DECLARATION OF AUDIT STATUS

INSTRUCTIONS

This form must be filed by the deadline established in the Academic Calendar. Students not wishing credit may audit courses. A student auditing a course will receive a transcript notation of “AU”. An auditing student is bound by the conditions set forth in the College Catalog.

Return to the Records Office. Your instructor will be notified.

Student ID #: ____________________________
Required

Student’s name: ____________________________
last first middle initial

CRN: ____________________________ Term: ☐ Fall ☐ Spring ☐ Summer Year: ____________________________

Course code: ____________________________ (i.e., ACC*101)

Course title: ____________________________

Student’s signature: ____________________________ Date: ____________________________

FOR RECORDS OFFICE USE ONLY – PLEASE DO NOT WRITE IN THIS SECTION

RECEIVED BY:

Staff signature: ____________________________ Date: ____________________________

INSTRUCTOR NOTIFIED:

Instructor’s name: ____________________________ Date: ____________________________