>Yawin</td>
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Note: Students who select CRN #2863 MUST also select CRN #3031 (ENG*096). Permission of Academic Strategies Advisor required to register for CRN #1139.
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<td>2785</td>
<td>T/R</td>
<td>1:00-2:20P</td>
<td>Mahmood, C.</td>
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**COM**\(^\text{100}\) **Introduction to Communication (a)** 3 credits
Introduces students to fundamental theories of effective communication in intrapersonal, interpersonal, and small group settings. In a workshop environment, students will practice effective oral communication strategies and offer a narrative and a group presentation. *(Elective Type: G/HU/LA) (Abilities Assessed: 6, 10)*

1902 .............................................. Beckford

**COM**\(^\text{101}\) **Intro. to Mass Communication (a)** 3 credits
Surveys mass communication and media literacy in today’s society by investigating forms of media (print, radio, music, movies, television, and the Internet), the messages of media (news, public relations, advertising, and entertainment), and the ethical, legal, and cultural issues surrounding media. Prerequisite: C- or better in Integrated Reading and Writing II (ENG\(^\text{075}\)) or Introduction to College Reading & Writing (ENG\(^\text{093}\)) or Introduction to College English (ENG\(^\text{096}\)) or Reading & Writing VI (ESL\(^\text{162}\)), or placement into Composition (ENG\(^\text{101}\)). *(Elective Type: G/HU/LA) (Abilities Assessed: 3, 10)*

1142 .............................................. Mahmood, C.

**COM**\(^\text{154}\) **Film Study & Appreciation (a)** 3 credits
In this introduction to American film, students learn its history, individual styles of directors, the language of the art of the moving image and film genres. Selected films will be viewed and analyzed. Prerequisite: C- or better in Composition (ENG\(^\text{101}\)). *(Elective Type: FA/G/HU/LA) (Ability Assessed: 1)*

2786 .............................................. Staff

**COM**\(^\text{172}\) **Interpersonal Communication (a)** 3 credits
Students are introduced to fundamental theories of communication, perception and listening, verbal and non-verbal communication, the role of conflict in relationships, and the impact of media and other technologies. In a workshop environment, students will apply these theories and principles to enhance their interpersonal communication. **Prerequisite:** C- or better in Integrated Reading and Writing II (ENG\(^\text{075}\)) or Introduction to College Reading & Writing (ENG\(^\text{093}\)) or Introduction to College English (ENG\(^\text{096}\)) or Reading & Writing VI (ESL\(^\text{162}\)), or placement into Composition (ENG\(^\text{101}\)). *(Elective Type: G/HU/LA) (Ability Assessed: 10)*

1145 .............................................. Staff

**HUMOR AND WELL-BEING**

We value laughter, play, love, kindness, celebration, and joy in our learning and work—taking our learning and work seriously and ourselves lightly.

**EXCELLENCE**
We value continuous improvement and growth in every area of college life. We value collaboration, cooperation, teamwork, innovation, and creative problem solving in our continuous improvement efforts. We value the courage to take risks and provide leadership.

**OPEN COMMUNICATION**
We share information, ideas, and feelings—listening carefully, speaking forthrightly, respecting diverse views, participating productively in dialogue and conversations. We welcome paradox and constructive conflict as we move toward consensus.

**RESPECT**
We treat others fairly and with dignity. We value and honor each other in our diversity.

**INTEGRITY**
We value and demonstrate openness and honesty, resolving differences with civility and without reprisals. We speak and act truthfully, without hidden agendas. We admit our mistakes, say when we do not know, and honor our commitments. We avoid silence when it may mislead; we seek root causes and solve problems.

**RESPONSIBILITY**
We value institutional and individual accountability, defined as doing what needs to be done in a timely and competent manner. By acceptance of personal responsibility for our own actions and decisions, we help to create a college at which we are proud to work.

**VALUES & PRINCIPLES**

*Contact Tunxis Community College at tunxis.edu or 860.773.1300.*
feedback on the public speaking of others. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 6)

1151 M/W 8:30-9:50A Staff
1155 T/R 1:00-2:20P Hamilton
2420 T 6:30-9:20P Staff
2788 F 9:00-11:50A Hamilton

**COMPUTER-AIDED DRAFTING (CAD)**

**CAD*133** CAD Mechanical AUTOCAD (a)($) 3 credits
Introduces students to the technical drawing field. Students will use Computer-Aided Drafting (CAD) for geometric construction; 3D modeling; orthographic projection; sectional views and auxiliary views; and dimensioning and tolerancing. Traditional equipment is used to reinforce pictorial sketching and drawing techniques. Prerequisite: C- or better in Pre-Algebra & Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095) or placement into Intermediate Algebra (MAT*137). (Elective Type: G)

1492 W 5:30-9:15P Staff

**CAD*204** CAD 3D Architectural AUTOCAD (a)($) 3 credits
Applies engineering and technological principles to the design of residential and light commercial structures. Students will create architectural drawings and three-dimensional models using AutoCAD software. This course is offered concurrently with CAD*218 at the same time in the same classroom. It is not possible to take both courses at the same time. Prerequisite: C- or better in CAD Mechanical AutoCAD (CAD*133). (Elective Type: G)

3011 M 5:30-9:15P Staff

**CAD*218** CAD 3D Mechanical AUTOCAD (a)($) 3 credits
Applies engineering and technological principles to the design of everyday items, machine elements, and mechanical systems. Students will create 3D wireframe and solid machines from which engineering and production drawings will be derived using AutoCAD/CADKEY software. This course is offered concurrently with CAD*204 at the same time in the same classroom. It is not possible to take both courses at the same time. Prerequisite: C- or better in CAD Mechanical AutoCAD (CAD*133). (Elective Type: G)

3012 M 5:30-9:15P Staff

**COMPUTER INFORMATION SYSTEMS (CIS)**

NOTE: Any three-credit CIS course satisfies the requirements of a business elective. All application courses use Microsoft Office 2013 where applicable.

**Computer Applications**

**CSA*105** Intro. to Software Applications 3 credits
This hands-on introductory course is intended for students interested in learning to use the computer as a productivity tool. Course content includes the
## CREDIT COURSES – SPRING 2015

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### CSA*135 Spreadsheet Applications  3 credits
Introduction to the features and functionality of Microsoft Excel. Students will be introduced to analytical features of Excel, macros and VBA, charting options, work with lists and tables and learn to use web queries. Students will learn to create a chart and use advanced functions and formulas. Students will learn to create a chart and use advanced level of proficiency. Students begin by creating basic worksheets and using built in course is ideal for beginner students and takes students to an advanced level of proficiency. Students begin by creating basic worksheets and using built in features and formulas. Students will learn to create a chart and use advanced charting options, work with lists and tables and learn to use web queries. Students will be introduced to analytical features of Excel, macros and VBA.

(Elective Type: G) (Ability Assessed: 5)

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### CSA*140 Database Applications  3 credits
Covers the basic functions and features of Access and takes users to an advanced level of proficiency. Initially students will learn how to design and create databases; work with tables, understand data structure, create basic queries, reports and forms. Students build on the skills to develop advanced complex queries, reporting and creating subforms. Students will create charts, use pivot tables and pivot charts. (Elective Type: G) (Ability Assessed: 5)

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### Computer Science

### CSC*101 Introduction to Computers  (a)  3 credits
Provides the necessary background for and provides hands-on practice using popular microcomputer office applications including word processing, spreadsheets, database and presentation management. The course also covers computer concepts including hardware, software, multimedia, privacy and security, and current computing trends. Students spend approximately three hours per week on hands-on computer assignments mastering Microsoft Office. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101).

(Elective Type: G) (Abilities Assessed: 3, 5, 6)

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<tr>
<td>1174</td>
<td>ONLINE</td>
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### CSC*126 Programming Logic & Design with Visual Basic  3 credits
Introduces student to the function and logic of common programming methods, such as assignment, memory declaration, decision, and repetition. The Program Development Life Cycle is emphasized. Event-driven programming is introduced using Visual Basic as students practice solving practical and realistic cases. Familiarity with the Windows operating system required. (Elective Type: G) (Ability Assessed: 2)

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<td>1177</td>
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<td>6:30-9:20P</td>
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### Open Computer Lab
For all currently-enrolled students with both PC and MAC computers accessible. The full range of applications taught at the College is available along with special multi-media workstations. Color printing is possible in limited quantity. Lab Assistants are on duty at all times to assist students experiencing difficulty using the equipment.

### PC-Based Classrooms
Multiple Tunxis classrooms are equipped with computer workstations for enrolled student with all appropriate software provided for course work.

### Mac-Based Classrooms
Two classrooms with Apple computer workstations and laser printers are continuously updated and maintained to support students enrolled in various Graphic Design and Fine Arts courses.

Nearly every general-purpose classroom on campus is equipped with an instructor’s computer workstation and multimedia presentation equipment.

### Computer Center Hours
Monday through Thursday: 8:00am-9:30pm
Friday: 8:00am-4:30pm
Saturday: CLOSED

Hours vary during semester breaks and subject to change. See posted schedule in Computer Center.
CREDIT COURSES – SPRING 2015

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<th>CRN</th>
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<tbody>
<tr>
<td><strong>CSC*208</strong></td>
<td>Advanced Visual Basic (a)</td>
<td>4 credits</td>
<td><strong>CSC*231</strong></td>
</tr>
<tr>
<td><strong>CSC*215</strong></td>
<td>Programming with Object Oriented C++ (a)</td>
<td>3 credits</td>
<td><strong>CSC*221</strong></td>
</tr>
<tr>
<td><strong>CSC*222</strong></td>
<td>Database Design I (a)</td>
<td>3 credits</td>
<td><strong>CSC*231</strong></td>
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<tr>
<td><strong>CSC*223</strong></td>
<td>Practicum in Computer Science (a)</td>
<td>3 credits</td>
<td><strong>CSC*232</strong></td>
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**CSC*208 Advanced Visual Basic (a)** 4 credits

In this Advanced Visual Basic course, database access is introduced, using Visual Basic’s ADO Control and data-aware components like the Data Grid, Data Environment Designer and DBList control. Students will learn how to build flexible, fast, and scalable data access objects and applications. The course includes an introduction to object-oriented programming techniques, integrating help files, and using the Packaging and Deployment tool to deliver completed applications to end users. This course covers building web applications with web forms, creating custom control for windows and web forms, and finally creating and consuming web services. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CSC*126). (Elective Type: G) (Ability Assessed: 2)

1178 ..........M/W .................11:30A-12:50P ............................................. Shah

**CSC*215 Programming with Object Oriented C++ (a)** 3 credits

Introduces students to the C++ programming language. Techniques for solving problems with both numerical and non-numerical applications will be explored, incorporating rules of syntax, expressions and operators. Sequential and direct-access file processing are discussed. Concepts and examples of data types, recursive & virtual functions, arrays, pointers, vectors, strings, namespaces, data abstraction with classes, objects, overloading, inheritance, and data structures are presented. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CSC*126). (Elective Type: G) (Ability Assessed: 2)

2429 ..........ONLINE ............................................................... Staff

**CSC*221 Advanced Java Programming I (a)** 3 credits

Sound software engineering principles involving polymorphism, abstract classes and interfaces will be developed. Layout manages and graphics will be explored. Fault-tolerant software will be written. Exception handlers will be created. Robust software development will be encouraged. Multithreading will be covered. Prerequisite: C- or better in Object Oriented Programming using JAVA (CSC*220) or Object-Oriented Programming in Java (CSC*226). (Elective Type: G) (Ability Assessed: 2)

3064 ..........ONLINE .......................................................................... Staff

**CSC*222 Database Design I (a)** 3 credits

Introduces students to the design, implementation, and management of database systems. A variety of database models will be presented including relational, entity-relationship and object-oriented. Topics such as normalization, Structured Query Language (SQL), distributed databases, client server systems and data warehouses will be covered. Students will have the opportunity to design and implement a small database system. Prerequisite: C- or better in Introduction to Computers (CSC*101) OR Database Applications (CSA*140). (Elective Type: G) (Abilities Assessed: 2, 11)

1179 ..........ONLINE ............................................................... Staff

**CSC*223 Practicum in Computer Science (a)** 3 credits

Students will complete an 8-10 hour per week industry work experience in a computer-related position. Students will be supervised by assigned personnel at the field site and by the college instructor. Hours are arranged by mutual consent of the student and employer. Students also participate in on-campus seminars that focus on timely employment-related topics, maintain a weekly log of on-the-job activities, and critique the practicum experience in a final project. Students will complete both an assessment ePortfolio and a showcase ePortfolio as a major component of the course. Prerequisites: C- or better in Database Design I (CSC*231), Systems Analysis & Design (CSC*250), Operating Systems for

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ELECTIVE TYPES:

- AH = Art History
- E = English
- FA = Fine Arts
- FL = Foreign Language
- G = General
- HI = History
- HU = Humanities
- LA = Liberal Arts
- M = Mathematics
- S = Science
- SS = Social Sciences

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**
Computer Technology

CST*130  Network Essential I  (a)  3 credits
Introduces students to the underlying concepts of data communications, telecommunications, and networking. Provides a general overview of computer networks, and focuses on terminology and current networking environment technologies. Topics to be covered include network topologies, protocols, architectures, components, and operating systems. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 2, 3)
2793 ONLINE Staff

CST*150  Web Design & Development  (a)  3 credits
Designed primarily for the CIS student, this course will introduce the student to the rudimentary concepts and applications of the HTML, XHTML, Cascading Style Sheets, XML and JavaScript to produce and publish both static and interactive Web sites. Students will produce a Web site that will integrate these techniques in both client- and server-side applications. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CSC*126). (Elective Type: G) (Ability Assessed: 2)
2837 M 6:30-9:20P Staff

CST*210  Operating Systems  (a)  3 credits
Provides a theoretical and practical study of today’s operating systems. This course will analyze what operating systems are, what they do, how they do it, and how they compare with each other. Topics such as memory management, process management, device management, and user interfaces will be explored. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CSC*126). (Elective Type: G) (Ability Assessed: 2)
1184 ONLINE Staff

CST*230  Network Essentials II  (a)  3 credits
This course builds on the knowledge gained in Network Essentials I. Topics covered will include network security, wireless and optical networking, voice over IP, and designing and maintaining campus and industrial networks. Hands-on network simulation software will be used throughout the course. Prerequisite: C- or better in Network Essentials I (CST*130). (Elective Type: G) (Ability Assessed: 2)
3014 T 6:30-9:20P Staff
2427 ONLINE Staff

CST*270  Network Security Fund.  (a) HYBRID  3 credits
Introduces students to the subject of network security. Topics include security models, authentication, attacks, infrastructure devices, intrusion detection, and the basics of cryptography along with physical security and disaster recovery. This course emphasizes preparing the student for the CompTIA Security+ certification. Prerequisite: C- or better in Windows Server Administration (CST*163) or permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 2, 3)
1185 R 6:30-7:40P Staff

The courses in this schedule are grouped by subjects that are listed alphabetically. Within each subject group, the courses are listed in numerical order from lowest to highest.

Courses designated with codes from 001-099 do not satisfy discipline requirements or count as an elective in any degree program; neither do its credits count toward requirements for graduation. Courses numbered 100-199 are considered first-year courses. Courses numbered 200 or higher are considered second-year courses.

ELECTIVES: Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the social sciences.

GENERAL ED REQUIREMENTS:
In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the curriculum. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

NOTES...
(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.
## CREDIT COURSES – SPRING 2015

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<tr>
<th>CRN</th>
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### CRIMINAL JUSTICE

#### CJS*101 Introduction to Criminal Justice 3 credits
A survey of the evolution, principles, concepts, and practices of law enforcement. The structure and organization of our courts is examined with regard to the administration of criminal justice. Topics include the American model of criminal justice, police and the community, police and the Constitution, and the American legal system. *(Elective Type: G) (Ability Assessed: 4)*

1186 ..........M/W ..........8:30-9:50A ..........Marchand, R.
1187 ..........M/W ..........11:30A-12:50P ..........Marchand, R.
1188 ..........T/R ..........8:30-9:50A ..........Waterhouse

**NOTE:** Students who select CRN #1188 MUST also select CRN #3023 (ENG*096).

#### CJS*102 Introduction to Corrections 3 credits
Study of the history, philosophy and evolution of corrections. An examination is included of the processes used by our courts, which result in sentencing of offenders: probation, parole, treatment programs and rehabilitation models. A study of punishment is undertaken and the functions that our jails and prisons provide are reviewed. Topics include plea bargaining, speedy trial, sentencing, prisoners' rights, victimization, and juvenile justice. *(Elective Type: G) (Ability Assessed: 10)*

1190 ..........M/W ..........10:00-11:20A ..........Staff
1191 ..........M ..........6:30-9:20P ..........Staff
1192 ..........ONLINE ..........Staff

#### CJS*105 Introduction to Law Enforcement 3 credits
A comprehensive examination of the public safety and law-enforcement functions of government in a modern society. Considered are the evolution, history and philosophy of the law-enforcement function; the role of the police in a democratic and pluralistic society; police accountability, corruption and deviance; police operational principles and practices; and current problems confronting the police in their relationship to the community they serve. *(Elective Type: G) (Ability Assessed: 6)*

1193 ..........T/R ..........10:00-11:20A ..........Waterhouse

#### CJS*106 Introduction to Homeland Security 3 credits
Introduces students to the vocabulary and important components of Homeland Security. The importance of the agencies associated with Homeland Security and their interrelated duties and relationships will be discussed. Historical events that impact Homeland Security will be explored as well as state, national and international laws impacting Homeland Security. The most critical threats confronting Homeland Security will be examined. *(Elective Type: G) (Ability Assessed: 4)*

3015 ..........T ..........6:30-9:20P ..........Staff

#### CJS*120 Police and the Community 3 credits
An investigation of the numerous and complex factors involved in human relations in policing and police management. Students will also examine police practices that have resulted in disputed public responses. *Prerequisite: C- or better in Introduction to Criminal Justice (CJS*101). (Elective Type: G) (Ability Assessed: 3)*

3016 ..........ONLINE ..........Staff

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**Contact:**

Jessica Waterhouse,  
C.J. Program Coordinator,  
860.773.1646
### CREDIT COURSES – SPRING 2015

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<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>CJS*155</td>
<td>Probation Practices and Policies (a)</td>
<td>3 credits</td>
<td>A comprehensive examination of probation services, current practices, and policies for both juvenile and adult offenders. This course will consider local, state, and federal models for the delivery of probation services, as well as innovative and experimental approaches. Students will explore the functions and duties of probation officers, including pre-sentence investigations, risk assessments, strategies for supervision and counseling, community resource development, supervision of sexual offenders, addiction services, and Alternative to Incarceration Programs. Prerequisite: C- or better in Introduction to Criminal Justice (CJS*101). (Elective Type: G) (Ability Assessed: 10)</td>
</tr>
<tr>
<td>1194</td>
<td>T</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>CJS*211</td>
<td>Criminal Law I (a)</td>
<td>3 credits</td>
<td>Introduction to the theory, history, and purpose of criminal law. Included is a study of offenses such as those against the person, against habitation and occupancy, and against property. The Connecticut Penal Code is discussed. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG<em>101), AND C- or better in Evidence and Criminal Procedure (CJS</em>213)). (Elective Type: G) (Ability Assessed: 5)</td>
</tr>
<tr>
<td>1195</td>
<td>R</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>CJS*213</td>
<td>Evidence and Criminal Procedure (a)</td>
<td>3 credits</td>
<td>A study of criminal procedure as applied to arrest, force, search, and seizure, this course considers the evaluation of evidence and proof with regard to kind, degree, admissibility, competence, and weight. Prerequisites: C- or better in Introduction to Criminal Justice (CJS<em>101) AND C- or better in US History I (HIS</em>201) OR US History II (HIS*202). (Elective Type: G) (Ability Assessed: 2)</td>
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<tr>
<td>1196</td>
<td>ONLINE</td>
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<td>Staff</td>
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<tr>
<td>CJS*244</td>
<td>Community Based Corrections (a)</td>
<td>3 credits</td>
<td>The relationship between institutional confinement and community-based supervision is examined. Probation and parole programs are examined in terms of organization and administration. Includes a study of programs and activities that are rehabilitative and community reintegration. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG<em>101), and C- or better in Introduction to Criminal Justice (CJS</em>101) or Introduction to Corrections (CJS*102)) (Elective Type: G) (Ability Assessed: 10)</td>
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<tr>
<td>1198</td>
<td>ONLINE</td>
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<td>Staff</td>
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<tr>
<td>CJS*255</td>
<td>Ethical Issues in Criminal Justice (a) HYBRID</td>
<td>3 credits</td>
<td>Provides students with an understanding of the necessity of high standards of ethical and moral behavior in our justice process. Areas of focus include ethical and moral issues in personal, social, and criminal justice contexts. Comprehensive coverage is achieved through focus on law enforcement, legal practice, sentencing, corrections, research, crime control policy and philosophical issues. Prerequisite: C or better in Introduction to Criminal Justice (CJS<em>101) AND Introduction to Corrections (CJS</em>102), and C- or better in Integrated Reading &amp; Writing II (ENG<em>075) OR Introduction to College Reading and Writing (ENG</em> 093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into...</td>
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**CAREERS IN CRIMINAL JUSTICE**

One of the interesting things about criminal justice careers is that most people only think of jobs relating to law enforcement, but in truth, there is much more to this particular sector. In fact, some criminal justice careers might be surprising since they seem a little disconnected but all of the different opportunities listed below fall under the same umbrella and play a key role in the overall criminal justice system.

- ATF Agent
- Bailiff
- CIA Agent
- Coast Guard
- Compliance Officer
- Computer Forensics Officer
- Corrections Officer
- Crime Scene Investigator
- Criminalist
- Criminologist
- Customs Agent
- DEA Agent
- FBI Agent
- Forensic Psychological Examiner
- Forensic Science
- Homeland Security Officer
- ICE Agent
- Law Enforcement Officers
- Secret Service
- US Marshall

For details visit [http://criminal-justice-jobs.org](http://criminal-justice-jobs.org)

Contact Jessica Waterhouse
C.J. Program Coordinator
860.773.1646
CREDIT COURSES – SPRING 2015

CRN  DAY(S)  TIME  INSTRUCTOR

Composition (ENG*101). (Elective Type: G) (Ability Assessed: 3)
2857 ........................................T…………………………11:30A-12:50P .................................Marchand, R.

CJS*290 Practicum in Criminal Justice (a) 3 credits
Open to students in Criminal Justice programs, this practicum offers participants
the opportunity to put learned theory to practical application. Assignments are
individualized and may vary. Those who are not currently employed in a field
directly related to their program may be assigned either to a research project or
a supervised internship experience. Those currently employed in a field directly
related to their study will be required to relate their experiences through
appropriate assignments. This course, but not the assignment, may be repeated
once. Prerequisites: Enrollment in Criminal Justice program AND permission of
the Program Coordinator. (Elective Type: G) (Abilities Assessed: 1, 2, 3, 4, 5,
6, 7, 8, 9, 10, 11)
1199 ............ONLINE ..........................................................Waterhouse
2930 ............ONLINE ..........................................................Waterhouse

CJS*294 Contemporary Issues in Criminal Justice (a) HYBRID 3 credits
The effects of contemporary trends upon the police, the courts, and
the correctional processes are studied. Emphasis is on research and
methodology as useful tools in criminal justice planning. Topics include
secrecy and the police, court plea bargaining, and prisoners’ rights.
Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075)
or Introduction to College Reading & Writing (ENG*093) or Introduction
to College English (ENG*096) or Reading & Writing VI (ESL*162), or
placement into Composition (ENG*101), and C- or better in Introduction to
Criminal Justice (CJS*101) or Introduction to Corrections (CJS*102). (Elective
Type: G) (Ability Assessed: 11)
1200 ............R…………………………11:30A-12:50P .................................Marchand, R.

DENTAL ASSISTING (Allied Health)

NOTE: A minimum grade of C in Dental courses is required for progression in the
program. Courses are open to admitted dental assisting students only.
Additional program fee charged.

DAS*170 Practice Management, Law & Ethics for the DA (a) HYBRID 2 credits
Examination of current biomedical issues related to ethical decision making,
employee rights and responsibilities, and standards related to dental practice
management. The Connecticut State Dental Practice Act is compared with
other practice acts in various states. Prerequisite: Matriculation in the Dental
Assisting Program. (Elective Type: G) (Ability Assessed: 3)
2436 ..................T…………………………8:30-10:10A ...................................Annecharico

DAS*172 Dental Assisting Clinical Externship Experience (a)(b) 7 credits
Students gain clinical experience assisting a dentist as an integral part of the
educational program designed to perfect students’ competence in performing
chairside assisting functions. Students must have a minimum of 300 hours of
clinical experience. A daily record of professional activities will be kept by the
student and provided to the course instructor for review. Lecture and seminars
will be conducted weekly with a focus and discussion on the clinical experience
and preparation for Dental Assisting National Board General Chairside Exam.
Prerequisite: C or better in all previous coursework in the Dental Assisting

This 11-month certificate program offers preparation in chairside assisting and related
office and laboratory procedures under the direction and supervision of the dentist.

The Dental Assisting program offers educational and clinical experience with
current technologies including digital radiographs and computer technology in our
brand new, state-of-the-art dental facility. The program will prepare students to take
the Dental Assisting National Board exam. Passing the three segments of the DANB
exam is a requirement for certification.

To apply for the program you will be
required to fill out an application and take an entrance exam. If you have taken College
Level 100 English/Math you are not required to take this exam. Official transcripts must be
provided to the program coordinator.

For complete information,
go to tunxis.edu
OR
Contact Erin Annecharico,
Program Coordinator
at 860.773.1680.

The college makes every effort
to maintain the schedule
of courses as listed in this
publication. However, course
offerings are subject to change.

Go to my.commnet.edu for a
complete, up-to-the-minute
listing of courses.

Room assignments will be posted
on campus the first day of classes:
Friday, January 23
or may be accessed at
tunxis.edu/courses.

No confirmation of your
registration is mailed by the
college. Unless you are contacted
otherwise, attend the first class
session as scheduled.
CREDIT COURSES – SPRING 2015

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<tbody>
<tr>
<td>2853</td>
<td>R (Lecture)</td>
<td>10:00-10:50 A</td>
<td>Annecharico</td>
</tr>
<tr>
<td>2854</td>
<td>T (Seminar)</td>
<td>10:20-11:20 A</td>
<td>Staff</td>
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<tr>
<td>2856</td>
<td>M/W/F (Clinic)</td>
<td>Individually Scheduled</td>
<td>Staff</td>
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DENTAL HYGIENE (Allied Health)

NOTE: A minimum grade of C is required in all courses for progression in the program. Courses are open to admitted dental hygiene students only. Additional program fee charged.

**DHY*207 Standards, Ethics and Jurisprudence for the Dental Hygienist (a)** 2 credits
Examination of current biomedical issues related to ethical decision making, employee rights and responsibilities, and standards related to dental hygiene practice management. The Connecticut State Dental Practice Act is compared with other practice acts in various states. Prerequisite: Matriculation into the Dental Hygiene Program. (Elective Type: G) (Ability Assessed: 3)

2353 .................. F .......................... 10:30A-12:20P .......... Turcotte

**DHY*233 Oral Medicine and Pathology (a)** 2 credits
Introduces the student to the results of local, as well as systemic conditions that have oral manifestations. The student will become familiar with the disease processes that impact patient care. Prerequisites: C or better in Fundamentals of Dental Hygiene Theory (DHY*209), Fundamentals of Dental Hygiene Clinic (DHY*210), AND Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Elective Type: G)

1536 .................. F .......................... 1:00-2:47P ........ Staff

**DHY*239 Dental Hygiene II Theory (a)** 2 credits
Principles of current disease and assessment of oral health, dental hygiene care planning, treatment methods, and the preventive measures employed against dental disease. The course establishes the scientific principles of disease prevention and focus is on instrumentation techniques. An overview of dental specialties is also included. Prerequisites: C or better in Fundamentals of Dental Hygiene Theory (DHY*209), Fundamentals of Dental Hygiene Clinic (DHY*210), Diagnostic Radiography for the Dental Hygienist (DHY*212), AND Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Note: This course must be taken concurrently with Dental Hygiene II Clinic (DHY*240).) (Elective Type: G) (a)

**NOTE: Students who select CRN #1537 MUST also select either CRN #1538 OR #1539.**

1537 .................. T .......................... 1:00-2:47P .......... Himmel/Johnson
1538 .................. T (Seminar) .......................... 3:00-3:54P .......... Himmel/Johnson
1539 .................. T (Seminar) .......................... 4:00-4:54P .......... Himmel/Johnson

**DHY*240 Dental Hygiene II Clinic (a)** 2 credits
Clinical application of principles and assessment of oral health, dental hygiene care planning, treatment methods, and preventive measures employed against dental disease. Student self-assessment of clinical skills is required. Prerequisites: C or better in Fundamentals of Dental Hygiene Theory (DHY*209), Fundamentals of Dental Hygiene Clinic (DHY*210), Diagnostic Radiography for the Dental Hygienist (DHY*212), AND Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Note: This course must be taken concurrently with Dental Hygiene II Theory (DHY*239).) (Elective Type: G)

1540 .................. Individually Scheduled .......... Himmel

**DENTAL HYGIENE PROGRAM**

The Tunxis Community College Dental Hygiene program provides the skills and knowledge necessary to function effectively as an integral member of the dental health team. The program has a 30 year affiliation with University of Connecticut School of Dental Medicine. The program utilizes the facilities of the University of Connecticut School of Dental Medicine, federal, state and local hospitals, and community health clinics. Graduates of the program are eligible to take the examinations for licensure given by National and North East Regional Boards. Graduates who pass both boards are eligible for a Connecticut license. The program is the only state supported dental hygiene program in Connecticut.

**ADMISSIONS OVERVIEW**

The applicant must submit ALL of the following by the December 1 deadline:

- All college transcripts
- Two letters of recommendation
- A personal statement: Please provide a comprehensive biographical sketch of no more than 250 words that includes information to assist the Admissions Committee in “getting to know you better.”

In addition to the admission requirements, prior to the start of the first semester of the program:

- Applicant must complete Anatomy & Physiology II with a grade of C or better.
- Applicant must complete either Microbiology or Nutrition for the Health Care Provider with a grade of C or better.

For complete information, go to tunxis.edu
OR
Contact Diana Himmel, Allied Health Dept. Chair
To schedule an appointment with a member of the Admissions staff contact the Admissions Office at 860.773.1490
### Credit Courses – Spring 2015

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<tr>
<td><strong>DHY*279</strong> Dental Hygiene IV Theory (a)(b)</td>
<td>2 credits</td>
<td>Presents a complete, comprehensive integration of the student's basic science and dental science education as it relates to the theory of assessment, education, treatment planning, delivery of care, and evaluation in the contemporary practice of dental hygiene. Prerequisites: C or better in both Dental Hygiene III Theory (DHY<em>259) and Dental Hygiene III Clinic (DHY</em>260). (Note: This course must be taken concurrently with Dental Hygiene IV Clinic (DHY*280).) (Elective Type: G)</td>
<td>(Ability Assessed: 10)</td>
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<tr>
<td>1544</td>
<td>R</td>
<td>1:00-3:40P</td>
<td>Nocera</td>
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**DHY*280** Dental Hygiene IV Clinic (a) | 3 credits |
| Provides a complete, comprehensive integration of the student's basic science and dental science education as it relates to the clinical application of assessment, education, treatment planning, delivery of care, and evaluation in the contemporary practice of dental hygiene. Student self-assessment of clinical performance is required. Prerequisites: C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Periodontics (DHY*262), Pharmacology (DHY*264), Dental Hygiene Research Seminar I (DHY*269). Note: This course must be taken concurrently with Dental Hygiene IV Theory (DHY*279). (Elective Type: G) |
| 1545 | Individually Scheduled | Nocera |

**DHY*287** Community Oral Health II (a)(b) | 3 credits |
| Provides a continuation of Community Oral Health I. Principles of public health practice will be emphasized using a community based process for health promotion and disease prevention activities and the application of research methodology. Prerequisites: C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Dental Hygiene Research Seminar I (DHY*269), and Community Oral Health I (DHY*267). (Elective Type: G) |
| 1546 | T | 1:00-3:40P | Knowles |
| 1547 | Clinic | Individually Scheduled | Knowles |

**DHY*289** Dental Hygiene Research Seminar II (a) | 1 credit |
| Provides a continuation of Dental Hygiene Research Seminar I focusing on application of the scientific method using the research design most appropriate to the hypothesis or research question under consideration. Prerequisites: C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Dental Hygiene Research Seminar I (DHY*269), Community Oral Health I (DHY*267). (Elective Type: G) | (Ability Assessed: 5) |
| 1549 | T | 8:30-11:10A | Emanuel |
| 1949 | T | 8:30-11:10A | Emanuel |

**DHY*295** Dental Hygiene Capstone Portfolio Experience (a) | 1 credit |
| A graduation requirement that assists students in developing a portfolio demonstrating competency of Tunxis Community College Institutional and Dental Hygiene Program outcomes. This experience is initiated at the beginning of the dental hygiene curriculum and expanded on each semester. The capstone portfolio experience is completed by the student and evaluated by an interdepartmental committee during the last semester prior to graduation. Prerequisites: C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Community Oral Health I (DHY*267), and Dental Hygiene Research Seminar I (DHY*269). (Elective Type: G) | (Abilities Assessed: 2, 6, 11) |
| 1551 | Individually Scheduled | Turcotte |

**ELECTIVE TYPES:**

- **AH** = Art History
- **E** = English
- **FA** = Fine Arts
- **FL** = Foreign Language
- **G** = General
- **HI** = History
- **HU** = Humanities
- **LA** = Liberal Arts
- **M** = Mathematics
- **S** = Science
- **SS** = Social Sciences

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**

**DENTAL HYGIENE PROGRAM GOALS:**

The development of competent and self-confident oral health practitioners who:

- as self-directed thinkers and decision makers adapt to change and challenge,
- value education as an ongoing process and not the end product,
- exhibit the integrity and ethics that are necessary to insure the delivery of quality dental care to a diverse population,
- commit and actively contribute to the betterment of the dental professions,
- improve public understanding and appreciation of oral health and its integral importance to individual and community health,
- reflect the current state of the art of allied dental practice.

For complete information,

go to tunxis.edu

OR

Contact Diana Himmel,
Allied Health Dept. Chair
## EARLY CHILDHOOD EDUCATION

<table>
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<tr>
<th>CRN</th>
<th>DAY(S)</th>
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<tbody>
<tr>
<td>1214</td>
<td>T/R</td>
<td>1:00-2:20P</td>
<td>Kiermaier</td>
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<tr>
<td>1215</td>
<td>T</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>1216</td>
<td>M</td>
<td>3:30-6:20P</td>
<td>Kiermaier</td>
</tr>
<tr>
<td>1217</td>
<td>T/R</td>
<td>5:00-6:20P</td>
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**ECE*101 Intro. to Early Childhood Education (a) 3 credits**

Designed to acquaint students with the field of early care and education. Foundations of early childhood education, an overview of curriculum content, and significant aspects of child growth and development will be presented. Twenty hours of observation and participation at the Early Childhood Center of Tunxis Community College, or another approved site, is a requirement. Prerequisites: C- or better in Integrated Reading and Writing I (ENG*065); or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162). (Elective Type: G) (Ability Assessed: 10)

**ECE*103 Creative Experience/Children (a) 3 credits**

Exploration of a wide variety of creative media suitable for use with young children. Students will experiment with and utilize techniques and methods appropriate for working with young children. Emphasis is given to creative experiences as they impact on the development of young children. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065); or placement into Integrated Reading and Writing II (ENG*075) or Introduction to College Reading and Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162). (Elective Type: G) (Abilities Assessed: 1, 6)

**ECE*106 Music and Movement for Children (a) 3 credits**

Introduction to a variety of musical activities for young children, including rhythmic play, basic rhythmic instruments, songs, and circle games. Methods to encourage child participation in activities will be stressed. Music and movement as an important aspect in the development of the whole child—physically, socially, emotionally and mentally—will be explored. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065); or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162). (Elective Type: G/LA) (Ability Assessed: 1)

**ECE*176 Health, Safety and Nutrition (a) 3 credits**

Helps students realize the importance of the relationship between adequate health, safety, and nutrition practices, and the young child’s well-being. Development of age-appropriate curriculum and activities to foster lifelong favorable habits and attitudes will be addressed. Students will participate in creating healthy snacks and meal menus following USDA Guidelines for Meeting Nutrition Standards. Developmentally-appropriate nutrition experiences for young children will also be created by students. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065), or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162). (Elective Type: G) (Ability Assessed: 10)

Classes begin Friday, January 23.

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Provides students with the skills and competencies necessary to work effectively with young children, birth through age eight, in the field of professional childcare and education.

The program will prepare qualified students for positions as teachers and assistant teachers in a variety of childcare settings. Instruction is designed to be practical for prospective teachers as well as individuals already in the field.

In addition, the program will prepare students for academic work at the baccalaureate level.

Jobs in the child care services industry are expected to grow. Opportunities for self-employment in this industry are among the best in the economy, with approximately 40% of workers currently self-employed.
CREDIT COURSES – SPRING 2015

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<th>CRN</th>
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<tbody>
<tr>
<td>ECE*210</td>
<td>Observation, Participation and Seminar (a)</td>
<td>3 credits</td>
<td>Increases objectivity in observing and interpreting of children's behavior, and increase the awareness of normal patterns of behavior. Students will visit, observe, and participate in an early childhood setting, approved by the instructor, for two hours per week. Weekly seminar sessions with the instructor will be held to discuss and plan for the children’s learning needs. Prerequisites: Permission of the Program Coordinator AND C- or better in Introduction to Early Childhood Education (ECE<em>101), Child Development (PSY</em>203), and Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 2, 3)</td>
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<td>1219</td>
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| ECE*215 | The Exceptional Learner (a) | 3 credits | Exposes students who will work in an educational setting to laws, guidelines, and procedures related to instruction for special education students; assists educators in understanding the needs of students with exceptionalities; and helps enable the identification of characteristics, issues, and instructional considerations for students with disabilities. In addition to classwork, there is a field observation/experience requirement. This course fulfills requirements toward a certificate from the State of Connecticut for the teaching of English to speakers of other languages. Prerequisites: C- or better in Composition (ENG*101) AND General Psychology I (PSY*111), OR equivalent as determined by department chairperson. (Elective Type: G) (Ability Assessed: 2) |
| 1220 | M       | 6:30-9:20P | Staff |

| ECE*275 | Child, Family, and School Relations (a) | 3 credits | An in-depth look at the child, the family, and the relationship between the school and the family. An understanding of and the guidance of child behavior will be examined, as well as how to communicate with families. Students will identify today’s families, and how schools can develop working relationships with the family. Prerequisites: C- or better in Child Development (PSY*203) OR Principles of Sociology (SOC*101). (Elective Type: G) (Ability Assessed: 10) |
| 1221 | W       | 3:30-6:20P | Kiermaier |

| ECE*295 | Student Teaching Practicum (a) | 6 credits | Provides 220 hours of supervised student teaching in the Tunxis Early Childhood Center, on campus, or in an approved NAEYC-accredited cooperating early childhood program in the community. Student teachers will apply child development theory to a learning environment and work with children under close supervision. Student teachers will plan, organize, implement, and evaluate classroom learning experiences and attend a weekly seminar for discussions of issues in Early Childhood Education and their student teaching experience. Special projects are included. Prerequisites: Program enrollment, permission of the Program Coordinator, and a grade of C- or better in all of the listed courses - Introduction to Early Childhood Education (ECE*101), Creative Experiences/Children (ECE*103), Health, Safety, Nutrition (ECE*176), Observation, Participation & Seminar (ECE*210), Exceptional Learner (ECE*215), and Early Language & Literacy Development (ECE*231). (Elective Type: G) (Abilities Assessed: 2, 3) |
| 1222 | M       | 3:30-6:20P | Coyne |

Contact Jacalyn Coyne, Early Childhood Education Program Coordinator, 860.773.1615

THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.

ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 23 OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.

NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.

CLASSES BEGIN FRIDAY, JANUARY 23.
CREDIT COURSES – SPRING 2015

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EARTHS SCIENCE

**EAS*102 Earth Science** 3 credits
An introductory overview of our planet, earth, including important aspects of physical and historical geology: rock types, minerals, plate tectonics and estimates of the age of the earth, land forms, ground water, and erosion; physical oceanography: oceans, currents and water masses; meteorology: weather systems, wind-ocean interactions and climatology; astronomy: planets and moons in our solar system and the sun. This course qualifies as a science elective for non-science majors. **Field trips may be required. (Elective Type: G/LA/S) (Ability Assessed: 8)**

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**OLCR=Online with Campus Requirements.**
**On campus exam dates: 3/5, 4/9, 5/14 (5:00-6:20P).**

**EAS*106 Natural Disasters** 3 credits
This course provides an introduction to the causes, occurrence and consequences of natural disasters. Students will analyze the physical causes as well as the distribution and frequency of disasters such as earthquakes, volcanoes, hurricanes, floods, mass wasting, severe weather, tsunamis, wildfires, and extraterrestrial impacts. Case studies will include local and regional examples of historical and recent disasters. The course will focus on naturally occurring disasters, but will also consider the role of human activities in both contributing to and mitigating natural disasters. **(Elective Type: G/LA/S) (Ability Assessed: 8)**

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ECONOMICS

**ECN*101 Principles of Macroeconomics (a)** 3 credits
Introduction to aggregate economic phenomena and processes, and fundamental economic concepts of supply and demand, exchange and specialization, and international trade. Topics include national income accounting, the circular flow of money, income and spending, the monetary system of the economy, unemployment and inflation, determination of national income and employment, monetary and fiscal policy, and economic growth and development. **Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101); and C- or better in Pre-Algebra and Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095) OR placement into credit level mathematics. (Elective Type: G/SS) (Ability Assessed: 10)**

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**NOTE: All ECN*101 offerings utilize MyEconLab software.**

**ECN*102 Principles of Microeconomics (a)** 3 credits
Markets and determination of price and output in product, resource, and financial markets are studied. Topics include consumer and producer theory, demand and supply elasticities, international finance, competition and monopoly, functional and individual income distribution, poverty, and government intervention in markets. **Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093)**

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TUNXSIS LIBRARY

The Tunxis Library provides resources and services to the Tunxis community and is also open to the public. Students are encouraged to register to use the Library with their student I.D. cards at the start of their Tunxis experience. Parents, families, and community members who are State residents are also welcome to register for guest borrower cards.

**Special Features:**
- Quiet spaces which are conducive to study and research
- Group study rooms and Collaboration Stations with computer access
- A wide range of books, audio books, entertainment and educational DVDs, and access to thousands of full-text articles and films
- Individual and friendly assistance with research and academic assignments
- Online reference assistance and chat via the Library website
- Renewal of Library items by telephone, website, or email
- Interlibrary loan services for students, faculty, and staff
- Coin-operated copy machines, a scanner and a self-check-out computer
- A Reserve collection of course-related materials that are available at the Circulation Desk
- Anatomy and Physiology models
- Ukuleles and Hula Hoops
- Chess sets and jigsaw puzzles for relaxation between classes
- Pages Café: Coffee by the Book!
- Museum Passes
- Local and national newspapers and popular magazines
- Wireless Internet access for students, faculty, and staff
- World music and international films

Visit us at tunxis.edu/library for hours, services, resources, & policies.
CREDIT COURSES – SPRING 2015

CRN  

DAY(S)  

TIME  

INSTRUCTOR

or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101); and C- or better in Pre-Algebra and Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095) OR placement into credit level mathematics. (Elective Type: G/SS) (Ability Assessed: 10)

1230 ..........M/W ..........1:00-2:20P  ......................... Blaszczynski
1232 ..........T/R ..........11:30A-12:50P  ......................... Mugno
1231 ..........W ..........6:30-9:20P  ............................ Blaszczynski
1233 ..........ONLINE  ........................................ Staff

NOTE: All ECN*102 offerings utilize MyEconLab software.

ELECTRICAL ENGINEERING TECHNOLOGY

EET*103  Fundamentals of Electricity (a)($)  4 credits
Basic electricity is surveyed including DC and AC circuits, Ohm’s Law, analysis of series, parallel circuits and series-parallel circuits, theory and operations of transformers, capacitors, and inductors and their analysis and inclusion in electrical circuits. Three hour lecture, three hour lab. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139). (Elective Type: G) (Ability Assessed: 7)

3018 ..........T ..........2:00-4:50P  ............................. Staff
3019 ..........R (Lab) ..........2:00-4:50P  ............................. Staff

NOTE: CRN #3018 and #2798 are taught together in the same classroom. Students who register for EET*103 may not register for EGR*221.

ENGINEERING SCIENCE

EGR*105  Robotics: Construction & Design (a)(§)  4 credits
Explore the multidisciplinary world of robotics, and its relevance to current humanitarian, social, and environmental concerns. Modeling fields of science and engineering, this class will be based on teamwork and cooperative problem solving in a supportive, hands on, laboratory environment. Solutions to a series of challenges will be designed, constructed, tested, and revised by students working together in groups. A standard, modular, mobile robotics system will be used to design and construct robots capable of carrying out a single task or multiple tasks related to a variety of applications. The role of science, engineering and technology in modern society will also be explored. (Elective Type: G) (Ability Assessed: 7)

1946 ..........T/R ..........10:00A-12:50P  ........................ Szepanski

EGR*111  Introduction to Engineering (a)  3 credits
Introduces students to engineering and the engineering profession through the application of physical conservation principles in analysis and design. Topics include dimensions and units, conservation of mass, momentum, energy and electric charge, static force balances, material properties and selection, measurement errors, mean and standard deviation, elementary engineering economics, and design projects. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139). (Elective Type: G) (Ability Assessed: 7)

1635 ..........T/R ..........5:00-6:20P  ............................ Szepanski
2252 ..........ONLINE  ........................................ Szepanski

EGR*115  Programming for Engineers (a)  3 credits
Introduces engineering students to structured and object-oriented programming methods. Students will examine and solve a variety of engineering problems. Students will design, code and execute modular programs using an object-
CREDIT COURSES – SPRING 2015

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<td>6:30-9:20P</td>
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</table>

**EGR*211 Engineering Statics (a)** 3 credits
Fundamentals of statics, including the resolution and composition of forces, the equilibrium of force systems, the analysis of forces acting on structure and machines, centroids, and moment of inertia. Prerequisite: C- or better in Calculus II (MAT*256) may be taken concurrently. (Elective Type: G) (Ability Assessed: 7)

2797 ..........T ..........2:00-4:50P ..........Staff

**EGR*221 Intro. to Electric Circuit Analysis (a)(§) 4 credits**
An introduction to the techniques of analog circuit analysis. Topics include voltage, amperage, capacitance, inductance, node-voltage analysis, mesh-current analysis. Essential electrical components such as resistors, diodes, capacitors, inductors and operational amplifiers will be introduced and explored as well. The course will be supported by the use of the computer simulation programs and with lab work covering introductory circuit analysis. Prerequisites: C- or better in Calculus-Based Physics II (PHY*222) and C- or better in Calculus II (MAT*256). (Elective Type: G) (Ability Assessed: 7)

2798 ..........T ..........2:00-4:50P ..........Staff

NOTE: CRN #2798 and #3018 are taught together in the same classroom.
Students who register for EGR*221 may not register for EET*103.

**ENGLISH – Developmental**

**ENG*093 Introduction to College Reading and Writing (a)(d) 3 credits**
A concentrated course that prepares students for the reading and writing demands in Composition and other college level courses. Students strengthen the critical reading and writing strategies required across the disciplines. Students focus on understanding of, reporting on, reacting to, and analyzing the ideas of others. Texts serve as models and sources for students to refine their skills in exposition, interpretation, and argumentation. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: Placement test score OR permission of Department Chair.

**Main Number** 860.773.1550
**Reference Desk** 860.773.1556
**Circulation Desk** 860.773.1559

**TUNXS LIBRARY**

The Tunxis Library has a variety of FREE and REDUCED-FEE admission passes to many of the State’s local culture attractions and museums. The Museum Passes represent a collaborative program of the Tunxis Library and the Tunxs Student Government Association. This program is open to students, faculty, and staff of Tunxis and the passes may be “checked out” with your I.D. card.

**MUSEUM PASSES**

- American Clock & Watch Museum
- The Children’s Museum
- Harriet Beecher Stowe House
- Hill-Stead Museum
- Imagine Nation
- The Mark Twain House
- Mystic Aquarium
- New Britain Museum of American Art
- New England Carousel Museum
- Roaring Brook Nature Center
- The Wadsworth Atheneum
- Yale Peabody Museum

**ENGLISH – Developmental**

**ENG*096 Introduction to College English (a) 3 credits**
Prepares students for the reading and writing demands in Composition and other college-level courses by integrating reading, writing, and critical thinking. Student writing will focus on understanding, reporting on, reacting to, and analyzing the ideas of others. Texts will serve as models and sources for students to refine their skills in exposition, interpretation, and argumentation. Students learn and practice
specific college-level skills through critical reading and writing, class discussions, lectures, group presentations, or workshops. This course does not satisfy an English requirement or an elective in any degree program, nor do its credits count toward graduation. Prerequisite: Placement test score and advisement of Academic Strategies advisor.

2887 M/W  8:30-9:50A  Cassidy
M/W  10:00-11:20A
2888 M/W  8:30-9:50A
M/W  10:00-11:20A  Staff
2889 M/W  10:00-11:20A  Bradford
M/W  11:30A-12:50P
3022 M/W  10:00-11:20A
M/W  11:30A-12:50P  Staff
3023 M/W  11:30A-12:50P
M/W  1:00-2:20P  Wittke

NOTE: Students who select CRN #3023 must also select CRN #2863 (CSS-101).

3024 M/W  1:00-2:20P
M/W  2:30-3:50P  Staff
3025 M/W  5:00-6:20P
M/W  6:30-7:50P  Staff
3026 M/W  6:30-7:50P
M/W  8:00-9:20P  Staff
3027 T/R  8:30-9:50A  Staff
T/R  10:00-11:20A  Gentry
3028 T/R  8:30-9:50A  Staff
T/R  10:00-11:20A
3029 T/R  10:00-11:20A
T/R  11:30A-12:50P  Bradford
3030 T/R  10:00-11:20A
T/R  11:30A-12:50P  Keifer
3031 T/R  11:30A-12:50P
T/R  1:00-2:20P  Wittke

NOTE: Students who select CRN #3031 must also select CRN #2863 (CSS-101).

3032 T/R  1:00-2:20P
T/R  2:30-3:50P  Staff
3033 T/R  5:00-6:20P
T/R  6:30-7:50P  Staff
3034 T/R  5:00-6:20P
T/R  6:30-7:50P  Keifer

ENGLISH – Credit-Level

ENG*101 Composition (a)  3 credits
F ocuses on the study and practice of writing in an academic community. The course develops skills in text-based writing and introduction to college-level research. Students sharpen their ability to read, analyze, evaluate, and synthesize texts and ideas, and to argue effectively in writing that exhibits an intended purpose and audience. Students will draft and revise essays that are focused, organized, and developed, and written in clear, standard English. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: GI/HULA) (Ability Assessed: 11)
### CREDIT COURSES – SPRING 2015

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<tr>
<td>2520</td>
<td>ONLINE</td>
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<tr>
<td>2804</td>
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#### ENG*103 Composition II (a) 3 credits

Focuses on the process of research and research writing in the academic community. The course also strengthens competencies in exposition, persuasion, logic, textual evaluation, and critical analysis. Students will write a variety of research essays, one of which will be of substantial length. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: I I)

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<td>1300</td>
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<td>1296</td>
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<td>1298</td>
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## CREDIT COURSES – SPRING 2015

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<tr>
<td>ENG*106</td>
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<td>10:00-11:20A</td>
<td>Clark, C.</td>
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<tr>
<td>ENG*114</td>
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<tr>
<td>ENG*173</td>
<td>T/R</td>
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<tr>
<td>ENG*202</td>
<td>ONLINE</td>
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<td>Keifer</td>
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### ENG*106 Writing for Business (a) 3 credits
Students develop effective written communication skills for contemporary business, industry and professional settings. The course also introduces students to essential oral presentation and interaction skills, and employment preparation. Focusing on workplace requirements for written documents and presentations, students learn to utilize various print and technological resources including the Internet. Prerequisite: C- or better in Composition (ENG*101), or permission of Department Chair. (Elective Type: G/HU/LA) (Abilities Assessed: 2, 6, 11)

### ENG*114 Children’s Literature (a) 3 credits
Familiarizes students with the complex range of material available in the area of children’s literature. It covers material from the traditional to the contemporary, for a variety of ages in a variety of genres, including picture books, folk tales, poetry, realistic and historical fiction, biographies and informational literature. Students learn to select and evaluate materials appropriate to individual and group needs and interests. Significant authors and illustrators, past and present, will be studied. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1, 11)

### ENG*173 Perspectives in the Humanities (a) 3 credits
Students utilize a variety of thinking and reading strategies to explore literature, philosophy, history, social sciences, and fine arts. Through an integration of readings, discussions, and a writing component involving analysis, synthesis, and evaluation; students study the history of ideas and universal themes in the humanities. This course is an English elective. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement test into Perspectives in the Humanities (ENG*173), OR permission of Department Chair. (Elective Type: G/HU/LA) (Ability Assessed: 2)

### ENG*202 Technical Writing (a) 3 credits
Provides directed practice in writing and oral skills needed in technical fields for specific audiences. Students create documentation for technical systems, including formal and informal reports, abstracts and reviews. Students learn strategies for producing such reports successfully, including planning, analyzing, purpose and audience, gathering data, and developing revising techniques, and oral presentations. Students are encouraged to choose topics based on their major or intended career. Prerequisite: C- or better in Composition (ENG*101) or permission of Department Chair. (Elective Type: G/HU/LA) (Abilities Assessed: 2, 11)

### ENG*222 American Literature II (a) 3 credits
Surveys major American writing, prose and poetry, from its emergence with Whitman, Dickinson, and Twain through the contemporary period, focusing on 20th-century American literature as an evolving multicultural literature. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: EIG/HU/LA) (Abilities Assessed: 1, 11)
CREDIT COURSES – SPRING 2015

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<td>1660</td>
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<td>Sebastian-Coleman</td>
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ENG*260  Studies in Women’s Literature (a)  3 credits
A study of traditional and non-traditional images of women in literature and an introduction to feminist literary criticism. Readings will explore central themes of women in society and as literary figures from early history to the present, with a focus on works from the 19th century to the present. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: E/G/HU/LA) (Abilities Assessed: 2, 11)

3076   M/W  11:30A-12:50P  Terrell

ENG*283  Creative Writing: Fiction (a)  3 credits
Focuses on the elements and techniques of fiction writing. Students will study examples of fiction of many kinds and discuss and practice elements of craft, such as character, conflict development, dialogue, and point of view. Students will write fiction and discuss their work in a workshop environment. The Humanities Department may require submission of relevant writing sample or portfolio material. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 1)

2807   M/W  5:00-6:20P  Ersinghaus

ENG*293  Survey of Literary Genres (a)  3 credits
An introduction to major literary types, including poetry, short story, drama, and the novel. Readings may be organized around a central theme. Students develop a critical sense of literature through oral and written analysis. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: E/G/HU/LA) (Abilities Assessed: 1, 11).

1238   M/W  11:30A-12:50P  Sebastian-Coleman
1239   T/R  10:00-11:20A  Ersinghaus
2262   T/R  6:30-7:50P  Abbot

ENGLISH AS A SECOND LANGUAGE

ESL*001  ESL: Integrated Skills I  3 credits
This is the first course in the ESL curriculum. This course integrates the study of grammar, reading, writing, and speaking. The primary focus is the study of level-appropriate grammar topics including the following: present tense and present progressive verbs, verb forms for “to be,” common irregular verbs, yes/no and information questions, and common contractions. Students practice these structures in writing and speaking contexts. The secondary focus is on reading and listening to level-appropriate texts. Additionally, students learn functional vocabulary related to family, daily life and school. This course prepares students for ESL: Writing and Reading II (ESL*123) and ESL: Grammar II (ESL*125). Note: Student must have limited proficiency in three of the four skill areas of English – speaking, writing, reading, listening. (Elective Type: G)

1912   M/W  5:00-6:20P  Staff

ESL*123  ESL: Writing and Reading II (a)  3 credits
This is the second level of writing and reading in the ESL program. The reading component emphasizes recognition and use of high frequency vocabulary words. Additionally, students learn to differentiate between main ideas and details in readings of a beginning level of difficulty. The writing component focuses on developing basic writing skills. This includes writing simple, compound and complex sentences as well as basic paragraph development. Correct spelling, punctuation and capitalization are also included in this writing component.

The College values and celebrates the special accomplishments of its students. Accordingly, each year Tunxis conducts a ceremony to honor student achievement in leadership and in the academic disciplines.

Selection Criteria for the Academic Disciplines:
- currently-enrolled student •
- completion of nine credits in the discipline •
- demonstrated academic excellence •
- minimum of 3.5 GPA in the discipline •
- has not earned a degree — associate’s or baccalaureate •

Selection Criteria for Leadership
Student must be a member of an officially recognized student organization at Tunxis—either the Student Government Association or one of the College’s officially recognized clubs. Selection is made by the club advisor based on the student’s dedicated and valued service to that organization.
# CREDIT COURSES – SPRING 2015

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<td>1308</td>
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**ESL*125  ESL: Grammar II (a)  3 credits**

This is the second or higher beginning course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: simple and continuous verbs in the present, past and future; nouns and pronouns as subjects and objects; modifiers; prepositions; and common conjunctions. Students will also study common sentence structures for statements and questions. Students will identify and practice using these structures with the goal of improving clarity of expression in writing and comprehension in reading. A secondary focus is on using and understanding the new structures in speaking and for listening comprehension. **Prerequisites:** C- or better in Integrated Skills I (ESL*001), OR appropriate placement test score OR permission of the Department Chair. (Elective Type: G)

| 1309 | M/W    | 5:00-6:20P | Staff      |

**ESL*133  ESL: Writing and Reading III (a)  3 credits**

This is the intermediate level of writing and reading in the ESL program or the third level in the sequence. The reading section emphasizes skills and knowledge that will help students develop their reading comprehension, including their ability to infer vocabulary meaning through various clues. The writing section focuses on practicing a variety of complex sentences, producing well-organized paragraphs, and developing compositions. It also reinforces the use of intermediate-level grammatical structures through the writing activities and continues to exercise correct spelling, punctuation, and capitalization. **Prerequisite:** C- or better in ESL: Writing & Reading II (ESL*123) OR appropriate placement test score. (Elective Type: G) (Ability Assessed: 11)

| 1310 | M/W    | 6:30-7:50P | Staff      |

**ESL*135  ESL: Grammar III (a)  3 credits**

This is the third or low intermediate course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: past and future tenses, modals, gerunds, infinitives, and phrasal verbs. Students will also study the comparative forms of adjectives and adverbs, reflexive pronouns, articles, and nouns. Students will identify and practice producing these structures with the goal of improving clarity of expression in writing and comprehension in reading. A secondary focus is on using and understanding the new structures in speaking and for listening comprehension. **Prerequisites:** C- or better in ESL Grammar II (ESL*125) OR appropriate placement test score or permission of the Department Chair. (Elective Type: G) (Ability Assessed: 6)

| 1312 | M/W    | 5:00-6:20P | Schlatter  |

**ESL*143  ESL: Writing and Reading IV (a)  3 credits**

Is the high-intermediate writing course in the ESL: Writing & Reading series. It complements ESL Grammar IV. The course integrates writing and reading. The writing focus introduces the stages of the writing process from pre-writing to composing to revising. The reading focus is on reading longer, more complex texts, improving comprehension, and building an academic vocabulary. Students write a variety of personal essays using common development modes such as narrative, descriptive, definition, classification and cause/effect. Students will begin to use thesis statements and topic sentences. Attention is given to grammatical problems common to the writings of ESL students. This course prepares students for ESL: Writing & Reading V (ESL*153). **Prerequisite:** C- or better in ESL: Writing & Reading III (ESL*133), appropriate placement test score or permission of the Department Chair. (Elective Type: G) (Ability Assessed: 5)

| 1313 | M/W    | 6:30-7:50P | Slattter  |

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**English as a Second Language Certificate**

Prepares students whose native language is not English to acquire skills of reading, writing, listening, and comprehension, and speaking at a level which will permit them to continue their college studies or to function with effective language skills in the national or international job market.

**Contact Paula Baird, ESL/Foreign Language Coordinator, 860.773.1605.**

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**Elective Types:**

- **AH =** Art History
- **E =** English
- **FA =** Fine Arts
- **FL =** Foreign Language
- **G =** General
- **HI =** History
- **HU =** Humanities
- **LA =** Liberal Arts
- **M =** Mathematics
- **S =** Science
- **SS =** Social Sciences

**Go to my.commnet.edu for a complete, up-to-the minute listing of courses.**
test score, OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 11)

2993 .................. M/W .................. 8:30-9:50A ........................................... Staff
1664 .................. T/R .................. 6:30-7:50P ........................................... Staff

**ESL*145 ESL: Grammar IV (a)** 3 credits

This is the fourth or high intermediate course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: perfective tenses in the active voice, all tenses in the passive voice, adjective clauses, and noun clauses. Students will also review and expand their knowledge of gerunds, infinitives, phrasal verbs and modals. Students will identify and practice producing these structures with the goals to improve clarity of expression in writing and comprehension in reading. A secondary focus is on using and understanding the new structures in speaking and for listening comprehension. **Prerequisites:** C- or better in ESL Grammar III (ESL*135), appropriate placement test score, OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 11)

2811 .................. M/W .................. 10:00-11:20A ........................................... Staff
1321 .................. T/R .................. 5:00-6:20P ........................................... Staff

**ESL*153 ESL: Writing & Reading V (a)** 3 credits

Is the advanced writing course in the ESL Writing & Reading series within the ESL curriculum. It complements ESL Grammar V and utilizes an integrated approach. The reading focus is on improved comprehension of academic and expository texts. The writing focus integrates and refines the stages of the writing process from prewriting to revising and editing. Students write a variety of essays—including expository essays, argument essays, and researched reports. Students also develop skills in paraphrasing, and developing generalizations. The course also stresses the acknowledgement of outside source material and introduces students to formal in-text citations. Attention is given to grammatical problems commonly present in the writings of ESL students—especially those that interfere with precision. This course prepares ESL students for Integrated Reading & Writing I (ENG*065). C- or better in Grammar V (ESL*155) is recommended but not required. **Prerequisites:** C- or better in Writing & Reading IV (ESL*143), appropriate placement test score, OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 11)

3158 .................. M/W .................. 8:30-9:50A ........................................... Baird
3159 .................. T/R .................. 6:30-7:50P ........................................... Staff

**ESL*155 ESL: Grammar V (a)** 3 credits

This is the final or advanced course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: contrary to fact verbs, wishes, and verbs of urgency; reported speech; adverb clauses and reduced adverb clauses; and connectives devices of all kinds. Students will also review and expand their knowledge of the parts of speech, gerunds and infinitives. Students will identify and practice producing these structures with the goals to improve clarity of expression in writing and comprehension in reading. A secondary focus is on using and understanding the new structures in speaking and for listening comprehension. **Prerequisites:** C- or better in ESL Grammar IV (ESL*145), appropriate placement test score, OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 6)

1324 .................. M/W .................. 10:00-11:20A ........................................... Baird
1325 .................. T/R .................. 5:00-6:20P ........................................... Staff
1326 .................. T/R .................. 1:00-2:20P ........................................... Staff

**SMOKING PROHIBITION POLICY**

Some people in our community are sensitive to second-hand smoke, and we cannot ignore their right to fresh air when moving around campus.

*For the health and safety of our entire community, smoking is prohibited on campus except where indicated.*

By following this uncomplicated policy, we all enjoy a cleaner and healthier campus.

**NOTES...**

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.

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**Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • 58**
CRN  |  DAY(S)  |  TIME  |  INSTRUCTOR
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**ESL*162 ES: Reading & Writing VI (a)**  6 credits
In this advanced writing and reading course, students continue to develop fluency, clarity, organizational skills and the mechanics of effective writing with a focus on the linguistic and rhetorical needs of second language learners. Course content and writing assignments are based on reading selections, evaluation of primary and secondary sources and student texts. Students read a range of moderately complex texts. Students write, revise and edit drafts, participate in group work and confer with teachers and peers. Portfolio assessment will be required, including at least one timed, in-class writing assignment. This six credit-course counts toward the foreign language requirement in either the Liberal Arts or General Studies degree. Completion of this course with a C- or better ensures admission into Composition (ENG*101). Prerequisites: C- or better in ESL: Writing & Reading V (ESL*153), placement test, or permission of Humanities Chair. Grammar V (ESL*152) recommended. (Elective Type: FL/G/HU/LA) (Abilities Assessed: 6, 11)

1928 ..........M/W 8:30-11:20A .................................................. Staff
2812 ..........M/W 6:30-9:20P .................................................. Schlatter

**ESL*250 ES: TESOL Methodology (a)**  3 credits
Designed for those seeking certification in English as a Second Language in Connecticut. Course involves reading, discussions, observation of English as a Second Language classes in progress, the development and presentation of English as a Second Language lessons and teaching materials, and a research paper. Prerequisite: B.A. degree or permission of Department Chair (Elective Type: G) (Abilities Assessed: 6, 11)

3046 ...........ONLINE ................................................................................. Baird

**FRENCH**

**FRE*102 Elementary French II (a)**  3 credits
Builds and expands skills from Elementary French I with further study of French grammar and of the diverse cultures of French-speaking peoples. Students begin to negotiate simple transactions and dilemmas in French using more complex phrases and common expressions. Activities from daily life are the contexts for learning. Prerequisite: C- or better in Elementary French I (FRE*101) or permission of the Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 6)

2813 ..........W 6:30-9:20P .................................................. Staff

**GEOGRAPHY**

**GEO*101 Introduction to Geography (a)**  3 credits
Surveys the distribution of and interactions between various natural and human phenomena on the face of the globe. Topics will include maps, landforms, climate, natural resources, population, cultural patterns, political geography, economic patterns, and urban geography. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 2)

1347 ..........M/W 10:00-11:20P .................................................. Coan, F.

**GRAPHIC DESIGN**  ($$ = additional studio fee applies)

**GRA*101 Design Principles ($$$)**  3 credits
Introduction to the basic elements of design (line, shape, value, texture, space) and their organization on a two-dimensional surface through the principles of design (balance, unity, emphasis, repetition, rhythm, etc.) into effective design statements.

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**THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.**

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**

**ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 23 OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.**

**NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.**

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**Tunxis Community College Foundation**

Tunxis Community college Foundation and Advisory Board, Inc. is dedicated to developing resources in support of the College in the areas of student scholarships, curriculum and program enrichment, faculty and staff professional development, equipment and facilities acquisitions, and other areas arising from the demands of a dynamic, growing, community-centered higher education institution. Members serve as liaisons to business and industry. They articulate the College’s educational mission as well as its need for fiscal support of programs serving thousands of citizens in the Central Connecticut Region, many of whom become employees in the region’s economy. Serving in a fiduciary role, Tunxis Foundation functions as an external organization dedicated to the preservation and enrichment of the College as a vital and responsive asset.

Please visit tunxis.edu/college/foundation for more information.
Assignments progress from manipulation of geometric shapes to creation and composition of representational images in the discovery of how design principles apply to the fields of art and design. Primary media are markers and cut paper. (Elective Type: FA/G) (Ability Assessed: 1)

GRA*203 Design I (GRA*203). (Elective Type: FA/G) (Ability Assessed: 1)

An exploration of the creative and practical aspects of typography and the special capacity for conceptual thinking and visual problem solving, and allow for the further development of a student's production skills and knowledge, extend the student's application of traditional and computer graphics mediums (Adobe Illustrator, raster image (Adobe Photoshop), and scanning software) to the art and design process. Emphasis is on "hands on" use of the computer, and how the computer can aid the artist's and designer's problem solving process through interactive visual alternatives. (Elective Type: FA/G) (Ability Assessed: 1)

GRA*110 Intro. to Computer Graphics ($$) 3 credits

An introduction to the computer as a graphic design and artist's tool. Using Macintosh OS, students learn basic use and application of vector illustration (Adobe Illustrator), raster image (Adobe Photoshop), and scanning software programs to the art and design process. Prerequisite: C- or better in Design Principles (GRA*101). Co-requisite: Introduction to Computer Graphics (GRA*110). (Elective Type: FA/G) (Ability Assessed: 1).

GRA*200 Visual Communications (a)($$) 3 credits

Typography and problem-solving in the field of graphic communications. Focus will be on the use of typography and image in preparing solutions to graphic design problems. Design process, methods, materials, and conceptual idea development are introduced and applied to the creation of visual communications using both traditional and computer graphics mediums (Adobe Illustrator & Photoshop). Projects range from experimental type arrangements, compositions, and symbol designs to the pragmatic application of typography and image in design and layout. Prerequisite: C- or better in Design Principles (GRA*101). Co-requisite: Introduction to Computer Graphics (GRA*110). (Elective Type: FA/G) (Ability Assessed: 1).

GRA*203 Design and Production (a)($$) 3 credits

Students will apply previously learned design, typography, and page layout skills (InDesign) in the creation of design layouts and mechanical art for print production. A mixture of technical and creative projects will be presented with emphasis on design and production for the printed piece. The importance of precision in final mechanical art preparation will be stressed as will technical facility in the use of electronic production tools and techniques. Prerequisite: C- or better in Typography and Design I (GRA*201). (Elective Type: FA/G) (Ability Assessed: 1)

GRA*205 Typography and Design II (a)($$) 3 credits

Focuses on the further exploration of typographic studies. Students will apply previously learned design and typography theory to conceptualize solutions to more complex visual communication problems through the use of professional level graphic design page layout software (InDesign). This intense focus in design with further a student's production skills and knowledge, extend the student's capacity for conceptual thinking and visual problem solving, and allow for the further exploration of the creative and practical aspects of typography and the special relationship between type and image. Prerequisite: C- or better in Typography and Design I (GRA*203). (Elective Type: FA/G) (Ability Assessed: 1)

The courses in this schedule are grouped by subjects that are listed alphabetically. Within each subject group, the courses are listed in numerical order from lowest to highest.

Courses designated with codes from 001-099 do not satisfy discipline requirements or count as an elective in any degree program; neither do its credits count toward requirements for graduation. Courses numbered 100-199 are considered first-year courses. Courses numbered 200 or higher are considered second-year courses.

**ELECTIVES:** Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the natural sciences and the social sciences.

**GENERAL ED REQUIREMENTS:**

In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the curriculum. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

**NOTES...**

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, or seminar and must be met prior to registering.

(c) Course may not satisfy degree or certificate program requirement. See course description.

($$) Additional Fee for Lab course.

($$$) Additional Fee for Studio course.
HEALTH

HLT*103 Investigations in Health Careers (a) 3 credits
Designed to assist traditional and non-traditional first year college students to meet the expectations of a curriculum and a career in health-related fields. The student will become familiar with the rigors of higher education and the specific skills needed to maximize the student’s opportunity for academic and clinical success. The course will include a comprehensive overview of the duties and responsibilities associated with clinical competency. Interdisciplinary learning strategies, correlating clinical and didactic education, life management skills, work ethics, and critical thinking skills necessary for all health providers will be emphasized. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: GILA) (Ability Assessed: 1)
1348 .................................. M/W ................................................... Staff
1341 .................................. T/R ................................................... Staff

HLT*201 Nutrition for Allied Health Professionals 3 credits
Provides health care professionals with information on the current concepts in nutrition. The course includes biochemistry and metabolism of nutrients as well as nutrition throughout the life cycle. Nutritional counseling is an integral part of the course. Prerequisites: C- or better in Concepts of Chemistry (CHE*111),

GREAT CREDIT COURSES – SPRING 2015

CRN  DAY(S) TIME INSTRUCTOR

GRA*227 Interactive Media (a)($$) 3 credits
Students will apply previously learned design software and typography skills to design for interactive media using Adobe Flash. Students will take interactive media design from concept, through storyboard, to design and production, and learn how to structure and present information for clarity and impact by combining type, image, color, motion, sound, animation and interactivity. Prerequisites: C- or better in Design Principles (GRA*101), Introduction to Computer Graphics (GRA*110), AND Visual Communications (GRA*200), OR permission of Program Coordinator. (Elective Type: FA/G) (Ability Assessed: 1)
1340 .................................. T/R ................................. 5:30-7:17P .................................................. Staff

GRA*231 Digital Imaging (a)($$) 3 credits
Focuses on the continued use of digital imagery in art and design, by furthering a student’s skill in the use of raster image (Adobe Photoshop), and scanning software. The course goes beyond the basic techniques covered in Introduction to Computer Graphics, exploring more advanced electronic image creation and manipulation techniques, and addresses some of the technical issues facing a computer artist and designer. Prerequisites: C- or better in Design Principles (GRA*101) AND Introduction to Computer Graphics (GRA*110). (Elective Type: FA/G) (Ability Assessed: 1)
3048 .................................. M/W ................................................... Staff
1341 .................................. T/R ................................................... Staff

GRA*291 Graphic Design Portfolio (a)($$) 3 credits
Students will prepare a portfolio and resume that demonstrates previously acquired art, design, production, and software skills for use in transfer application and employment search. Topics covered include: self assessment; portfolio design and creation; resume design; taking slides and digital images; digital image conversion; job search; and transfer to other college curriculums. Prerequisite: C- or better in Typography and Design I (GRA*201), OR permission of Program Coordinator. (Elective Type: FA/G/LA) (Ability Assessed: 1)
3049 .................................. T/R ................................................... Klema
HISTORY

HIS*101 Western Civilization I (a) 3 credits
Surveys the cultures that contributed to the development of the West as a distinctive part of the world. It examines the major ideas, people, events, and institutions that shaped the Western world from the rise of Mesopotamia to the Protestant Reformation. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)

1349 ..........R........................1:00-3:50P ..................................................Sullivan, R.

HIS*102 Western Civilization II (a) 3 credits
Surveys the development of Western civilization from the sixteenth century to the present. It examines the major ideas, people, events, and institutions that have shaped the modern Western world. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)

1352 ..........F........................9:00-11:50A ..................................................Staff

NOTE: This class (HIS*102) includes a Reacting To The Past (RTTP) role-playing component on the French Revolution that will require the participation of all students. Your active participation in this role-playing game forms a significant part of your grade and there will be no substitutions or alternative assignments.

HIS*121 World Civilization I (a) 3 credits
A survey of world cultures from the earliest complex societies to the emergence of an expansionist culture in Western Europe around 1500 CE. Emphasis throughout is on the development and expansion of major civilizations, the interactions among those civilizations, and the variety of cultures that resulted from those interactions. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)

1356 ..........W........................6:30-9:20P ..................................................Staff

HIS*122 World Civilization II (a) 3 credits
A survey of major world trends and conflicts since the emergence of an expansionist culture in Western Europe around 1500 CE. The emphasis will be on the impact of Western imperialism on non-Western cultures, the responses of those cultures, and the ways in which the interactions have shaped the contemporary world. (This course may be taken by students who have not completed HIS*121, World Civilization I.) Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)

1358 ..........T/R........................8:30-9:50A ..................................................Staff

The Graphic Design Program offers an Associate’s in Science Degree in Graphic Design, with an Interactive Media Option, and a Certificate in Graphic Design.

The Graphic Design Program provides:

- The skills necessary to qualify for an entry-level position in the fields of Graphic Design and interactive media.
- A curriculum for students who intend to seek an advanced degree through transfer to a BA or BFA degree-granting institution.
- Opportunities for graphic arts professionals to upgrade their skills and advance their careers.

Contact Stephen A. Klema, Graphic Design Program Coordinator at 860.773.1620.
**CREDIT COURSES – SPRING 2015**

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS*201</td>
<td>U.S. History I (a)</td>
<td>3 credits</td>
<td>Surveys the factors that contributed to the development of the United States as a new nation. It examines the major people, events, institutions, ideas, and conflicts that shaped the nation from the earliest contacts between Europeans and indigenous populations to the Civil War. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)</td>
</tr>
<tr>
<td>1361</td>
<td>M/W</td>
<td>8:30-9:50A</td>
<td>Staff</td>
</tr>
<tr>
<td>1363</td>
<td>T/R</td>
<td>11:30A-12:50P</td>
<td>Staff</td>
</tr>
<tr>
<td>3050</td>
<td>M</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>1364</td>
<td>ONLINE</td>
<td></td>
<td>Staff</td>
</tr>
<tr>
<td>1367</td>
<td>ONLINE</td>
<td></td>
<td>Staff</td>
</tr>
<tr>
<td>HIS*202</td>
<td>U.S. History II (a)</td>
<td>3 credits</td>
<td>Surveys the development of the United States from the Civil War to present. It examines the major ideas, people, events, and institutions that have shaped the United States since 1865. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Ability Assessed: 4)</td>
</tr>
<tr>
<td>1365</td>
<td>M/W</td>
<td>10:00-11:20A</td>
<td>Brown, R.</td>
</tr>
<tr>
<td>1367</td>
<td>M/W</td>
<td>3:00-4:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>1369</td>
<td>T/R</td>
<td>10:00-11:20A</td>
<td>Coan, F.</td>
</tr>
<tr>
<td>1370</td>
<td>T/R</td>
<td>1:00-2:20P</td>
<td>Brown, R.</td>
</tr>
<tr>
<td>1373</td>
<td>ONLINE</td>
<td></td>
<td>Fierro, R.</td>
</tr>
<tr>
<td>HIS*213</td>
<td>U.S. Since World War II (a)</td>
<td>3 credits</td>
<td>Explores the history of the United States from 1945 to the present. It examines the major ideas, people, events, and institutions that have shaped American society since World War II. Topics will include the Cold War, the postwar economic boom, the welfare state, civil rights, changing demographic patterns, the Reagan Revolution, globalization, and the war on terrorism. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 11)</td>
</tr>
<tr>
<td>1379</td>
<td>M/W</td>
<td>1:00-2:20P</td>
<td>Fierro, R.</td>
</tr>
<tr>
<td>HIS*215</td>
<td>History of Women in America (a)</td>
<td>3 credits</td>
<td>Examines the role of women in the historical development of the United States, emphasizing women's struggle for political, social, and economic equality since the Revolutionary War. Topics will include the colonial period, suffragist movement, changing gender roles and expectations, women in the home and workplace, the feminist movement, and reactions to women's rights. Prerequisite: C- or better in Integrated Reading and Writing II (ENG<em>075) or Introduction to College Reading and Writing (ENG</em>093) or Introduction to College English (ENG<em>096) or Reading &amp; Writing VI (ESL</em>162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 11)</td>
</tr>
<tr>
<td>2459</td>
<td>M/W</td>
<td>5:00-6:20P</td>
<td>Staff</td>
</tr>
</tbody>
</table>

**CLASSES BEGIN FRIDAY, JANUARY 23.**
### CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS*218</td>
<td>African American History (a)</td>
<td>3 credits</td>
<td>Brown, R.</td>
</tr>
<tr>
<td>HIS*227</td>
<td>The Vietnam War (a)</td>
<td>3 credits</td>
<td>Fierro, R.</td>
</tr>
</tbody>
</table>

#### HUMAN SERVICES

<table>
<thead>
<tr>
<th>HSE*101</th>
<th>Introduction to Human Services (a)</th>
<th>3 credits</th>
<th>Richard</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSE*185</td>
<td>Family Violence Intervention (a)</td>
<td>3 credits</td>
<td>Staff</td>
</tr>
<tr>
<td>HSE*281</td>
<td>Human Services Field Work I (a)</td>
<td>3 credits</td>
<td>Staff</td>
</tr>
</tbody>
</table>

Each Tunxis student should obtain and carry a student photo identification card (ID), which shall be issued during registration periods in the Computer Center, 300 Building. Replacement ID photos are taken during posted hours throughout the semester by the Information Technology Department for a fee of $10.

**WHY DO I NEED A STUDENT I.D.?**

Students are required to present ID cards for the following:

1. **Library** – to check out books and materials
2. **Computer Center** – to access resources in the main Computer Center and MAC labs
3. **Academic Support Center** – to access all resources
4. **Career Services** – to access resources

Students may be requested to present their ID card to any Tunxis Community College faculty or staff member for purposes of identification upon verbal request.

**Contact Computer Center at 860.773.1390**
**CREDIT COURSES – SPRING 2015**

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>1345</td>
<td>M</td>
<td>5:00-6:20P</td>
<td>Richard</td>
</tr>
<tr>
<td>1346</td>
<td>R</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>3051</td>
<td>R</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>3120</td>
<td>M/W</td>
<td>4:00-5:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>3066</td>
<td>M/W</td>
<td>8:30-9:50A</td>
<td>Moore</td>
</tr>
<tr>
<td>3067</td>
<td>M/W</td>
<td>11:30A-12:50P</td>
<td>Saindon</td>
</tr>
<tr>
<td>3068</td>
<td>M/W</td>
<td>5:00-6:20P</td>
<td>Saindon</td>
</tr>
<tr>
<td>3069</td>
<td>T/R</td>
<td>8:30-9:50A</td>
<td>Staff</td>
</tr>
<tr>
<td>3070</td>
<td>T/R</td>
<td>11:30A-12:50P</td>
<td>Stugard</td>
</tr>
</tbody>
</table>

**ITALIAN**

**ITA*101  Elementary Italian I  3 credits**

Prerequisite: C- or better in Human Services Skills and Methods (HSE*243). (Elective Type: G) (Abilities Assessed: 3, 6)

ITA*102  Elementary Italian II  3 credits

This is the second course in the study of the fundamentals of the Italian language. It includes continued practice in the four skill areas: reading, writing, speaking and listening. Basic vocabulary and grammatical and thematic topics. Cultural aspect of Italian life will also be explored. Prerequisite: C- or better in Elementary Italian I (ITA*101) OR permission of Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 6)

**MANUFACTURING**

**MFG*127  Engineering Graphics (a)(s)  3 credits**

Provides practical explanations of how to interpret engineering/technical drawings using the latest American National Standards Institute (ANSI) standards. Focus is on standardization and quality standards applied in the engineering and technology trades with regard to technical drawings. Prerequisite: C- or better in Pre-Algebra & Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095). (Elective Type: G)

**MATHEMATICS**

**MAT*085  Pre-Algebra & Elementary Algebra (a)(d)  6 credits**

Intended to take students from Pre-algebra through the end of Elementary Algebra in one semester. The topics covered will be the same as those covered in Elementary Algebra Foundations (MAT*095) with additional support provided to review topics from Pre-algebra as they are needed. The students will spend 3 hours in the classroom and 3 hours in a lab environment. Prerequisite: Appropriate placement test score. (Ability Assessed: 7)

All enrolled students are automatically enrolled in the **School Time Injury Insurance Plan.** Qualified students are eligible to enroll in the optional **Student Injury and Sickness Insurance Plan.** Enrollment forms can be downloaded from the provider’s website (United Healthcare) at [http://www.uhcsr.com](http://www.uhcsr.com). The provider can answer questions at 1.800.767.0700. Forms are also available at the Tunxis website: tunxis.edu.

**Contact Chuck Cleary,**
**Dean of Administration,**
**860.773.1302**

**ELECTIVE TYPES:**

- AH = Art History
- E = English
- FA = Fine Arts
- FL = Foreign Language
- G = General
- HI = History
- HU = Humanities
- LA = Liberal Arts
- M = Mathematics
- S = Science
- SS = Social Sciences

Go to my.commnet.edu for a complete, up-to-the-minute listing of courses.
CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>3071</td>
<td>T/R</td>
<td>5:00-6:20P</td>
<td>Staff</td>
</tr>
<tr>
<td></td>
<td>T/R (Lab)</td>
<td>6:30-7:50P</td>
<td></td>
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</tbody>
</table>

MAT*094 Introductory Algebra (a)(d) 4 credits
Intended to take students from Pre-algebra through the end of Elementary Algebra in one semester. The topics covered will be the same as those covered in Elementary Algebra Foundations (MAT*095) with additional support provided to review topics from Pre-algebra as they are needed. The students will spend 3 hours in the classroom and 1 hour in a lab environment. Prerequisite: Appropriate placement test score. (Ability Assessed: 7)

3072 .......... M/W ............... 11:30A-12:50P
W (Lab) .......... 1:00-1:54P ....................... Ricciuti
3073 .......... M/W ............... 2:30-3:50P
M (Lab) .......... 4:00-4:54P ....................... Staff
3074 .......... T/R ............... 8:30-9:50A
T (Lab) .......... 12:00-12:54P ..................... Moore
3075 .......... T/R ............... 11:30A-12:50P
T (Lab) .......... 1:00-1:54P ....................... Staff

MAT*095 Elementary Algebra Foundations (a)(d) 3 credits
A non-credit course for students who have never had algebra or who need to review algebraic concepts. The following topics of algebra are covered: signed numbers, solving linear equations and inequalities in one variable, solving formulas and word problems involving linear equations, graphing linear equations and inequalities in two variables, formulating equations of lines in two variables, rules of integral exponents and the four operations (addition, subtraction, multiplication, division) on polynomials, factoring, and solving systems of two equations in two variables. This course does not satisfy a mathematics elective in any program. Prerequisite: Appropriate placement test score. (Ability Assessed: 7)

1382 .......... M/W ............... 8:30-9:50A ....................... Staff
1383 .......... M/W ............... 10:00-11:20A ..................... Staff
1426 .......... M/W ............... 11:30A-12:50P ..................... Staff
1384 .......... M/W ............... 1:00-2:20P ....................... Staff
1385 .......... M/W ............... 5:00-6:20P ....................... Staff
1386 .......... M/W ............... 6:30-7:50P ....................... Staff
1398 .......... M/W ............... 8:00-9:20P ....................... Staff
1387 .......... T/R ............... 8:30-9:50A ....................... Staff
1388 .......... T/R ............... 10:00-11:20A ..................... Clark, R.
1389 .......... T/R ............... 11:30A-12:50P ..................... Clark, R.
1395 .......... T/R ............... 1:00-2:20P ..................... Clark, R.
1397 .......... T/R ............... 5:00-6:20P ....................... Staff

MAT*135 Topics in Contemporary Math (a) 3 credits
A practical course offering an exposure to a wide range of topics with an emphasis on critical thinking, problem solving and the real number system. Topics may include logic, financial management, set theory, metric system and probability and statistics. This course is intended for students registered in Criminal Justice, Business Office Technology, DARC, Human Services, Visual Fine Arts, Photography, and Graphic Design. Prerequisite: C- or better in Pre-Algebra & Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095) or placement into Intermediate Algebra (MAT*137). (Elective Type: G/LA/M) (Ability Assessed: 7)

1481 .......... T/R ............... 10:00-11:20A ...................... Moore

HUMAN SERVICES PROGRAM

ASSOCIATE IN SCIENCE DEGREE OR CERTIFICATE: HUMAN SERVICES

Prepares students to work in the broad and diverse field of human services, a profession developing in response to and in anticipation of the direction of human needs and human problems in the 21st century. The goal of the program is to improve the quality of life for all of society. The associate’s degree curriculum provides a general background for work with children, families, and adults. Most professions in human services require academic work beyond the associate’s degree for continuing professional work and advancement. Individuals with an associate’s degree may be employed as case management aides, human services workers, residential managers, gerontology aides, special-education teacher aides, mental-health technicians, and social-service technicians. The program prepares each student through exposure to the most current thinking in the field, hands-on experience, and community networking.

ASSOCIATE IN SCIENCE DEGREE OR CERTIFICATE: FAMILY VIOLENCE INTERVENTION OPTION

Provides the student with a broad knowledge base through core classes in Human Services, and with the knowledge and skills essential to working with perpetrators as well as victims of abuse. Domestic violence is a growing societal problem that may be addressed through competent counseling by trained professionals who understand the dynamics involved. This program also provides students with a liberal arts background and application-oriented instruction in a broad range of Human Services skills. The student who chooses the Family Violence Option will participate in a field experience, working within the domestic violence and family violence network.

Contact Dr. Colleen Richard, Human Services Program Coordinator at 860.773.1637.

Spring 2015 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • 66
## CREDIT COURSES – SPRING 2015

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT*137</td>
<td>Intermediate Algebra (a)</td>
<td>3 credits</td>
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<td>A credit course serving as a prerequisite for most other first level credit Math courses, including College Algebra, Elementary Statistics with Computer Application, Number Systems, Finite Mathematics and Math for the Liberal Arts. This course includes the following algebraic topics: linear equations and inequalities, compound inequalities, absolute value equations and inequalities (all in one variable); multi-step factoring and use of the zero-product property; interval notation; linear equations in two variables; four operations (addition, subtraction, multiplication, division) on radicals and rational expressions; solving radical and rational equations; solving quadratic equations; graphing quadratic functions and applications involving those skills; time permitting, graphing and solving of equations involving exponential and logarithmic functions. The graphing calculator may be presented in this course by the instructor but its use is not required of the student. Prerequisite: C- or better in Prealgebra and Elementary Algebra (MAT<em>085) or Introductory Algebra (MAT</em>094) or Elementary Algebra Foundations (MAT*095) or appropriate placement test or SAT score. (Elective Type: G/LA/M) (Ability Assessed: 7)</td>
<td></td>
</tr>
<tr>
<td>1462</td>
<td>M/W</td>
<td>8:30-9:50A</td>
<td>Stugard</td>
</tr>
<tr>
<td>1472</td>
<td>M/W</td>
<td>8:30-9:50A</td>
<td>Staff</td>
</tr>
<tr>
<td>1463</td>
<td>M/W</td>
<td>10:00-11:20A</td>
<td>Ricciuti</td>
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<td>1464</td>
<td>M/W</td>
<td>10:00-11:20A</td>
<td>Stugard</td>
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<td>1465</td>
<td>M/W</td>
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<td>Moore</td>
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<td>1466</td>
<td>M/W</td>
<td>11:30A-12:50P</td>
<td>Cenet</td>
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<tr>
<td>1467</td>
<td>M/W</td>
<td>1:00-2:20P</td>
<td>Cenet</td>
</tr>
<tr>
<td>1469</td>
<td>M/W</td>
<td>5:00-6:20P</td>
<td>Cenet</td>
</tr>
<tr>
<td>1470</td>
<td>M/W</td>
<td>5:00-6:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>1471</td>
<td>M/W</td>
<td>6:30-7:50P</td>
<td>Staff</td>
</tr>
<tr>
<td>2424</td>
<td>T/R</td>
<td>8:30-9:50A</td>
<td>Staff</td>
</tr>
<tr>
<td>1474</td>
<td>T/R</td>
<td>10:00-11:20A</td>
<td>Milward</td>
</tr>
</tbody>
</table>

**NOTE: CRN #1474 requires students to have an iPhone or Android smartphone. It is also recommended student have at least a 2 GB data plan. Please contact Hendree Milward at hmiward@tunxis.edu with any questions.**

| 1475 | T/R    | 11:30A-12:50P  | Staff      |
| 1476 | T/R    | 1:00-2:20P     | Staff      |
| 1477 | T/R    | 5:00-6:20P     | Staff      |
| 1478 | T/R    | 6:30-7:50P     | Staff      |
| 1479 | S      | 9:00-11:50A    | Staff      |
| 1916 | OLCR   |                | Milward    |

**OLCR = Online with campus requirements of 5/9 from 10:00 am to 2:00 pm.**

## MAT*139  Elementary & Intermediate Algebra Combined (a)  3 credits

Combines the content of Elementary Algebra (MAT*095) with Intermediate Algebra (MAT*137) in one semester. It also serves as a prerequisite for most other first level credit math courses, including Number Systems (MAT*141), Math for the Liberal Arts (MAT*146) Finite Mathematics (MAT*152), Elementary Statistics with Computer Application (MAT*165), and College Algebra (MAT*172). All of the topics covered in both Elementary Algebra (MAT*095) and Intermediate Algebra (MAT*137) will be covered in this class. Prerequisite: Appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

| 1993 | M/W    | 10:00-11:20A   | Staff      |
| W (Lab) | 9:00-9:54A |           |            |
CREDIT COURSES – SPRING 2015

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MAT*141 Number Systems (a)  3 credits

Nature of Mathematics and theory of sets and logic are studied. Starting with natural numbers, the number system is extended by analysis of its properties to integers, rationals, reals and complex numbers. Various numeration systems are investigated. This course is recommended for students in Early Childhood, Elementary or Middle School Education Programs. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

2271 T/R 8:30-9:50A Staff

MAT*146 Math for the Liberal Arts (a)  3 credits

This course is designed to meet the needs and program requirements of liberal arts and/or general studies majors. The course content includes the following core topics: inductive and deductive reasoning, sets, logic, number theory, geometry, probability and statistics. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

1670 T/R 8:30-9:50A Staff

MAT*152 Finite Mathematics (a)  3 credits

Introduces basic modern mathematical tools for the study of applications in business, life, and social sciences. It also provides a more substantial algebraic foundation for those students who wish to continue with Calculus for Management, Life and Social Sciences or College Algebra or those who need a college-level Math course beyond Intermediate Algebra. Linear equations and inequalities, quadratic equations and inequalities, exponential and logarithmic equations, matrices and determinants, systems of equations and applications using linear programming are studied in depth. Note: This course is required for those students wishing to articulate from Tunxis Community College into the Business program at University of Connecticut. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139) OR appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

1484 T/R 3:30-4:50P Staff

MAT*165 Elementary Statistics with Computer Application (a)(b)  4 credits

Introduction to statistical theory including the nature of statistical methods, exploratory data analysis, the rules of probability, frequency distributions, probability distributions (Binomial, Poisson, hypergeometric, uniform, normal), sampling distributions, estimation, and hypothesis testing, one- and two-sample procedures, regression, and correlation. Learning to do statistical analysis using computers is required of all students and is an integral part of the course. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary Algebra (MAT*139) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

3163 T/R 6:30-7:50P Staff
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**MAT*172 College Algebra (a)**  
3 credits  
A credit course involving the higher-level topics in algebra needed for success in PreCalculus and, ultimately, the Calculus series. Topics to be included are the following: systems of equations, including two- and three-variable linear and nonlinear systems; graphing of higher-order functions using transformations, increasing/decreasing intervals, maxima/minima; inverse functions; graphing of nonlinear inequalities in one and two variables; conic sections; laws of logarithms, exponential and logarithmic functions, solving exponential and logarithmic equations; applications related to exponential and logarithmic functions; 4 operations on complex numbers; simplification of complex fractions; solving of polynomial and rational inequalities. The course will utilize the graphing calculator to a limited extent. **Prerequisite:** C+ or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139) or C- or better in Finite Mathematics (MAT*152) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

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OLCR = Online with campus requirements of 5/9 from 10:00 am to 2:00 pm.

**MAT*186 Precalculus (a)**  
4 credits  
Intended to prepare the student for the theory of Calculus I. Extensive work is done with polynomial and rational functions, including the Fundamental Theorem of Algebra, Rational Roots Theorem, complete factorization, asymptotes and graphing. Detailed coverage of trigonometric functions (both right triangle and circular) includes graphing, trigonometric identities, the solving of equations, the Laws of Sines and Cosines and Inverse trigonometric functions. Other included topics are DeMoivre’s Theorem, polar coordinates, mathematical induction, the algebra of matrices and the Binomial Theorem. The graphing calculator is used when appropriate. **Prerequisite:** C- or better in College Algebra (MAT*172) OR appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

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**CLASSES BEGIN FRIDAY, JANUARY 23.**

**CSU DUAL ADMISSION PROGRAM**

It has never been easier to start your higher education at one of Connecticut’s 12 community colleges and finish at Central, Eastern, Southern or Western Connecticut State University. The Dual Admission program makes it easy to outline your path to success, and take advantage of exceptional program benefits. To participate in this program, students must apply to the Dual Admission Program before they have accrued 15 transferable credits. Academic advisors from both institutions help ensure that your credits will be accepted easily when you move from Tunxis to earn your bachelor’s degree at Central, Eastern, Southern, or Western.

**CONTACT**

ACADEMIC ADVISING CENTER  
860.773.1510.

**THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.**

**ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 23 OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.**

**NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.**

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**
CREDIT COURSES – SPRING 2015

CRN  | DAY(S)  | TIME  | INSTRUCTOR
---  | ------- | ----- | ------------

**MAT*190 Calculus for Business and Social Science I (a)**  
3 credits  
Designed for students who plan to major in social, biological, behavioral, or managerial sciences. Topics include techniques of differentiation and integration, together with applications of the derivative and definite integral. Logarithmic and exponential functions are also examined for their applications.  
*Note:* Students transferring to University of Connecticut under the Business Articulation Agreement MUST take Finite Mathematics before this course.  
Prerequisite: C or better in Finite Mathematics (MAT*152), OR C+ or better in Intermediate Algebra (MAT*137) or Elementary & Intermediate Algebra Combined (MAT*139); OR appropriate placement test score. *(Elective Type: G/LA/M) (Ability Assessed: 7)*

1488 M/W 3:30-4:50P Hadley

**MAT*222 Statistics II w/Technology Applications (a)**  
3 credits  
Designed for those students who desire a more in-depth study of statistics, especially those wishing to transfer to a four-year institution. Topics include hypothesis testing, statistical inference about means and proportions with two populations, linear regression and correlation, multiple regression, analysis of variance, inferences about population variances, goodness of fit and independence, and nonparametric methods.  
Prerequisite: C or better in Elementary Statistics with Computer Application (MAT*165). *(Elective Type: G/LA/M) (Ability Assessed: 7)*

1489 T/R 5:00-6:20P Stugard

**MAT*254 Calculus I (a)**  
4 credits  
The limit and derivative of a function are developed. Applications include concavity, optimization problems and rectilinear motion. The definite integral and techniques of integration are also further studied. Applications of the definite integral include area under a curve, volumes of solids, arc length, work and center of mass.  
Prerequisite: C or better in Precalculus (MAT*186). *(Elective Type: G/LA/M) (Ability Assessed: 7)*

2467 M/W 1:00-2:50P Stugard

**MAT*256 Calculus II (a)**  
4 credits  
The logarithmic and exponential functions along with their derivatives and integrals; models of growth and decay; inverse trigonometric and hyperbolic functions and their derivatives; integrals; further techniques of integration; indeterminate forms; improper integrals; infinite series; and power series representation of functions. Topics selected from analytic geometry include rotation of axis.  
Prerequisite: C or better in Calculus I (MAT*254). *(Elective Type: G/LA/M) (Ability Assessed: 7)*

1490 M/W 4:30-6:20P Clark, R.

**MAT*285 Differential Equations (a)**  
4 credits  
Methods of solution of ordinary differential equations, including the LaPlace Transform, are covered. Some elementary applications in geometry, physics, and chemistry are included.  
Prerequisite: C or better in Calculus II (MAT*256). *(Elective Type: G/LA/M) (Ability Assessed: 7)*

1943 M/W 2:30-3:50P Clark, R.

Classes begin Friday, January 23.

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### Student Expectations

In the courses offered by Tunxis Community College students may be required to use the computer and the internet to access course materials, complete assignments, and take tests. Written assignments should be word processed. Computers are available for student use in the library and the open computer lab. The college offers credit courses in keyboarding and word processing as well as workshops and assistance in the use of computer technology.

Some assignments may involve field trips or work in groups that may require time commitment outside of regular scheduled class hours. Assignments may also require oral or visual presentations. The specific requirements of the course will be stated in the course outline.

Students should expect to spend considerable time outside of class completing assignments and studying. Depending on the course and other factors, for every hour in class, students should plan on spending two, three, or more hours outside of class on homework and studying. (For example, for a 3 credit course, you should expect to spend 9 hours of study time in addition to the 3 hours of class time per week.)

### Notes...

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.
### MECHANICAL ENGINEERING TECHNOLOGY

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**MECHANICAL ENGINEERING TECHNOLOGY**

- **MEC*264 Introduction to Material Science (a)** 3 credits
  - Introduces the principles and concepts of how industry changes forms of raw materials to increase value and usefulness. "Awareness of the nature and characteristics of raw materials permits associations to be made regarding selection of processes by which materials may be changed. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement test into Composition (ENG*101). (Elective Type: G)
  - 2015-2016
  - 3054 W 6:30-9:20P Staff

### METEOROLOGY

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**METEOROLOGY**

- **MET*101 Meteorology** 3 credits
  - The concepts of atmospheric temperature, pressure, humidity, wind, and how these factors are measured. Investigation of the physical processes of the atmosphere in such areas as heat transfer, condensation and precipitation, stability-instability and lapse rate. Study of atmospheric circulation and weather changes. Course includes essentials of climatology. Examination includes selected meteorological applications of meteorology. (Elective Type: G/LA/S) (Ability Assessed: 8)
  - 2015-2016
  - 2426 T/R 8:00-9:20P Staff

### MUSIC

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**MUSIC**

- **MUS*101 Music History and Appreciation I** 3 credits
  - The formal and stylistic elements of music are presented together with necessary historical background through lecture, class discussion, and active listening. Includes a broad survey of significant musical styles from the Middle Ages to the present. (Elective Type: FA/G/HU/LA) (Ability Assessed: 1)
  - 2015-2016
  - 1392 M/W 8:30-9:50A Staff
  - 1396 T/R 11:30A-12:50P Staff
  - 3055 M 6:30-9:20P Staff
  - 1399 W 6:30-9:20P Staff
  - 2865 ONLINE Staff

- **MUS*103 History of American Music** 3 credits
  - A survey of American music from the Colonial period to the present day in its historical and cultural context. Classical, folk, popular, jazz, and rock music will be covered through lecture, discussion, and active listening. (Elective Type: FA/G/HU/LA) (Ability Assessed: 1)
  - 2015-2016
  - 1402 ONLINE Staff

- **MUS*138 Rock & Roll History and Appreciation** 3 credits
  - A survey of the evolution of rock music and the origins, characteristics, stylistic development, and cultural/social perspectives from its late-19th century influences to present day trends. (Elective Type: FA/G/HU/LA) (Ability Assessed: 1)
  - 2015-2016
  - 3056 T/R 8:30-9:50A Staff
  - 1673 ONLINE Staff

- **MUS*298 Special Topic: Beginning Piano** 3 credits
  - An introduction to the piano where students will learn the piano keyboard and acquire the basic skills to read general musical notation as related to the piano. Additionally, an understanding and application of the basic chords and scales will be covered. Students will also receive a foundation in music theory and appreciation
  - 2015-2016
  - 3056 T/R 8:30-9:50A Staff

### STUDENT ACTIVITIES & CAMPUS CLUBS

Tunxis offers a wide variety of student clubs and organizations designed to fit the diverse backgrounds and interests of our student population. Some of these clubs include the Celebration of Womanhood Club, Criminal Justice Club, DARC Club, Dental Assisting Club, Early Childhood Education Club, Human Services Club, Phi Theta Kappa (Honor Society), R.O.C.K. Club (Christian Faith), SADHA (Student American Dental Hygienist Association), Tunxis Art Club, Tunxis Gaming Club, Tunxis Spanish Club (El Club de Español), Tunxis Student Newspaper Club, and several other organizations. These clubs are a part of the Student Government Association and Student Activities Office.

**Contact Christopher Laporte, Director of Student Activities at 860.773.1362**
PHILOSOPHY

**PHL*101 Introduction to Philosophy** (a)  3 credits
Introduction to Philosophy surveys major problems and questions in philosophy, drawing from sources dating from ancient through modern periods. The course identifies basic branches, movements, and developments of philosophy in one or more historical traditions. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 3)

1404 ..........M/W ..........8:30-9:50A .................................. Staff
2827 ..........T/R ..........5:00-6:20P ..................................... Abbot

**PHL*151 World Religions** (a)  3 credits
Surveys the spiritual ideas and practices which have sustained human beings in their various environments. The formation and early development of each religious tradition will be examined in historical context. Religious traditions to be examined include the indigenous religions of Africa and the Americas and the major world “source” religions: Judaism, Christianity, Islam, Hinduism, Buddhism, Taoism, and Confucianism. Religious Studies is a secular academic discipline that leaves room for a wide range of personal reflection. Key doctrinal, philosophical, ethical, social and psychological dimensions of the religions will be considered (from both content/practice-based and discipline-specific perspectives). A significant portion of learning in this course takes place through fieldwork. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 3, 4)


**NEW MEDIA COMMUNICATION**

**NMC*101 New Media Perspectives** (a)  3 credits
What qualities do video games, comics, films, and computer simulations share? New Media Perspectives considers this question by examining the underlying structures and interrelated qualities of various media and communication technologies. Students will study selected text-based stories, films, video games, simulations, comics, visual art, and web design. Students will apply what they learn by developing hypertexts, digital stories, and games. The course will also address questions such as: what is new media? How does human experience shape the design of technology? What is interactivity? Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: FA/G/HU/LA) (Ability Assessed: 1)

1640 ..........T/R ..........5:00-6:20P .................................. Ersinghaus

**MUS*298 Special Topic: History of Jewish Music**  3 credits
An introduction to the history of Jewish music from ancient to modern times. Topics range from an exploration of ancient Jewish instruments and melodies, through the rich tapestry of different types and styles of Jewish music, including Sephardic, Ashkenazi, Hassidic, Cantorial, Folk, and Klezmer, all covered through lecture, discussion, and live and recorded illustration.

3121 ..........T ..........6:30-9:20P ..................................... Staff
# Credit Courses – Spring 2015

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## Physical Therapist Assistant

A consortium program offered in conjunction with Naugatuck Valley Community College. The prerequisite to taking these courses is admission to the Physical Therapist Assistant degree program. Additional program fee charged. For related information, please contact the Director of Admissions at 860.773.1494.

**PTA*120 Introduction to Physical Therapy (a)** 3 credits

Learning opportunities in this course assist the student to recognize the roles of physical therapy within various practice settings. Students differentiate functions of physical therapists and physical therapists assistants as members of the health care team through study of documentation principles, ethics, laws and organizations important to the provision of services. Learning also includes development of knowledge and abilities within the domains of conduct, communication and sensitivity to individual and cultural differences. Prerequisite: Admission to the Physical Therapist Assistant Program.

1501 ...........W/F.................2:10-3:40P ............................................ Plunkett

**PTA*125 Physical Therapy for Function (a)** 4 credits

Provides the student with introductory concepts and techniques for effective patient teaching and physical therapy intervention for function and mobility. Emphasis is placed on competence in problem-solving and the physical therapist assistant’s role in modification of physical therapy interventions. Prerequisite: Admission to the Physical Therapist Assistant Program.

1502 ...........F .....................8:30-11:30A ............................................ Plunkett
1503 ...........W/F (Lab) ............12:30-2:00P ............................................ Plunkett

**PTA*250 Therapeutic Exercise (a)** 5 credits

Learning includes the theory and techniques to safely and effectively implement therapeutic exercise interventions based on a plan of care established by a physical therapist. Students also develop competence to measure a patient’s response to interventions and respond accordingly and to provide effective instruction to patients and caregivers. Prerequisites: C or better in Physical Agents in Physical Therapy (PTA*230) AND C or better in Kinesiology for Rehabilitation (PTA*235).

1505 ...........T/R .....................9:30A-12:30P ............................................ Plunkett
T/R (Lab) .............8:00-9:29A ............................................ Plunkett

**PTA*253 Pathophysiology for Rehabilitation (a)** 3 credits

Develops comprehension about abnormalities and the physical, physiological, and psychological changes that occur throughout the human lifespan. The student learns the effects of pathology on the rehabilitation of patients with orthopedic, neurological, and general medical conditions. Prerequisites: C or better in Physical Agents in Physical Therapy (PTA*230) AND C or better in Kinesiology for Rehabilitation (PTA*235).

1506 ...........T/R .....................2:10-3:40P ............................................ Plunkett

**PTA*258 PTA in the Healthcare Arena (a)** 2 credits

Develops the student’s ability to apply physical therapy interventions and data collection techniques within the clinic environment and advances the student’s abilities with communication, conduct and problem solving within the structure of the health care system. Prerequisites: C or better in Physical Agents in Physical Therapy (PTA*230) AND C or better in Kinesiology for Rehabilitation (PTA*235).

1507 ...........T .....................1:10-2:00P ............................................ Plunkett

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**Notes**

The college makes every effort to maintain the schedule of courses as listed in this publication. However, course offerings are subject to change. Go to my.commnet.edu for a complete, up-to-the-minute listing of courses.

Room assignments will be posted on campus the first day of classes: Friday, January 23 or may be accessed at tunxis.edu/courses.

No confirmation of your registration is mailed by the college. Unless you are contacted otherwise, attend the first class session as scheduled.

**Classes begin Friday, January 23.**
PHYSICS

PHY*110  Introductory Physics (a)(b)($)  4 credits
One-semester introductory physics for the non-science major. The basic concepts of Newtonian mechanics, fluids, heat, electricity and magnetism, light, sound, relativity and quantum mechanics are examined. Lecture and laboratory. Prerequisite: C- or better in Prealgebra and Elementary Algebra (MAT*085) or Introductory Algebra (MAT*094) or Elementary Algebra Foundations (MAT*095). (Elective Type: GL/AS) (Abilities Assessed: 8, 9)
2333 .................M/W .................................................. 5:00-6:20P ........................................ Staff
2337 .................M (Lab)($) ........................................ 3:00-4:47P ................................................ Staff

PHY*121  General Physics I (a)(b)($)  4 credits
Introductory physics course covering measurements, Newton’s laws of motion, gravity, work and energy, momentum, rotational motion, static equilibria, fluids, oscillations, conservation laws, waves, sound, temperature, heat transfer and thermodynamics. This course is the first of a two-semester sequence. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or Elementary and Intermediate Algebra Combined (MAT*139). (Elective Type: GL/AS) (Abilities Assessed: 8, 9)
2341 .................T/R .................................................. 5:00-6:20P ........................................ Hadley
2342 .................T (Lab)($) ........................................ 6:30-9:20P ................................................ Hadley

PHY*221  Calculus-Based Physics I (a)(b)($)  4 credits
Introductory physics course intended for science and engineering majors covering measurement, Newton’s Laws of Motion, gravity, work and energy, momentum, rotational motion, static equilibria, fluids, oscillations, conservation laws, waves, sound, temperature, heat transfer and thermodynamics. Lecture and laboratory. This course is the first of a two-semester sequence. Prerequisite: C- or better in Calculus I (MAT*254) or permission of Department Chair. (Elective Type: GL/AS) (Abilities Assessed: 8, 9)
2347 .................W .................................................. 6:30-9:20P ........................................ Hadley
2348 .................M (Lab)($) ........................................ 6:30-9:20P ................................................ Hadley

POLISH

PLH*102  Elementary Polish II (a)  3 credits
Continues to develop skills in the pronunciation and phonetic system of Polish, expanding vocabulary and introducing more of the grammatical system, while reinforcing the course contents of Elementary Polish I. This course also continues to expose students to Polish history and culture. Prerequisite: C- or better in Elementary Polish I (PLH*101). (Elective Type: FL/G/HU/LA) (Ability Assessed: 6)
3057 .................T .................................................. 6:30-9:20P ........................................ Staff

POLITICAL SCIENCE

POL*111  American Government (a)  3 credits
Explores the structure, function, and evolution of the U.S. government. The three branches of government, the bureaucracy, civil liberties, and civil rights will be examined. The Declaration of Independence, the U.S. Constitution, political parties, public opinion, interest groups and contemporary policy are also investigated. The relationship between the federal, state, and local governments will also be considered. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective

NOTES...
(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.
# CREDIT COURSES – SPRING 2015

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<tr>
<th>CRN</th>
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<tbody>
<tr>
<td>1409</td>
<td>T/R</td>
<td>8:30-9:50A</td>
<td>Staff</td>
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<tr>
<td>1410</td>
<td>R</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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</tbody>
</table>

**PSY*112 State and Local Government (a) 3 credits**
The concept, structure and operation of state and local government in the United States are examined in the U.S. federal system. Special emphasis is placed on the workings of Connecticut’s state and local governmental units.

Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096), or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101).

(Elective Type: G/LA/SS) (Ability Assessed: 2)

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<tr>
<td>3058</td>
<td>M/W 11:30A-12:50P</td>
<td>Fierro, R.</td>
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</table>

**PSY*100 Personal Growth & Development (a) 3 credits**
Human adjustment with emphasis on personal growth, interpersonal relationships, health and stress, and socio-cultural challenges are studied. Topics of self-esteem, learning styles, human development and effective coping mechanisms are also considered. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101).

(Elective Type: G/LA/SS) (Ability Assessed: 3)

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<tbody>
<tr>
<td>1411</td>
<td>ONLINE</td>
<td>Boccaccio</td>
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</table>

**PSY*111 General Psychology I (a) 3 credits**
Introduction to the methodology and history of psychology with emphasis on the topics of learning, thinking, personality, development, motivation, emotion, behavior disorders, therapy, and social psychology. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101).

(Elective Type: G/LA/SS) (Ability Assessed: 2)

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<td>1413</td>
<td>T/R 10:00-11:20A</td>
<td>Boccaccio</td>
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<tr>
<td>1415</td>
<td>T/R 1:00-2:20P</td>
<td>Cianci</td>
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<tr>
<td>1416</td>
<td>M 6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>1417</td>
<td>W 2:00-4:50P</td>
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<tr>
<td>3059</td>
<td>R 3:30-6:20P</td>
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<tr>
<td>1676</td>
<td>ONLINE</td>
<td>Boccaccio</td>
</tr>
<tr>
<td>1418</td>
<td>ONLINE</td>
<td>Boccaccio</td>
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</table>

**PSY*201 Life Span Development (a) 3 credits**
Examines developmental psychology, including theories and methodologies used by developmental psychologists. The course will examine continuity and change from conception to death and the interaction of biological, psychological and social aspects of development. The course will prepare students for more advanced courses in developmental psychology. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111).

(Elective Type: G/LA/SS) (Ability Assessed: 10)

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<td>1420</td>
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<td>Staff</td>
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<tr>
<td>1421</td>
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**CAMPUS PARKING**

Parking and traffic regulations are designed to provide convenience and safety for members of the College community and visitors. Official parking hangtags are required for faculty and staff of Tunxis to park in restricted parking areas. Persons with disabilities are provided reserved handicapped parking spaces to assure easy access to the buildings.

The Early Childhood Center provides parents/guardians with special hangtags to allow limited parking time in the semicircle.

Anyone parked in an area reserved for faculty/staff or the disabled or in the semicircle without the appropriate tag may be given a parking citation, as well as those leaving vehicles in areas not designated for parking.
CREDIT COURSES – SPRING 2015

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<th>CRN</th>
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<tr>
<td>1422</td>
<td>ONLINE</td>
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<td>Staff</td>
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</table>

**PSY*203 Child Development (a)** 3 credits
Childhood from conception to adolescence is examined, with emphasis on the areas of physical, social, emotional, cognitive, language, and sex-role development. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Ability Assessed: 10)
1423 T/R.........10:00-11:20A..........Staff
1424 W..........6:30-9:20P..........Staff
3122 ONLINE.......................................................................................Staff

**PSY*220 Educational Psychology (a)** 3 credits
Focuses on the theories of learning and teaching as well as their practical applications in the classroom. Topics include cognitive and social development, intelligence and ability, motivation and assessment. While not exclusively designed for future teachers, the connection between theory and practice will be explored using a variety of learner styles in a variety of settings. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Ability Assessed: 10)
1429 M/W.........8:30-9:50A.........................Staff

**PSY*245 Abnormal Psychology (a)** 3 credits
An introduction to the study of mental disorders with consideration of their origins, symptoms, treatment, and prevention. Disorders to be examined include anxiety and mood disorders, personality disorders, disorders of childhood, and schizophrenia. Prerequisite: C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Ability Assessed: 10)
1430 T/R.........1:00-2:20P..................Boccaccio

**SOC*101 Principles of Sociology (a)** 3 credits
Introduction to the analysis of social institutions and processes including sociological theory and method, culture and personality, human ecology and population, and social organization and disorganization. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Introduction to College English (ENG*096) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 10)
1431 M/W.........8:30-9:50A..................Edwards, R.
1432 M/W.........11:30A-12:50P...............Staff
1433 M/W.........1:00-2:20P..................Clucas
1434 T/R.........8:30-9:50A..................Edwards, R.
1435 T/R.........11:30A-12:50P...............Clucas
1436 T/R.........11:30A-12:50P...............Staff
1437 T/R.........1:00-2:20P..................Clucas
1677 R.........6:30-9:20P..................Staff
1438 F.........9:00-11:50A..................Staff
1439 ONLINE.......................................Staff
1564 ONLINE.......................................Staff

CLASSES BEGIN FRIDAY, JANUARY 23.

SMOKING PROHIBITION POLICY

Some people in our community are sensitive to second-hand smoke, and we cannot ignore their right to fresh air when moving around campus.

For the health and safety of our entire community, smoking is prohibited on campus except where indicated.

By following this uncomplicated policy, we all enjoy a cleaner and healthier campus.

NOTES...
(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
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CREDIT COURSES – SPRING 2015

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<tbody>
<tr>
<td>SOC*103</td>
<td>Social Problems (a)</td>
<td>3 credits</td>
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<td></td>
<td>Social problems are studied from the sociological perspective. Problem areas such as poverty, race, crime and violence, marriage and family problems, drugs and alcoholism, unemployment and work, sex roles and sexism, and other relevant issues are covered. Prerequisites: C- in Integrated Reading and Writing I (ENG<em>065), or placement into Integrated Reading and Writing II (ENG</em>075) or Introduction to College Reading and Writing (ENG<em>093) or Introduction to College English (ENG</em>096) or Reading &amp; Writing VI (ESL*162). (Elective Type: G/LA/SS) (Ability Assessed: 10)</td>
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<tr>
<td>1440</td>
<td>T/R</td>
<td>1:00-2:20P</td>
<td>Richard</td>
</tr>
<tr>
<td>1441</td>
<td>ONLINE</td>
<td></td>
<td>Cianci</td>
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<tr>
<td>1442</td>
<td>ONLINE</td>
<td></td>
<td>Cianci</td>
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</table>

| SOC*210 | Sociology of the Family (a) | 3 credits |            |
|         | Study of psychological, sociological, and other factors important to the development of a sound base for successful marriage and parenthood. Prerequisite: C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Ability Assessed: 10) |
| 1444 | M/W | 1:00-2:20P | Richard |

| SOC*220 | Racial and Ethnic Diversity (a) | 3 credits |            |
|         | Examines the racial and ethnic composition of the United States and the impact of race and ethnicity upon the distribution of power and opportunity. Major theoretical perspectives will be considered along with patterns of inter-ethnic and inter-racial contact. The politics of minority status and the growth and development of social movements to alter existing arrangements will be studied. Prerequisites: C or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Ability Assessed: 10) |
| 1445 | M/W | 11:30-12:50P | Edwards, R. |

| SOC*240 | Criminology (a) | 3 credits |            |
|         | The nature and cause of crime, approaches to the study of crime, and its treatment and prevention are explored. The sociology of criminal law and the nature of criminal behavior are also examined. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Ability Assessed: 2) |
| 1446 | T/R | 11:30-12:50P | Edwards, R. |

| SOC*241 | Juvenile Delinquency (a) | 3 credits | Clucas      |
|         | The concept of juvenile delinquency is examined. The relationships between social attitudes and definitions of youthful law violations, along with studies of various forms of delinquency, are considered. Diverse theoretical interpretations of delinquency are analyzed, including subcultural theories, physiologic factors, emotional pressures, and environmental pressures. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Ability Assessed: 2) |

| SOC*257 | Sociology of Mental Health Illness (a) | 3 credits |            |
|         | Examines Mental Health & Illness from a Sociological perspective and considers how the organization of social life, including socioeconomic status, marital status, age, and community ties affects psychological states. This course critically examines how the definitions of both mental health and mental illness reflect the normative ideologies of the broader dominant culture, how these definitions change within the sociopolitical and historical context, and to what degree |

THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.

ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES:

FRIDAY, JANUARY 23

OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.

NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.

DID YOU KNOW?

With an associate’s degree from Tunxis Community College, over your lifetime, you can earn $600,000+ more than with a high school diploma only.

And you can save over $30,000 per year on tuition compared with private colleges.

With flexible class schedules and online courses that fit into your busy schedule, choosing Tunxis Community College simply makes sense (and dollars)!

Information prepared by CCbenefits, Inc. - 5/08

Tunxis Community College

Education That Works For a Lifetime

77 • Contact Tunxis Community College at tunxis.edu or 860.773.1300. • Spring 2015
mental illness is socially constructed. **Prerequisites:** C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). *(Elective Type: G/LA/SS)* *(Ability Assessed: 10)*

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<tbody>
<tr>
<td>3062</td>
<td>T/R</td>
<td>5:00-6:20P</td>
<td>Cianci</td>
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**SPANISH**

**SPA*101  Elementary Spanish I**  
3 credits

Presents the essentials of Spanish grammar needed to read, write, and interact in Spanish using simple phrases and common expressions, and highlights the diverse cultures of Spanish-Speaking peoples. Context for learning is self, family, school and community. *(Elective Type: FL/G/HU/LA)* *(Ability Assessed: 6)*

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<td>1448</td>
<td>T/R</td>
<td>11:30A-12:50P</td>
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<tr>
<td>1449</td>
<td>T</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>1450</td>
<td>F</td>
<td>9:00-11:50A</td>
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</tr>
<tr>
<td>1451</td>
<td>ONLINE</td>
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<td>Celona</td>
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<tr>
<td>2274</td>
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<td>Staff</td>
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**SPA*102  Elementary Spanish II (a)**  
3 credits

Builds and expands skills from Elementary Spanish I with further study of Spanish grammar and of the diverse cultures of Spanish-speaking peoples. Students begin to negotiate simple transactions and dilemmas in Spanish using more complex phrases and common expressions. Context for learning is studying activities from daily life. **Prerequisite:** C- or better in Elementary Spanish I (SPA*101) OR permission of Department Chair. *(Elective Type: FL/G/HU/LA)* *(Ability Assessed: 6)*

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<td>1453</td>
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**SPA*202  Intermediate Spanish II (a)**  
3 credits

Builds and expands skills from Intermediate Spanish I with further study of Spanish grammar and of diverse cultures of Spanish-speaking peoples. A secondary focus remains on expanding reading and writing skills. Students continue to refine their use of practical, conversational Spanish. The context for learning is the modeling of the experiences of the Spanish speaking peoples. **Prerequisite:** C- or better in Intermediate Spanish I (SPA*201) OR permission of Department Chair. *(Elective Type: FL/G/HU/LA)* *(Ability Assessed: 6)*

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<tr>
<td>3063</td>
<td>MW</td>
<td>1:00-2:20P</td>
<td>Staff</td>
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**THEATER**

**THR*110  Acting I**  
3 credits

A practical approach to the art of acting, with special attention to the development of the actor’s instrument, including voice, body, the senses, creativity, and interpretation. The course combines individual and group exercises and assignments. *(Elective Type: FA/G/HU/LA)* *(Abilities Assessed: 6)*

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<td>2370</td>
<td>M</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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Please note: tuition and fees payments should be made to Business Office, Founders Hall, using cash, checks made payable to TCC, and/or Visa, MasterCard, Discover. The College does NOT accept American Express credit cards.
Transition to Tunxis

The following Transition to Tunxis college preparation courses are available only to students whose placement indicates they are eligible for this sequence. These courses provide additional time of instruction, in small classes, to help you succeed. The three courses are taught as a learning community, and all three courses must be taken in the same semester as a full time (12-credit) schedule that includes 6-credits of intensive English, 3-credits of intensive mathematics and 3-credits of First-Year Experience, plus extensive support services. Successful completion of these three courses will enable you, as the student, to move into the next appropriate level of both English and math in the developmental sequence of courses.

Please contact the Academic Support Center’s placement testing office for guidance on who to see for advisement for these courses 860.773.1533.

Learning Community #1

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<tbody>
<tr>
<td>ENG*065</td>
<td>Integrated Reading &amp; Writing I</td>
<td>3115 M/W 10:00A-12:50P</td>
<td>Staff</td>
</tr>
<tr>
<td>MAT*075</td>
<td>Prealgebra-Number Sense/Geometry</td>
<td>3117 T/R 10:00-11:20A</td>
<td>Staff</td>
</tr>
<tr>
<td>CSS-101</td>
<td>First Year Experience</td>
<td>3119 T/R 11:30A-12:50P</td>
<td>Staff</td>
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</tbody>
</table>

Integrated Reading and Writing I (a)(d)

**ENG*065 6 credits**

Prepares students for basic critical reading, writing, and academic strategies necessary for success in college. Begins to prepare students for the rigors of college level work required across the disciplines. Students focus on understanding of, reporting on, reacting to, and analyzing the ideas of others. Texts serve as inspiration, models, and evidence for students’ own writing. Students write exposition, interpretation/analysis, and argumentation essays. Students learn and practice specific study skills and strategies through reading, writing, class discussions, lectures, group presentations, and workshops. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: Placement test score.

**Prealgebra-Number Sense/Geometry (a)(d)**

**MAT*075 3 credits**

A course designed for those students who need reinforcement in the basic skills of arithmetic and directed numbers. Topics included in the course are as follows: arithmetic of whole numbers, fractions, decimals and the negative counterparts of those sets of numbers; ratio, proportion and percent; measurement; introduction to the basic concepts of algebra. This course does not satisfy a mathematics elective in any program, nor do its credits count toward graduation. Prerequisite: Appropriate placement test score for PreAlgebra—Number Sense/Geometry (MAT*075). (Ability Assessed: 7)

First Year Experience (a)

**CSS-101 3 credits**

First Year Experience prepares students to develop their own plan for academic, personal and professional success through self-evaluation, application of specific strategies, discussions, guided journaling and classroom exercises. These activities help students acquire effective study strategies, stimulate critical thinking, practice oral and written expression, establish goals, identify and participate in the co-curricular life of the college, encourage meaningful relationships with professors and classmates, and choose behaviors leading to a more successful academic experience. (Elective Type: G) (Ability Assessed: 2)
Spring 2015 courses with no prerequisites:

- Basic Accounting (ACC*100)
- The Mojave Indians (ANT*143)
- The Pueblo Indians (ANT*145)
- Art Appreciation (ART*100)
- Art History I (ART*101)
- Art History II (ART*102)
- Art History III (ART*103)
- Color Theory (ART*109)
- Drawing I (ART*111)
- Three-Dimensional Design (ART*122)
- Photography I (ART*141)
- Contemporary Art in the USA (ART*201)
- History of Photography (ART*205)
- Introduction to Business (BBG*101)
- Business Software Applications (BBG*115)
- e-Business (BBG*214)
- Keyboarding for Info. Processing I (BOT*111)
- Elementary Chinese I (CHI*101)
- Introduction to Communication (COM*100)
- Introduction to Software Applications (CSA*105)
- Spreadsheet Applications (CSA*135)
- Database Applications (CSA*140)
- Programming Logic & Design w/Visual Basic (CSC*126)
- Introduction to Criminal Justice (CJS*101)
- Introduction to Corrections (CJS*102)
- Introduction to Law Enforcement (CJS*105)
- Introduction to Homeland Security (CJS*106)
- First Year Experience (CSS-101)
- Earth Science (EAS*102)
- Robotics - Construction & Design (EGR*105)
- Design Principles (GRA*101)
- Introduction to Computer Graphics (GRA*110)
- Elementary Italian I (ITA*101)
- Meteorology (MET*101)
- Music History and Appreciation I (MUS*101)
- History of American Music (MUS*103)
- Rock and Roll History Appreciation (MUS*138)
- Special Topic: Beginning Piano (MUS*298)
- Special Topic: History of Jewish Music (MUS*298)
- Elementary Spanish I (SPA*101)
- Acting I (THR*110)
- World Civilization I (HIS*121)
- World Civilization II (HIS*122)
- U.S. History I (HIS*201)
- U.S. History II (HIS*202)
- The U.S. Since World War II (HIS*213)
- History of Women in America (HIS*215)
- African American History (HIS*218)
- Investigations in Health Careers (HLT*103)
- Introduction to Material Science (MEC*264)
- New Media Perspectives (NMC*101)
- American Government (POL*111)
- State & Local Government (POL*112)
- Personal Growth & Development (PSY*100)
- General Psychology I (PSY*111)
- Principles of Sociology (SOC*101)

Spring 2015 courses with prerequisite of: C- or better in Integrated Reading and Writing II (ENG*075); OR Introduction to College Reading & Writing (ENG*093); OR Introduction to College English (ENG*096); OR ESL: Reading and Writing VI (ESL*162) OR placement into Composition (ENG*101).

- Introduction to Nutrition (BIO*111)
- Human Biology (BIO*115)
- Personal Finance (BFN*110)
- Human Resources Management (BMG*220)
- Principles of Marketing (BMK*201)
- First Year Experience (CSS-101)
- Intro. to Mass Communication (COM*101)
- Interpersonal Communication (COM*172)
- Public Speaking (COM*173)
- Introduction to Computers (CSC*101)
- Network Essentials I (CST*130)
- Composition (ENG*101)
- Perspectives in the Humanities (ENG*173)
- Introduction to Geography (GEO*101)
- Western Civilization I (HIS*101)
- Western Civilization II (HIS*102)
- World Civilization I (HIS*121)
- World Civilization II (HIS*122)
- U.S. History I (HIS*201)
- U.S. History II (HIS*202)
- The U.S. Since World War II (HIS*213)
- History of Women in America (HIS*215)
- African American History (HIS*218)
- Investigations in Health Careers (HLT*103)
- Introduction to Material Science (MEC*264)
- New Media Perspectives (NMC*101)
- American Government (POL*111)
- State & Local Government (POL*112)
- Personal Growth & Development (PSY*100)
- General Psychology I (PSY*111)
- Principles of Sociology (SOC*101)

Spring 2015 courses with prerequisite of: C- or better in Integrated Reading and Writing I (ENG*065); OR placement into Integrated Reading and Writing II (ENG*075); OR Intro. to College Reading and Writing (ENG*093), OR Introduction to College English (ENG*096); OR Reading & Writing VI (ESL*162).

- Introduction to Anthropology (ANT*101)
- Introduction to Early Childhood Education (ECE*101)
- Creative Experiences/Children (ECE*103)
- Music and Movement for Children (ECE*106)
- Health, Safety and Nutrition (ECE*176)
- Introduction to Human Services (HSE*101)
- Social Problems (SOC*103)
Students must comply and return this completed document to the Admissions Office PRIOR to registration.

If you were born after December 31, 1956, Connecticut State Law requires that all full-time (degree seeking and non degree/non matriculating) and part-time matriculating students enrolled in postsecondary schools be adequately protected against measles, mumps, rubella, and varicella (chicken pox). Students must have two (2) doses of each vaccine administered at least one (1) month apart to insure adequate immunization.

If you are not exempt, please complete one of the options below and attach the necessary documentation.

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>SS#</th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________________________</td>
<td><em><strong><em><strong><strong><strong>-</strong></strong></strong></em>-</strong></em>________</td>
<td><em><strong><strong>/</strong></strong></em>/_______</td>
</tr>
</tbody>
</table>

Address

<table>
<thead>
<tr>
<th>Street</th>
<th>City/Town</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

**OPTION 1: RECORD OF IMMUNIZATION**

This section must be completed by either a physician or someone operating under the direction of a physician (ex. School nurse, physician's assistant, or nurse practitioner).

<table>
<thead>
<tr>
<th>Vaccination Type</th>
<th>1st Dose</th>
<th>2nd Dose</th>
<th>Date of Test</th>
<th>Result of Test</th>
<th>Date of Disease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measles</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>/ / /</td>
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</tr>
<tr>
<td></td>
<td>/ / /</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mumps</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
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</tr>
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<td></td>
<td>/ / /</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rubella</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>/ / /</td>
<td>/ / /</td>
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<tr>
<td></td>
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</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>MMR</th>
<th>mo/day/yr</th>
<th>mo/day/yr</th>
<th>mo/day/yr</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>/ / /</td>
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<td>/ / /</td>
</tr>
</tbody>
</table>

AND

<table>
<thead>
<tr>
<th>Varicella</th>
<th>mo/day/yr</th>
<th>mo/day/yr</th>
<th>mo/day/yr</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Born after 12/31/1979)</td>
<td>/ / /</td>
<td>/ / /</td>
<td>/ / /</td>
</tr>
</tbody>
</table>

**OPTION 1 & 2: This must be completed by your physician.** I hereby certify that this student has received the immunization(s) or has laboratory evidence of immunity as indicated.

Signature of physician or authorized person ___________________________ Date ___________________________

Physician's stamp or DEA number

**OPTION 3 & 4: Medical or Religious exemptions on the reverse side**
IMMUNIZATION WAIVERS

OPTION 3:
MEDICAL EXEMPTION

Students with medical exemptions shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the college. All susceptible students will be excluded from college based on public health officials’ determination that the college is a primary site for disease exposure, transmission and spread into the community. Students excluded from college for this reason will not be able to return to school until:

1. the danger of the outbreak has passed as determined by public health officials;
2. the student becomes ill with the disease and completely recovers, or;
3. the student is immunized.

According to State statutes, (Connecticut General Statues Sections 19a-7f and 10-204a) no student may register for classes without proof of immunization or a statement of exemption. Students seeking an exemption on the basis that a given immunization is medically contraindicated must attach a statement to the form signed by their physician stating that in the physician’s opinion, such immunization is medically contraindicated and why it is contraindicated. In addition, the student should complete the following statement and return it to the Tunxis Admissions Office.

I am submitting the enclosed documentation from a physician that immunization is medically contraindicated. Therefore, I am exempt from receiving the required immunization as specified by the physician, and shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the school.

Student Name

Student Signature

OPTION 4:
RELIGIOUS EXEMPTION

Students with religious exemptions shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the college. All susceptible students will be excluded from college based on public health officials’ determination that the college is a primary site for disease exposure, transmission and spread into the community. Students excluded from college for this reason will not be able to return to school until:

1. the danger of the outbreak has passed as determined by public health officials;
2. the student becomes ill with the disease and completely recovers, or;
3. the student is immunized.

According to State statutes, (Connecticut General Statues Sections 19a-7f and 10-204a) no student may register for classes without proof of immunization or a statement of exemption. Students seeking an exemption on the basis that immunizations would be contrary to their religious beliefs should complete the following statement and return it to the Tunxis Admissions Office.

I hereby assert that immunizations would be contrary to my religious beliefs. Therefore, I am exempt from receiving the required immunization under Section 10-201a of the Connecticut General Statutes and shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the school.

Student Name

Student Signature
APPLICATION FOR ADMISSION

Applicant’s Legal Name

(Last) (First) (Middle)

(Social Security Number) (Date of Birth) (Gender: M/F) Former Last Name(s)

(Mailing Address)

Street City State Zip

(Permanent Address)

Street City State Zip

(Telephone)

Home Work Cell

Email (used for correspondence from the College)

Have you ever attended this college? □ Yes □ No If yes, when? __________________________

Have you previously attended a CT Community College? □ Yes □ No If yes, where? __________________________

For which semester are you applying? □ Fall (Sept-Dec) □ Spring (Jan-May) □ Winter (Dec-Jan) □ Summer (Jun-Jul) Year ______

CITIZENSHIP

Are you a United States citizen? □ Yes □ No If no, are you a Permanent Resident? (Green Card holder) □ Yes □ No

Your original Green Card needs to be presented to Admissions.

ETHNICITY/ RACE Please provide the following ethnicity and race data. This information is requested on a voluntary basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect admission to or registration in the college.

Do you consider yourself to be Hispanic/Latino? □ Yes □ No

What is your race? Select one or more:

□ White(10) □ Black or African American(20) □ Asian(45) □ American Indian or Alaskan Native(50)

□ Native Hawaiian or Other Pacific Islander(80) □ Other(90)

FAMILY EDUCATIONAL BACKGROUND

Do either of your parents hold a bachelor's degree (4-year college degree) or higher? □ Yes □ No

MILITARY STATUS

Are you currently on active duty with the U.S. armed forces? □ Yes □ No (ACTD)

Are you currently a member of the National Guard or Reserve? □ Yes □ No (NGRE)

Have you ever served in the U.S. armed forces? □ Yes □ No (VET1)

Are you a dependent of a member of the U.S. armed forces? □ Yes □ No (VETD)

If you answered "Yes" to any of these questions you may be entitled to benefits and you should meet with the College's Veterans Certifying Official (VCO).

IN-STATE TUITION

1. I am eligible for in-state tuition because I have continuously resided in Connecticut for at least one year and Connecticut is my permanent home. _____ Yes _____ No

2. Even though I answered "No" to the question above, I claim and can demonstrate through documentation that I am eligible for in-state tuition. _____ Yes _____ No

Out-of-state students may be eligible for a reduced tuition rate through the NEBHE program. For details, see the college catalog or website.

3. _____ Check here if applying under the New England Regional Student program (NEBHE).

If you answered “Yes” to question #2 or checked question #3, you must submit a “Declaration of Eligibility for in-State or NEBHE Tuition” for review and determination of eligibility.
DEGREE STATUS
In which degree/certificate program are you planning to enroll? ____________________________________________________________________________________________

Please write major name and code above. Select from enclosed list.

HIGHEST DEGREE LEVEL (check one only)

☐ No High School Diploma or GED (01)  ☐ High School Diploma or GED (02)  ☐ Some College (06)
☐ Undergraduate Certificate (05)  ☐ Associate’s Degree (07)  ☐ Bachelor’s Degree (08)
☐ Master’s Degree (09)  ☐ Other Advanced Degree (10)  ☐ Doctoral Degree (11)
☐ First Professional Degree (JD, MD, DDS, LLB) (12)  ☐ Sixth-Year Certificate (13)

EDUCATIONAL GOALS

☐ Certificate (credit) (CT)  ☐ Transfer without an Associate’s Degree (DN)  ☐ Improve English Skills/Proficiency (ES)
☐ Associate’s Degree (DG)  ☐ Job Preparation/Retraining Course (JB)
☐ Developmental (College Preparation) Education (DV)
☐ Fulfills other college’s requirement (AC)  ☐ Job Promotion (JP)  ☐ Unsure at this time (UN)
☐ Transfer with an Associate’s Degree (DT)  ☐ Personal Development Course(s) (PD)  ☐ Other Goal (NL) __________

ACADEMIC BACKGROUND

Do you have a High School Diploma? ☐ Yes ☐ No ☐ Pending Graduation Year __________________________

Name of High School __________________________  Town __________________________  State ________  Country ________

Do you have a General Equivalency Diploma (GED)? ☐ Yes ☐ No Year _______ GED Number __________ Town/State __________________________

Do you have an Adult High School Diploma? ☐ Yes ☐ No Graduation Year __________ Town/State __________________________

Do you have a Home School Diploma? ☐ Yes ☐ No Graduation Year __________ Town/State __________________________

Have you participated in the High School Partnership Program through the CT Community Colleges? ☐ Yes ☐ No

Have you participated in the College Career Pathways/Tech Prep Program through the CT Community Colleges? ☐ Yes ☐ No

PREVIOUS COLLEGE BACKGROUND

*(To transfer credits to Tunxis visit: tunxis.edu/transfer) College/University Name __________________________

State __________________________ Dates of Attendance __________________________ Graduation Date __________ Degree Awarded __________

INTERNATIONAL STUDENT INFORMATION

Are you an international student who needs an I-20 form for an F-1 Visa? ☐ Yes ☐ No

Other Visa Holder (indicate type) __________________________ Visa Admission Number __________________________

Visa Start Date __________________________ Visa End Date __________________________

International Address __________________________________________________________

EMPLOYMENT INFORMATION

☐ Employed Full-time  ☐ Employed Part-time  ☐ Unemployed

Name of Employer __________________________ Address of Employer __________________________

Title/Position __________________________ Does your Employer have a Tuition Reimbursement Program? ☐ Yes ☐ No

EMAIL COMMUNICATIONS

I request the College forward to me at the email address I have provided all correspondence, including personally identifiable information pertaining to me from College records that are protected by FERPA.

Signature: __________________________ Date: __________________________

CONSENT FOR THE DISCLOSURE OF EDUCATION RECORDS

I understand that to maintain accurate student records, including the records pertaining to my attendance at the College, and for other necessary business purposes, the College may need to release or provide access to personally identifiable information in its records pertaining to me to another College in the Community College System or to the System’s administrative office. Accordingly, I hereby authorize the College to release or allow access to such information to those indicated for the purposes described.

Signature: __________________________ Date: __________________________

I certify with my signature below that I am the applicant and that the information I have provided above is accurate. If admitted, I pledge to comply in good faith with all the rules and regulations of the College. I realize that any misleading information provided by me on this application may be cause for dismissal. I understand that information collected in this application is for reporting purposes only and will not be used in the selection process for admission.

Student Signature __________________________ Date __________________________

Parent/Guardian Signature (if under 18) __________________________ Date __________________________
Please check the degree or certificate program listed below in which you plan to enroll.

**ASSOCIATE’S DEGREE PROGRAMS (J1 J1)**

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration</td>
<td>A67</td>
</tr>
<tr>
<td>Business Office Technology</td>
<td>A26</td>
</tr>
<tr>
<td>Business Office Technology: Medical Option</td>
<td>A79</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>A95</td>
</tr>
<tr>
<td>Honors Computer Science/Mathematics</td>
<td>B35</td>
</tr>
<tr>
<td>CIS: Computer Programming Option</td>
<td>A02</td>
</tr>
<tr>
<td>CIS: Network Administration Option</td>
<td>A04</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>B09</td>
</tr>
<tr>
<td>Criminal Justice: Corrections Option</td>
<td>A81</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>B31</td>
</tr>
<tr>
<td>Engineering Science</td>
<td>B15</td>
</tr>
<tr>
<td>General Studies</td>
<td>B20</td>
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<tr>
<td>Graphic Design</td>
<td>A18</td>
</tr>
<tr>
<td>Graphic Design: Interactive Media Option</td>
<td>B30</td>
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<tr>
<td>Human Services</td>
<td>B21</td>
</tr>
<tr>
<td>Human Services: Family Violence Intervention Option</td>
<td>B25</td>
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<tr>
<td>Liberal Arts and Sciences (AS)</td>
<td>A75</td>
</tr>
<tr>
<td>(AA)</td>
<td>J12JA75</td>
</tr>
<tr>
<td>New Media Communication</td>
<td>JA06</td>
</tr>
<tr>
<td>Pathway To Teaching Careers (AA)</td>
<td>J12JC35</td>
</tr>
<tr>
<td>Technology Studies</td>
<td>F11</td>
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<tr>
<td>Technology Studies: Biomolecular Science Option</td>
<td>F21</td>
</tr>
<tr>
<td>Technology Studies: Computer-Aided Design Option</td>
<td>F15</td>
</tr>
<tr>
<td>Technology Studies: Electrical Option</td>
<td>F06</td>
</tr>
<tr>
<td>Technology Studies: Engineering Technology Option</td>
<td>F12</td>
</tr>
<tr>
<td>Technology Studies: Technology and Engineering Education Option</td>
<td>F13</td>
</tr>
<tr>
<td>Visual Fine Arts</td>
<td>A19</td>
</tr>
<tr>
<td>Visual Fine Arts: Photography Option</td>
<td>A01</td>
</tr>
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</table>

**CERTIFICATE PROGRAMS (J13)**

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>J05</td>
</tr>
<tr>
<td>Business Administration</td>
<td>J42</td>
</tr>
<tr>
<td>Computer Programming</td>
<td>J27</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>J85</td>
</tr>
<tr>
<td>Graphic Design</td>
<td>J13</td>
</tr>
<tr>
<td>Health Information Technology</td>
<td>J32</td>
</tr>
<tr>
<td>Human Services</td>
<td>J14</td>
</tr>
<tr>
<td>Marketing Management</td>
<td>J17</td>
</tr>
<tr>
<td>Medical Transcription</td>
<td>J18</td>
</tr>
<tr>
<td>Microcomputer Processing</td>
<td>J28</td>
</tr>
<tr>
<td>Office Applications</td>
<td>J24</td>
</tr>
</tbody>
</table>

Certificates NOT eligible for Financial Aid

- Computer Aided Drafting (CAD) ................. J29
- e-Commerce .................................... J03
- Early Childhood Administration .............. J90
- Electrical ..................................... N12
- Electronics Technology ....................... J30
- English as a Second Language/ESL .......... J10
- Entrepreneurship Certificate ................. J06
- Family Violence Intervention ................. J86
- Finance Certificate ............................ J07
- Health Career Pathways ....................... K55
- Homeland Security (starts Fall 2013) ......... J04
- Lean Manufacturing ............................ J31
- Network Administration ....................... J01
- Photography ................................... J02

**UNDECLARED MAJOR**

Non-Degree (JZ99) No selection at this time.

**NOTE:** If you intend to apply for financial aid you **CANNOT** select this option; you must select a program. Also, College policy requires that all students enroll in a degree or certificate program at the completion of 12 credits.

*Selectives admissions. Special application required. See College catalog for details.*