## Tunxis Community College

### Spring 2014 Credit Course Schedule Addendum

(Updated: January 13, 2014)

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<th>CRN #</th>
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#### ADDED

- **CRN 2962** - BBG*290 - Business Programs Capstone - T - 5:00-6:20P - 1/13/14
- **CRN 2963** - BBG*292 - Business Practicum (max at 7) - R - 5:00-6:20P - 1/13/14
- **CRN 2947** - CHE*111 - Concepts of Chemistry – Lecture (max at 20) - T - 6:30-9:20P - 12/19/13
- **CRN 2948** - CHE*111 - Concepts of Chemistry – Lab (max at 20) - R - 6:30-8:17P - 12/19/13
- **CRN 2946** - MAT*141 - Number Systems - M/W - 5:30-6:20P - 12/13/13
- **CRN 2943** - CJS*294 - Contemporary Issues in Criminal Justice - W - 6:30-9:20P - 12/12/13
- **CRN 2933** - ESL*143 - ESL: Writing & Reading IV - M/W - 8:30-9:50A - 11/19/13
- **CRN 2930** - CJS*290 - Practicum in Criminal Justice - ONLINE - ONLINE - 11/11/13
- **CRN 2929** - ENG*101 - Composition - T/R - 1:00-2:20P - 11/5/13

#### CANCELED

- **CRN 1518** - TCN*293 - Practicum in Technology - OLCR - OLCR - 1/13/14
- **CRN 1924** - CST*230 - Network Essentials II - T - 6:30-9:20P - 1/13/14
- **CRN 1159** - NMC*101 - New Media Perspectives - M/W - 10:00-11:20A - 1/8/14
- **CRN 2834** - NMC*200 - Digital Narrative - T/R - 7:00-8:50P - 1/8/14
- **CRN 2835** - NMC*240 - Topics in New Media - M/W - 5:00-6:20P - 1/8/14
- **CRN 2428** - NMC*290 - Topics in New Media - M/W - 5:00-6:20P - 1/8/14
- **CRN 2796** - EAS*102 - Earth Science - T/R - 5:00-6:20P - 11/8/13
- **CRN 1513** - BMG*202 - Principles of Management - M/W - 5:30-3:50P - 10/30/13
- **CRN 2890** - CSC*101 - Introduction to Computers - M/W - 8:30-9:50A - 10/23/13
- **CRN 1650** - ECE*141 - Infant/Toddler Growth & Development - T - 6:30-9:20P - 10/30/13
- **CRN 2825** - NMC*240 - Topics in New Media - M/W - 5:00-6:20P - 9/30/13

#### CHANGED

- **CRN 1348** - HLT*103 - Investigations in Health Careers - M - 1:30-4:20P from 1:00-4:20P - 11/18/13
- **CRN 1358** - HIS*122 - World Civilization II - OLCR/T from ONLINE - 6:30-7:50P (T) from ONLINE - 10/31/13
- **CRN 2815** - MAT*139 - Elementary & Intermediate Algebra Combined - M/W - 6:30-7:50P from 5:00-6:20P - 10/30/13
- **CRN 1429** - PSY*220 - Educational Psychology - T from M - 6:30-9:20P - 10/23/13
TUNXS TELEPHONE DIRECTORY

• Main Number (Information Center) .................................................. 860.255.3500
• Academic Advising/Counseling .............................................. 255.3540
• Academic Affairs ......................................................................... 255.3615
• Academic Support Center (Testing/Tutoring/ Disability Svcs.) .... 255.3570
• Admissions ..................................................................................... 255.3555
• Bookstore ...................................................................................... 255.3450
• Bristol @ Tunxis ........................................................................ 314.4700
• Business & Industry Services ........................................................ 314.4709
• Business Office/Cashiers ............................................................... 255.3400
• Child Care (Early Childhood Center) .......................................... 255.3430/3431
• Computer Center .......................................................................... 255.3480
• Continuing Education .................................................................... 255.3666
• Enrollment Verification Infoline ................................................... 255.3523
• Faculty Secretary .......................................................................... 255.3609
• Financial Aid & Veteran’s Affairs .................................................. 255.3510
• Library .............................................................................................. 255.3800
• Password Reset (Faculty) Infoline .................................................. 255.3492
• Public Relations .............................................................................. 255.3777/3499
• Records/Registrar .......................................................................... 255.3533
• Student Activities/Student Government ...................................... 255.3518/3516
• Student I.D. (NET ID)/Password Reset Infoline ............................ 255.3529
• Transcript Infoline .......................................................................... 255.3521
• Weather Infoline ........................................................................... 255.4250

DIVISION DIRECTOR
• Allied Health/Dental—Mary Bencivengo ...................................... 255.3626

DEPARTMENT CHAIRS
• Academic Strategies—Marguerite Yawin .................................. 255.3747
• Arts & New Media—Carianne Garside ........................................... 255.3675
• Business/Technology—Candace Clark ......................................... 255.3631
• Humanities—Carol Mahmood ....................................................... 255.3665
• Mathematics & Science—
  Robert Clark/Dr. Robert Smith .................................................. 255.3636/255.3614
• Social Sciences—Dr. Francis Coan ............................................... 255.3637

PROGRAM COORDINATORS
• Business Administration—Amy Feest .......................................... 255.3715
• CIS—Andre Blaszczyński ............................................................... 255.3627
• Criminal Justice—Jessica Waterhouse .......................................... 255.3764
• Dental Assisting—Erin Annehcharico ............................................. 255.3673
• D.A.R.C.—Dr. Harriet Cianci ......................................................... 255.3635
• Early Childhood Education—Jacalyn Coyne ............................. 255.3643
• Engineering/Technology—Gregory Szepanski ............................ 255.3640
• General Studies—Dr. Rafaele Fierro .............................................. 255.3751
• Graphic Design—Stephen A. Klem ............................................... 255.3660
• Human Services—Dr. Colleen Richard .......................................... 255.3736
• Liberal Arts & Sciences—Dr. George Sebastian-Cooney ........... 255.3731
• Pathway to Teaching Careers—Jacalyn Coyne ......................... 255.3643
• Visual Fine Arts/Photography—William Kluba ......................... 255.3661

ACADEMIC DISCIPLINE COORDINATOR
• ESL/Foreign Language—Paula Baird ........................................... 255.3625

Mission Statement: Tunxis offers its students a quality, yet affordable education in an accessible and supportive environment, fostering the skills necessary to succeed in an increasingly complex world.

Vision Statement: Tunxis will be a vibrant educational and cultural center responsive to current as well as emerging student and community needs.

Tunxis Community College is accredited by the New England Association of Schools and Colleges, Inc. (NEASC), a non-governmental, nationally-recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Tunxis does not discriminate on the basis of race, color, nationality, ethnic origin, religion, sex, marital status, sexual orientation, disability or criminal record in its educational and employment practices, nor does it discriminate on the basis of political beliefs or veteran status.

The College makes every effort to maintain the schedule of courses as announced in this publication. However, the College reserves the right to change instructors, withdraw courses, change rooms or cancel courses without previous announcement, based on enrollment, budget, or other constraints.

Published twice a year by Tunxis CC, 271 Scott Swamp Rd., Farmington, CT 06032
**Auditing Courses:**
Students who do not wish to earn course credit may opt to audit a course. Audited course(s) will be shown on the student’s transcript with the notation “AU” in the grade column and will not carry any credit hours or quality points. To audit a course notify the Records Office at time of registration but no later than the deadline date posted in the course schedule. Students pay the regular tuition and college fees.

**Follett’s Bookstore at Tunxis CC**
**(Information Line 860.255.3450):**
A list of textbooks is available by going to txcc-shop.com. We recommend you register for classes before purchasing textbooks, as different course numbers may have varying requirements. Acceptable payment methods include: Cash, VISA, MasterCard, Discover, American Express or personal check (I.D. required). Please keep your receipt. All refunds or exchanges of any kind must be accompanied by the original cash register receipt. All new and used textbooks are returnable for a full refund or exchange by the return date on your receipt, within the return guidelines. After this time, returns or exchanges will be made only within 2 business days from the date of purchase. All new text purchases made during final exams or the last week of classes are FINAL. No returns or exchanges. All new textbooks must be returned in their original new condition with no writing, erasing, or damage of any kind. Books sold in plastic shrinkwrap are only returnable if unopened. Please be sure you have the correct book and are certain you want to keep it, before it is opened. Refunds of purchases made by personal check will only be made after 10 business days from the date of the check. Visit Txcc-shop.com for more details. See page 28 for additional information.

**Confidentiality of Student Records:**
Tunxis Community College views student educational records as confidential information that cannot be released without the written consent of the student. Some information is considered to be Directory Information and may be released without written permission: name, address, dates of attendance, full- or part-time status, graduation dates and honors. Students who do not want the College to release this information may complete the Request for Non-disclosure of Directory Information form available on the Tunxis web site (See FERPA) and at the Records Office.

**Course Cancellations:**
The College reserves the right to cancel courses for which there is insufficient enrollment or to modify parts of the course schedule for fiscal or other reasons. Students will be notified of a cancelled course and will be entitled to 100% tuition and fees refund.

**Course Changes (Add/Drop):**
(Not Applicable to winter session.) Students may ADD and DROP courses up until the first week of classes. Those who wish to make schedule or course changes may do so without penalty on a space available basis through the Records Office by completing a Change in Schedule form. Courses may be dropped via my.commnet.edu.

**Course Confirmation:**
Course confirmation of your registration is NOT mailed by the College. Students may confirm and/or print their schedules by going to my.commnet.edu.

**Course Withdrawal:**
Students may withdraw from a course with a transcript notation of “W.” Refer to Academic Calendar for deadline. Course withdrawal may be completed online at my.commnet.edu or by submitting a Change in Schedule Form to the Records Office. A course withdrawal will make you ineligible for the semester’s Dean’s list; may affect your academic standing; and impact your full-time/part-time status.

To learn more about renting textbooks and digital textbooks go to: TXCC-SHOP.COM

Visit tunxis.edu for additional information.
Enrollment Verification:
Verifications for insurance, student loan deferments and employment are processed through the National Student Clearinghouse (NSC), as authorized by the State of CT. Using the student I.D.# (NET ID), students print their own “official” authentic Enrollment Verification Certificate (available after the add/drop period) at my.commnet.edu. For more information, call the 24-hour information line at 860.255.3523 or refer to tunxis.edu.

Financial Aid (860.255.3510):
Financial aid applicants must be enrolled in a degree or eligible certificate program to be qualified for financial aid. You should apply for financial aid as soon as possible. If your financial aid is not complete before you register, see the Tunxis Business Office regarding an optional payment plan. For more information see “How to Apply” in the financial aid pages of the Tunxis web site (tunxis.edu).

Veterans and service members (active and reserve) may be eligible for educational assistance under the GI Bill and the Connecticut tuition waiver. Dependents may also be eligible. Please contact Veterans Affairs at 860.255.3513.

Graduation:
Students who anticipate completing program requirements must submit a Graduation Application together with a signed program guide (available online and at the Records Office) by March 1 of the year they plan to graduate. Additional information is available on the College web site.

Grade Reports:
Grades are available online at my.commnet.edu approximately one week after the semester ends. A student seeking a Final Grade Mailer for employee reimbursement or other purposes must submit their request in writing to the Records Office or complete the Grade Mailer Request form available on our web site. No fee is charged for a Grade Mailer.

ONLINE Education Course Information:
See page 13 for information.

Room Assignments:
Room assignments will be posted in the main foyers of the Administration Building and main entrances to all buildings around campus prior to the start of the semester. You should also check room assignments at my.commnet.edu prior to the start of class due to last minute changes.

Senior Citizens’ Registration:
Tuition is waived for most General Fund courses (fall and spring only) on a space-available basis. Studio and lab fees are not waived and must be paid at the time of registration. Proof of age (62 or older) must be shown at time of registration.

Self-Service Student Information System:
See page 14 for details.

Student Degree Evaluation:
An unofficial degree audit is available by going to the Student Records link available at my.commnet.edu. Official degree audits, required for graduation, are conducted by the Registrar’s Office.

Student I.D. (NET ID) Password & Resets:
For your security and protection, College policy prohibits the issuing of student I.D. (NET ID) numbers or password resets over the phone or email. Students may obtain their student I.D. (NET ID)/Password by going to my.commnet.edu and selecting “Forgot Your student I.D./NET ID or Your Password.”

Transcripts:
You may submit an official transcript request online at my.commnet.edu if you are a student who has attended within the past two years and you know your student I.D. (NET ID) and Password. Otherwise, please complete the form available at tunxis.edu by selecting “Records Office” then “Transcript Requests.” There is no charge for transcripts.

Visit tunxis.edu for additional information.
An Application for Admission form MUST be submitted to the Admissions Office (860.255.3555) one week prior to placement testing. Tunxis Community College requires placement testing or proof of exemption status prior to enrollment at the College. New applicants are asked to take the Accuplacer Placement Test to assess their English, reading, and mathematics skills. Exemptions exist for students with appropriate SAT or ACT scores or for students who have successfully completed college-level English and/or math. (Additional information and exemption forms are available in the Academic Support Center.) Note: if a student requires accessibility or accommodation arrangements for placement testing, please call Valerie Hamilton-Brodie at 860.255.3575.

All new students must complete placement testing requirements by the time they have completed 6 credits. No student may register for English, Mathematics, English as a Second Language (ESL) courses or courses requiring Math or English as a prerequisite, without taking placement tests or providing proof of exemption. ESL students should test and complete their ESL program requirements before attempting the ACCU-PLACER College Placement Test. ESL students have some flexibility with the 6-credit rule.

Please call 860.255.3570 for a reservation (seating is limited). Testing takes place in the Academic Support Center. Most students complete the test in approximately 2 hours. For details please visit the Academic Support Center in person or online. For testing schedule and more sample questions: go to tunxis.edu/asc.

WINTER 2013 ACADEMIC CALENDAR


Please Note: In-person Registration is Ongoing for Current, Continuing, and Readmit Students from Nov. 1, 2013 through Dec. 30, 2013 (8:30 a.m. to 4:30 p.m. Mon.-Thurs., Fridays until 1:30 p.m.). Web Registration runs November 1 through midnight December 26. Proof of prerequisite is required. All registrations must be processed by the Records Office prior to the first class meeting.

DECEMBER

25 (W) ................................................... Christmas Observed – COLLEGE CLOSED
26 (R) ................................................... Web Registration ends at midnight
27 (F – by 1:30pm) ...................... Last Day to Drop a Course In-person with 100% Tuition Refund
27 (F – by midnight) ...................... Last Day to Drop a Course by Web with 100% Tuition Refund
30 (M) ................................................... FIRST DAY OF CLASSES
31 (T) ................................................... No Classes – COLLEGE OPEN

JANUARY

01 (W) ................................................... New Year’s Day Observed – COLLEGE CLOSED
03 (F – by 4:00pm) ...................... Last Day to Drop a Course with No Transcript Notation (no refund)
06 (M – by 4:30pm) ...................... First Day to Withdraw from a Course with Transcript Notation of “W” (no refund)
09 (R – by 4:30pm) ...................... Last Day to Declare Audit Status
10 (F – by 1:30pm) ...................... Last Day to Withdraw from a Course with Transcript Notation of “W” (no refund)
17 (F) ................................................... LAST DAY OF CLASSES/EXAMS
20 (M) ................................................... Martin Luther King, Jr. Day – COLLEGE CLOSED
4 EASY WAYS TO REGISTER FOR WINTER 2013 CLASSES

1. **IN-PERSON:** Students may obtain a registration form from the Records Office. If the course you intend to register for requires a prerequisite, please bring your proof of prerequisite compliance (unofficial college transcript) with you as you may need to meet with an advisor to have your course selection approved. If you would like to make an appointment to meet with an advisor prior to registering, please contact the Academic Advising Center at 860.255.3540.

2. **BY MAIL:** Tunxis CC Records Office, Winter Registration, 271 Scott Swamp Road, Farmington, CT 06032 Please include completed Registration Form (p. 11) and payment. New students MUST submit an Admissions Application along with $20 fee. Proof of Prerequisite MUST be included if you are registering for a class with a prerequisite.

3. **BY FAX:** 860.255.3534 – Please include completed Registration Form (p. 11) and payment. New students MUST include an Admissions Application along with $20 fee. Proof of Prerequisite MUST be included if you are registering for a class with a prerequisite.

4. **OVER THE WEB:** my.commnet.edu. Please note: this option is available to current/returning students only. You must have a Student ID# (NET ID) and password to register online. See below for details.

WINTER REGISTRATION BEGINS FRIDAY, NOVEMBER 1
NO FRIDAY IN-PERSON REGISTRATION. Tuition is due in full at time of registration. All registrations must be processed by the Records Office prior to the first class.

WEB Registration 24 hours/7 days a week from Nov. 1 to Dec. 20.

NOTE: Full Payment of tuition and fees is REQUIRED at time of registration.

Students who have previously attended Tunxis Community College within the past two years, and who know their Student ID# have the option of registering via the Web. Students who have not previously attended the College may register at the Records Office after they have completed the admissions process.

You MUST meet course prerequisites. Refunds will not be granted based on unmet prerequisites. If you did not take a prerequisite at Tunxis, the WEB registration system will not accept your registration. If you receive a “pre-req. error” while web registering, you may contact the Academic Advising/Counseling Center at 860.255.3540.

Although registering by Web, advisors and counselors are available for academic planning and course selection. Contact Advisors in their Faculty Office, or contact the Academic Advising/Counseling Center at 860.255.3540.

**Instructions:**
1. Go to [http://my.commnet.edu](http://my.commnet.edu)
2. Login using your NetId and Password
3. Click on the Student Tab
4. Scroll down to Student Self Service Channel & click on “Click here to access your Student Records”
5. Scroll down & click on “Registration and Payment”
6. Click on “Register (add/drop) Classes”
7. Select term then submit (follow instructions in step 1 and 2 on that page.)
8. Click on “View Schedule” at bottom of page to confirm registration
9. Follow prompts to initiate payment
10. Logoff from the website

PLEASE SEE PAGE 13 FOR INFORMATION ABOUT TAKING AN ONLINE COURSE.
Session runs December 30, 2013 to January 17, 2014.

For winter session REGISTRATION, REFUND POLICY and FINANCIAL AID INFORMATION please see pages 11-12.

The winter session at Tunxis Community College is an excellent opportunity for you to take an extra class. This could help you reduce your course load in the spring and/or get further ahead in your studies.

It’s important for you to recognize these are accelerated courses with significant differences to 15-week fall or spring courses. Winter session courses are completed in three weeks, which means the pace is about five times faster than normal. Or to put it another way, every day of class in the winter session will equal a full week of course material in a fall or spring semester course. This condensed format means you will be challenged, and 100% attendance is required in order to be successful.

So what’s the benefit? You’ll finish a class in a fraction of the time necessary to complete a normal semester-length course.

Five suggestions for taking an accelerated 3-week winter session course:

1. Register for only ONE course
2. Review your study habits and make sure you allow sufficient time for homework and other assignments given by the instructor
3. Remember, each day of class equals approximately one week’s worth of material – classes meet daily, Monday-Friday, so plan accordingly
4. Attend every class - miss a single day, risk falling way behind
5. Stay in close communication with your instructor

College Support Services will be limited during winter session. Contact the appropriate office for available hours and services.

CREDIT COURSES – WINTER 2013

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<th>CRN</th>
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Classes meet daily, Monday-Friday, at times indicated below.

ACCOUNTING

4025 ............Principles of Financial Accounting (a) ............ONLINE................................................................. Staff

4025 ............Principles of Financial Accounting 3 credits

Basic concepts and practice of accounting and its role in the economic decision-making process. Topics include the financial statement preparation process for balance sheets; income statements; accounting for cash; receivables; inventories; plant and intangible assets, liabilities and stockholders’ equity. Prerequisites: C- or better in Prealgebra–Number Sense/Geometry (MAT*075) or appropriate placement test score, AND C- or better in Integrated Reading and Writing I (ENG*065) or appropriate placement test score, OR C- or better in Basic Accounting (ACC*100) OR permission of Department Chair. (Elective Type: G)

ART

4026 ............Art Appreciation.................................................ONLINE.................................................................Garside, C.

4026 ............Art Appreciation 3 credits

Focus on cultural influence and evolutionary changes in art media as they affect painting, sculpture, architecture, and the minor arts. This course does not fulfill degree requirements for Graphic Design or Visual Fine Arts. (Note: Field trips may be required by the instructor.) (Elective Type: FA/G/ HU/LA) (Ability Assessed: 6)
### BUSINESS

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<tbody>
<tr>
<td>4027</td>
<td>Principles of Finance (a)</td>
<td>ONLINE</td>
<td>Staff</td>
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**BFN*201 Principles of Finance (a) 3 credits**

An introduction to the principles of financial management and the impact of the financial markets and institutions on that managerial function. Major topics include the environment of financial management, evaluation of a firm's financial performance, financial forecasting, working capital management, corporate securities and financing the short- and long-term requirements of the firm, time value of money, capital and cash budgeting, the relationship of risk to return, cost of capital, leverage, and evaluation of alternative methods of financing. An analytical emphasis will be placed on the tools and techniques of the investment, financing, and dividend decision. Prerequisites: C- or better in Principles of Financial Accounting (ACC*113), C or better in Integrated Reading & Writing II (ENG*075) OR Introduction to College Reading and Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101), OR permission of Department Chair. Prerequisite or co-requisite: Intermediate Algebra (MAT*137), or placement into higher mathematics, OR permission of Department Chair. (Elective Type: G) (Ability Assessed: 7)

### COLLEGE PREPARATION

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<tr>
<td>4043</td>
<td>Special Topic: Reading and Writing Review</td>
<td>M/R/F</td>
<td>9:00A-1:20P</td>
<td>Gentry</td>
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**NOTE:** This class meets Monday, 12/30/2013, Thursday, 1/2/2014, and Friday, 1/3/2014.

**CSS-298 Special Topic: Reading and Writing Review 1 credit**

Intensive reading and writing review before retaking the placement exam for students who have had previous reading and writing instruction, but need to review that instruction before enrolling in a college reading and writing course. Students will learn and practice basic reading and writing skills. This course is intended as a review course only for students who have placed at the top of Integrated Reading & Writing I placement range and who may need a review in order to place into Integrated Reading and Writing II. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: Placement Test Score of 60-64.9 in Sentence Skills and 49-53.9 in Reading Comprehension.

### COMMUNICATION

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<tbody>
<tr>
<td>4028</td>
<td>Public Speaking</td>
<td>M-F</td>
<td>9:00A-12:05P</td>
<td>Hamilton</td>
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**COM*173 Public Speaking 3 credits**

Introduces students to the principles of oral communication with an emphasis on the public speaking skills needed for academic and professional presentations. Students will apply their knowledge of the theories of effective oral communication and present a variety of speeches that appropriately use audio visual aids and outside research. In a workshop environment, students will enhance their skills in critical thinking and listening by assessing their own public speaking and providing feedback on the public speaking of others. Prerequisite: C or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading and Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/H/U/LA) (Abilities Assessed: 1.1, 2, 4)

### COMPUTER INFORMATION SYSTEMS

<table>
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<tr>
<td>4029</td>
<td>Introduction to Software Applications</td>
<td>M-F</td>
<td>1:00-4:05P</td>
<td>Staff</td>
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<tr>
<td>4030</td>
<td>Introduction to Computers (a)</td>
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**CSA*105 Introduction to Software Applications 3 credits**

This hands-on introductory course is intended for students interested in learning to use the computer as a productivity tool. Course content includes the fundamentals of Windows XP, Word, PowerPoint, Excel, Access, and the Internet. (Elective Type: G) (Abilities Assessed: 1, 1, 4)

**CSC*101 Introduction to Computers (a) 3 credits**

Provides the necessary background for and provides hands-on practice using popular microcomputer office applications including word processing, spreadsheets, database and presentation management. The course also covers computer concepts including hardware, software, multimedia, privacy and...
security, and current computing trends. Students spend approximately three hours per week on hands-on computer assignments mastering Microsoft Office. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 1.1, 4)

**DENTAL ASSISTING** (Note: Additional program fee charged.)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Day(s)</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000</td>
<td>Dental Radiography for the DA (a)</td>
<td>ONLINE</td>
<td></td>
<td>Annecharico</td>
</tr>
</tbody>
</table>

**NOTE:** Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Lab (12/30/13-1/23/14)</th>
<th>M-F</th>
<th>8:30A-12:30P</th>
<th>Annecharico</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000</td>
<td>Lab (12/30/13-1/23/14)</td>
<td>M-F</td>
<td>1:00-5:00P</td>
<td>Staff</td>
</tr>
</tbody>
</table>

**DAS**165 Dental Radiology for the Dental Assistant (a) 2 credits

Provides an in-depth study of principles of the X-ray production and radiation physics, biology, and safety. The learned concepts in quality assurance; radiographic image identification and mounting; and patient management are applied in the study of intraoral and extraoral techniques. Prerequisites: C or better in Oral Anatomy for the Dental Assistant (DAS*146); Dental Materials for the Dental Assistant (DAS*130); and Essential Chairside Functions for the Dental Assistant (DAS*140). (Elective Type: G)

**DENTAL HYGIENE** (Note: Additional program fee charged.)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Pain Control and Local Anesthesia for the DH (a)</th>
<th>ONLINE (12/10/13-1/17/14)</th>
<th>Johnson</th>
</tr>
</thead>
<tbody>
<tr>
<td>4037</td>
<td>Pain Control and Local Anesthesia for the DH (a)</td>
<td>ONLINE (12/10/13-1/17/14)</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Students MUST select one of the corresponding clinics offered below.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Clinic (1/9 &amp; 1/10)</th>
<th>R/F</th>
<th>8:30A-4:30P</th>
<th>Johnson</th>
</tr>
</thead>
<tbody>
<tr>
<td>4038</td>
<td>Clinic (1/9 &amp; 1/10)</td>
<td>R/F</td>
<td>8:30A-4:30P</td>
<td>Johnson</td>
</tr>
</tbody>
</table>

**DHY**275 Pain Control and Local Anesthesia for the DH (a) 3 credits

This course presents the basic science and dental science foundations of clinical local anesthesia in preparation for Connecticut State Certification for administration of local anesthesia by dental hygienists. Students will learn to perform safe, effective and proper techniques of intraoral pain control utilizing local anesthetic administration on a student–client partner. Emphasis is placed on client evaluation for predicting and preventing complications. Prerequisites: Matriculating second year dental hygiene student. Current certification in CPR for the Professional Rescuer/Health Care Provider and AED from the Red Cross or American Heart Association, proof of Hepatitis B vaccination, TB antigen test within one year (PPD). NOTE: Each student MUST serve as a client for another student. Student must be proficient with online format for the didactic component of the curriculum. Attendance at all clinical sessions is mandatory. Faculty recommendation to register is required. Students must complete online and pass with 80% in order to continue into clinical sessions. (Elective Type: G) (Ability Assessed: 2)

**ECONOMICS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Principles of Macroeconomics (a)</th>
<th>M-F</th>
<th>1:00-4:05P</th>
<th>Blaszczyński</th>
</tr>
</thead>
</table>

**ECN**101 Principles of Macroeconomics (a) 3 credits

Introduction to aggregate economic phenomena and processes, and fundamental economic concepts of supply and demand, exchange and specialization, and international trade. Topics include national income accounting, the circular flow of money, income and spending, the monetary system of the economy, unemployment and inflation, determination of national income and employment, monetary and fiscal policy, and economic growth and development. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101); and C- or better in Elementary Algebra Foundations (MAT*095) OR placement into credit level mathematics. (Elective Type: G) (Abilities Assessed: 3, 5.1)
## HISTORY

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4032</td>
<td>U.S. History I</td>
<td></td>
<td></td>
<td>Fierro, R.</td>
</tr>
<tr>
<td>HIS*201</td>
<td>U.S. History I (a)</td>
<td></td>
<td>3 credits</td>
<td></td>
</tr>
</tbody>
</table>
|      | Surveys the factors that contributed to the development of the United States as a new nation. It examines the major people, events, institutions, ideas, and conflicts that shaped the nation from the earliest contacts between Europeans and indigenous populations to the Civil War. **Prerequisite:** C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HUI/LA) (Abilities Assessed: 2, 5.1)

## MATHEMATICS

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4033</td>
<td>Elementary Algebra Foundations (a)(d)</td>
<td>M-F</td>
<td>9:00A-12:05P</td>
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</tr>
<tr>
<td>4034</td>
<td>Intermediate Algebra (a)</td>
<td>M-F</td>
<td>9:00A-12:05P</td>
<td>Clark, R.</td>
</tr>
<tr>
<td>MAT*095</td>
<td>Elementary Algebra Foundations (a)(d)</td>
<td></td>
<td>3 credits</td>
<td></td>
</tr>
<tr>
<td>MAT*137</td>
<td>Intermediate Algebra (a)</td>
<td></td>
<td>3 credits</td>
<td></td>
</tr>
</tbody>
</table>

## SPANISH

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>4044</td>
<td>Intermediate Spanish I (a)</td>
<td>M-F</td>
<td>9:00A-12:05P</td>
<td>Staff</td>
</tr>
<tr>
<td>SPA*201</td>
<td>Intermediate Spanish I (a)</td>
<td></td>
<td>3 credits</td>
<td></td>
</tr>
</tbody>
</table>

Builds and expands skills from Elementary Spanish I and II with further study of Spanish grammar and of the diverse cultures of Spanish-speaking peoples. A secondary focus is on expanding reading and writing skills. Students continue to refine their use of practical, conversational Spanish. The context for learning is understanding the experiences of the Spanish speaking peoples. **Prerequisite:** C- or better in Elementary Spanish II (SPA*102) OR permission of Department Chair. (Elective Type: FL/GI/HUI/LA) (Ability Assessed: 2)
4 EASY WAYS TO REGISTER FOR WINTER 2013 CLASSES

1. IN-PERSON: The Records Office processes all Winter credit registrations. See page 5 for dates/times.

2. BY MAIL: Records Office, Winter Registration, 271 Scott Swamp Rd., Farmington, CT 06032 Please include completed Registration Form and payment. You must include an Admissions Application (along with $20 fee) and Proof of Prerequisite if you are a new student OR you are registering for a class with a prerequisite.

3. BY FAX: 860.255.3534. Please include completed Registration Form and payment. New students MUST submit an admissions application and a $20 fee. Proof of prerequisite MUST be included if you are registering for a class with a prerequisite.

4. ONLINE: Please note: this option is available to current & returning students only. You must have a Student ID# (NET ID) and password to register online. (my.commnet.edu) PLEASE NOTE: Registration begins November 1 at 9 a.m. All winter registrations must be processed by the Records Office prior to the first class. Prerequisites are strictly enforced. Proof of prerequisites must be presented at the time of registration if requirement not taken at Tunxis. Please note that the majority of courses have prerequisites. Copies of transcripts, grade reports, or current course enrollment will be accepted as proof of prerequisite. Registrations without proof of prerequisite will not be processed. Payment in full (tuition & fees) must be included with your registration. No confirmation of your registration is mailed by the College. Unless you are notified otherwise, attend the first class session as scheduled.

NEW STUDENTS: Must complete an Application for Admission form and include a one-time, non-refundable $20 application fee. Include Admissions Application with registration form.

READMITS: If you were a student prior to Fall 2011, please see Readmit Policy on page 15.
## Connecticut Residents Per Semester

<table>
<thead>
<tr>
<th>SEMESTER HOURS</th>
<th>EXT. FEE/TUITION</th>
<th>COLLEGE SERVICES FEE</th>
<th>STUDENT ACTIVITY FEE</th>
<th>TOTAL</th>
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<td>$456.00</td>
<td>$82.00</td>
<td>$5.00</td>
<td>$543.00</td>
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<td>$608.00</td>
<td>$87.00</td>
<td>$5.00</td>
<td>$700.00</td>
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<td>$1,200.00</td>
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<td>$5.00</td>
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<td>$5.00</td>
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<td>$1,866.00</td>
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<td>$2,341.00</td>
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<td>$203.00</td>
<td>$10.00</td>
<td>$2,645.00</td>
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<tr>
<td>17 or more</td>
<td>$2,584.00</td>
<td>$203.00</td>
<td>$10.00</td>
<td>$2,797.00</td>
</tr>
</tbody>
</table>

### Annual Full-time
- $3,648.00
- $406.00
- $20.00
- **$4,074.00**

The College will accept cash, checks made payable to Tunxis Community College, and/or Visa, MasterCard, Discover for the cost of tuition & fees. See payment details at right.

## Additional Mandatory Usage Fees

- **Laboratory Course Fee ($)$82.00 Per registration.**
- **Studio Course Fee ($$)$88.00 Per registration.**

### Financial Aid Information

Financial aid eligibility for the winter term will depend on individual circumstances. Interested students should complete the winter term application in the Financial Aid Office.

Veterans’ and National Guard tuition waivers do not apply to winter session. For students who receive federal GI Bill benefits, Tunxis will report winter session enrollments to the VA unless the student informs us otherwise.

Please note: tuition and fees payments should be made to Business Office, using cash, checks made payable to TCC, and/or Visa, MasterCard, Discover. The College does NOT accept American Express.
ONLINE COURSE INFORMATION – WINTER 2013/SPRING 2014

Tunxis Online Education connects you to instructors who post lessons, assignments, and answers to your questions, as well as to other students, so you can interact via the Internet.

- You can join the growing number of successful online students if you:
  - Possess good, basic computer skills;
  - Participate in the discussions and complete the work on time;
  - Realize that you are taking a college-level course and will need to be self-reliant and self-motivated to keep on track;
  - Have the ability to read assignments carefully and follow written instructions;
  - Contact your instructor if you find yourself falling behind.

- What do I need*?
  - A computer with Internet access
  - The ability to access your college issued email account (the ability to send and receive emails and attachments)
  - A Java and Javascript-enabled Blackboard supported Web browser
  - Java: Java Runtime Environment
  - A word processing program:
    - MS Word (preferred)
    - WordPerfect
    - MS Works

- How do I register for online courses?
  Please refer to page 16 for details.

NEW TO THE CCC ONLINE SYSTEM?

If you have never logged into the Connecticut Community College System, myCommNet, please refer to page 14.

HOW TO ACCESS YOUR ONLINE CLASS(ES)

Go to the Tunxis home page at tunxis.edu, click on “Courses & Programs” link and choose “Tunxis Online” and you will see information, instructions and links about accessing your online classes.

HOW TO OBTAIN BOOKS FOR YOUR ONLINE COURSES

Call the Tunxis Bookstore Infoline 860.255.3450 for details on the purchase of books for online courses.

* For updated information go to: http://tunxis.edu/distance-learning/user-requirements/

Connecticut State Colleges & Universities (ConnSCU) student support website: http://websupport.ct.edu
WHAT IS MyCommNet?

MyCommNet is a web portal that provides information for students, faculty and staff of the Connecticut Community Colleges and provides access to a broad array of personal, academic, and work-related services with a single sign-on. **You will use your Network ID (NetID) and password to sign on.**

**Network ID (NetID) for STUDENTS:**
Your NetID is composed of the following: Your BannerID (without the “@”) followed by @STUDENT.COMMNET.EDU

Example: A student with a BannerID of @87654321, will have the following NetID: 87654321@STUDENT.COMMNET.EDU

**Network ID (NetID) for STAFF:**
Your NetID is composed of: Your BannerID (without the “@”) followed by @TXCC.COMMNET.EDU

**What is Your Network ID PASSWORD?**
Your initial* password (if you have not logged on to a college computer) will be based on a combination of birth date and social security number as listed below.

1. **First three characters of birth month** (with first letter capitalized)
2. Ampersand character - &
3. **Last 4 digits of Social Security Number**

Example: The initial password for a user with a birth date of 10/24/79 and social security number of 123-45-6789, would be: Oct&6789

*Otherwise, your PASSWORD is your on-campus computer log in.

Students and faculty who have forgotten their password may use the web reset utility at: http://bor.ct.edu/netid/password.aspx. You will need to provide the last 4 digits of your Social Security Number, date of birth, and answer to your security question. Staff (other than faculty) must contact the IT Department/Administrative Information Systems.

Additional NetID information is available at http://bor.ct.edu/netid/netid-faq.asp.
How to Apply as a **NEW** or **TRANSFER** Student at Tunxis:

1. **Submit an Application With the $20.00 Application Fee:**
   Please visit our website at tunxis.edu/apply for a printable version of our application and information about applying online. Or you may obtain a copy of our application at the Admissions Office. All applicants must provide proof of high school completion; a copy of your diploma, GED or transcript is acceptable. A college or university degree from a U.S. institution may be used in lieu of a high school diploma.

2. **Meet State Immunization Requirements:**
   State law requires that all full-time and degree/program-enrolled students submit proof of measles, mumps, rubella and varicella (chicken pox) immunity. Students enrolled on a part-time, non-degree basis are exempt from this requirement. You may access a copy of the Immunization Policy and form at tunxis.edu/apply or visit the Admissions Office for more info. Immunization form must be submitted **prior to registering for classes.**

   *The Tunxis Application for Admission and Immunization Forms are printed in the back of this publication.*

3. **Take the College Academic Placement Assessment — Accu-placer:**
   All new students must take the college’s academic placement assessment, Accu-placer. Please see page 5 for details. Students with previous and appropriate college or university credit in math and English may be exempt. Students may also be exempt from testing based on their SAT or ACT scores. For more info, go to tunxis.edu/asc. Your college application should be submitted at least one week prior to testing.

4. **Register for Courses:**
   Once your admission file is complete, you will receive information from the Admissions Office regarding dates and times when you may register and select your courses. As part of the registration process you will meet with an academic advisor. **Please note: due to course prerequisites and advising requirements at Tunxis, new students may not register online.**

How to Apply as a **READMIT** Student at Tunxis Community College:

If you are readmitting to the College please complete an application, and forward it to the Admissions Office prior to meeting with an advisor. Proof of high school graduation and new state immunization requirements must be met if you wish to enroll in a degree or certificate program. After you submit your readmit application, please see your faculty advisor or contact the Academic Advising/Counseling Office at 860.255.3540 to schedule an advising appointment.

Please submit an updated application if you previously attended Tunxis and are...
- registering for Winter 2013 and didn’t attend Tunxis since Winter 2012
- registering for Spring 2014 and didn’t attend Tunxis since Spring 2012.

Readmitting students do not have to pay the application fee again.

**Have QUESTIONS?**

Please contact the **Admissions Office at 860.255.3555** if you have questions or would like to speak with a member of our staff regarding the admissions process.
REGISTRATION PROCEDURES – SPRING 2014

CURRENT OR RETURNING STUDENTS

All current or returning Tunxis students are encouraged to make an appointment with their academic advisor as early as possible to identify the courses they need to meet their academic goals. You may also log onto my.commnet.edu and process a degree evaluation compliance. Appointment sign-up sheets are posted on each faculty advisor’s door in the prior semester. Students who wish to speak with an Academic Advising Center advisor/counselor may schedule an appointment by calling 860.255.3540. It is strongly recommended that you register early for the widest selection of available classes.

IN PERSON REGISTRATION  (Refer to the page 19 for a complete listing of registration dates and times.)

1. Ensure that you have met all the necessary prerequisites for the courses you want to take. If not, you must make an appointment with a faculty/academic advisor prior to registering.
2. Complete the registration form. Your signature is required. An advisor’s signature is ONLY required if you need approval to register for a course.
3. Make sure all transfer and prerequisite courses are on-file or provide an unofficial copy.
4. If you are not eligible to register for any of your courses, make an appointment to meet with your advisor.
5. Take the completed registration form to the Records Office for processing.
6. Proceed to the Business Office in Founders Hall for payment (required at time of registration).

WEB REGISTRATION is available 24 hours/7 days per week from 11/1/2013-1/17/2014 – see details below.

FORMER STUDENTS who are returning to the College after being away for at least two years must submit an updated readmit application. Refer to instructions for “How to Apply as a Readmit Student” on page 15.

WEB Registration 24 hours/7days a week from: 11/1/13 - 1/17/14.

NOTE: Full Payment of tuition and fees is REQUIRED at time of registration.

Students who have previously attended Tunxis Community College within the past two years, and who know their Student ID# have the option of registering via the Web. Students who have not previously attended the College may register at the Records Office after they have completed the admissions process.

You MUST meet course prerequisites. Refunds will not be granted based on unmet prerequisites. If you did not take a prerequisite at Tunxis, the WEB registration system will not accept your registration. If you receive a “pre-req. error” while web registering, you may contact the Academic Advising/Counseling Center at 860.255.3540.

Although registering by Web, advisors and counselors are available for academic planning and course selection. Contact Advisors in their Faculty Office, or contact the Academic Advising/Counseling Center at 860.255.3540.

Instructions:
1. Go to http://my.commnet.edu
2. Login using your NetId and Password
3. Click on the Student Tab
4. Scroll down to Student Self Service Channel and click on “Access your Student Records”
5. Scroll down & click on “Registration and Payment”
6. Click on “Register (add/drop) Classes”
7. Select term then submit (follow instructions in step 1 and 2 on that page)
8. Click on “View Schedule” at bottom of page to confirm registration
9. Follow prompts to initiate payment
10. Logoff from the website

HOW TO REGISTER FOR ONLINE COURSES AT TUNXIS

- Go to tunxis.edu
- Select “Distance Learning”
- Select “Enroll in Online Courses”
- Follow instructions

Please refer to page 17 for non-resident tuition & fees schedule.

Spring 2014 • Contact Tunxis Community College at tunxis.edu or 860.255.3500. • 16
17 • Contact Tunxis Community College at tunxis.edu or 860.255.3500. • Spring 2014

PAYMENT OF TUITION & FEES* – SPRING 2014

Connecticut Residents Per Semester

<table>
<thead>
<tr>
<th>SEMESTER HOURS</th>
<th>TUITION</th>
<th>COLLEGE SERVICES FEE</th>
<th>STUDENT ACTIVITY FEE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$140.00</td>
<td>$71.00</td>
<td>$5.00</td>
<td>$216.00</td>
</tr>
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<td>2</td>
<td>$280.00</td>
<td>$76.00</td>
<td>$5.00</td>
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<td>3</td>
<td>$420.00</td>
<td>$82.00</td>
<td>$5.00</td>
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<td>$1,579.00</td>
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<tr>
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<td>$1,540.00</td>
<td>$189.00</td>
<td>$5.00</td>
<td>$1,734.00</td>
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<tr>
<td>12 or more†</td>
<td>$1,680.00</td>
<td>$203.00</td>
<td>$10.00</td>
<td>$1,893.00</td>
</tr>
</tbody>
</table>

Annual Full-time

|               | $3,360.00 | $406.00 | $20.00 | $3,786.00 |

The College will accept cash, checks made payable to Tunxis Community College, and/or Visa, MasterCard, Discover. Please note: the College does NOT accept American Express credit cards.

†Students registering for more than 17 credits will be charged an additional $100.

Non-resident Per Semester

<table>
<thead>
<tr>
<th>SEMESTER HOURS</th>
<th>TUITION</th>
<th>COLLEGE SERVICES FEE</th>
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Annual Full-time

|               | $10,080.00 | $1,218.00 | $20.00 | $11,318.00 |

Students are required to be in-state legal residents for a period of one full year from the date of the first class of the semester to receive the in-state tuition rate. The Admissions Office may require proof of residency.

†Students registering for more than 17 credits will be charged an additional $100.

Additional Mandatory Usage Fees

- Laboratory Course Fee ($) ............................................... $82.00 Per registration in a designated laboratory course.
- Studio Course Fee ($$) ..................................................... $88.00 Per registration in a designated studio course.
- Clinical Program Fee–Level 1 ......................................... $281.00 Per semester (fall and spring only) Level 1 Allied Health programs.
- Clinical Program Fee–Level 2 ......................................... $201.00 Per semester (fall and spring only) Level 2 Allied Health programs.

Please see page 18 for more information, including details on Financial Aid.
MISCELLANEOUS FEES

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</table>

(1) Not applicable if the student has paid the application fee.
(2) Authorized to a max. amount as stated, subject to change based on CLEP fee schedule

COLLEGE REFUND POLICY

- Up to 1/23/14 100% of the TUITION paid is refundable.
- From 1/24-2/6/14, 50% of the TUITION paid is refundable.
- After 2/6/14 there is NO REFUND of tuition, laboratory course fee, and studio course fee.

No refund will be given after the above-mentioned dates, except in cases of serious illness or EXTRAORDINARY circumstances. In such cases, a letter must be sent to the Dean of Administration.

Refund policies assume all charges on your account have been paid in full. A tuition adjustment for a dropped course may not entitle you to an actual refund check.

EXCEPT AS NOTED, ALL FEES ARE NON-REFUNDABLE.

FINANCIAL AID: USEFUL INFORMATION (860.255.3510)

The financial aid application process can take 8-12 weeks to complete – please apply early! Tunxis urges all students to apply for financial aid on the internet. Applying online will result in faster and more accurate processing. The step-by-step information below is designed to help you through the application process.

You DO NOT need to own a computer to apply for financial aid online. Access to the internet is available at many public libraries (including the Tunxis library), high schools, adult education centers and community centers.

IMPORTANT: The Tunxis Financial Aid Office cannot process your financial aid application until you are accepted into a degree or eligible certificate program. For more program information call the Tunxis Admissions Office 860.255.3555.

1. EMAIL: The Department of Education will use your email to communicate with you. Tunxis will use your Tunxis email account. If you don’t already have a personal email account, you can get one for free at yahoo.com, hotmail.com, or mail.com.

2. PIN: Your PIN (Personal Identification Number) is your online signature for your FAFSA. If you are a dependent student, in addition to your own PIN, a parent will also need a PIN. All students (and parents of dependent students) must sign the FAFSA with their own PIN. To apply for a PIN, go to www.pin.ed.gov. Questions? Contact the student aid helpline at 800.433.3243.

3. APPLY: After receiving your PIN, go to www.fafsa.ed.gov and complete the Free Application for Federal Student Aid (FAFSA). The FAFSA must be complete once a year for each new academic year. FAFSA’s for the following fall are available after January 1. Complete the online application, and if you’ve filed a federal tax return, use the IRS data link to fill in the questions regarding your return. The federal school code for Tunxis is 009764. When you enter the code, you will be asked about housing: if you live at home, select ‘with parent’ even if you pay rent. If you do not live with your parents, select ‘off campus.’ (We do not have on-Campus housing.)

4. SAR: You will receive notification from the Department of Education when they have completed the processing of your FAFSA. Use the link to view your SAR (Student Aid Report) to check for errors, omissions, and your verification status. Correct or complete any items.

5. TRACK: You will also receive notifications from Tunxis confirming receipt of your FAFSA. The email will refer you to your student account on my.CommNet.edu. You will also receive additional notifications, reminders and final status through your Tunxis email.

6. LEARN: To learn more about student aid, visit the college website regarding Tunxis-specific financial aid policies, procedures and student responsibilities; select ‘student services’, then ‘financial aid.’

7. WITHDRAWALS/DROPS: ALWAYS check with the financial aid office before you withdraw or drop any class.

Financial Aid for Military Veterans:

Veterans, National Guard members, and Reservists may be eligible for GI Bill benefits, and may also be eligible for the Connecticut tuition waiver. Please contact David Welsh for assistance (860.255.3513).
ACADEMIC CALENDAR – SPRING 2014

DECEMBER
04, 11 (W – 9am-5:30pm) .............................................................. Walk-in Wednesdays for Current, Continuing, Readmitting Students ONLY

JANUARY
08, 15 (W – 9am-5:30pm) .............................................................. Walk-in Wednesdays for Current, Continuing, Readmitting Students ONLY
09 .................................................................................................. Registration Ends for Current, Continuing, Readmitting Students ONLY
17 (F – by midnight) ..................................................................... Web Registration ends
20 (M) ............................................................................................. Martin Luther King, Jr. Day Observed – COLLEGE CLOSED – NO CLASSES
21 (T – 10am-6pm) ....................................................................... In-person/Late Registration (ALL Students)
23 (R – by 5pm) ............................................................................ Last Day to Drop a Course With 100% Tuition Refund
24 (F) ............................................................................................. FIRST DAY OF CLASSES
24 (F – 9am-4:30pm) ..................................................................... Add/Drop Registration – prior to class meeting for 3 hours
                                                              (Current & Returning Students ONLY) – Late fee applies
27 (M – 10am) ................................................................................ Senior Citizen Registration
27-30 (M-R – 9am-5pm) ................................................................. Add/Drop Registration – prior to class meeting for 3 hours
                                                              (Current & Returning Students ONLY) – Late fee applies
30 (R – by 5pm) ............................................................................. Last Day to Register for an Online Course – In-person or by Fax ONLY
31 (F – 9am-1pm) .......................................................................... Drops ONLY at the Records Office or via Web

FEBRUARY
03-06 (M-R – 9am-5pm) .............................................................. Drops ONLY at the Records Office or via Web
06 (R – by 5pm) ............................................................................. Last Day to Drop a Course With 50% Tuition Refund and No Transcript Notation
12 (W) ............................................................................................. Lincoln’s Birthday Observed – COLLEGE OPEN – CLASSES IN SESSION
14 (F – by 1:30pm) ....................................................................... Last Day to Declare Audit Status
17 (M) ............................................................................................. Presidents’ Day – COLLEGE CLOSED – NO CLASSES

MARCH
03 (M – by 5pm) .......................................................................... Last Day to Apply for May 30 Graduation
17-23 (M-SU) ................................................................................ Semester Recess – COLLEGE OPEN – NO CLASSES
24 (M) ............................................................................................. Classes Resume

APRIL
04 (F) ............................................................................................. Last Day to Make Up Incomplete Grade from Fall 2013 and Winter 2013
18 (F) ............................................................................................. Good Friday Observed – COLLEGE CLOSED – NO CLASSES
19-20 (S-SU) ................................................................................ Easter Recess – COLLEGE CLOSED – NO CLASSES
21 (M – by 4:30pm) ..................................................................... Last Day to Withdraw from Semester Length Course* with Transcript Notation of “W”
                                                              (via Web – by midnight) (Withdrawal dates for one- and two-credit courses differ; see Records Office for dates.)

MAY
12 (M) ............................................................................................. LAST DAY OF CLASSES
13-19 (T-M) ................................................................................ Final Exam Week
26 (M) ............................................................................................. MEMORIAL DAY – COLLEGE CLOSED – NO CLASSES
30 (F – 6:30pm) .......................................................................... Commencement – Class of 2013

JUNE
01 (SU) .......................................................................................... Spring Semester Ends

* No Refunds

PLEASE NOTE: Registration is Ongoing for Current, Continuing, and Readmit Students during the months of November and December (in-person hours: 9 a.m. to 5:00 p.m. Monday-Thursday, No Fridays). Requires Advisor approval. Please call 860.255.3540 for an Advising Appointment.

NEW STUDENT REGISTRATION is by invitation or by attending In-person/Late Registration. Contact the Admissions Office for more details 860.255.3555.
CREDIT COURSES – SPRING 2014

CRN DAY(S) TIME INSTRUCTOR

ACCOUNTING

ACC*100 Basic Accounting 3 credits
An introduction to basic accounting concepts and principles, with an emphasis on their practical application to recording, classifying, and summarizing financial information that flows within a business enterprise. The accounting cycle is examined; along with such areas as sales, purchases, cash, receivables, and payroll. This course is recommended for all students who wish to pursue a degree in accounting and have not taken accounting courses at the high school or college level. Students who have had prior accounting courses and/or have worked in accounting positions should take Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 7)

1891 M/W 10:00-11:20A Staff
1931 T/R 11:30A-12:50P Staff
2229 T/R 5:00-6:20P Staff
2770 ONLINE Staff

ACC*111 Principles of Financial Accounting 3 credits
Basic concepts and practice of accounting and its role in the economic decision-making process. Topics include the financial statement preparation process for balance sheets; income statements; accounting for cash; receivables; inventories; plant and intangible assets, liabilities and stockholders’ equity. Prerequisites: C- or better in Prealgebra–Number Sense/Geometry (MAT*075) or appropriate placement test score, AND C- or better in Integrated Reading and Writing I (ENG*065) or appropriate placement test score, OR C- or better in Basic Placement Test (ENG*009) OR permission of Department Chair. (Elective Type: G)

1001 M/W 8:30-9:50A Lardie
1002 M/W 11:30A-12:50P Staff
1003 T/R 10:00-11:20A Lardie
1004 T 6:30-9:20P Staff
1005 ONLINE Staff

ACC*117 Principles of Managerial Accounting (a) 3 credits
The use of accounting data by managers for planning and controlling business activities is covered. Topics include cost accounting systems; cost behavior relationships; capital expenditure decision-making; budgeting; and variance analysis. Prerequisite: C- or better in Principles of Financial Accounting (ACC*113). (Elective Type: G)

1009 M/W 1:00-2:20P Staff
1011 W 6:30-9:20P Staff
1013 ONLINE Staff

ACC*123 Accounting Software Applications (a) 3 credits
Examination of general accounting applications as they apply to computerized financial records for each step of the accounting cycle to the completion of financial statements, as well as management accounting applications. Prerequisite: C- or better in Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 4)

1015 R 6:30-9:20P Staff

ACC*241 Federal Taxes I 3 credits
The federal tax structure is examined as it applies to reportable income and allowable deductions in the preparation of the individual income tax return. (Elective Type: G)

1016 T 6:30-9:20P Staff

The courses in this schedule are grouped by subjects that are listed alphabetically. Within each subject group, the courses are listed in numerical order from lowest to highest.

Courses designated with codes from 001-099 do not satisfy discipline requirements or count as an elective in any degree program; neither do its credits count toward requirements for graduation. Courses numbered 100-199 are considered first-year courses. Courses numbered 200 or higher are considered second-year courses.

ELECTIVES: Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the natural sciences and the social sciences.

GENERAL ED REQUIREMENTS:
In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the curriculum. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

NOTES...
(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.
## CREDIT COURSES – SPRING 2014

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<td>Lardie</td>
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<tr>
<td>2771</td>
<td>R</td>
<td>5:00-6:20P</td>
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### ACC*271 Intermediate Accounting I (a)
3 credits
Introduction to financial statement analysis. Intensive study of classification and evaluation of current assets. Prerequisite: C- or better in Principles of Financial Accounting (ACC*113). (Elective Type: G) (Ability Assessed: 3)

### ACC*272 Intermediate Accounting II (a)
3 credits
Study of non-current assets, analysis of total equity classification, and application of funds-flow reporting are examined. Prerequisite: C- or better in Intermediate Accounting I (ACC*271). (Elective Type: G) (Ability Assessed: 3)

### ACC*292 Accounting Practicum (a)
3 credits
Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a classroom component. Internship involves employment or volunteer engagement in a company, public agency, or non-profit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. Both the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. Prerequisites: Permission of the Program Coordinator. Prior to taking the Business Practicum, students must have completed twelve business core or program option credits with a grade of C- or better, AND have completed at least 40 credits towards their associates degree or 15 credits towards their BA Certificate. (Elective Type: G) Abilities Assessed: 8, 9

### ANTHROPOLOGY

### ANT*101 Introduction to Anthropology (a)
3 credits
Exploration of the diversity of the human community including the search for human origins. Focus is on the cultural evolution of man, lost civilizations, archaeology, and the societies and cultures of nonwestern peoples. How the traditional ways of life of hunter-gatherers, pastoral nomads and tribal cultivators are being challenged by present-day technological advancements is also explored. The student’s awareness of cross-cultural diversity in a global context, and understanding of how human societies came to be formed, will be broadened. Prerequisites: C- or better in Integrated Reading and Writing I (ENG*065); OR placement into Integrated Reading and Writing II (ENG*075). OR

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**PLAN IT! WORK IT!**

If your goal is to transfer and/or earn an associate degree or certificates, you need to talk with an academic advisor. An academic advisor will help you plot your course work.

If you’re able to follow a specific plan of courses, you may also qualify to take advantage of guaranteed transfer admission programs.

So don’t just wander through this course schedule randomly choosing classes – **plan your work, then work your plan!**

Academic Advising Center: 860.255.3540

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*THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.*

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**

**ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 24**

**OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.**

**NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.**
CREDIT COURSES – SPRING 2014

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**ART*101 Art History I** 3 credits
Introduction to College Reading and Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 5.1)

1020 .................M/W .......................11:30A-12:50P ...........................................Staff

**ANT*143 The Mojave Indians** 3 credits
An introduction to the past and present experiences of our Native American population through a many-faceted study of the Mojave Indians and their relations with neighboring tribes in the southwestern United States. Religion, myths, history, psychology, linguistic style, kinship patterns, art forms, and health care will be examined. Interviews with Mojave elders and other tribal members will be featured. (Elective Type: G/LA/SS) (Ability Assessed: 5.1)

1022 .................ONLINE ..........................................................Staff

**ANT*145 The Pueblo Indians** 3 credits
Deals with the experiences of the twenty Pueblo tribes, both currently and in the past. Against this backdrop, the course will focus on five of the tribes which are located in Arizona and western and central New Mexico: the Hopi, Zuni, Acoma, Laguna, and the Taos. Through filmed interviews and selected readings, the course will offer a multi-faceted study of Pueblo religion and religious ceremonies, psychology, history, language, and literature, daily life, health care, and artistic expression. (Elective Type: G/LA/SS) (Ability Assessed: 5.1)

1893 .................ONLINE ..........................................................Staff

**ANT*205 Cultural Anthropology (a)** 3 credits
An introduction to the cross-cultural study of human behavior and society. Focus will be on enculturation, marriage and family, kinship and descent, gender, community organization, economic institutions, political organization, religion, art, globalization, and change. Prerequisites: C- or better in either Introduction to Anthropology (ANT*101) OR Principles of Sociology (SOC*101), OR permission of Department Chair. (Elective Type: G/LA/SS) (Abilities Assessed: 5.1, 5.2)

1575 .................M/W .......................10:00-11:20A ...................................................Staff

ART/PHOTOGRAPHY ($$ = additional studio fee applies)

**ART*100 Art Appreciation** 3 credits
Focus on cultural influence and evolutionary changes in art media as they affect painting, sculpture, architecture, and the minor arts. This course does not fulfill degree requirements for Graphic Design or Visual Fine Arts. (Note: Field trips may be required by the instructor.) (Elective Type: FA/G/HU/LA) (Ability Assessed: 6)

1024 .................M/W .......................8:30-9:50A ...................................................Staff
1025 .................M/W .......................1:00-2:20P ...................................................Staff
1026 .................T/R .......................3:00-4:20P ...................................................Staff
1028 .................W .......................6:30-9:20P ...................................................Staff
1029 .................ONLINE ..........................................................Staff
1700 .................ONLINE ..........................................................Staff
2772 .................ONLINE ..........................................................Staff

**ART*101 Art History I** 3 credits
Study of the major historical periods in Western Civilization. Prehistoric; Ancient; Classical; Early Christian; and Byzantine painting, sculpture, architecture, and the minor arts are examined and analyzed according to art principles and the societies from which they emanate. Museum trips are

STUDENT EXPECTATIONS

In the courses offered by Tunxis Community College students may be required to use the computer and the internet to access course materials, complete assignments, and take tests. Written assignments should be word processed. Computers are available for student use in the library and the open computer lab. The college offers credit courses in keyboarding and word processing as well as workshops and assistance in the use of computer technology.

Some assignments may involve field trips or work in groups that may require time commitment outside of regular scheduled class hours. Assignments may also require oral or visual presentations. The specific requirements of the course will be stated in the course outline.

Students should expect to spend considerable time outside of class completing assignments and studying. Depending on the course and other factors, for every hour in class, students should plan on spending two, three, or more hours outside of class on homework and studying. (For example, for a 3 credit course, you should expect to spend 9 hours of study time in addition to the 3 hours of class time per week.)

NOTES...

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.
ART*102  Art History II  3 credits
An extensive study of art through the major periods in Western Civilization. Medieval; Renaissance; Mannerist; Baroque; Rococo; and Modern painting, sculpture, architecture, and the minor arts are examined and analyzed according to art principles and the societies from which they emanate. Museum trips are required. (Elective Type: FA/G/HUI/LA) (Ability Assessed: 6)
1036 .................M/W .......................1:00-2:47P ................................................... Staff
1037 .................T/R ..........................9:00-10:47A .................................... Garside, C.

ART*109  Color Theory ($$)  3 credits (2 lecture/2 studio)
Exploration and study of color relationships as they apply to diverse media. Investigation of the color wheel and other various applied color schemes. Study of the visual, psychological, and emotional effect color has in our world. Color is examined through fine art, interior design, graphic presentations, industrial applications, and commercial use. (Elective Type: FA/G/HU) (Abilities Assessed: 1.1, 6)
1035 .................M/W .......................7:00-8:47P .............................................. Staff
2232 .................T/R ..........................1:00-2:47P ........................................ Garside, C.

ART*111  Drawing I ($$)  3 credits (2 lecture/2 studio)
Students develop an understanding of perception through observational techniques as well as drawing from imagination. Emphasis is on the consideration of line, shape, form, texture, movement, and space. (Elective Type: FA/G/LA) (Abilities Assessed: 1.1, 6)
1036 .................M/W .......................1:00-2:47P ................................................... Staff
1037 .................T/R ..........................9:00-10:47A ........................................... Garside, C.
1038 .................T/R .......................11:00A-12:47P .............................................. Staff
1039 .................T/R .......................11:00A-12:47P .............................................. Garside, C.
1040 .................T/R .......................3:00-4:47P ....................................................... Staff
1041 .................T/R .......................5:00-6:47P ....................................................... Staff
1577 .................T/R ..........................7:00-8:47P ................................................... Staff

ART*112  Drawing II (a)($$)  3 credits (2 lecture/2 studio)
An advanced-level drawing course, Drawing II emphasizes composition, materials, personal expression, and an understanding of drawing history in relation to contemporary issues of drawing. Projects are designed to enhance the quality of handling materials within a given format. Creative problem-solving techniques are discussed and applied. Prerequisite: C- or better in Drawing I (ART*111). (Elective Type: FA/G/LA) (Abilities Assessed: 1.2, 2, 6)
1042 .................M/W .......................5:00-6:47P ....................................................... Staff
1044 .................T/R ..........................1:00-2:47P ....................................................... Staff

ART*122  3-D Design ($$)  3 credits (2 lecture/2 studio)
Introduces the student through studio work to the fundamentals of visual design. Assigned problems include explorations of three-dimensional application of line, texture, surface, tone, space, composition, and optics. (Elective Type: FA/G/LA) (Abilities Assessed: 1.1, 6)
1045 .................M/W .......................9:00-10:47A ....................................................... Staff
1046 .................T/R ..........................3:00-4:47P ....................................................... Staff
2773 .................T/R ..........................7:00-8:47P ....................................................... Staff

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.
CREDIT COURSES – SPRING 2014

<table>
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<th>CRN</th>
<th>DAY(S)</th>
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<tbody>
<tr>
<td>ART*141</td>
<td>Photography I ($)</td>
<td>3 credits (2 lecture/2 studio)</td>
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<tr>
<td>1050</td>
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<td>2774</td>
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<td>1052</td>
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<td>1053</td>
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<td>2235</td>
<td>T/R</td>
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NOTE: Photography I students are required to have a 35mm camera with full manual capabilities.

ART*142  Photography II (a)($)  3 credits (2 lecture/2 studio)
In this extension of Photography I, students can expand into more advanced, experimental and individual work in black & white photography. Exploring the creative potential of the medium, students will explore various speed black & white printing including hand-coloring, surfacing, toning and various darkroom alterations. Large-format cameras are introduced and used to photograph studio setups. Prerequisite: C- or better in Photography I (ART*141). (Elective Type: FA/G/HU) (Abilities Assessed: 1, 2, 6)

1054  T/R 7:00-8:47P  Staff 860.255.3540.

ART*151  Painting I (a)($)  3 credits (2 lecture/2 studio)
Introduction to studio painting techniques, applications, materials and theory. Observational painting from direct sources is the primary focus. Assignments cover progressive skill levels from basic to refined interpretations of subject matter. Painting history is incorporated into discussions and class evaluations. Prerequisite: C- or better in Drawing II (ART*112) AND Design Principles (GRA*101), OR permission of Program Coordinator. (Elective Type: FA/G/LA) (Abilities Assessed: 1.1, 2, 6)

1055  M/W 7:00-8:47P  Staff 860.255.3540.

NOTE: CRN #1055 and CRN #1056 are taught together in the same classroom.

ART*152  Painting II (a)($)  3 credits (2 lecture/2 studio)
A continuation of Painting I with a strong emphasis on serial images, expressive paint handling, compositional structure and content. Personal development of ideas is encouraged through class assignments and critiques. Prerequisite: C- or better in Painting I (ART*151). (Elective Type: FA/G/LA) (Abilities Assessed: 1.2, 2, 6)

1056  M/W 7:00-8:47P  Staff 860.255.3540.

NOTE: CRN #1055 and CRN #1056 are taught together in the same classroom.

ART*201  Contemporary Art in the USA  3 credits
Study of the development of the diversity of styles in contemporary art and their reflections of the society in which they were created. Reviews modern trends, emphasizing 1940 to the present. (Elective Type: FA/G/HJILA) (Ability Assessed: 6)

2775  ONLINE 860.255.3540.

ART*205  History of Photography  3 credits
Surveys the history of photography from its invention in 1839 to the present. Examines major photographic artists, movements in photography, technical developments in the medium, and the relationships between photography and the historical and cultural contexts in which it is developed. (Elective Type: FA/G/HJILA) (Ability Assessed: 6)

NOTE: CRN #1055 and CRN #1056 are taught together in the same classroom.

UCONN GUARANTEED ADMISSIONS PROGRAM

The Guaranteed Admission Program (GAP) is an agreement between the Connecticut Community College System and the University of Connecticut, designed for students who enroll in a Liberal Arts program at one of Connecticut’s community colleges. Students who plan to continue their studies to earn a bachelor’s degree in Liberal Arts and Sciences, Agriculture and Natural Resources or Business are guaranteed admission to the University of Connecticut once the associate degree has been earned, appropriate courses have been completed, and minimum grades and requirements for the selected program have been achieved. Advisors from individual community colleges and UConn meet with Guaranteed Admission Program students throughout their college careers, helping their eventual transition to the University.

Students wishing to enroll in the Guaranteed Admission Program must be matriculated in the Liberal Arts transfer program at one of the Connecticut community colleges. To participate in this program, students must apply to the GA Program before they have accrued 30 transferable credits. All interested Tunxis students should contact the Academic Advising Center for further information and assistance in selecting courses that will meet both community college and UConn degree requirements.

CONTACT
ACADEMIC ADVISING CENTER
860.255.3540.
## CREDIT COURSES – SPRING 2014

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**ART*211 Drawing III (a)($$) 3 credits (2 lecture/2 studio)**  
An extension of Drawing II, this course moves into evolved image-making with numerous materials, including pastels, watercolors, and collage. The subjective information will address narrative, serial, and large- and small-scale issues. Various drawing formats will be discussed and applied within the student's personal stylistic direction. **Prerequisite: C- or better in Drawing II (ART*112).**  
*(Elective Type: FA/G/LA) (Abilities Assessed: 1.2, 2, 6)*

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**ART*215 Illustration (a)($$) 3 credits (2 lecture/2 studio)**  
Problems in illustration are presented to introduce the student to the many facets of the illustration field. Print illustration, book illustration, catalog illustration, and web illustration are a few of the topics covered in this class. Digital and 3-D computer illustration will be presented as alternatives to traditional illustration techniques. Processes involved during the course are as followed but not limited to: Scratchboard, watercolor, ink, fine acrylic, gouache, colored pencil, and pastel. **Prerequisite: C- or better in Drawing II (ART*112).**  
*(Elective Type: FA/G/HU) (Abilities Assessed: 1.2, 2, 6)*

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**ART*220 Electronic Painting and Drawing (a)($$) 3 credits (2 lecture/2 studio)**  
Designed for either Fine Art or Graphic Design majors focused on creative interpretation of art forms with the program Painter on the computer. Projects cover a broad range of subject matter from the representational to creative abstraction. Emphasis is on compositional arrangement, color, form, and creative use of Painter’s tools and palettes. Completed projects are printed on high-end ink jet printers. **Prerequisite: C- or better in Electronic Painting and Drawing (ART*220).**  
*(Elective Type: FA/G/HU) (Abilities Assessed: 1.1, 4, 6)*

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**ART*221 Electronic Painting and Drawing II (a)($$) 3 credits (2 lecture/2 studio)**  
An advanced course in computer art imaging that increases the students' abilities in producing computer images that demonstrate greater technical skills, advanced form construction, narrative image making, personal style, and content. Professional artists are discussed through their respective works and analyzed for their specific content and technique. Projects are oriented towards large scale with thematic structures, and a framework of consistent ideas. Electronic collage is a featured aspect of this course. **Prerequisite: C- or better in Electronic Painting and Drawing (ART*220).**  
*(Elective Type: G/LA) (Abilities Assessed: 1.2, 2, 4, 6)*

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**ART*243 Studio Photography I (a)($$) 3 credits (2 lec./2 std.)**  
In this study of the diverse variations and applications of lighting, studio strobes, flash, reflectors, tungsten, and natural-lighting situations will be examined. Combinations of various techniques and environments will also be explored. Exercises range from portraiture to experimental work. **Prerequisite: C- or better in Photography I (ART*141).**  
*(Elective Type: FA/G/HU) (Abilities Assessed: 1.2, 2, 6)*

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Visit the Barnes-Franklin Gallery in the 600 building.

**GALLERY HOURS**  
Monday–Thursday: 9:00 a.m.-8:00 p.m.  
*also by appointment*

Contact William Kluba,  
Art Gallery Coordinator  
wkluba@tunxis.edu

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**THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.**

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**

**NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.**
CREDIT COURSES – SPRING 2014

CRN	DAY(S)	TIME	INSTRUCTOR

ART*246 Photographic Image Development (a)($$)
3 credits (2 lecture/2 studio)
This culminating course in the photography program emphasizes stylistic and content development. The final result of the course will be a portfolio of work presented in a professional manner. Focus will be on individual concepts and ideas. Prerequisites: C- or better in Studio Photography I (ART*243) AND C- or better in Photography II (ART*142). (Elective Type: FA/G/HU) (Abilities Assessed: 1.2, 2, 4, 6)
1062 ........................................M/W .................................9:00-10:47A ................................................. Staff

ART*248 Object and Portrait Photography (a)($$)
3 credits (2 lec./2 std.)
An advanced photographic lighting course specializing in photographing objects and portraits in the professional studio environment. The course is based on creating quality photographic images in the studio through controlled lighting conditions and visual styling techniques. Technical understanding and personal style are primary concerns in creating visual images in the photographic medium. Prerequisites: C- or better in Photography I (ART*141) AND C- or better in Studio Photography I (ART*243). (Elective Type: FA/G/HU) (Abilities Assessed: 1.2, 2, 4, 6)
2859 ........................................T/R ........................................5:00-6:47P ................................................... Staff

ART*250 Digital Photography (a)($$) 3 credits (2 lec./2 std.)
A course completely devoted to the photographic digital environment. The digital camera will be used as the primary tool to photograph all subject matter. Digital output, scanning, and file management are concerns that are addressed and detailed within the course content. Students will learn to control the digital camera and peripherals to attain the best results with the digital photograph. All normal circumstances of photography (lighting, etc.) are applied to the digital environment. Prerequisite: C- or better in Photography I (ART*141) OR permission of Program Coordinator. (Elective Type: FA/G/HU) (Abilities Assessed: 1.2, 2, 4, 6)
1064 ........................................M/W ........................................5:00-6:47P ................................................... Staff

ART*284 Pastels (a)($$) 3 credits (2 lec./2 std.)
A course devoted exclusively to the medium of chalk pastel. Exploration of drawing, blending, and shaping of forms in color with soft pastels on various pastel papers using diverse techniques. Subject matter will be extracted from observation, nature, the human figure, imagination, abstraction, semi-abstraction, and the photographic image. Prerequisites: C- or better in Drawing II (ART*112) or consent of Department Chair. (Elective Type: FA/G/LA) (Ability Assessed: 6)
1064 ........................................M/W ........................................11:00A-12:47P ................................................. Kluba

ASTRONOMY ($ = additional lab fee applies)

AST*111 Introduction to Astronomy (a)(b)($) 3 credits
Descriptive overview of the origin and evolution of the universe; historical evolution of our earth and moon and other planets and satellites in our solar system. Understanding our sun and basic concepts of nuclear processes fueling the sun and other stars in the Milky Way as well as distant galaxies; and study of cosmology. Descriptive and historical principles are emphasized. Lecture and laboratory. (Elective Type: G/LA/S) (Ability Assessed: 10)
2350 ........................................W ........................................6:30-9:20P ................................................... Staff
2351 ........................................M (Lab)($) .....................................7:30-9:17P ................................................... Staff

CLASSES BEGIN FRIDAY, JANUARY 24.
### CREDIT COURSES – SPRING 2014

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<td>2288</td>
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<tr>
<td>2287</td>
<td>T/R</td>
<td>8:30-9:50A</td>
<td>Laskowski</td>
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<td>1078</td>
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<td>6:30-9:20P</td>
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<tr>
<td>1076</td>
<td>M</td>
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**BIOLOGY** ($ = additional lab fee applies)

**NOTE:** Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.

**BIO*111 Introduction to Nutrition (a)** 3 credits
Investigates the principles of nutrition with respect to basic body needs, the scope of nutrients and foods satisfying those needs, and the results that can be expected in terms of human health when nutrient intake is adequate, deficient, or excessive. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075 or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162); or placement into Composition (ENG*101). (Elective Type: G/LA/S) (Ability Assessed: 10)

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<td>1068</td>
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<td>1070</td>
<td>ONLINE</td>
<td></td>
<td>Sullivan, R.</td>
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**BIO*115 Human Biology (a)(b)($) 4 credits**
Emphasizes basic human physiology and provides students with an understanding of the human body in health and disease. Aids students in coping with particular health concerns. Attention is drawn to such environmental problems as the relationship between sunlight and skin cancer and the ecological effects of biotechnology. No dissection is required. This one semester course cannot be used to fulfill prerequisites for advanced biology courses. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075 or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162); or placement into Composition (ENG*101). (Elective Type: G/LA/S) (Ability Assessed: 10)

**NOTE:** Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.

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**BIO*121 General Biology I (a)(b)($) 4 credits**
Study of the physical and chemical nature of the cell, including biochemistry, photosynthesis, and cellular respiration. Additional focus on topics of cell division, genetics, and understanding of DNA and RNA processes. Prerequisites: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101), and C- or better in Elementary Algebra Foundations (MAT*095). NOTE: It is recommended that the student take Concepts of Chemistry (CHE*111) prior to or concurrently with this course. (Elective Type: G/LA/S) (Ability Assessed: 10)

**NOTE:** Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.

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**CREDIT COURSES – SPRING 2014**

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**BIO*122 General Biology II (a)(b)($) 4 credits**
A comparative study of systems, covering specific organisms in the five major Kingdoms: Monera, Fungi, Protists, Plants, and Animals. Emphasis on taxonomy, diversity of life, and the evolution of systems as manifested by the influences of genetics and the environment. Dissection is required. Prerequisite: C- or better in General Biology I (BIO*121). (Elective Type: G/LA/S) (Ability Assessed: 10)

1085    | W/F    | 8:30-9:50A    | Staff           |
1086    | F      | 10:00A-12:50P | Staff           |

**BIO*211 Anatomy and Physiology I (a)(b)($) 4 credits**
The structure and function of the human body will be discussed in depth for each of the organ systems. Physiology will be presented from a biochemical and organ point of view. Prerequisites: C- or better in Concepts of Chemistry (CHE*111) or General Chemistry I (CHE*121), AND C or better in General Biology I (BIO*121), AND C or better in Composition (ENG*101). (Elective Type: G/LA/S) (Ability Assessed: 10)

1087    | M/W    | 2:30-3:50P    | Staff           |
1088    | R      | 2:30-5:20P    | Staff           |
2318    | M/W    | 5:00-6:20P    | Laskowski       |
2320    | W      | 6:30-9:20P    | Staff           |
2326    | T/R    | 6:30-9:20P    | Staff           |
2329    | R      | 6:30-9:20P    | Staff           |
2331    | W      | 10:00A-12:50P | Laskowski       |
2332    | F      | 10:00A-12:50P | Staff           |
2335    | F      | 11:00A-1:50P  | Staff           |
2336    | R      | 11:00A-1:50P  | Staff           |

**BIO*212 Anatomy and Physiology II (a)(b)($) 4 credits**
Continuation of Anatomy and Physiology I. Lecture and Laboratory. Dissection is required. Prerequisite: C or better in Anatomy & Physiology I (BIO*211). (Elective Type: G/LA/S) (Ability Assessed: 10)

1097    | M/W    | 8:30-9:50A    | Navitsky        |
1098    | M      | 10:00A-12:50P | Navitsky        |
2355    | M      | 10:00A-12:50P | Laskowski       |
2356    | W      | 10:00A-12:50P | Staff           |
2361    | M/W    | 5:00-6:20P    | Laskowski       |
2362    | M      | 6:30-9:20P    | Staff           |
2364    | R      | 6:30-9:20P    | Smith, R.       |
2365    | T      | 6:30-9:20P    | Staff           |

**BIO*235 Microbiology (a)(b)($) 4 credits**
Introduction to microorganisms: bacteria, fungi, protozoa, viruses, microscopic algae, and some multicellular parasites. Bacteria and their role in health and...
CREDIT COURSES – SPRING 2014

disease are emphasized. Skills of observing, gathering, and reporting data, drawing conclusions, identifying problems, and procedure evaluation emphasized. Prerequisites: C- or better in General Biology I (BIO*121), C- or better in Concepts of Chemistry (CHE*111) or General Chemistry I (CHE*121), C- or better in Composition (ENG*101), or the consent of Department Chair. The science department strongly recommends that Anatomy & Physiology I (BIO*211) be taken before Microbiology. (Elective Type: GLA/S) (Ability Assessed: 10)

1105 .......... T/R .................. 8:30-9:50A ........................................... Navitsky
1106 .......... T/R (Lab)($) .......... 10:00-11:20A ....................................... Navitsky

2283 .......... T/R .................. 5:00-6:20P .............................................. Smith, R.
2284 .......... T/R (Lab)($) .......... 6:30-7:50P ............................................. Staff

BUSINESS
General/Law/Entrepreneurship/Finance/Management/Marketing

BBG*101 Introduction to Business 3 credits
Introduces the principles and practices of business management. Topics include: Informational and legal foundations for business management; economic, regulatory, and societal environment of business; entrepreneurship, finance, and marketing; planning, organizing, leading and controlling a business organization. (Elective Type: G) (Ability Assessed: 9)

1584 .......... M/W ................ 11:30A-12:50P ...................................... Milewski
1585 .......... T/R .................. 10:00-11:20A ............................................ Staff

BBG*214 e-Business (a) 3 credits
This course covers the basics of how to start and manage an e-business enterprise and examines the impact of the internet on business and how it has expanded a firm’s ability to customize its product and service offerings. Emphasis is on new venture finance, the economics of e-commerce, as well as the special finance and business management problems associated with e-commerce such as on-line payments, security, customer service, and inventory control. (Elective Type: G) (Ability Assessed: 2)

1586 .......... ONLINE ................................................................. Staff

BBG*231 Business Law I (a) 3 credits
Examines the history and evolution of law in the United States. Specific topics include: Constitutional Law, the Bill of Rights, courts and procedures, tort law, criminal law, contract law, and business organizations. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 1.2, 2)

1138 .......... M/W ................ 1:00-2:20P .............................................. Staff
1143 .......... T/R .................. 11:30A-12:50P ............................................ Staff
1146 .......... T ...................... 6:30-9:20P ................................................. Staff
1587 .......... ONLINE ................................................................. Staff

BBG*237 e-Commerce Law & Ethics (a) 3 credits
The legal environment and ethical issues of e-commerce are examined. The scope of the global legal context is applied to internet-based businesses that, through necessity, operate across borders and legal systems. This course establishes a foundation for students to understand the legal and ethical implications of this new business environment. (Elective Type: G) (Abilities Assessed: 2, 8.1)

2847 .......... ONLINE ................................................................. Staff

If you need help completing the Free Application For Federal Student Aid (FAFSA) form, you are not alone. The Tunxis Financial Aid Services Office now offers group sessions for students who need assistance with FAFSA online filing. Don’t wait! Please contact the Financial Aid Office for a complete list of dates and times.

Financial Aid Services
860.255.3510

ELECTIVE TYPES:

AH = Art History
E = English
FA = Fine Arts
FL = Foreign Language
G = General
HI = History
HU = Humanities
LA = Liberal Arts
M = Mathematics
S = Science
SS = Social Sciences

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.
## CREDIT COURSES – SPRING 2014

<table>
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<th>CRN</th>
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<tbody>
<tr>
<td><strong>BBG*240</strong> Business Ethics (a)</td>
<td>3 credits</td>
<td><strong>A critical examination</strong> (both practical and theoretical) of contemporary moral problems in business, such as employee rights and responsibilities, pay equity and comparable worth, whistle-blowing, trade secrets and confidentiality, conflict of interest, discrimination and sexual harassment, pollution, consumer protection, professional ethics, truth-telling in business dealings, social responsibility of business, and fiduciary responsibility to stockholders and stakeholders. It is recommended that students take at least six (6) credits in Business, Economics, or Philosophy, or English prior to taking this course. <strong>Prerequisites:</strong> C- or better in Composition (ENG*101) or permission of Department Chair. (Elective Type: G) (Abilities Assessed: 2, 8.1, 8.2)</td>
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<td>1150</td>
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<td>1153</td>
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<tr>
<td>2777</td>
<td>ONLINE</td>
<td></td>
<td>Milewski</td>
</tr>
<tr>
<td><strong>BBG*290</strong> Business Program Capstone (a)</td>
<td>1 credit</td>
<td>**For students who are in their final semester of study in the Business Administration Degree and Option programs, but will not be taking a Practicum course, the Business Programs Capstone is designed to help students demonstrate competency in General Education Abilities and Program Learning Outcomes. Throughout their program at Tunxis, students will have been compiling a portfolio of best work that demonstrates mastery of General Education Abilities, as well as Program Learning Outcomes. In this course, students will complete the development of their portfolio and, depending on the program, possibly sit for an exit exam or project. Students will also reflect on their learning experience at Tunxis and in their program. Prerequisites: C- or better in Composition (ENG*101), and 12 credits in Business courses. Note: Students should be enrolled in their final semester of classes. (Elective Type: G) (Abilities Assessed: 1.2, 2, 4)</td>
<td>Milewski</td>
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<tr>
<td>2236</td>
<td>T</td>
<td>5:00-6:20P</td>
<td>Milewski</td>
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<tr>
<td><strong>BBG*292</strong> Business Practicum (a)</td>
<td>3 credits</td>
<td>**Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a classroom component. Internship involves employment or volunteer engagement in a company, public agency, or non-profit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. Both the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. Prerequisites: Permission of the Program Coordinator or Business Practicum Instructor. Prior to taking the Business Practicum, students must be met prior to registering. (b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class. (d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses. (e) Course may not satisfy degree or certificate program requirement. See course description.</td>
<td>Milewski</td>
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### NOTES...

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.
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**BES*218  Entrepreneurship (a)**  
3 credits  
Introduces students to the art of entrepreneurship and the skills needed for starting and managing small businesses. It begins with a self-assessment of entrepreneurial skills and continues through a survey of all the major issues in new and small business management. Students are expected to develop a complete business plan. The teaching methodology relies heavily on experimental exercises, student team projects and case studies. **Prerequisites:** C- or better in Principles of Marketing (BMK*201), Principles of Financial Accounting (ACC*113) AND Composition (ENG*101), OR permission of Department Chair. **(Elective Type: G) (Abilities Assessed: 2, 3)**

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**BFN*110  Personal Finance (a)**  
3 credits  
Provides an overview of the financial planning and investing process. It examine personal incomes and budgets, home and consumer financing, insurance of personal assets, personal investing and retirement planning. Topics covered will include the time value of money, investments, loans and credit, cash management, taxes, life and health insurance, and estate planning. **Prerequisite:** C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). **(Elective Type: G) (Ability Assessed: 7)**

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**BFN*201  Principles of Finance (a)**  
3 credits  
An introduction to the principles of financial management and the impact of the financial markets and institutions on that managerial function. Major topics include the environment of financial management, evaluation of a firm’s financial performance, financial forecasting, working capital management, corporate securities and financing the short- and long-term requirements of the firm, time value of money, capital and cash budgeting, the relationship of risk to return, cost of capital, leverage, and evaluation of alternative methods of financing. An analytical emphasis will be placed on the tools and techniques of the investment, financing, and dividend decision. **Prerequisites:** C- or better in Principles of Financial Accounting (ACC*113), C- or better in Integrated Reading & Writing II (ENG*075) OR Introduction to College Reading and Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101), OR permission of Department Chair. **Prerequisite or co-requisite:** Intermediate Algebra (MAT*137), or placement into higher mathematics, OR permission of Department Chair. **(Elective Type: G) (Ability Assessed: 7)**

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**BFN*292  Finance Practicum (a)**  
3 credits  
Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a classroom component. Internship involves employment or volunteer engagement in a company, public agency, or non-profit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. **Prerequisites:** C- or better in Principles of Finance (ACC*113), AND have completed at least 40 credits towards their associate degree or 15 credits towards their BA Certificate.

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**CORNER CAFÉ**

**Breakfast & Lunch Daily**

Monday thru Friday

- We accept credit and debit.
- Offering: Fresh Sandwiches, Grilled Items, Salad Bar, Pizza, Soups, Meals-to-Go, Snacks & Desserts, Hot and Cold Beverages

**HOURS OF OPERATION:**

Monday-Thursday: 7:30 a.m. to 6:30 p.m.

Friday: 8:00 a.m. to 1:30 p.m.

Hours subject to change during winter/summer terms and when classes are not in session.
the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. Prerequisites: Permission of the Program Coordinator or Business Practicum Instructor. Prior to taking the Business Practicum, students must have completed twelve business core or program option credits with a grade of C- or better, AND have completed at least 40 credits towards their associates degree or 15 credits towards their BA Certificate.

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**BMG*202 Principles of Management (a)** 3 credits
Integrates the study of management principles with the development of leadership, teamwork, and interpersonal skills. Topics include the planning, organizing, leading, and controlling functions of management; as well as group dynamics, team building, leadership, conflict and change, diversity, and organizational culture. Through experiential and group exercises and case studies, students will gain experience in teamwork, leadership, problem solving, and decision-making. **Prerequisite:** C- or better in Composition (ENG*101). (Elective Type: G) (Ability Assessed: 9)

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<td>1513</td>
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**BMG*220 Human Resources Management (a)** 3 credits
Introduction to the functions of Human Resource Management in today’s dynamic business environment. Topics include but are not limited to personnel, planning, recruitment, testing, training, compensation, motivation, appraisals, discipline, and career management. In addition, the welfare and safety of employees, harmonious working relations, equal employment, and international and diversity issues will be discussed. **Prerequisites:** C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 4, 9)

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<td>1205</td>
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**BMK*103 Principles of Retailing (a)** 3 credits
Introduction to the technical and theoretical aspects of retailing. Areas of emphasis include merchandise management, buying, pricing, site selection, operations, and human resources management. **Prerequisites:** C- or better in Integrated Reading & Writing II (ENG*075), OR C- or better in Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Ability Assessed: 1.1)

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**CREDIT COURSES – SPRING 2014**

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<tbody>
<tr>
<td><strong>BMK*201</strong> Principles of Marketing (a)</td>
<td>3 credits</td>
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<tr>
<td>Introduction to the fundamental concepts of marketing. Examination of effective practices of product development, distribution, price structure, and promotion throughout the marketing process, including research, execution and evaluation. <strong>Prerequisites:</strong> C- or better in Integrated Reading &amp; Writing II (ENG<em>075), or C- or better in Introduction to College Reading &amp; Writing (ENG</em>093) or Reading &amp; Writing VI (ESL<em>162), or placement into Composition (ENG</em>101). <strong>(Elective Type: G)</strong> <strong>(Ability Assessed: 1.1)</strong></td>
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<tr>
<td><strong>BMK*207</strong> Consumer Behavior (a)</td>
<td>3 credits</td>
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<td>A study of consumer behavior with an emphasis on the complexity of consumer decision-making and how consumers influence current marketing practices. Topics include consumer decision-making, advertising, consumer-trend analysis, marketing strategy, and consumer buying behavior. <strong>Prerequisite:</strong> C- or better in Principles of Marketing (BMK*201). <strong>(Elective Type: G)</strong> <strong>(Ability Assessed: 3)</strong></td>
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<tr>
<td><strong>BMK*214</strong> International Marketing (a)</td>
<td>3 credits</td>
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<td>An analysis of the techniques, procedures, and strategies used by multinational firms. Emphasis on the economic, cultural, political/legal and technological factors that influence the marketing of consumer and business goods. Methods and sources of data for determining products to sell and countries in which to sell them are studied. <strong>Prerequisites:</strong> C- or better in Principles of Marketing (BMK*201). <strong>(Elective Type: G)</strong> <strong>(Abilities Assessed: 5.1, 5.2)</strong></td>
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<td>2849</td>
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<tr>
<td><strong>BMK*292</strong> Practicum in Marketing (a)</td>
<td>3 credits</td>
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<td>Provides students the opportunity to apply and integrate knowledge and skills gained in the Business Administration program through an individualized capstone experience, which includes an internship or project component and a classroom component. Internship involves employment or volunteer engagement in a company, public agency, or non-profit organization. Alternatively, students may complete the internship component of the Practicum through directed independent project(s) involving advanced analysis, research, and writing. Both the internship experience and the directed projects are designed to assess the students’ mastery of the program learning objectives, and to further develop their professional skills. Students planning to enroll in the Business Practicum should meet with the Program Coordinator or Practicum Instructor to learn of existing Internship opportunities, or to define the elements of a meaningful internship experience either at their current employer or a new internship position. Students are responsible for attaining their own internship. With permission of the Program Coordinator or Practicum instructor, the internship work hours may occur prior to the students registering for the Practicum. The classroom component involves several seminars or workshops, meeting in the classroom and/or online during the semester to discuss the students’ internship experience, as well as their academic, professional, and career development. In addition, student mastery of general education abilities and program learning outcomes will be assessed. The assessment of these outcomes may include completing a directed project and/or developing an ePortfolio. <strong>Prerequisites:</strong> Permission of the Program Coordinator or Business</td>
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<td>CRN #1935</td>
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**INTRODUCTION TO PUBLIC RELATIONS**

**COM*201**

Examines public relations as a management function in corporate, government, and nonprofit organizations. Focus is given to research, development, implementation, and evaluation of a planned communication program for internal and external publics, including promotion, media relations and special events. Using both theoretical foundations and case studies, students explore the past, present, and future roles of public relations in an organization’s branding, ethics and social responsibility, and crisis management strategies. **Prerequisite:** C- or better in Composition. **(Elective Type: G/HU/LA)** **(1.2, 8.1)**

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**THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.**

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**

**ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 24 OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.**

**NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.**
Practicum Instructor. Prior to taking the Business Practicum, students must have completed twelve business core or program option credits with a grade of C- or better, AND have completed at least 40 credits towards their associates degree or 15 credits towards their BA Certificate.

2003 ..................R..............................5:00-6:20P ................................................. Feest

BUSINESS OFFICE TECHNOLOGY
NOTE: All application courses use Microsoft Office 2010 where applicable.

**BOT*111 Keyboarding for Info. Processing I** 3 credits
An introduction to the keyboard. The student will learn to keyboard by the touch method covering the entire letter, figure, and symbol reaches. The course will also provide students with applications of keyboarding skill. This will be in the form of both accuracy and speed development and in the following basic word processing skills: create, format, save, print and open a document. Other basic formatting applications such as centering copy horizontally and vertically, proper word division and personal and business correspondence will also be emphasized. All course work is to be completed on an IBM compatible pc. This is a touch-typing course at the beginning level of skill designed to familiarize the student with the keyboard and correct keyboarding techniques. (Elective Type: G) (Abilities Assessed: 4, 8.1)

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**BOT*137 Word Processing Applications (a)** 3 credits
An intermediate course with tabulation problems, special forms, various models of business letters, reports, and rough drafts with special attention paid to good judgment and problem-solving activities. There will also be the continuation of speed and accuracy building. All course work is to be completed on a window-based computer using Microsoft Word 2010. The student must be able to follow oral and written instructions with minimum supervision. Prerequisite: C- or better in Keyboarding for Information Processing I (BOT*111) OR permission of Program Coordinator OR waiver. (Elective Type: G) (Abilities Assessed: 4, 8.1)

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**BOT*180 Medical Terminology (a)** 3 credits
A basic study of medical vocabulary. It introduces word construction, pronunciation, prefixes, suffixes, and root words. This course is designed to provide application of complex medical terminology to areas of medical science, hospital service and health-related professions. Prerequisites: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101), or permission of Program Coordinator. Co-requisite: Keyboarding for Information Processing I (BOT*111) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.1, 8.1)

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**BOT*182 Medical Coding II (a)** 3 credits
A continuation of concepts introduced in Medical Coding I. Students will utilize medical records and case histories to code the diagnoses and procedures according to the level of care received in the appropriate medical facilities. Prerequisites: C- or better in Medical Coding I (BOT*181) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.2, 8.1, 10)

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### CREDIT COURSES – SPRING 2014

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<tr>
<td>BOT*219</td>
<td>Integrated Office (a) HYBRID</td>
<td>3 credits</td>
<td>Provides students with hands-on experience in database management. Topics include the role of administrative support services, use of various computer software skills, electronic communication, and the internet. Students will utilize an integrated software package (word processing, spreadsheet, database, and presentation graphics) to complete business projects. Prerequisite: C- or better in Computerized Office Applications (BOT*210) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 2, 4, 8.1)</td>
</tr>
<tr>
<td>1114</td>
<td>M</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>BOT*251</td>
<td>Administrative Procedures (a)</td>
<td>3 credits</td>
<td>Introduces students to up-to-date methods of information management in the office. Topics include records management, setting priorities, and machine transcription. Students are introduced to effective self-marketing techniques and business research methods. Pre- or co-requisite: C- or better in Word Processing Applications (BOT*137) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.2, 2, 4, 8.1)</td>
</tr>
<tr>
<td>1115</td>
<td>T</td>
<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>BOT*260</td>
<td>Administrative Management (a)</td>
<td>3 credits</td>
<td>Designed for the college-educated secretary who will perform both operational and managerial functions of the automated office. Topics covered include basic principles of management, selecting and orienting office staff, interpersonal skills, equipping the office, measuring office productivity, and labor management relations. Prerequisite: C- or better in Administrative Procedures (BOT*251) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.2, 2, 3, 4, 8.2)</td>
</tr>
<tr>
<td>1116</td>
<td>W</td>
<td>6:30-9:20P</td>
<td>Clark, C.</td>
</tr>
<tr>
<td>BOT*280</td>
<td>Medical Transcription &amp; Document Production (a)</td>
<td>3 credits</td>
<td>Designed to reinforce the use of the application of medical terminology through machine transcription utilizing a computer. The materials for transcription will be from case histories, hospital records, and medical records. Production of a variety of medical documents is also included. Prerequisite: C- or better in Medical Terminology (BOT*180) OR permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.2, 2, 3, 4, 8.1)</td>
</tr>
<tr>
<td>1117</td>
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<td>6:30-9:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>BOT*291</td>
<td>Electronic Health Records (a)</td>
<td>3 credits</td>
<td>Introduces the health information technology (HIT) utilized in electronic health records (EHR) systems and fiscal management. Students will obtain hands-on experience through integrated practice management software to obtain a comprehensive picture with an emphasis on quality assurance, legal, and ethical practices of documenting the clinical and administrative tasks that take place for a total patient encounter. Prerequisite: C- or better in Medical Practice Management Software Applications (BOT*288). (Elective Type: G) (Abilities Assessed: 1.2, 2, 4, 8.1)</td>
</tr>
<tr>
<td>2780</td>
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</tr>
<tr>
<td>BOT*295</td>
<td>Administrative Practicum (a)</td>
<td>3 credits</td>
<td>Provides an integration of knowledge gained in previous program courses through review and practical application with special emphasis on decision-making responsibilities. On-the-job experience in a business or professional</td>
</tr>
</tbody>
</table>

**Elective Types:**

- AH = Art History
- E = English
- FA = Fine Arts
- FL = Foreign Language
- G = General
- HI = History
- HU = Humanities
- LA = Liberal Arts
- M = Mathematics
- S = Science
- SS = Social Sciences

**Student Government Association**

The representatives of the Student Government Association (SGA) at Tunxis Community College help to plan activities and provide a means of communication within the College structure. The SGA has the responsibility of administering the calendar of College events sponsored by Student Activities, coordinating the expenditures of the Student Activities budget, and planning the College's Student Activities program. All students, both full- and part-time, are members of the Student Government Association.

Contact Christopher Laporte, Director of Student Activities at 860.255.3528.

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.
CREDIT COURSES – SPRING 2014

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
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<tr>
<td>1119</td>
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<tr>
<td>1120</td>
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<td>2:30-4:17P</td>
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<tr>
<td>1121</td>
<td>W (Lab)($)</td>
<td>2:30-4:17P</td>
<td>Staff</td>
</tr>
<tr>
<td>2300</td>
<td>M/W</td>
<td>5:00-6:20P</td>
<td>Staff</td>
</tr>
<tr>
<td>2301</td>
<td>M (Lab)($)</td>
<td>6:35-8:23P</td>
<td>Staff</td>
</tr>
<tr>
<td>2302</td>
<td>W (Lab)($)</td>
<td>6:35-8:23P</td>
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</tr>
<tr>
<td>2304</td>
<td>T/R</td>
<td>8:30-9:50A</td>
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<td>2305</td>
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<td>10:00-11:47A</td>
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</tr>
<tr>
<td>2307</td>
<td>R (Lab)($)</td>
<td>10:00-11:47A</td>
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<tr>
<td>2313</td>
<td>S</td>
<td>9:00-11:50A</td>
<td>Smith, R.</td>
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<td>2314</td>
<td>S (Lab)($)</td>
<td>12:00-1:47P</td>
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<td>2416</td>
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<tr>
<td>2417</td>
<td>M (Lab)($)</td>
<td>6:30-9:20P</td>
<td>Cook</td>
</tr>
<tr>
<td>2782</td>
<td>W (Lab)($)</td>
<td>6:30-9:20P</td>
<td>Cook</td>
</tr>
</tbody>
</table>

CHEMISTRY

NOTE: Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.

CHE*111 Concepts of Chemistry (a)(b)($) 4 credits

Fundamental principles and methods of chemistry are studied, including atomic theory, bonding, stoichiometry, and thermodynamics. Provides an introduction to physical, nuclear, organic, and biological chemistry. Suitable for students needing a brief survey course or science elective; not intended for science or engineering majors. Lecture and laboratory. Prerequisite: C- or better in Elementary Algebra Foundations (MAT*095). (Elective Type: G/IA S) (Ability Assessed: 10)

CHE*122 General Chemistry II (a)(b)($) 4 credits

Further study of the principles, theories and laws of chemistry. Topics include: thermodynamics, kinetics, chemical equilibria, oxidation and reduction reactions, descriptive chemistry of the elements and their compounds and an introduction to organic and nuclear chemistry. Lecture and laboratory. Prerequisite: C- or better in General Chemistry I (CHE*121). (Elective Type: G/LA/S) (Ability Assessed: 10)

NOTE: Students must select a corresponding lab. If two labs are listed, students must select one of the two labs offered.

CHE*212 Organic Chemistry II (a)(b)($) 4 credits

Continuation of Organic Chemistry I. Topics include aromatic compounds, aldehydes, ketones, carboxylic acids and their derivatives, amines, phenols, and aryl halides. Reaction mechanism studies include carbanions, electrophilic substitutions

TRANSFER FROM TUNXIS TO...

Below is a partial listing of where Tunxis students have transferred credits.

Albertus Magnus College
American University
Arizona State University
Atlantic College of Art
Berklee College of Music
Cornell University
Fordham University
Georgetown University
Harvard University
Iowa State University
Ithaca College
John Jay College of Criminal Justice
Lesley University
Mount Holyoke College
Northwestern University
Ohio University
 Pace University
Parsons School of Design
Rochester Institute of Technology
Roger Williams University
Rutgers University
Sacred Heart University
Saint Joseph University
Salve Regina University
Smith College
Springfield College
Stony Brook University
Temple University
Trinity College
University of Alabama
University of Florida
University of Hartford
University of Massachusetts
University of North Carolina
University of Notre Dame
University of Rhode Island
University of Texas at Austin
Wellesley College
Wentworth Institute of Technology
Wesleyan University
Yale University

Contact the Tunxis Academic Advising Center 860.255.3540 for an appointment or visit your Advisor for help with this important decision.
CREDIT COURSES – SPRING 2014

CRN DAY(S) TIME INSTRUCTOR

and nucleophilic additions and nucleophilic substitutions. Laboratory sessions continue principles initiated in the precursor course. Prerequisite: C- or better in Organic Chemistry I (CHE*211). (Elective Type: G/LA/S) (Ability Assessed: 10)
2324 .................T ..............................5:00-7:50P ................................................ Cook
2327 .................R (Lab)($) ..................5:00-8:45P ................................................... Staff

CHINESE

CHI*101  Elementary Chinese I  3 credits
Presents the essentials of Modern Standard Mandarin Chinese. Course includes essential grammar needed to read, write, and interact in Chinese using simple phrases and common expressions, and highlights the diverse cultures of Chinese-Speaking peoples. Context for learning is self, family, school and community. Note: Not appropriate for native speakers of Chinese. (Elective Type: FL/G/HU/LA) (Ability Assessed: 2)
2784 .................W ............................6:30-9:20P ................................................... Staff

COLLEGE PREPARATION

CSS-101  First Year Experience (a)  3 credits
First Year Experience prepares students to develop their own plan for academic, personal and professional success through self-evaluation, application of specific strategies, discussions, guided journaling and classroom exercises. These activities help students acquire effective study strategies, stimulate critical thinking, practice oral and written expression, establish goals, identify and participate in the co-curricular life of the college, encourage meaningful relationships with professors and classmates, and choose behaviors leading to a more successful academic experience. This three credit college-level course is strongly recommended for all students who are new to Tunxis and have placed into the appropriate prerequisites. Prerequisite: C or better in Integrated Reading and Writing I (ENG*065), OR placement into Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162) or Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 2, 4)
1139 ..................M/W ..........................10:00-11:20A ........................................... Yawin
NOTE: Students who select CRN #1139 MUST also select CRN #2889 (ENG*096). Permission of Academic Strategies Advisor required to register for CRN #1139
1638 ..................M/W ..........................11:30A-12:50P ........................................... Mahmood, C.
2863 ..................M/W ..........................5:00-6:20P ................................................... Staff
2244 ..................T/R ............................10:00-11:20A ........................................... Mahmood, C.
2785 ..................T/R ............................1:00-2:20P ................................................... Mahmood, C.

COMMUNICATION

COM*100  Introduction to Communication (a)  3 credits
Introduces students to fundamental theories of effective communication in intrapersonal, interpersonal, and small group settings. In a workshop environment, students will practice effective oral communication strategies and offer a narrative and a group presentation. (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2)
1902 ..................T/R ............................1:00-2:20P ................................................... Gentry

COM*101  Intro. to Mass Communication (a)  3 credits
Surveys mass communication and media literacy in today’s society by investigating forms of media (print, radio, music, movies, television, and the Internet), the messages of media (news, public relations, advertising, and entertainment), and the ethical, legal, and cultural issues surrounding media. Prerequisite: C- or better in
Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: GI/HU/ILA) (Abilities Assessed: 1.1, 2.5.1)

1142 ................. T/R .............................................. 10:00A-11:20A ................................. Hamilton

**COM*154 Film Study & Appreciation (a)** 3 credits

In this introduction to American film, students learn its history, individual styles of directors, the language of the art of the moving image and film genres. Selected films will be viewed and analyzed. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: FA/G/HU/ILA)

2786 ................. W ........................................ 6:30-9:20P ........................................ Staff

**COM*172 Interpersonal Communication (a)** 3 credits

Students are introduced to fundamental theories of communication, perception and listening, verbal and non-verbal communication, the role of conflict in relationships, and the impact of media and other technologies. In a workshop environment, students will apply these theories and principles to enhance their interpersonal communication. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: GI/HU/ILA) (Abilities Assessed: 1.1, 2)

1145 ................. M/W ........................................ 8:30-9:50A ........................................ Staff
1147 ................. M/W ........................................ 10:00-11:20A .................................... Staff
1148 ................. T/R ........................................ 10:00-11:20A ........................................ Yawin
1149 ................. T/R ........................................ 1:00-2:20P ........................................ Terrell
2419 ................. T ........................................ 6:30-9:20P ........................................ Staff
2787 ................. M ........................................ 6:30-9:20P ........................................ Staff

**COM*173 Public Speaking (a)** 3 credits

Introduces students to the principles of oral communication with an emphasis on the public speaking skills needed for academic and professional presentations. Students will apply their knowledge of the theories of effective oral communication and present a variety of speeches that appropriately use audio visual aids and outside research. In a workshop environment, students will enhance their skills in critical thinking and listening by assessing their own public speaking and providing feedback on the public speaking of others. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: GI/HU/ILA) (Abilities Assessed: 1.1, 2, 4)

1151 ................. M/W ........................................ 8:30-9:50A ........................................ Staff
1154 ................. M ........................................ 6:30-9:20P ........................................ Staff
1155 ................. T/R ........................................ 1:00-2:20P ........................................ Hamilton
2420 ................. T ........................................ 6:30-9:20P ........................................ Staff
2788 ................. F ........................................ 9:00-11:50A ........................................ Hamilton

**COM*201 Introduction to Public Relations (a)** 3 credits

Examines public relations as a management function in corporate, government, and nonprofit organizations. Focus is given to research, development, implementation, and evaluation of a planned communication program for internal and external publics, including promotion, media relations and special events. Using both theoretical foundations and case studies, students explore the past, present, and future roles of public relations in an organization’s branding, ethics and social responsibility, and crisis management strategies. Prerequisite: C- or better in Composition. (Elective Type: GI/HU/ILA) (1.2, 8.1)

1935 ................. F ........................................ 9:00-11:50A ........................................ Staff

**CREDIT COURSES – SPRING 2014**

**VALUES & PRINCIPLES**

**INTEGRITY**

We value and demonstrate openness and honesty, resolving differences with civility and without reprisals. We speak and act truthfully, without hidden agendas. We admit our mistakes, say when we do not know, and honor our commitments. We avoid silence when it may mislead; we seek root causes and solve problems.

**RESPONSIBILITY**

We value institutional and individual accountability, defined as doing what needs to be done in a timely and competent manner. By acceptance of personal responsibility for our own actions and decisions, we help to create a college at which we are proud to work.

**RESPECT**

We treat others fairly and with dignity. We value and honor each other in our diversity.

**EXCELLENCE**

We value continuous improvement and growth in every area of college life. We value collaboration, cooperation, teamwork, innovation, and creative problem solving in our continuous improvement efforts. We value the courage to take risks and provide leadership.

**OPEN COMMUNICATION**

We share information, ideas, and feelings—listening carefully, speaking forthrightly, respecting diverse views, participating productively in dialogue and conversations. We welcome paradox and constructive conflict as we move toward consensus.

**HUMOR AND WELL-BEING**

We value laughter, play, love, kindness, celebration, and joy in our learning and work—taking our learning and work seriously and ourselves lightly.
CREDIT COURSES – SPRING 2014

CRN  DAY(S)  TIME  INSTRUCTOR

COMPUTER-AIDED DRAFTING (CAD)

CAD*133  CAD Mechanical AUTOCAD  3 credits
Introduces students to the technical drawing field. Students will use Computer-
Aided Drafting (CAD) for geometric construction; 3D modeling; orthographic
projection; sectional views and auxiliary views; and dimensioning and tolerancing.
Traditional equipment is used to reinforce pictorial sketching and drawing
techniques. Prerequisite: C- or better in Elementary Algebra Foundations
(MAT*095) or placement into Intermediate Algebra (MAT*137). (Elective
Type: G) (Ability Assessed: 4)
1492 ..........W ..................5:30-9:15P ................................................... Staff

CAD*204  CAD 3D Architectural AUTOCAD (a)($)  3 credits
Applies engineering and technological principles to the design of residential and
light commercial structures. Students will create architectural drawings and three-
dimensional models using AutoCAD software. Prerequisite: C- or better in CAD
Mechanical AutoCAD (CAD*133). (Elective Type: G) (Ability Assessed: 4)
2246 ..........M .................. 5:30-9:15P ................................................... Staff
NOTE: CRN #2246 and #2247 are taught together in the same classroom.
Students who register for CAD*204 may not register for CAD*218.

CAD*218  CAD 3D Mechanical AUTOCAD (a)($)  3 credits
Applies engineering and technological principles to the design of everyday items,
machine elements, and mechanical systems. Students will create 3D wireframe
and solid machines from which engineering and production drawings will be
derived using AutoCAD/CADKEY software. Prerequisite: C- or better in CAD
Mechanical AutoCAD (CAD*133). (Elective Type: G)
2247 ..........M .................. 5:30-9:15P ................................................... Staff
NOTE: CRN #2246 and #2247 are taught together in the same classroom.
Students who register for CAD*218 may not register for CAD*204.

COMPUTER INFORMATION SYSTEMS (CIS)
NOTE: Any three-credit CIS course satisfies the requirements of a business elective.

Computer Applications

CSA*105  Intro. to Software Applications  3 credits
This hands-on introductory course is intended for students interested in
learning to use the computer as a productivity tool. Course content includes the
fundamentals of Windows XP, Word, PowerPoint, Excel, Access, and the Internet.
(Elective Type: G) (Abilities Assessed: 1.1, 4)
1162 ..........M/W ............11:30A-12:50P .................................................. Kriszenski
1163 ..........M/W ............5:00-6:20P ................................................... Staff
1164 ..........T/R .............10:00-11:20A ........................................... Kriszenski
1166 ..........W .............6:30-9:20P ................................................... Staff
2789 ..........F .............9:00-11:50A ............................................... Kriszenski

CSA*135  Spreadsheet Applications  3 credits
Introduces students to the features and functionality of Microsoft Excel. This course is ideal for beginner students and takes students to an advanced level
of proficiency. Students begin by creating basic worksheets and using built in
functions and formulas. Students will learn to create a chart and use advanced charting options, work with lists and tables and learn to use web queries.
Students will be introduced to analytical features of Excel, macros and VBA.
(Elective Type: G) (Ability Assessed: 4)
2790 ..........T/R ............10:00-11:20A ............................................... Shah
CREDIT COURSES – SPRING 2014

<table>
<thead>
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<th>CRN</th>
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<th>TIME</th>
<th>INSTRUCTOR</th>
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<tr>
<td>CSC*101</td>
<td>ONLINE</td>
<td>3 credits</td>
<td>Staff</td>
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<tr>
<td>CSC*126</td>
<td>ONLINE</td>
<td>3 credits</td>
<td>Shah</td>
</tr>
<tr>
<td>CSC*208</td>
<td>ONLINE</td>
<td>4 credits</td>
<td>Shah</td>
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<tr>
<td>CSC*215</td>
<td>ONLINE</td>
<td>3 credits</td>
<td>Staff</td>
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</table>

**Computer Science**

**CSC*101  Introduction to Computers (a)  3 credits**
Provides the necessary background for and provides hands-on practice using popular microcomputer office applications including word processing, spreadsheets, database and presentation management. The course also covers computer concepts including hardware, software, multimedia, privacy and security, and current computing trends. Students spend approximately three hours per week on hands-on computer assignments mastering Microsoft Office. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 1.1, 4)

**CSC*126  Programming Logic & Design with Visual Basic  3 credits**
Introduces student to the function and logic of common programming methods, such as assignment, memory declaration, decision, and repetition. The Program Development Life Cycle is emphasized. Event-driven programming is introduced using Visual Basic as students practice solving practical and realistic cases. Familiarity with the Windows operating system required. (Elective Type: G) (Ability Assessed: 4)

**CSC*208  Advanced Visual Basic (a)  4 credits**
In this Advanced Visual Basic course, database access is introduced, using Visual Basic’s ADO Control and data-aware components like the Data Grid, Data Environment Designer and DBList control. Students will learn how to build flexible, fast, and scalable data access objects and applications. The course includes an introduction to object-oriented programming techniques, integrating help files, and using the Packaging and Deployment tool to deliver completed applications to end users. This course covers building web applications with web forms, creating custom control for windows and web forms, and finally creating and consuming web services. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CSC*126). (Elective Type: G) (Abilities Assessed: 2, 7)

**CSC*215  Programming with Object Oriented C++ (a)  3 credits**
Introduces students to the C++ programming language. Techniques for solving problems with both numerical and non-numerical applications will be explored, incorporating rules of syntax, expressions and operators. Sequential and direct-

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**TUNXIS TECHNOLOGY**

The vast majority of computer technology at Tunxis is supported by the Information Technology department and includes:

**OPEN COMPUTER LAB**
For all currently-enrolled students with both PC and MAC computers accessible.
The full range of applications taught at the College is available along with special multimedia workstations. Color printing is possible in limited quantity. Lab Assistants are on duty at all times to assist students experiencing difficulty using the equipment.

**PC-BASED CLASSROOMS**
Multiple Tunxis classrooms are equipped with computer workstations for enrolled student with all appropriate software provided for course work.

**MAC-BASED CLASSROOMS**
Two classrooms with Apple computer workstations and laser printers are continuously updated and maintained to support students enrolled in various Graphic Design and Fine Arts courses.

Nearly every general-purpose classroom on campus is equipped with an instructor’s computer workstation and multimedia presentation equipment.

**COMPUTER CENTER HOURS**
Monday through Thursday: 8:00am-9:30pm
Friday: 8:00am-4:30pm
Saturday: CLOSED

Hours vary during semester breaks and subject to change. See posted schedule in Computer Center.
## CREDIT COURSES – SPRING 2014

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
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</table>

access file processing are discussed. Concepts and examples of data types, recursive & virtual functions, arrays, pointers, vectors, strings, namespaces, data abstraction with classes, objects, overloading, inheritance, and data structures are presented. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CSC*126). (Elective Type: G) (Abilities Assessed: 4, 7)

### CSC*231 Database Design I (a) 3 credits

Introduces students to the design, implementation, and management of database systems. A variety of database models will be presented including relational, entity-relationship and object-oriented. Topics such as normalization, Structured Query Language (SQL), distributed databases, client server systems and data warehouses will be covered. Students will have the opportunity to design and implement a small database system. Prerequisite: C- or better in Introduction to Computers (CSC*101) OR Database Applications (CSA*140). (Elective Type: G) (Abilities Assessed: 1.2, 4)

1179 ................. W ............................ 6:30-9:20 P ................................................... Staff

### CSC*250 Systems Analysis and Design (a) 3 credits

The principles of systems analysis and design, and a basic framework for an analytical method, are presented. The student is given practical business problems and is guided in the analysis and design of automated solutions. Prerequisite: C- or better in Advanced Visual Basic (CSC*208) or Programming with Object-Oriented C++ (CSC*215) or Advanced Java Programming I (CSC*221). (Elective Type: G) (Abilities Assessed: 2, 3)

1180 ................. ONLINE ................................................. Shah

### CSC*292 Practicum in CIS (a) 3 credits

Students will complete an 8-10 hour per week industry work experience in a computer-related position. Students will be supervised by assigned personnel at the field site and by the college instructor. Hours are arranged by mutual consent of the student and employer. Students also participate in on-campus seminars that focus on timely employment-related topics, maintain a weekly log of on-the-job activities, and critique the practicum experience in a final project. Students will complete both an assessment ePortfolio and a showcase ePortfolio as a major component of the course. Prerequisites: C- or better in Database Design I (CSC*231), Systems Analysis & Design (CSC*250), Operating Systems (CST*210), Network Essentials I (CST*130), Web Design and Development I (CST*150 ) and Permission of Program Coordinator.

1938 ................. ONLINE ................................................. Staff

See Instructor for on-campus meeting dates.

### Computer Technology

#### CST*130 Network Essential I (a) 3 credits

Introduces students to the underlying concepts of data communications, telecommunications, and networking. Provides a general overview of computer networks, and focuses on terminology and current networking environment technologies. Topics to be covered include network topologies, protocols, architectures, components, and operating systems. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 1.2, 8.1)

2793 ................. ONLINE ................................................. Staff
## Credit Courses – Spring 2014

<table>
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<tr>
<th>CRN</th>
<th>DAY(S)</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>CST*150</td>
<td>Web Design &amp; Development</td>
<td>3 credits</td>
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<td>Designated primarily for the CIS student, this course will introduce the student to the rudimentary concepts and applications of the HTML, XHTML, Cascading Style Sheets, XML and JavaScript to produce and publish both static and interactive Web sites. Students will produce a Web site that will integrate these techniques in both client- and server-side applications. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CST*126). (Elective Type: G) (Abilities Assessed: 2, 4)</td>
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<tr>
<td>2837</td>
<td>R</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>CST*163</td>
<td>Windows Server Admin. (a) HYBRID</td>
<td>3 credits</td>
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<td>Introduces the student to Microsoft Windows Server. Students will learn the basics of installing, administrating and maintaining a Windows Server implementation. Administration of user and group accounts, Active Directory, network protocols and services such as virtual private networking, Routing and Remote Access Service, DHCP, DNS, backup, recovery and disaster planning will be covered. Prerequisites: Network Essentials I (CST<em>130) and Operating Systems (CST</em>210). (Elective Type: G) (Ability Assessed: 4)</td>
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<tr>
<td>1905</td>
<td>R</td>
<td>5:00-6:20P</td>
<td>Staff</td>
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<tr>
<td>CST*201</td>
<td>Intro. to Management Info. Systems (a)</td>
<td>3 credits</td>
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<td>Provides the background necessary for understanding the role of information systems in organizations and for using computer tools and technology in solving business problems. Topics include organizational and technical foundations of information systems, theory of information systems design, fundamental database principles, network systems, e-commerce and supply chain systems, information network security management, and meeting global challenges. Microsoft Excel, Access, PowerPoint and Project are used to demonstrate selected topical concepts. Prerequisite: C- or better in Integrated Reading/Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Reading &amp; Writing VI (ESL<em>162), placement into Composition (ENG</em>101). (Elective Type: G) (Abilities Assessed: 2, 4)</td>
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<td>1939</td>
<td>M/W</td>
<td>8:30-9:50A</td>
<td>Staff</td>
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<tr>
<td>2248</td>
<td>M</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>CST*210</td>
<td>Operating Systems (a)</td>
<td>3 credits</td>
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<td>Provides a theoretical and practical study of today’s operating systems. This course will analyze what operating systems are, what they do, how they do it, and how they compare with each other. Topics such as memory management, process management, device management, and user interfaces will be explored. Prerequisite: C- or better in Programming Logic and Design with Visual Basic (CST*126). (Elective Type: G) (Abilities Assessed: 1.2, 2)</td>
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<td>1184</td>
<td>ONLINE</td>
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<tr>
<td>CST*230</td>
<td>Network Essentials II (a)</td>
<td>3 credits</td>
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<td>This course builds on the knowledge gained in Network Essentials I. Topics covered will include network security, wireless and optical networking, voice over IP, and designing and maintaining campus and industrial networks. Hands-on network simulation software will be used throughout the course. Prerequisite: C- or better in Network Essentials I (CST*130). (Elective Type: G) (Abilities Assessed: 1.2, 8.1)</td>
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<td>1924</td>
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<td>6:30-9:20P</td>
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<td>2427</td>
<td>ONLINE</td>
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<td>Staff</td>
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The courses in this schedule are grouped by subjects that are listed numerically from lowest to highest. Courses designated with codes from 001-099 do not satisfy discipline requirements or count as an elective in any degree program; neither do its credits count toward requirements for graduation. Courses numbered 100-199 are considered first-year courses. Courses numbered 200 or higher are considered second-year courses.

**Electives:** Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the natural sciences and the social sciences.

**General Ed Requirements:**
In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the liberal arts and sciences. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

**Notes...**
(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.
CRIMINAL JUSTICE

CJS*101 Introduction to Criminal Justice 3 credits
A survey of the evolution, principles, concepts, and practices of law enforcement. The structure and organization of our courts is examined with regard to the administration of criminal justice. Topics include the American model of criminal justice, police and the community, police and the Constitution, and the American legal system. (Elective Type: G) (Ability Assessed: 2)

1186 ................M/W ..................8:30-9:50A .................................................. Marchand, R.
1187 ................M/W ..................11:30A-12:50P .................................................. Marchand, R.
1188 ................T/R .....................8:30-9:50A .................................................. Marchand, R.
1189 ................W .....................6:30-9:20P ...................................................... Staff
1190 ................M/W ..................10:00-11:20A .................................................. Staff
1191 ................M .....................6:30-9:20P ...................................................... Staff

CJS*102 Introduction to Corrections 3 credits
Study of the history, philosophy and evolution of corrections. An examination is included of the processes used by our courts, which result in sentencing of offenders: probation, parole, treatment programs and rehabilitation models. A study of punishment is undertaken and the functions that our jails and prisons provide are reviewed. Topics include plea bargaining, speedy trial, sentencing, prisoners’ rights, victimization, and juvenile justice. (Elective Type: G) (Ability Assessed: 8.1, 8.2)

1190 ................M/W ..................10:00-11:20A .................................................. Staff
1191 ................M .....................6:30-9:20P ...................................................... Staff
1192 ................ONLINE ................................................................. Staff

CJS*105 Introduction to Law Enforcement 3 credits
A comprehensive examination of the public safety and law-enforcement functions of government in a modern society. Considered are the evolution, history and philosophy of the law-enforcement function; the role of the police in a democratic and pluralistic society; police accountability, corruption and deviance; police operational principles and practices; and current problems confronting the police in their relationship to the community they serve. (Elective Type: G) (Ability Assessed: 10)

1193 ................T/R .....................10:00-11:20A .................................................. Waterhouse

CJS*155 Probation Practices and Policies 3 credits
A comprehensive examination of probation services, current practices, and policies for both juvenile and adult offenders. This course will consider local, state, and federal models for the delivery of probation services, as well as innovative and experimental approaches. Students will explore the functions and duties of probation officers, including pre-sentence investigations, risk assessments, strategies for supervision and counseling, community resource development, supervision of sexual offenders, addiction services, and Alternative to Incarceration Programs. Prerequisite: C- or better in Introduction

Contact:
Jessica Waterhouse,
C.J. Program Coordinator,
860.255.3621
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<tr>
<td>CJS*158 Intelligence Analysis &amp; Security Management (a) 3 credits</td>
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<td>Examines intelligence analysis and its indispensable relationship to the security management of terrorist attacks, man-made disasters and natural disasters. It also explores vulnerabilities of our national defense and private sectors, as well as the threats posed to these industries by terrorists, man-made disasters, and natural disasters. Students will discuss substantive issues regarding intelligence support of homeland security measures implemented by the United States and explore how the intelligence community operates. Prerequisite: C- or better in Introduction to Homeland Security (CJS*106). (Elective Type: G) (Ability Assessed: 2)</td>
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<tr>
<td>CJS*211 Criminal Law I (a) 3 credits</td>
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<td>Introduction to the theory, history, and purpose of criminal law. Included is a study of offenses such as those against the person, against habitation and occupancy, and against property. The Connecticut Penal Code is discussed. Prerequisite: C- or better in Introduction to Homeland Security (CJS<em>106) or Introduction to Criminal Justice (CJS</em>101) AND C- or better in Evidence and Criminal Procedure (CJS*213). (Elective Type: G) (Ability Assessed: 2)</td>
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<tr>
<td>CJS*213 Evidence and Criminal Procedure (a) 3 credits</td>
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<td>A study of criminal procedure as applied to arrest, force, search, and seizure, this course considers the evaluation of evidence and proof with regard to kind, degree, admissibility, competence, and weight. Prerequisites: C- or better in Introduction to Criminal Justice (CJS<em>101) AND C- or better in US History I (HIS</em>201) OR US History II (HIS*202). (Elective Type: G) (Ability Assessed: 1.2)</td>
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<td>CJS*223 Fraud Investigation (a) 3 credits</td>
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<td>Introduction to techniques and methods used in fraud investigation. Includes a review of general laws pertaining to specific types of credit card fraud, corporate fraud, trick and device, theft by false pretenses, and evidence required for prosecution. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Reading &amp; Writing VI (ESL<em>162), or placement into Composition (ENG</em>101), AND C- or better in Introduction to Criminal Justice (CJS*101) or permission of the Program Coordinator. (Elective Type: GILA) (Ability Assessed: 2)</td>
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<td>1197</td>
<td>ONLINE</td>
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<td>Staff</td>
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<tr>
<td>CJS*244 Community Based Corrections (a) 3 credits</td>
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<td>The relationship between institutional confinement and community-based supervision is examined. Probation and parole programs are examined in terms of organization and administration. Includes a study of programs and activities that are rehabilitative and community reintegration. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Reading &amp; Writing VI (ESL<em>162), or placement into Composition (ENG</em>101), AND C- or better in Introduction to Criminal Justice (CJS<em>101) or Introduction to Corrections (CJS</em>102). (Elective Type: G) (Abilities Assessed: 8.1, 8.2)</td>
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<td>1198</td>
<td>ONLINE</td>
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</table>

One of the interesting things about criminal justice careers is that most people only think of jobs relating to law enforcement, but in truth, there is much more to this particular sector. In fact, some criminal justice careers might be surprising since they seem a little disconnected but all of the different opportunities listed below fall under the same umbrella and play a key role in the overall criminal justice system.

ATF Agent
Bailiff
CIA Agent
Coast Guard
Compliance Officer
Computer Forensics
Corrections Officer
Crime Scene Investigator
Criminalist
Criminologist
Customs Agent
DEA Agent
FBI Agent
Forensic Psychology
Forensic Science
Homeland Security
ICE Agent
Law Enforcement Officers
Secret Service
US Marshall

For details visit http://criminal-justice-jobs.org

Contact Jessica Waterhouse
C.J. Program Coordinator
860.255.3764
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<tbody>
<tr>
<td>CJS*255</td>
<td>HYBRID</td>
<td>3 credits</td>
<td>Ethical Issues in Criminal Justice (a)</td>
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<td>Provides students with an understanding of the necessity of high standards of ethical and moral behavior in our justice process. Areas of focus include ethical and moral issues in personal, social, and criminal justice contexts. Comprehensive coverage is achieved through focus on law enforcement, legal practice, sentencing, corrections, research, crime control policy and philosophical issues. Prerequisite: C or better in Introduction to Criminal Justice (CJS<em>101) AND Introduction to Corrections (CJS</em>102), and C- or better in Integrated Reading &amp; Writing II (ENG<em>075) OR Introduction to College Reading and Writing (ENG</em>093), or placement into Composition (ENG*101). (Elective Type: G) (Ability Assessed: 8.1)</td>
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<tr>
<td>2857</td>
<td>T</td>
<td>11:30A-12:50P</td>
<td>Marchand, R.</td>
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<tr>
<td>CJS*290</td>
<td>HYBRID</td>
<td>3 credits</td>
<td>Practicum in Criminal Justice (a)</td>
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<td>Open to students in Criminal Justice programs, this practicum offers participants the opportunity to put learned theory to practical application. Assignments are individualized and may vary. Those who are not currently employed in a field directly related to their program may be assigned either to a research project or a supervised internship experience. Those currently employed in a field directly related to their study will be required to relate their experiences through appropriate assignments. This course, but not the assignment, may be repeated once. Prerequisites: Enrollment in Criminal Justice program AND permission of the Program Coordinator. (Elective Type: G) (Ability Assessed: 2)</td>
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<td>1199</td>
<td>ONLINE</td>
<td>Waterhouse</td>
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<tr>
<td>CJS*294</td>
<td>HYBRID</td>
<td>3 credits</td>
<td>Contemporary Issues in Criminal Justice (a)</td>
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<td>The effects of contemporary trends upon the police, the courts, and the correctional processes are studied. Emphasis is on research and methodology as useful tools in criminal justice planning. Topics include secrecy and the police, court plea bargaining, and prisoners’ rights. Prerequisite: C- or better in Integrated Reading &amp; Writing II (ENG<em>075) or Introduction to College Reading &amp; Writing (ENG</em>093) or Reading &amp; Writing VI (ESL<em>162), or placement into Composition (ENG</em>101), and C- or better in Introduction to Criminal Justice (CJS<em>101) or Introduction to Corrections (CJS</em>102).) (Elective Type: G) (Abilities Assessed: 8.1, 8.2)</td>
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<td>1200</td>
<td>R</td>
<td>11:30A-12:50P</td>
<td>Waterhouse</td>
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**DENTAL ASSISTING (Allied Health)**

**NOTE:** A minimum grade of C in Dental courses is required for progression in the program. Courses are open to admitted dental assisting students only. Additional program fee charged.

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<tbody>
<tr>
<td>DAS*170</td>
<td>HYBRID</td>
<td>2 credits</td>
<td>Practice Management, Law &amp; Ethics for the DA (a)</td>
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<td>Examination of current biomedical issues related to ethical decision making, employee rights and responsibilities, and standards related to dental practice management. The Connecticut State Dental Practice Act is compared with other practice acts in various states. Prerequisite: Matriculation in the Dental Assisting Program. (Elective Type: G) (Abilities Assessed: 2, 8.1)</td>
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<td>2436</td>
<td>T</td>
<td>8:30-10:10A</td>
<td>Annecharico</td>
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**DENTAL ASSISTING** This 11-month certificate program offers preparation in chairside assisting and related office and laboratory procedures under the direction and supervision of the dentist.

The Dental Assisting program offers educational and clinical experience with current technologies including digital radiographs and computer technology in our brand new, state-of-the-art dental facility. The program will prepare students to take the Dental Assisting National Board exam. Passing the three segments of the DANB exam is a requirement for certification.

To apply for the program you will be required to fill out an application and take an entrance exam. If you have taken College Level 100 English/Math you are not required to take this exam. Official transcripts must be provided to the program coordinator.

For complete information, go to tunxis.edu or Contact Erin Annecharico, Program Coordinator at 860.255.3673.

**CLASSES BEGIN FRIDAY, JANUARY 24.**
### CREDIT COURSES – SPRING 2014

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<th>CRN</th>
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<tr>
<td>2853</td>
<td>R (Lecture)</td>
<td>10:00-10:50</td>
<td>Staff</td>
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<tr>
<td>2854</td>
<td>T (Seminar)</td>
<td>10:30-11:30</td>
<td>Staff</td>
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<tr>
<td>2856</td>
<td>M/W/F (Clinic)</td>
<td>Individually Scheduled</td>
<td>Staff</td>
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### DENTAL HYGIENE (Allied Health)

**NOTE:** A minimum grade of C is required in all courses for progression in the program. Courses are open to admitted dental hygiene students only. Additional program fee charged.

#### DHY*207 Standards, Ethics and Jurisprudence for the Dental Hygienist (a)

2 credits

Examination of current biomedical issues related to ethical decision making, employee rights and responsibilities, and standards related to dental hygiene practice management. The Connecticut State Dental Practice Act is compared with other practice acts in various states. **Prerequisite:** Matriculation into the Dental Hygiene Program. (Elective Type: G)

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#### DHY*225 Dental Materials for the Dental Hygienist (a)(b)

2 credits

Provides a comprehensive study of dental materials, including the properties and manipulation, biomechanical function, physical and chemical properties, and biocompatibility of dental materials. An emphasis will be placed on those materials and skills utilized by the dental hygiene practitioner for dental hygiene diagnosis and treatment planning. Critical analysis of current evidence based literature will be an integral part of this course. **Prerequisite:** C or better in Anatomy & Physiology I (BIO*211) AND Concepts of Chemistry (CHE*111). (Elective Type: G) (Ability Assessed: 1.2)

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<tr>
<td>1530</td>
<td>Lecture</td>
<td>ONLINE</td>
<td>Sullivan, R.</td>
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<tr>
<td>1531</td>
<td>W (Lab)</td>
<td>11:39A-1:30P</td>
<td>Sullivan, R.</td>
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#### DHY*233 Oral Medicine and Pathology (a)

2 credits

Introduces the student to the results of local, as well as systemic conditions that have oral manifestations. The student will become familiar with the disease processes that impact patient care. **Prerequisites:** C or better in Fundamentals of Dental Hygiene Theory (DHY*209) AND Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Elective Type: G)

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<td>1536</td>
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<td>1:00-2:47P</td>
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#### DHY*239 Dental Hygiene II Theory (a)

2 credits

Presents the principles and assessment of oral health, dental hygiene care planning, treatment methods, and the preventive measures employed against dental disease. **Prerequisites:** C or better in Fundamentals of Dental Hygiene Theory (DHY*209) AND Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Elective Type: G) (Ability Assessed: 2, 8.1)

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### DENTAL HYGIENE PROGRAM

The Tunxis Community College Dental Hygiene program provides the skills and knowledge necessary to function effectively as an integral member of the dental health team.

The program has a 30 year affiliation with University of Connecticut School of Dental Medicine. The program utilizes the facilities of the University of Connecticut School of Dental Medicine, federal, state and local hospitals, and community health clinics. Graduates of the program are eligible to take the examinations for licensure given by National and North East Regional Boards. Graduates who pass both boards are eligible for a Connecticut license. The program is the only state supported dental hygiene program in Connecticut.

### ADMISSIONS OVERVIEW

The applicant must submit ALL of the following by the December 1 deadline:

- All college transcripts
- Two letters of recommendation
- A personal statement: Please provide a comprehensive biographical sketch of no more than 250 words that includes information to assist the Admissions Committee in “getting to know you better.”

In addition to the admission requirements, prior to the start of the first semester of the program:

- Applicant must complete Anatomy & Physiology II with a grade of C or better.
- Applicant must complete either Microbiology or Nutrition for the Health Care Provider with a grade of C or better.

For complete information, go to tunxis.edu

OR

Contact Mary Bencivengo, Allied Health Division Director

To schedule an appointment with a member of the Admissions staff contact the Admissions Office at 860.255.3556
disease. The course establishes the scientific principles of disease prevention and focus is on instrumentation techniques. An overview of dental specialties is also included. Prerequisites: C or better in Fundamentals of Dental Hygiene Theory (DHY*209), Fundamentals of Dental Hygiene Clinic (DHY*210), Diagnostic Radiography for the Dental Hygienist (DHY*212), AND Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Note: This course must be taken concurrently with Dental Hygiene II Clinic (DHY*240.).) (Elective Type: G) (Ability Assessed: 2)

NOTE: Students who select CRN #1537 MUST also select either CRN #1538 OR #1539.
1537 ..........T..............................1:00-2:47P ............................................. Himmel/Johnson
1538 ..........T (Seminar) ...........3:00-3:54P ............................................. Himmel/Johnson
1539 ..........T (Seminar) ...........4:00-4:54P ............................................. Himmel/Johnson

DHY*240 Dental Hygiene II Clinic (a) 2 credits
Clinical application of principles and assessment of oral health, dental hygiene care planning, treatment methods, and preventive measures employed against dental disease. Student self-assessment of clinical skills is required. Prerequisites: C or better in Fundamentals of Dental Hygiene Theory (DHY*209), Fundamentals of Dental Hygiene Clinic (DHY*210), Diagnostic Radiography for the Dental Hygienist (DHY*212), and Histology and Oral Anatomy for the Dental Hygienist (DHY*228). (Note: This course must be taken concurrently with Dental Hygiene II Theory (DHY*239.).) (Elective Type: G) (Ability Assessed: 8.2)
1540 .............Individually Scheduled .......................................................... Himmel

DHY*279 Dental Hygiene IV Theory (a)(b) 2 credits
Presents a complete, comprehensive integration of the student’s basic science and dental science education as it relates to the theory of assessment, education, treatment planning, delivery of care, and evaluation in the contemporary practice of dental hygiene. Prerequisites: C or better in both Dental Hygiene III Theory (DHY*259) and Dental Hygiene III Clinic (DHY*260). (Note: This course must be taken concurrently with Dental Hygiene IV Clinic (DHY*280.).) (Elective Type: G) (Ability Assessed: 5.2)
1544 .............R..............................1:00-3:40P ............................................. Nocera

DHY*280 Dental Hygiene IV Clinic (a) 3 credits
Presents a complete, comprehensive integration of the student’s basic science and dental science education as it relates to the clinical application of assessment, education, treatment planning, delivery of care, and evaluation in the contemporary practice of dental hygiene. Student self-assessment of clinical performance is required. Prerequisites: C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Periodontics (DHY*262), Pharmacology (DHY*264), Dental Hygiene Research Seminar I (DHY*269).
Note: This course must be taken concurrently with Dental Hygiene IV Theory (DHY*279). (Elective Type: G)
1545 .............Individually Scheduled .......................................................... Nocera

DHY*287 Community Oral Health II (a)(b) 3 credits
Provides a continuation of Community Oral Health I. Principles of public health practice will be emphasized using a community based process for health promotion and disease prevention activities and the application of research methodology. Provides a continuation of Community Oral Health I. Principles of public health practice will be emphasized using a community based process for health promotion and disease prevention activities and the application of research methodology. Prerequisites: C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Community Oral Health I

The development of competent and self-confident oral health practitioners who:
- as self-directed thinkers and decision makers adapt to change and challenge,
- value education as an ongoing process and not the end product,
- exhibit the integrity and ethics that are necessary to insure the delivery of quality dental care to a diverse population,
- commit and actively contribute to the betterment of the dental professions,
- improve public understanding and appreciation of oral health and its integral importance to individual and community health,
- reflect the current state of the art of allied dental practice.

For complete information, go to tunxis.edu
OR
Contact Mary Bencivengo, Allied Health Division Director
## CREDIT COURSES – SPRING 2014

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<td>1547</td>
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<td>1949</td>
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<td>8:30-11:10A</td>
<td>Knowles</td>
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<tr>
<td>2851</td>
<td>T</td>
<td>8:30-11:10A</td>
<td>Staff</td>
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### DHY*295 Dental Hygiene Capstone Portfolio Experience (a) 1 credit

A graduation requirement that assists students in developing a portfolio demonstrating competency of Tunxis Community College Institutional and Dental Hygiene Program outcomes. This experience is initiated at the beginning of the dental hygiene curriculum and expanded on each semester. The capstone portfolio experience is completed by the student and evaluated by an interdepartmental committee during the last semester prior to graduation. **Prerequisites:** C or better in Dental Hygiene III Theory (DHY*259), Dental Hygiene III Clinic (DHY*260), Community Oral Health I (DHY*267), Dental Hygiene Research Seminar I (DHY*269). (Elective Type: G) (Ability Assessed: 1.2)

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### DRUG and ALCOHOL RECOVERY COUNSELOR

**NOTE:** First-year DARC courses (100 level such as DAR*101 and DAR*111) are now open to non-matriculated students.

### DAR*252 Counseling Internship II (a) HYBRID 6 credits

Continued development of counseling skills in supervised field placements with a greater degree of client interaction and an increased depth of supervision. Two class hours per week plus 15 hours of field placement per week. **Prerequisite:** C or better in Counseling Internship I (DAR*251). (Elective Type: G) (Abilities Assessed: 1.2, 2, 5.2, 10)

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<td>2795</td>
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### EARLY CHILDHOOD EDUCATION

### ECE*101 Intro. to Early Childhood Education (a) 3 credits

Designed to acquaint students with the field of early care and education. Foundations of early childhood education, an overview of curriculum content, and significant aspects of child growth and development will be presented. Twenty hours of observation and participation at the Early Childhood Center of Tunxis Community College, or another approved site, is a requirement. **Prerequisites:** C or better in Integrated Reading and Writing I (ENG*065); or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G) (Abilities Assessed: 2, 5.1, 8.1, 9)

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<td>1214</td>
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### EARLY CHILDHOOD EDUCATION DEGREE PROGRAM

Provides students with the skills and competencies necessary to work effectively with young children, birth through age eight, in the field of professional childcare and education. The program will prepare qualified students for positions as teachers and assistant teachers in a variety of childcare settings. Instruction is designed to be practical for prospective teachers as well as individuals already in the field. In addition, the program will prepare students for academic work at the baccalaureate level.

Jobs in the child care services industry are expected to grow. Opportunities for self-employment in this industry are among the best in the economy, with approximately 40% of workers currently self-employed.

Contact Jacalyn Coyne, Early Childhood Education Program Coordinator, 860.255.3643
CREDIT COURSES – SPRING 2014

**CRN** | **DAY(S)** | **TIME** | **INSTRUCTOR**
---|---|---|---
1215 | T | 6:30-9:20P | Kiermaier

**ECE*103** Creative Experience/Children (a) 3 credits
Exploration of a wide variety of creative media suitable for use with young children. Students will experiment with and utilize techniques and methods appropriate for working with young children. Emphasis is given to creative experiences as they impact on the development of young children. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065) or placement into Integrated Reading and Writing II (ENG*075) or Introduction to College Reading and Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G) (Abilities Assessed: 1.1, 1.2, 6)

1216 | M | 3:30-6:20P | Kiermaier

**ECE*106** Music and Movement for Children (a) 3 credits
Introduction to a variety of musical activities for young children, including rhythmic play, basic rhythmic instruments, songs, and circle games. Methods to encourage child participation in activities will be stressed. Music and movement as an important aspect in the development of the whole child—physically, socially, emotionally and mentally—will be explored. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065) or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G/LA) (Ability Assessed: 6)

1217 | T/R | 5:00-6:20P | Kiermaier

**ECE*141** Infant/Toddler Growth and Development (a) 3 credits
Growth and development of infants and toddlers are explored. Students learn developmentally-appropriate care-giving practices, based on the emotional, social, physical, cognitive, language, and creative areas of development. Topics include curriculum for infants and toddlers; health and safety issues; creating environments; and parents as partners in the care and nurturing of young children. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065) or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G) (Abilities Assessed: 1.1, 1.2, 3)

1650 | T | 6:30-9:20P | Coyne

**ECE*176** Health, Safety and Nutrition (a) 3 credits
Helps students realize the importance of the relationship between adequate health, safety, and nutrition practices, and the young child’s well-being. Development of age-appropriate curriculum and activities to foster lifelong favorable habits and attitudes will be addressed. Students will participate in creating healthy snacks and meal menus following USDA Guidelines for Meeting Nutrition Standards. Developmentally-appropriate nutrition experiences for young children will also be created by students. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065) or placement into Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G) (Abilities Assessed: 3, 8.1)

1218 | W | 6:30-9:20P | Staff

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**EARLY CHILDHOOD EDUCATION ADMINISTRATION CERTIFICATE**

Administrators and directors of child-care facilities have many responsibilities including business operations, staff training, and the planning of an appropriate learning environment for young children. To accomplish these tasks successfully, the individual must have skills in business management and leadership, and be knowledgeable in child development and developmentally-appropriate practices. This certificate program is designed to provide a well-balanced quality education to both current and prospective administrators and directors, to enable them to work effectively with their staffs as well as with the diverse population of children and families they serve, and to manage the day-to-day operations of a business.

Contact Jacalyn Coyne, Early Childhood Education Program Coordinator, 860.255.3643

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**THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE OF COURSES AS LISTED IN THIS PUBLICATION. HOWEVER, COURSE OFFERINGS ARE SUBJECT TO CHANGE.**

**GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE-MINUTE LISTING OF COURSES.**

**ROOM ASSIGNMENTS WILL BE POSTED ON CAMPUS THE FIRST DAY OF CLASSES: FRIDAY, JANUARY 24 OR MAY BE ACCESSED AT TUNXIS.EDU/COURSES.**

**NO CONFIRMATION OF YOUR REGISTRATION IS MAILED BY THE COLLEGE. UNLESS YOU ARE CONTACTED OTHERWISE, ATTEND THE FIRST CLASS SESSION AS SCHEDULED.**

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**CLASSES BEGIN FRIDAY, JANUARY 24.**
### CREDIT COURSES – SPRING 2014

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<tr>
<td>ECE*210</td>
<td>Observation, Participation and Seminar (a)</td>
<td>3 credits</td>
<td>Increases objectivity in observing and interpreting of children's behavior, and increase the awareness of normal patterns of behavior. Students will visit, observe, and participate in an early childhood setting, approved by the instructor, for two hours per week. Weekly seminar sessions with the instructor will be held to discuss and plan for the children's learning needs. Prerequisites: Permission of the Program Coordinator AND C- or better in all of the following courses - Introduction to Early Childhood Education (ECE<em>101), Child Development (PSY</em>203), and Composition (ENG*101). (Elective Type: G) (Abilities Assessed: 1.1, 1.2, 2, 4)</td>
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<td>1219</td>
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<td>6:30-9:20P</td>
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<tr>
<td>ECE*215</td>
<td>The Exceptional Learner (a)</td>
<td>3 credits</td>
<td>Exposes students who will work in an educational setting to laws, guidelines, and procedures related to instruction for special education students; assists educators in understanding the needs of students with exceptionalities; and helps enable the identification of characteristics, issues, and instructional considerations for students with disabilities. In addition to classwork, there is a field observation/ experience requirement. This course fulfills requirements toward a certificate from the State of Connecticut for the teaching of English to speakers of other languages. Prerequisites: C- or better in Composition (ENG<em>101) AND General Psychology I (PSY</em>111), OR equivalent as determined by department chairperson. (Elective Type: G) (Abilities Assessed: 1.2)</td>
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<tr>
<td>1220</td>
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<td>6:30-9:20P</td>
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<tr>
<td>ECE*275</td>
<td>Child, Family, and School Relations (a)</td>
<td>3 credits</td>
<td>An in-depth look at the child, the family, and the relationship between the school and the family. An understanding of and the guidance of child behavior will be examined, as well as how to communicate with families. Students will identify today's families, and how schools can develop working relationships with the family. Prerequisites: C- or better in Child Development (PSY<em>203) OR Principles of Sociology (SOC</em>101). (Elective Type: G) (Abilities Assessed: 2, 5.1, 5.2)</td>
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<td>1221</td>
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<td>Kiermaier</td>
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<tr>
<td>ECE*295</td>
<td>Student Teaching Practicum (a)</td>
<td>6 credits</td>
<td>Provides 220 hours of supervised student teaching in the Tunxis Early Childhood Center, on campus, or in an approved NAECY-accredited cooperating early childhood program in the community. Student teachers will apply child development theory to a learning environment and work with children under close supervision. Student teachers will plan, organize, implement, and evaluate classroom learning experiences and attend a weekly seminar for discussions of issues in Early Childhood Education and their student teaching experience. Special projects are included. Prerequisites: Program enrollment, permission of the Program Coordinator, and a grade of C- or better in all of the listed courses - Introduction to Early Childhood Education (ECE<em>101), Creative Experiences/ Children (ECE</em>103), Health, Safety, Nutrition (ECE<em>176), Observation, Participation &amp; Seminar (ECE</em>210), Exceptional Learner (ECE<em>215), and Early Language &amp; Literacy Development (ECE</em>231). (Elective Type: G) (Abilities Assessed: 1.1, 1.2, 2, 3, 4, 8.1, 8.2, 9)</td>
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<td>1222</td>
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**TUNXSIS LIBRARY**

The Tunxis Library provides resources and services to the Tunxis community and is also open to the public. Students are encouraged to register to use the Library with their student I.D. cards at the start of their Tunxis experience. Parents, families, and community members who are State residents are also welcome to register for guest borrower cards.

**Special Features:**
- Quiet spaces which are conducive to study and research
- Group study rooms and Collaboration Stations with computer access
- A wide range of books, audio books, entertainment and educational DVDs, and access to thousands of full-text articles and films
- Individual and friendly assistance with research and academic assignments
- Online reference assistance and chat via the Library website
- Renewal of Library items by telephone, website, or email
- Interlibrary loan services for students, faculty, and staff
- Coin-operated copy machines, a scanner and a self check-out computer
- A Reserve collection of course-related materials that are available at the Circulation Desk
  - Anatomy and Physiology models
  - Ukuleles
  - Chess sets and jigsaw puzzles for relaxation between classes
  - Pages Café: Coffee by the Book!
  - Museum Passes
  - Local and national newspapers and popular magazines
  - Wireless Internet access for students, faculty, and staff
  - World music and international films

Visit us at tunxis.edu/library for hours, services, resources, & policies.

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Spring 2014 • Contact Tunxis Community College at tunxis.edu or 860.255.3500. • 50
CREDIT COURSES – SPRING 2014

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EARTH SCIENCE

EAS*102  Earth Science  3 credits
An introductory overview of our planet, earth, including important aspects of physical and historical geology: rock types, minerals, plate tectonics and estimates of the age of the earth, land forms, ground water, and erosion; physical oceanography; oceans, currents and water masses; meteorology: weather systems, wind-ocean interactions and climatology; astronomy: planets and moons in our solar system and the sun. This course qualifies as a science elective for non-science majors. Field trips may be required. (Elective Type: GIS) (Ability Assessed: 10)
1223 ..........M/W ..........3:30-4:50P .............................................. Staff
1224 ..........T/R ..........8:30-9:50A .............................................. Staff
1649 ..........OLCR ..................................................Staff
OLCR=Online with Campus Requirements. On campus exam dates: 3/6, 4/10, 5/15 (5:00-6:30P).

EAS*106  Natural Disasters  3 credits
This course provides an introduction to the causes, occurrence and consequences of natural disasters. Students will analyze the physical causes as well as the distribution and frequency of disasters such as earthquakes, volcanoes, hurricanes, floods, mass wasting, severe weather, tsunamis, wildfires, and extraterrestrial impacts. Case studies will include local and regional examples of historical and recent disasters. The course will focus on naturally occurring disasters, but will also consider the role of human activities in both contributing to and mitigating natural disasters. Prerequisite: C- or better in Integrated Reading and Writing I (ENG*065) or placement into Integrative Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G/LA/S) (Ability Assessed: 10)
1906 ..........M/W ..........8:30-9:50A ................................................... Staff

ECONOMICS

ECN*101  Principles of Macroeconomics (a)  3 credits
Introduction to aggregate economic phenomena and processes, and fundamental economic concepts of supply and demand, exchange and specialization, and international trade. Topics include national income accounting, the circular flow of money, income and spending, the monetary system of the economy, unemployment and inflation, determination of national income and employment, monetary and fiscal policy, and economic growth and development. Prerequisites: C- or better in Integrated Reading and Writing I (ENG*065) or placement into Integrative Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101); and C- or better in Elementary Algebra Foundations (MAT*095) OR placement into credit level mathematics. (Elective Type: G/SS) (Abilities Assessed: 3, 5.1)
1227 ..........M/W ..........10:00-11:20A .............................................. Staff
1228 ..........T/R ..........1:00-2:20P .............................................. Blaszczynski
1229 ..........M ..........6:30-9:20P .............................................. Blaszczynski
2250 ..........ONLINE ..................................................Staff

NOTE: All ECN*101 offerings utilize MyEconLab software.

ECN*102  Principles of Microeconomics (a)  3 credits
Markets and determination of price and output in product, resource, and financial markets are studied. Topics include consumer and producer theory, demand and supply elasticities, international finance, competition and monopoly, functional and individual income distribution, poverty, and government intervention in markets.

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TUNXIS EARLY CHILDHOOD CENTER

The Early Childhood Center of Tunxis Community College is a nationally-accredited (NAEYC) program of excellence. It is designed to provide children 3-to-5-years old (non-kindergarten eligible), with high quality preschool programs from September through June.

The Center’s staff all hold degrees in Early Childhood Education and have many years of experience working with young children. The Center is licensed by the State of Connecticut Department of Public Health.

The Center is open September through June, Mondays through Thursdays from 8:00am-4:00pm and Fridays from 8:00am-1:00pm.

The Center is closed December 25-January 1 and on some holidays.

Contact
The Early Childhood Center
860.255.3430/3431
### CREDIT COURSES – SPRING 2014

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<td>1231</td>
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**NOTE:** All ECN*102 offerings utilize MyEconLab software.

#### ELECTRONIC COMMUNICATIONS

**ECN*250 Money and Banking**

- **3 credits**
- Monetary theory and policy are explored, with special attention to the monetary system, commercial banking, the thrift industry, central banking, and capital markets. **Prerequisites:** C- or better in Principles of Macroeconomics (ECN*101). (Elective Type: G/LA/SS) (Ability Assessed: 7)

  - 2251 ..........R .......................6:30-9:20P ........................................... Staff

#### ELECTRICAL ENGINEERING TECHNOLOGY

**EET*103 Fundamentals of Electricity**

- **4 credits**
- Basic electricity is surveyed including DC and AC circuits, Ohm’s Law, analysis of series, parallel circuits and series-parallel circuits, theory and operations of transformers, capacitors, and inductors and their analysis and inclusion in electrical circuits. Three hour lecture, three hour lab. **Prerequisite:** C- or better in Intermediate Algebra (MAT*137). (Elective Type: G) (Abilities Assessed: 1.2, 4.7)

  - 2832 ..........T .......................6:30-9:20P ........................................... Staff
  - 2833 ..........R (Lab) ...................6:30-9:20P ........................................... Staff

#### ENGINEERING SCIENCE

**EGR*105 Robotics: Construction & Design**

- **4 credits**
- Explore the multidisciplinary world of robotics, and its relevance to current humanitarian, social, and environmental concerns. Modeling fields of science and engineering, this class will be based on teamwork and cooperative problem solving in a supportive, hands-on, laboratory environment. Solutions to a series of challenges will be designed, constructed, tested, and revised by students working together in groups. A standard, modular, mobile robotics system will be used to design and construct robots capable of carrying out a single task or multiple tasks related to a variety of applications. The role of science, engineering and technology in modern society will also be explored. (Elective Type: G) (Abilities Assessed: 2, 4, 9)

  - 1946 ..........T/R ..................10:00A-12:50P ..................................... Szepanski

**EGR*111 Introduction to Engineering**

- **3 credits**
- Introduces students to engineering and the engineering profession through the application of physical conservation principles in analysis and design. Topics include dimensions and units, conservation of mass, momentum, energy and electric charge, static force balances, material properties and selection, measurement errors, mean and standard deviation, elementary engineering economics, and design projects. **Prerequisite:** C- or better in Intermediate Algebra (MAT*137) (Elective Type: G) (Abilities Assessed: 1.1, 8.1, 10)

  - 1635 ..........T/R ..................5:00-6:20P .............................................. Szepanski
  - 2252 ..........ONLINE ...................... .................................................. Szepanski

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**TUNXIS LIBRARY**

**MUSEUM PASSES**

The Tunxis Library has a variety of FREE and REDUCED-FEE admission passes to many of the State’s local culture attractions and museums. The Museum Passes represent a collaborative program of the Tunxis Library and the Tunxis Student Government Association. This program is open to students, faculty, and staff of Tunxis and the passes may be “checked out” with your I.D. card.

- The Children’s Museum
- Harriet Beecher Stowe House
- Hill-Stead Museum
- Imagine Nation
- The Mark Twain House
- Mystic Aquarium
- New Britain Museum of American Art
- Roaring Brook Nature Center
- The Wadsworth Atheneum

**Main Number**

860.255.3800

**Reference Desk**

860.255.3801

**Circulation Desk**

860.255.3803

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**Spring 2014 • Contact Tunxis Community College at tunxis.edu or 860.255.3500. • 52**
### CREDIT COURSES – SPRING 2014

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**EGR*115  Programming for Engineers (a)**  
3 credits  
Introduces engineering students to structured and object-oriented programming methods. Students will examine and solve a variety of engineering problems. Students will design, code and execute modular programs using an object-oriented language such as C++ or Java. The course will include the use of abstract data types in solving classical engineering problems. Prerequisite: C- or better in Intermediate Algebra (MAT*137). (Elective Type: G) (Abilities Assessed: 2, 4, 7)

1636 .................R .................6:30-9:20P ................................................... Staff

**EGR*211  Engineering Statics (a)**  
3 credits  
*(Formerly Applied Mechanics I)* Fundamentals of statics, including the resolution and composition of forces, the equilibrium of force systems, the analysis of forces acting on structure and machines, centroids, and moment of inertia. Prerequisite: C- or better in Calculus II (MAT*256) may be taken concurrently. (Elective Type: G) (Abilities Assessed: 2, 7)

2797 .................T ..................6:30-9:20P ................................................... Staff

**EGR*221  Intro. to Electric Circuit Analysis (a)($) 4 credits**  
An introduction to the techniques of analog circuit analysis. Topics include voltage, amperage, capacitance, inductance, node-voltage analysis, mesh-current analysis. Essential electrical components such as resistors, diodes, capacitors, inductors and operational amplifiers will be introduced and explored as well. The course will be supported by the use of the computer simulation programs and with lab work covering introductory circuit analysis. Prerequisites: C- or better in Calculus-Based Physics II (PHY* 222) and C- or better in Calculus II (MAT*256). (Elective Type: G) (Abilities Assessed: 2, 4, 7)

2798 .................M ..................6:30-9:20P ................................................... Staff  
W (Lab) .................6:30-9:20P ................................................... Staff

**ENGLISH – Developmental**

**ENG*065  Integrated Reading and Writing I (a)(d)**  
6 credits  
Prepares students for basic critical reading, writing, and academic strategies necessary for success in college. Begins to prepare students for the rigors of college level work required across the disciplines. Students focus on understanding of, reporting on, reacting to, and analyzing the ideas of others. Texts serve as inspiration, models, and evidence for students' own writing. Students write exposition, interpretation/analysis, and argumentation essays. Students learn and practice specific study skills and strategies through reading, writing, class discussions, lectures, group presentations, and workshops. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: Placement test score.

1245 .................M/W ..................8:30-9:50A  
M/W ..................10:00-11:20A ................................................... Staff

1246 .................M/W ..................10:00-11:20A  
M/W ..................11:30A-12:50P ................................................... Staff

2799 .................M/W ..................1:00-2:20P  
M/W ..................2:30-3:50P ................................................... Staff

2800 .................M/W ..................6:30-7:50P  
M/W ..................8:00-9:20P ................................................... Staff

1249 .................T/R ..................10:00-11:20A  
T/R ..................11:30A-12:50P ................................................... Keifer

2801 .................T/R ..................11:30A-12:50P  
T/R ..................1:00-2:20P ................................................... Staff

1251 .................T/R ..................5:00-6:20P  
T/R ..................6:30-7:50P ................................................... Keifer

**PRACTICUM IN TECHNOLOGY I**

TCN*293

Independent activity on an assigned internship/field placement or project. Includes necessary time management, research, written status reports, and teamwork under the direction of a faculty member. Parameters of the individual internship/field placement or project will be established at the beginning of the semester. This course is open only to those students who are currently enrolled in Technology Studies certificate and/or degree programs. Prerequisite: Permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.2, 8.2)

**CRN #1518 • OLCR**

OLCR = Online with campus requirements of 2/4, 3/4, 4/22 (3:00-4:00P) Room 307.

Contact:
Gregory Szepanski
860.255.3640

**ELECTIVE TYPES:**

- AH = Art History
- E = English
- FA = Fine Arts
- FL = Foreign Language
- G = General
- HI = History
- HU = Humanities
- LA = Liberal Arts
- M = Mathematics
- S = Science
- SS = Social Sciences

GO TO MY.COMMNET.EDU FOR A COMPLETE, UP-TO-THE MINUTE LISTING OF COURSES.
ENG*075 Integrated Reading and Writing II (a)(d) 6 credits
Prepares students for the reading and writing demands in Composition and other college level courses. Students strengthen the critical reading and writing strategies required across the disciplines. Students focus on understanding of, reporting on, reacting to, and analyzing the ideas of others. Texts serve as models and sources for students to refine their skills in exposition, interpretation, and argumentation. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: C or better in Integrated Reading and Writing I (ENG*065), or placement test score, or permission of Department Chair.

ENG*093 Introduction to College Reading and Writing (a)(d) 3 credits
A concentrated course that prepares students for the reading and writing demands in Composition and other college level courses. Students strengthen the critical reading and writing strategies required across the disciplines. Students focus on understanding of, reporting on, reacting to, and analyzing the ideas of others. Texts serve as models and sources for students to refine their skills in exposition, interpretation, and argumentation. This course does not satisfy an English requirement or an elective in any degree program; neither do its credits count toward graduation. Prerequisite: Placement test score OR permission of Department Chair.

CT STEM Jobs: Connecticut’s Science, Technology, Engineering and Math Career Center
Many Connecticut adults and young people are struggling to find good jobs because they do not have the science, technology, engineering, and mathematics (STEM) skills employers are looking for. At the same time, Connecticut’s high-tech employers need a skilled workforce ready to meet the demands of the 21st century global economy.

CT STEM Jobs is a project of the Connecticut Workforce Development Council (the association formed by the state’s five Workforce Investment Boards) and is funded by the US Department of Labor. CT STEM Jobs is focused on preparing prospective employees for new careers in STEM-related fields such as advanced manufacturing, engineering, information technology, and energy.

Students are encouraged to explore occupational objectives and opportunities. Trained counselors assist in these career-planning efforts by offering a wide variety of resources including assessments to evaluate skills, values and personality, online employment databases and résumé handbooks, and job search and interviewing strategies. Students are provided with opportunities to explore career options and to assess their interests. This supportive process helps them to clarify their educational and career goals.

Career services are offered through the Tunxis Advising Center by appointment. Appointments can be made by contacting the center during our normal business hours: Monday-Friday from 8:30 to 4:30.

For complete information, go to www.ctstemjobs.org

Contact Tunxis Advising Center at 860.255.3540
ideas of others. Texts will serve as models and sources for students to refine their skills in exposition, interpretation, and argumentation. Students learn and practice specific college-level skills through critical reading and writing, class discussions, lectures, group presentations, or workshops. This course does not satisfy an English requirement or an elective in any degree program, nor do its credits count toward graduation. Prerequisite: Placement test score and advisement of Academic Strategies advisor.

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NOTE: Students who select CRN #2889 must also select CRN #1139 (CSS-101).

ENGLISH – Credit-Level

ENG*101 Composition (a) 3 credits
Focuses on the study and practice of writing in an academic community. The course develops skills in text-based writing and introduction to college-level research. Students sharpen their ability to read, analyze, evaluate, and synthesize texts and ideas, and to argue effectively in writing that exhibits an intended purpose and audience. Students will draft and revise essays that are focused, organized, developed, and written in clear, standard English. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2, 3).

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OLCR=Online with Campus Requirements. On campus orientation dates: 1/28 & 4/22 (10:00-11:20A).

COM*101 • 3 credits
Surveys mass communication and media literacy in today’s society by investigating forms of media (print, radio, music, movies, television, and the Internet), the messages of media (news, public relations, advertising, and entertainment), and the ethical, legal, and cultural issues surrounding media. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading & Writing (ENG*093), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2, 5.1)

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OLCR=Online with Campus Requirements. On campus orientation dates: 1/28 & 4/22 (10:00-11:20A).
ENG*114  Children’s Literature  3 credits
Familiarizes students with the complex range of material available in the area of children’s literature. It covers material from the traditional to the contemporary, for a variety of ages in a variety of genres, including picture books, folk tales, poetry, realistic and historical fiction, biographies and informational literature. Students learn to select and evaluate materials appropriate to individual and group needs and interests. Significant authors and illustrators, past and present, will be studied. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 6.9)

ENG*103  Composition II (a)  3 credits
The course also strengthens competencies in exposition, persuasion, logic, textual evaluation, and critical analysis. Students will write a variety of research essays, one of which will be of substantial length. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2, 3)

ENG*106  Writing for Business (a)  3 credits
Students develop effective written communication skills for contemporary business, industry and professional settings. The course also introduces students to essential oral presentation and interaction skills, and employment preparation. Focusing on workplace requirements for written documents and presentations, students learn to utilize various print and technological resources including the Internet. Prerequisite: C- or better in Composition (ENG*101), or permission of Department Chair. (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2)

ENG*114  Children’s Literature (a)  3 credits
Familiarizes students with the complex range of material available in the area of children’s literature. It covers material from the traditional to the contemporary, for a variety of ages in a variety of genres, including picture books, folk tales, poetry, realistic and historical fiction, biographies and informational literature. Students learn to select and evaluate materials appropriate to individual and group needs and interests. Significant authors and illustrators, past and present, will be studied. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 6.9)
### CREDIT COURSES – SPRING 2014

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**ENG*173 Perspectives in the Humanities (a)** 3 credits
Students utilize a variety of thinking and reading strategies to explore literature, philosophy, history, social sciences, and fine arts. Through an integration of readings, discussions, and a writing component involving analysis, synthesis, and evaluation; students study the history of ideas and universal themes in the humanities. This course is an English elective. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement test into Perspectives in the Humanities (ENG*173), OR permission of Department Chair. (Elective Type: G/HU/LA) (Abilities Assessed: 2)

**ENG*202 Technical Writing (a)** 3 credits
Provides directed practice in writing and oral skills needed in technical fields for specific audiences. Students create documentation for technical systems, including formal and informal reports, abstracts and reviews. Students learn strategies for producing such reports successfully, including planning, analyzing, purpose and audience, gathering data, and developing revising techniques, and oral presentations. Students are encouraged to choose topics based on their major or intended career. Prerequisite: C- or better in Composition (ENG*101) or permission of Department Chair. (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2)

**ENG*222 American Literature II (a)** 3 credits
Surveys major American writing, prose and poetry, from its emergence with Whitman, Dickinson, and Twain through the contemporary period, focusing on 20th-century American literature as an evolving multicultural literature. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: E/G/HU/LA) (Abilities Assessed: 1.2, 2, 5.1, 6, 8.2).

**ENG*283 Creative Writing: Fiction (a)** 3 credits
Focuses on the elements and techniques of fiction writing. Students will study examples of fiction of many kinds and discuss and practice elements of craft, such as character, conflict development, dialogue, and point of view. Students will write fiction and discuss their work in a workshop environment. The Humanities Department may require submission of relevant writing sample or portfolio material. Prerequisite: Satisfactory achievement in any college-level literature course or permission of Department Chair. (Elective Type: G/HU/LA) (Abilities Assessed: 1.2, 6).

**ENGLISH AS A SECOND LANGUAGE CERTIFICATE**
Prepares students whose native language is not English to acquire skills of reading, writing, listening comprehension, and speaking at a level which will permit them to continue their college studies or to function with effective language skills in the national or international job market.

**Contact Paula Baird,**
EFL/Foreign Language Coordinator, 860.255.3625.

**ELECTIVE TYPES:**
- **AH = Art History**
- **E = English**
- **FA = Fine Arts**
- **FL = Foreign Language**
- **G = General**
- **HI = History**
- **HU = Humanities**
- **LA = Liberal Arts**
- **M = Mathematics**
- **S = Science**
- **SS = Social Sciences**

Go to my.commnet.edu for a complete, up-to-the minute listing of courses.
ENGLISH AS A SECOND LANGUAGE

ESL*001 ESL: Integrated Skills I 3 credits
This is the first course in the ESL curriculum. This course integrates the study of grammar, reading, writing, and speaking. The primary focus is the study of level-appropriate grammar topics including the following: present tense and present progressive verbs, verb forms for “to be,” common irregular verbs, yes/no and information questions, and common contractions. Students practice these structures in writing and speaking contexts. The secondary focus is on reading and listening to level-appropriate texts. Additionally, students learn functional vocabulary related to family, daily life and school. This course prepares students for ESL: Writing and Reading II (ESL*123) and ESL: Grammar II (ESL*125). Note: Student must have limited proficiency in three of the four skill areas of English — speaking, reading, writing and listening. (Elective Type: G)
1912 M/W 5:00-6:20P Staff

ESL*123 ESL: Writing and Reading II (a) 3 credits
This is the second level of writing and reading in the ESL program. The reading component emphasizes recognition and use of high frequency vocabulary words. Additionally, students learn to differentiate between main ideas and details in readings of a beginning level of difficulty. The writing component focuses on developing basic writing skills. This includes writing simple, compound and complex sentences as well as basic paragraph development. Correct spelling, punctuation and capitalization are also included in this writing component. Prerequisite: C- or better in Integrated Skills I (ESL*001), OR appropriate placement test score, OR permission of Department Chair. (Elective Type: G)
1308 M/W 6:30-7:50P Staff

ESL*125 ESL: Grammar II (a) 3 credits
This is the second or high beginning course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: simple and continuous verbs in the present, past and future; nouns and pronouns as subjects and objects; modifiers; prepositions; and common conjunctions. Students

Some people in our community are sensitive to second-hand smoke, and we cannot ignore their right to fresh air when moving around campus.

For the health and safety of our entire community, smoking is prohibited on campus except where indicated.

By following this uncomplicated policy, we all enjoy a cleaner and healthier campus.

NOTES...
(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.
will also study common sentence structures for statements and questions. Students will identify and practice using these structures with the goals to improve clarity of expression in writing and comprehension in reading. A secondary focus is on using and understanding the new structures in speaking and for listening comprehension. Prerequisites: Integrated Skills I (ESL*001), OR appropriate placement test score OR permission of the Department Chair. (Elective Type: G)

1309 ..............M/W ........................................... 5:00-6:20P ................................................... Staff

ESL*133 ESL: Writing and Reading III (a) 3 credits
This is the intermediate level of writing and reading in the ESL program or the third level in the sequence. The reading section emphasizes skills and knowledge that will help students develop their reading comprehension, including their ability to infer vocabulary meaning through various clues. The writing section focuses on practicing a variety of complex sentences, producing well organized paragraphs, and developing compositions. It also reinforces the use of intermediate-level grammatical structures through the writing activities and continues to exercise correct spelling, punctuation and capitalization. Prerequisite: C- or better in ESL: Writing & Reading II (ESL*123) OR appropriate placement test score. (Elective Type: G)

1310 ..............M/W ........................................... 6:30-7:50P ................................................... Staff

ESL*135 ESL: Grammar III (a) 3 credits
This is the third or low intermediate course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: past and future tenses, modals, gerunds, infinitives and phrasal verbs. Students will also study the comparative forms of adjectives and adverbs, reflexive pronouns, articles and nouns. Students will identify and practice producing these structures with the goals to improve clarity of expression in writing and comprehension in reading. A secondary focus is on using and understanding the new structures in speaking and for listening comprehension. Prerequisites: C- or better in ESL Grammar II (ESL*125) OR appropriate placement test score or permission of the Department Chair. (Elective Type: G)

1312 ..............M/W ........................................... 5:00-6:20P ................................................... Schlatter

ESL*143 ESL: Writing and Reading IV (a) 3 credits
This is the high-intermediate writing course in the ESL: Writing & Reading series. It complements ESL Grammar IV. The course integrates writing and reading. The writing focus introduces the stages of the writing process from pre-writing to composing to revising. The reading focus is on reading longer, more complex texts, improving comprehension, and building an academic vocabulary. Students write a variety of personal essays using common development modes such as narrative, descriptive, definition, classification and cause/effect. Students will begin to use thesis statements and topic sentences. Attention is given to grammatical problems commonly present in the writings of ESL students. This course prepares students for ESL: Writing & Reading V (ESL*153). Prerequisite: C- or better in ESL: Writing & Reading III (ESL*133), appropriate placement test score, OR permission of Department Chair. (Elective Type: G)

1664 ..............T/R ........................................... 6:30-7:50P ................................................... Staff

ESL*145 ESL: Grammar IV (a) 3 credits
This is the fourth or high intermediate course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: perfective tenses in the active voice, all tenses in the passive voice, adjective clauses, and noun clauses. Students will also review and expand their knowledge of gerunds, infinitives, phrasal verbs and modals. Students will identify
and practicing these structures with the goals to improve clarity of expression in writing and comprehension in reading. A secondary focus is on understanding the new structures in speaking and for listening comprehension. Prerequisites: C- or better in ESL Grammar III (ESL*135) and appropriate placement test score, OR permission of Department Chair. (Elective Type: G)

2811 M/W 11:30A-12:50P Baird
1321 T/R 5:00-6:20P Staff

2811 M/W 11:30A-12:50P Baird
1321 T/R 5:00-6:20P Staff

**ESL*153 ESL: Writing & Reading V (a)** 3 credits

This is the advanced writing course in the ESL Writing & Reading series within the ESL curriculum. It complements ESL Grammar V and utilizes an integrated approach. The reading focus is on improved comprehension of academic and expository texts. The writing focus integrates and refines the stages of the writing process from prewriting to revising and editing. Students write a variety of essays—including expository essays, argument essays, and researched reports. Students also develop skills in paraphrasing, and developing generalizations. The course also stresses the acknowledgement of outside source material and introduces students to formal in-text citations. Attention is given to grammatical problems commonly present in the writings of ESL students—especially those that interfere with precision. This course prepares ESL students for Integrated Reading & Writing I (ENG*065). C- or better in Grammar V (ESL*155) is recommended but not required. Prerequisites: C- or better in Writing & Reading IV (ESL*143), and appropriate placement test score, OR permission of Department Chair. (Elective Type: G)

1321 M/W 8:30-9:50A Baird
1323 T/R 6:30-7:50P Staff

**ESL*155 ESL: Grammar V (a)** 3 credits

This is the final or advanced course in the ESL grammar series. The primary focus is the study of level-appropriate grammar topics including the following: contrary to fact verbs, wishes, and verbs of urgency; reported speech; adverb clauses and reduced adverb clauses; and connectives devices of all kinds. Students will also review and expand their knowledge of the parts of speech, gerunds and infinitives. Students will identify and practice producing these structures with the goals to improve clarity of expression in writing and comprehension in reading. A secondary focus is on understanding the new structures in speaking and for listening comprehension. Prerequisites: C- or better in ESL Grammar IV (ESL*145), and appropriate placement test score, OR permission of Department Chair. (Elective Type: G)

1324 M/W 10:00-11:20A Baird
1325 T/R 5:00-6:20P Staff

**ESL*157 ESL: Oral Communication V (a)** 3 credits

This is the advanced course in oral skills in the ESL curriculum. The primary focus is to build proficiency in the listening and speaking skills that English as Second Language students need to be successful in an academic setting. The course will focus on two types of skills: those needed to listen to, comprehend, and take notes in academic lectures and those needed to participate in the full range of classroom activities including asking questions, interrupting, using and interpreting common modes of agreement and disagreement, and communication skills associated with group work. Prerequisites: C- or better in ESL: Reading & Writing III (ESL*133) and/or ESL: Grammar III (ESL*135), or placement into ESL Level IV (ESL*143 and ESL*145) or higher, or permission of Humanities Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 9).

1326 T/R 1:00-2:20P Baird

The courses in this schedule are grouped by subjects that are listed alphabetically. Within each subject group, the courses are listed in numerical order from lowest to highest.

Courses designated with codes from 001-099 do not satisfy discipline requirements or count as an elective in any degree program; neither do its credits count toward requirements for graduation. Courses numbered 100-199 are considered first-year courses. Courses numbered 200 or higher are considered second-year courses.

**ELECTIVES:** Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the natural sciences and the social sciences.

**GENERAL ED REQUIREMENTS:**

In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the curriculum. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

**NOTES...**

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.
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<td>2812</td>
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<td>2814</td>
<td>M/W</td>
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**FRENCH**

**FRE*102  Elementary French II (a)** 3 credits
Builds and expands skills from Elementary French I with further study of French grammar and of the diverse cultures of French-speaking peoples. Students begin to negotiate simple transactions and dilemmas in French using more complex phrases and common expressions. Activities from daily life are the contexts for learning. Prerequisite: C- or better in Elementary French I (FRE*101) or permission of the Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 2)

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**GEOGRAPHY**

**GEO*101  Introduction to Geography (a)** 3 credits
Surveys the distribution of and interactions between various natural and human phenomena on the face of the globe. Topics will include maps, landforms, climate, natural resources, population, cultural patterns, political geography, economic patterns, and urban geography. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*152), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 2)

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**GRAPHIC DESIGN** ($$ = additional studio fee applies)

**GRA*101  Design Principles ($$)** 3 credits
Introduction to the basic elements of design (line, shape, value, texture, space) and their organization on a two-dimensional surface through the principles of design (balance, unity, emphasis, repetition, rhythm, etc.) into effective design statements. Assignments progress from manipulation of geometric shapes to creation and composition of representational images in the discovery of how design principles apply to the fields of art and design. Primary media are markers and cut paper. (Elective Type: FA/G) (Abilities Assessed: 1.1, 2, 3, 6)

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### CREDIT COURSES – SPRING 2014

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<td>M/W</td>
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**GRA*110  Intro. to Computer Graphics ($$)  3 credits**

An introduction to the computer as a graphic design and artist’s tool. Using Macintosh OS, students learn basic use and application of vector illustration (Adobe Illustrator), raster image (Adobe Photoshop), and scanning software programs to the art and design process. Emphasis is on “hands on” use of the computer, and how the computer can aid the artist’s and designer’s problem solving process through interactive visual alternatives. *(Elective Type: FA/G) (Abilities Assessed: 1.1, 2, 4, 6).*

1333 ..........M/W ..........1:00-2:47P ............................................... Staff
1334 ..........T/R ..........3:00-4:47P ............................................... Staff

**GRA*200  Visual Communications (a)($$)  3 credits**

Typography and problem-solving in the field of graphic communications. Focus will be on the use of typography and image in preparing solutions to graphic design problems. Design process, methods, materials, and conceptual idea development are introduced and applied to the creation of visual communications using both traditional and computer graphics mediums (Adobe Illustrator & Photoshop). Projects range from experimental type arrangements, compositions, and symbol designs to the pragmatic application of typography and image in design and layout. *Prerequisite: C- or better in Design Principles (GRA*101). Co-requisite: Introduction to Computer Graphics (GRA*110). (Elective Type: FA/G) (Abilities Assessed: 1.2, 2, 4, 6).*

1335 ..........M/W ..........7:00-8:47P ............................................... Staff
1336 ..........T/R ..........9:00-10:47A ................................................. Staff

**GRA*203  Design and Production (a)($$)  3 credits**

Students will apply previously learned design, typography, and page layout skills (InDesign) in the creation of design layouts and mechanical art for print production. A mixture of technical and creative projects will be presented with emphasis on design and production for the printed piece. The importance of precision in final mechanical art preparation will be stressed as well technical facility in the use of electronic production tools and techniques. *Prerequisite: C- or better in Typography and Design I (GRA*201). (Elective Type: FA/G) (Abilities Assessed: 1.2, 2, 4, 6).*

1337 ..........T/R ..........5:00-6:47P ............................................... Klema

**GRA*205  Typography and Design II (a)($$)  3 credits**

Focuses on the further exploration of typographic studies. Students will apply previously learned design and typography theory to conceptualize solutions to more complex visual communication problems through the use of professional level graphic design page layout software (InDesign). This intense focus in graphic design will further a student’s production skills and knowledge, extend the student’s capacity for conceptual thinking and visual problem solving, and allow for the further exploration of the creative and practical aspects of typography and the special relationship between type and image. *Prerequisite: C- or better in Typography and Design I (GRA*203). (Elective Type: FA/G) (Abilities Assessed: 1.2, 2, 4, 6).*

1339 ..........M/W ..........9:00-10:47A ............................................... Klema
2264 ..........T/R ..........7:00-8:47P ............................................... Staff

**GRA*227  Interactive Media (a)($$)  3 credits**

Students will apply previously learned design software and typography skills to design for interactive media using Adobe Flash. Students will take interactive media design from concept, through storyboard, to design and production, and learn how to structure and present information for clarity and impact by combining type, image, color, motion, sound, animation and interactivity. *Prerequisites: C- or better...

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**GRAPHIC DESIGN PROGRAM**

The Graphic Design Program offers education and training in graphic design communications using processes and technologies relevant to the professional design environment. Students develop skills in visual literacy, problem solving, image creation, graphic arts production, typography, layout, publication design, professional presentation and computer graphics.

The **Interactive Media Option** adds animation, interactive design, motion graphics, and web design to a student’s design experience.

In addition to specific career education, the Tunxis Graphic Design Program includes a strong traditional core of drawing, two- and three-dimensional design principles, and liberal arts education.

The Graphic Design Program offers an Associate’s in Science Degree in Graphic Design, with an Interactive Media Option, and a Certificate in Graphic Design.

The Associate’s Degree is a two-year, 60-62 credit program offering a range of courses in graphic design, interactive media, animation, web design, visual fine art, and general education.

The Certificate in Graphic Design is a 30 credit program that focuses on a select group of graphic design and visual fine art courses, also completed in two years.

**The Graphic Design Program provides:**

- The skills necessary to qualify for an entry-level position in the fields of Graphic Design and interactive media.
- A curriculum for students who intend to seek an advanced degree through transfer to a BA or BFA degree-granting institution.
- Opportunities for graphic arts professionals to upgrade their skills and advance their careers.

**Contact Stephen A. Klema, Graphic Design Program Coordinator at 860.255.3660.**
in Design Principles (GRA*101), Introduction to Computer Graphics (GRA*110),
AND Visual Communications (GRA*200), OR permission of Program Coordinator.
(Elective Type: FA/G) (Abilities Assessed: 1.2, 2, 4, 6)

1340 .................M/W ....11:00A-12:47P ............................................ Staff

GRA*231 Digital Imaging (a)($$) 3 credits
Focuses on the continued use of digital imagery in art and design, by furthering
a student’s skill in the use of raster image (Adobe Photoshop), and scanning
software. The course goes beyond the basic techniques covered in Introduction
to Computer Graphics, exploring more advanced electronic image creation
and manipulation techniques, and addresses some of the technical issues facing
a computer artist and designer. Prerequisites: C- or better in Design Principles
(GRA*101) AND Introduction to Computer Graphics (GRA*110). (Elective Type: FA/G) (Abilities Assessed: 1.2, 2, 4, 6)

1563 ..........M/W ..............5:00-6:47P ............................................ Staff

1341 ..........T/R ....11:00A-12:47P ............................................ Staff

GRA*291 Graphic Design Portfolio (a)($$) 3 credits
Students will prepare a portfolio and resume that demonstrates previously
acquired art, design, production, and software skills for use in transfer application
and employment search. Topics covered include: self assessment; portfolio
design and creation; resume design; taking slides and digital images; digital image
conversion; job search; and transfer to other college curriculums. Prerequisite:
C- or better in Typography and Design I (GRA*201), OR permission of Program
Coordinator. (Elective Type: FA/G/LA) (Abilities Assessed: 1.2, 2, 4, 6)

2265 ..........T/R ....1:00-2:47P ................................................... Klema

HEALTH

HLT*103 Investigations in Health Careers (a) 3 credits
Designed to assist traditional and non-traditional first year college students to
meet the expectations of a curriculum and a career in health-related fields. The
student will become familiar with the rigors of higher education and the specific
skills needed to maximize the student’s opportunity for academic and clinical
success. The course will include a comprehensive overview of the duties and
responsibilities associated with clinical competency. Interdisciplinary learning
strategies, correlating clinical and didactic education, life management skills,
work ethics, and critical thinking skills necessary for all health providers will
be emphasized. Prerequisite: C- or better in Integrated Reading & Writing
II (ENG*075) or Introduction to College Reading & Writing (ENG*093)
or Reading & Writing VI (ESL*162), or placement into Composition
(ENG*101). (Elective Type: G/LA) (Abilities Assessed: 1.1, 3)

1348 ..........M ..............1:00-3:50P ............................................ Staff

HLT*201 Nutrition for Allied Health Professionals 3 credits
Provides health care professionals with information on the current concepts in
nutrition. The course includes biochemistry and metabolism of nutrients as well
as nutrition throughout the life cycle. Nutritional counseling is an integral part
of the course. Prerequisites: C- or better in Concepts of Chemistry (CHE*111),
AND either Human Biology (BIO*115) or General Biology I (BIO*121).
(Elective Type: G/LA/S) (Abilities Assessed: 1.2, 2)

1349 ..........R ..............1:00-3:50P ............................................ Sullivan, R.

CLASSES BEGIN FRIDAY, JANUARY 24.

THE COLLEGE MAKES EVERY EFFORT TO MAINTAIN THE SCHEDULE
OF COURSES AS LISTED IN THIS
PUBLICATION. HOWEVER, COURSE
OFFERINGS ARE SUBJECT TO CHANGE.

GO TO MY.COMMNET.EDU FOR A
COMPLETE, UP-TO-THE MINUTE
LISTING OF COURSES.

NO CONFIRMATION OF YOUR
REGISTRATION IS MAILED BY THE
COLLEGE. UNLESS YOU ARE CONTACTED
OTHERWISE, ATTEND THE FIRST CLASS
SESSION AS SCHEDULED.

HEALTH CAREERS
PATHWAY

This certificate program is designed to assist
the student to achieve success in health care
programs. Students will be provided with
the foundation necessary for health care
professions. Credits from this program may
be applied toward health care programs
requirements within Connecticut’s Community
College system. However, completion of this
program does not guarantee an automatic
acceptance into any health care program.
Students are responsible for verifying specific
requirements for their program of interest.

For complete information,
go to tunxis.edu
OR
Contact Mary Bencivengo,
Allied Health Division Director
To schedule an appointment
with a member of the Admissions
staff contact the Admissions Office
at 860.255.3556
### HISTORY

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<td>1358</td>
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<td>6:30-7:50P</td>
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**HIS*101 Western Civilization I (a)** 3 credits
Surveys the cultures that contributed to the development of the West as a distinctive part of the world. It examines the major ideas, people, events, and institutions that shaped the Western world from the rise of Mesopotamia to the Protestant Reformation. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

**HIS*102 Western Civilization II (a)** 3 credits
Surveys the development of Western civilization from the sixteenth century to the present. It examines the major ideas, people, events, and institutions that have shaped the modern Western world. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

**HIS*121 World Civilization I (a)** 3 credits
A survey of world cultures from the earliest complex societies to the emergence of an expansionist culture in Western Europe around 1500 CE. Emphasis throughout is on the development and expansion of major civilizations, the interactions among those civilizations, and the variety of cultures that resulted from those interactions. Prerequisites: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

**HIS*122 World Civilization II (a) HYBRID** 3 credits
A survey of major world trends and conflicts since the emergence of an expansionist culture in Western Europe around 1500 CE. The emphasis will be on the impact of Western imperialism on non-Western cultures, the responses of those cultures, and the ways in which the interactions have shaped the contemporary world. (This course may be taken by students who have not completed HIS*121, World Civilization I.) Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

**HIS*201 U.S. History I (a)** 3 credits
Surveys the factors that contributed to the development of the United States as a new nation. It examines the major people, events, institutions, ideas, and conflicts that shaped the nation from the earliest contacts between Europeans and indigenous populations to the Civil War. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

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**WHY DO I NEED A STUDENT I.D.?**

Each Tunxis student should obtain and carry a student photo identification card (ID), which shall be issued during registration periods in the Computer Center, 300 Building. Replacement ID photos are taken during posted hours throughout the semester by the Information Technology Department for a fee of $1.

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**Students are required to present ID cards for the following:**

1. **Library** – to check out books and materials
2. **Computer Center** – to access resources in the main Computer Center and MAC labs
3. **Academic Support Center** – to access all resources
4. **Career Services** – to access resources

Students may be requested to present their ID card to any Tunxis Community College faculty or staff member for purposes of identification upon verbal request.

**Contact Computer Center at 860.255.3480**
CREDIT COURSES – SPRING 2014

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**HIS*202 U.S. History II (a)** 3 credits
Surveys the development of the United States from the Civil War to present. It examines the major ideas, people, events, and institutions that have shaped the United States since 1865. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

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**HIS*213 U.S. Since World War II (a)** 3 credits
Explores the history of the United States from 1945 to the present. It examines the major ideas, people, events, and institutions that have shaped American society since World War II. Topics will include the Cold War, the postwar economic boom, the welfare state, civil rights, changing demographic patterns, the Reagan Revolution, globalization, and the war on terrorism. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

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**HIS*215 History of Women in America (a)** 3 credits
Examines the role of women in the historical development of the United States, emphasizing women’s struggle for political, social, and economic equality since the Revolutionary War. Topics will include the colonial period, suffragist movement, changing gender roles and expectations, women in the home and workplace, the feminist movement, and reactions to women’s rights. Prerequisite: C- or better in Integrated Reading and Writing II (ENG*075) OR Introduction to College Reading and Writing (ENG*093), or placement into Composition (ENG*101).

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**HIS*218 African American History (a)** 3 credits
An historical survey of the varieties of experience that have shaped African American life. Specific topics will include the African roots of African American culture; slave trade and the Middle Passage; slavery, resistance and the struggle for emancipation; Reconstruction and Jim Crow; the growth of distinctive African American cultures in literature, music, sports, and the arts; the struggle for equality; and contemporary African American culture, including the post World War II Caribbean influx. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1.1, 2, 5.1)

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STUDENT HEALTH INSURANCE
All enrolled students are automatically enrolled in the School Time Injury Insurance Plan. Qualified students are eligible to enroll in the optional Student Injury and Sickness Insurance Plan. Enrollment forms can be downloaded from the provider’s website (United Healthcare) at http://www.uhcsr.com. The provider can answer questions at 1.800.767.0700.
Forms are also available at the Tunxis website: tunxis.edu.

Contact Chuck Cleary, Dean of Administration, 860.255.3403

**ELECTIVE TYPES:**

AH = Art History  
E = English  
FA = Fine Arts  
FL = Foreign Language  
G = General  
HI = History  
HU = Humanities  
LA = Liberal Arts  
M = Mathematics  
S = Science  
SS = Social Sciences

Go to my.commnet.edu for a complete, up-to-the-minute listing of courses.

CLASSES BEGIN FRIDAY, JANUARY 24.
## CREDIT COURSES – SPRING 2014

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<tr>
<td>1345</td>
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<td>Richard</td>
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### HUMAN SERVICES

**HSE*101 Introduction to Human Services (a)** 3 credits  
Focuses on a variety of human needs within the United States. Issues discussed are social supports in meeting human needs, theoretical perspectives, social policy, target populations and the characteristics of a human services professional. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 2, 5.1)

**HSE*185 Family Violence Intervention (a)** 3 credits  
Introduces spouse/partner, child and elder abuse, the three types of family violence. Students will examine contributing factors, review victim/perpetrator profiles, and evaluate community responses. Laws/legislation related to the protection of the person and the community also will be considered. Prerequisites: C- or better in Introduction to Human Services (HSE*101) or C- or better in Principles of Sociology (SOC*101), OR C- or better in Social Problems (SOC*103). (Elective Type: G) (Ability Assessed: 8.1)

**HSE*281 Human Services Field Work I (a)** 3 credits  
Students will be placed in a private or public social service agency or in a position in business that is human service related, so that they may apply the theories and skills acquired in their academic studies. This field experience will be received under the joint supervision of personnel in the assigned organization and the college instructor. This course is open only to those students who are currently enrolled in the Human Services Degree program. Prerequisite: C- or better in Human Services Skills and Methods (HSE*243). (Elective Type: G) (Ability Assessed: 8.2)

### ITALIAN

**ITA*101 Elementary Italian I** 3 credits  
Presents the essentials of Italian grammar needed to read, write, and interact in Italian using simple phrases and common expressions, and highlights the diverse cultures of Italian-speaking peoples. Context for learning is self, family, school and community. (Elective Type: FL/G/HU/LA) (Ability Assessed: 2)

**ASSOCIATE IN SCIENCE DEGREE OR CERTIFICATE: HUMAN SERVICES**

Prepares students to work in the broad and diverse field of human services, a profession developing in response to and in anticipation of the direction of human needs and human problems in the 21st century. The goal of the program is to improve the quality of life for all of society. The associate's degree curriculum provides a general background for work with children, families, and adults. Most professions in human services require academic work beyond the associate's degree for continuing professional work and advancement. Individuals with an associate's degree may be employed as case management aides, human services workers, residential managers, gerontology aides, special-education teacher aides, mental-health technicians, and social-service technicians. The program prepares each student through exposure to the most current thinking in the field, hands-on experience, and community networking.

### ASSOCIATE IN SCIENCE DEGREE OR CERTIFICATE: FAMILY VIOLENCE INTERVENTION OPTION

Provides the student with a broad knowledge base through core classes in Human Services, and with the knowledge and skills essential to working with perpetrators as well as victims of abuse. Domestic violence is a growing societal problem that may be addressed through competent counseling by trained professionals who understand the dynamics involved. This program also provides students with a liberal arts background and application-oriented instruction in a broad range of Human Services skills. The student who chooses the Family Violence Option will participate in a field experience, working within the domestic violence and family violence network.

Contact Dr. Colleen Richard, Human Services Program Coordinator at 860.255.3736.
CREDIT COURSES – SPRING 2014

MANUFACTURING

MFG*127   Engineering Graphics (a)(d)  3 credits
Provides practical explanations of how to interpret engineering/technical drawings using the latest American National Standards Institute (ANSI) standards. Focus is on standardization and quality standards applied in the engineering and technology trades with regard to technical drawings. Prerequisite: C- or better in Elementary Algebra Foundations (MAT*095). (Elective Type: G) (Ability Assessed: 1.1)
2843 .................M/W ................................................... Staff

MATHMATICS

MAT*075  Prealgebra–Number Sense/Geometry (a)(d)  3 credits
A course designed for those students who need reinforcement in the basic skills of arithmetic and directed numbers. Topics included in the course are as follows: arithmetic of whole numbers, fractions, decimals and the negative counterparts of those sets of numbers; ratio, proportion and percent; measurement; introduction to the basic concepts of algebra. This course does not satisfy a mathematics elective in any program, nor do its credits count toward graduation. Prerequisite: Appropriate placement test score for PreAlgebra—Number Sense/Geometry (MAT*075). (Ability Assessed: 7)
1351 .................M/W ................................................... Staff
1355 .................M/W ................................................... Staff
1357 .................M/W ................................................... Staff
1359 .................M/W ................................................... Staff
1360 .................T/R ................................................... Staff
1368 .................T/R ................................................... Staff
1371 .................T/R ................................................... Staff

MAT*095  Elementary Algebra Foundations (a)(d)  3 credits
A non-credit course for students who have never had algebra or who need to review algebraic concepts. The following topics of algebra are covered: signed numbers, solving linear equations and inequalities in one variable, solving formulas and word problems involving linear equations, graphing linear equations and inequalities in two variables, formulating equations of lines in two variables, rules of integral exponents and the four operations (addition, subtraction, multiplication, division) on polynomials, factoring, and solving systems of two equations in two variables. This course does not satisfy a mathematics elective in any program. Prerequisite: C or better in PreAlgebra-Number Sense/Geometry (MAT*075) or appropriate placement test score. (Ability Assessed: 7)
1382 .................M/W ................................................... Moore
1383 .................M/W ................................................... Staff
1426 .................M/W ................................................... Staff
1384 .................M/W ................................................... Staff
1385 .................M/W ................................................... Staff
1386 .................M/W ................................................... Staff
1387 .................T/R ................................................... Staff
1388 .................T/R ................................................... Staff
1379 .................T/R ................................................... Cenet
1395 .................T/R ................................................... Cenet

CLASSES BEGIN FRIDAY, JANUARY 24.
**CREDIT COURSES – SPRING 2014**

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<td>1427</td>
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<td>1397</td>
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<td>1400</td>
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<td>1468</td>
<td>M/W</td>
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<td>Clark, R.</td>
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<td>1469</td>
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<td>1470</td>
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<td>1472</td>
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<td>2424</td>
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<td>1476</td>
<td>T/R</td>
<td>1:00-2:20P</td>
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**MAT*135  Topics in Contemporary Math (a)  3 credits**
A practical course offering an exposure to a wide range of topics with an emphasis on critical thinking, problem solving and the real number system. Topics may include logic, financial management, set theory, metric system and probability and statistics. This course is intended for students registered in Criminal Justice, Business Office Technology, DARC, Human Services, Visual Fine Arts, Photography, and Graphic Design. Prerequisite: C- or better in Elementary Algebra Foundations (MAT*095) or placement into Intermediate Algebra (MAT*137). (Elective Type: G/LA/M) (Ability Assessed: 7)

**MAT*137 Intermediate Algebra (a)  3 credits**
A credit course serving as a prerequisite for most other first level credit Math courses, including College Algebra, Elementary Statistics with Computer Application, Number Systems, Finite Mathematics and Math for the Liberal Arts. This course includes the following algebraic topics: linear equations and inequalities, compound inequalities, absolute value equations and inequalities (all in one variable); multi-step factoring and use of the zero-product property; interval notation; linear equations in two variables; four operations (addition, subtraction, multiplication, division) on radicals and rational expressions; solving radical and rational equations; solving quadratic equations; graphing quadratic functions and applications involving those skills; time permitting, graphing and solving of equations involving exponential and logarithmic functions. The graphing calculator may be presented in this course by the instructor but its use is not required of the student. Prerequisite: C- or better in Elementary Algebra Foundations (MAT*095) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)
CREDIT COURSES – SPRING 2014

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<td>1479</td>
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<tr>
<td>1916</td>
<td>OLCR</td>
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</table>

OLCR = Online with campus requirements of 3/8, 5/10 from 10:00 am to 2:00 pm.

MAT*139  Elementary & Intermediate Algebra Combined (a)  3 credits
Combines the content of MAT* 095 with MAT* 137 in one semester. It also serves as a prerequisite for most other first level credit Math courses, including College Algebra, Elementary Statistics with Computer Applications, Number Systems, Finite Mathematics, and Math for the Liberal Arts. Included in the list of topics studied are: Factoring polynomials, solving linear equations and inequalities, systems of linear equations, compound inequalities, absolute value equations and inequalities (all in one variable); interval notation; linear equations in two variables; four operations on radicals and rational expressions; solving radical and rational equations; solving quadratic equations; graphing quadratic functions and applications involving those skills. The graphing calculator may be presented in this course by the instructor but its use is not required of the student. Prerequisite: A- or higher in Pre-Algebra (MAT*076) or a placement test score in the range of [55, 66) for the Elementary Algebra portion of accuplacer. (Elective Type: G/LA/M) (Ability Assessed: 7)

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MAT*141  Number Systems (a)  3 credits
Nature of Mathematics and theory of sets and logic are studied. Starting with natural numbers, the number system is extended by analysis of its properties to integers, rationals, reals and complex numbers. Various numeration systems are investigated. This course is recommended for students in Early Childhood, Elementary or Middle School Education Programs. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

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<td>2271</td>
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MAT*146  Math for the Liberal Arts (a)  3 credits
This course is designed to meet the needs and program requirements of liberal arts and/or general studies majors. The course content includes the following core topics: inductive and deductive reasoning, sets, logic, number theory, geometry, probability and statistics. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

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MAT*152  Finite Mathematics (a)  3 credits
Introduces basic modern mathematical tools for the study of applications in business, life, and social sciences. It also provides a more substantial algebraic foundation for those students who wish to continue with Calculus for
### CREDIT COURSES – SPRING 2014

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### MAT*165 Elementary Statistics with Computer Application (a)(b) 4 credits
Introduction to statistical theory including the nature of statistical methods, exploratory data analysis, the rules of probability, frequency distributions, probability distributions (Binomial, Poisson, hypergeometric, uniform, normal), sampling distributions, estimation, and hypothesis testing, one- and two-sample procedures, regression, and correlation. Learning to do statistical analysis using computers is required of all students and is an integral part of the course. Prerequisite: C- or better in Intermediate Algebra (MAT*137) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

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<td>12:00-12:54P</td>
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### MAT*172 College Algebra (a) 3 credits
A credit course involving the higher-level topics in algebra needed for success in PreCalculus and, ultimately, the Calculus series. Topics to be included are the following: systems of equations, including two- and three-variable linear and nonlinear systems; graphing of higher-order functions using transformations, increasing/decreasing intervals, maxima/minima; inverse functions; graphing of nonlinear inequalities in one and two variables; conic sections; laws of logarithms, exponential and logarithmic functions, solving exponential and logarithmic equations; applications related to exponential and logarithmic functions; 4 operations on complex numbers; simplification of complex fractions; solving of polynomial and rational inequalities. The course will utilize the graphing calculator to a limited extent. Prerequisite: C+ or better in Intermediate Algebra (MAT*137) or C- or better in Finite Mathematics (MAT*152) or appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

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### STUDENT EXPECTATIONS

In the courses offered by Tunxis Community College students may be required to use the computer and the internet to access course materials, complete assignments, and take tests. Written assignments should be word processed. Computers are available for student use in the library and the open computer lab. The college offers credit courses in keyboarding and word processing as well as workshops and assistance in the use of computer technology.

Some assignments may involve field trips or work in groups that may require time commitment outside of regular scheduled class hours. Assignments may also require oral or visual presentations. The specific requirements of the course will be stated in the course outline.

Students should expect to spend considerable time outside of class completing assignments and studying. Depending on the course and other factors, for every hour in class, students should plan on spending two, three, or more hours outside of class on homework and studying. (For example, for a 3 credit course, you should expect to spend 9 hours of study time in addition to the 3 hours of class time per week.)

### NOTES...

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.
(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.
(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.
(e) Course may not satisfy degree or certificate program requirement. See course description.
($) Additional Fee for Lab course.
($$) Additional Fee for Studio course.

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Spring 2014 • Contact Tunxis Community College at tunxis.edu or 860.255.3500.
### CREDIT COURSES – SPRING 2014

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**OLCR = Online with campus requirements of 3/8, 5/10 from 10:00 am to 2:00 pm.**

**MAT*186 Precalculus (a)**

Intended to prepare the student for the theory of Calculus I. Extensive work is done with polynomial and rational functions, including the Fundamental Theorem of Algebra, Rational Roots Theorem, complete factorization, asymptotes and graphing. Detailed coverage of trigonometric functions (both right triangle and circular) includes graphing, trigonometric identities, the solving of equations, the Laws of Sines and Cosines and Inverse trigonometric functions. Other included topics are DeMoivre’s Theorem, polar coordinates, mathematical induction, the algebra of matrices and the Binomial Theorem. The graphing calculator is used when appropriate. **Prerequisite:** C- or better in College Algebra (MAT*172) OR appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

1487 ..........T/R ..................1:00-2:50P ...........................................Clark, R.
2484 ..........T/R ..................6:30-8:20P ...................................................Staff

**MAT*190 Calculus for Business and Social Science I (a)**

Designed for students who plan to major in social, biological, behavioral, or managerial sciences. Topics include techniques of differentiation and integration, together with applications of the derivative and definite integral. Logarithmic and exponential functions are also examined for their applications. **Note:** Students transferring to University of Connecticut under the Business Articulation Agreement MUST take Finite Mathematics before this course. **Prerequisite:** C- or better in Finite Mathematics (MAT*152), OR C+ or better in Intermediate Algebra (MAT*137); OR appropriate placement test score. (Elective Type: G/LA/M) (Ability Assessed: 7)

1488 ..........T/R ..................11:30A-12:50P ............................................Staff

**MAT*222 Statistics II w/Technology Applications (a)**

Designed for those students who desire a more in-depth study of statistics, especially those wishing to transfer to a four-year institution. Topics include hypothesis testing, statistical inference about means and proportions with two populations, linear regression and correlation, multiple regression, analysis of variance, inferences about population variances, goodness of fit and independence, and nonparametric methods. **Prerequisite:** C- or better in Elementary Statistics with Computer Application (MAT*165). (Elective Type: G/LA/M) (Ability Assessed: 7)

1489 ..........T/R ..................5:00-6:20P ...................................................Staff

**MAT*254 Calculus I (a)**

The limit and derivative of a function are developed. Applications include concavity, optimization problems and rectilinear motion. The definite integral and techniques of integration are also further studied. Applications of the definite integral include area under a curve, volumes of solids, arc length, work and center of mass. **Prerequisite:** C- or better in Precalculus (MAT*186). (Elective Type: G/LA/M) (Ability Assessed: 7)

2467 ..........M/W ..................1:00-2:50P ...................................................Staff

**MAT*256 Calculus II (a)**

The logarithmic and exponential functions along with their derivatives and integrals; models of growth and decay; inverse trigonometric and hyperbolic functions and their derivatives; integrals; further techniques of integration;

**STUDENT ACTIVITIES & CAMPUS CLUBS**

Tunxis offers a wide variety of student clubs and organizations designed to fit the diverse backgrounds and interests of our student population. Some of these clubs include the Celebration of Womanhood Club, Criminal Justice Club, DARC Club, Dental Assisting Club, Early Childhood Education Club, Human Services Club, Phi Theta Kappa (Honor Society), R.O.C.K. Club (Christian Faith), SADHA (Student American Dental Hygienist Association), Tunxis Art Club, Tunxis Gaming Club, Tunxis Spanish Club (El Club de Español), Tunxis Student Newspaper Club, and several other organizations. These clubs are a part of the Student Government Association and Student Activities Office.

**Contact Christopher Laporte, Director of Student Activities at 860.255.3528.**
indeterminate forms; improper integrals; infinite series; and power series representation of functions. Topics selected from analytic geometry include rotation of axis. Prerequisite: C- or better in Calculus I (MAT*254). (Elective Type: G/LA/M) (Ability Assessed: 7)

1490 ................. M/W ....................... 4:30-6:20P ............................................... Cenet

**MAT*285** Differential Equations (a) 4 credits
Methods of solution of ordinary differential equations, including the LaPlace Transform, are covered. Some elementary applications in geometry, physics, and chemistry are included. Prerequisite: C- or better in Calculus III: Multivariable (MAT*268). (Elective Type: G/LA/M) (Ability Assessed: 7)

1943 ................. M/W ....................... 5:00-6:20P ........................................... Clark, R.

**MAT*298** Special Topic: Prealgebra/Elementary Algebra Combined (a) 4 credits
This course will take students from Prealgebra through the end of Elementary Algebra in one semester. The topics covered will be the same as those covered in Elementary Algebra with additional support provided to review topics from Prealgebra as they are needed. The students will spend 3 hours in the classroom and 1 hour in a lab environment.

2461 ................. M/W ....................... 11:30A-12:50P
M (Lab) .................. 1:00-1:54P ............................................. Ricciuti

2462 ................. M/W ....................... 2:30-3:50P
M (Lab) .................. 4:00-4:54P ............................................. Staff

2821 ................. M/W ....................... 6:30-7:50P
W (Lab) .................. 8:00-8:54P ............................................. Staff

2822 ................. T/R ......................... 8:30-9:50A
T (Lab) .................. 12:00-12:54P ............................................. Moore

2823 ................. T/R ......................... 11:30A-12:50P
T (Lab) .................. 1:00-1:54P ............................................. Staff

2824 ................. T/R ......................... 5:00-6:20P
T (Lab) .................. 4:00-4:54P ............................................. Staff

**METEOROLOGY**

**MET*101** Meteorology 3 credits
The concepts of atmospheric temperature, pressure, humidity, wind, and how these factors are measured. Investigation of the physical processes of the atmosphere in such areas as heat transfer, condensation and precipitation, stability-instability and lapse rate. Study of atmospheric circulation and weather changes. Course includes essentials of climatology. Examination includes selected meteorological applications of meteorology. (Elective Type: G/S) (Ability Assessed: 10)

2426 ................. T/R ......................... 2:30-3:50P ............................................. Staff

**MUSIC**

**MUS*101** Music History and Appreciation I 3 credits
The formal and stylistic elements of music are presented together with necessary historical background through lecture, class discussion, and active listening. Includes a broad survey of significant musical styles from the Middle Ages to the present. (Elective Type: FA/G/HU/LA) (Ability Assessed: 6)

1392 ................. M/W ....................... 8:30-9:50A ............................................. Staff
1394 ................. M ......................... 6:30-9:20P ............................................. Staff

ALUMNI ASSOCIATION

The Alumni Association of TCC exists to support the College mission, encourage community alliances, promote education, and foster a spirit of unity and pride.

**HISTORY**

Tunxis Community College began operations in October 1970 and held its first graduation in June 1972. Ten years later a small group of volunteer graduates initiated an effort to establish an alumni association. The founders wrote bylaws to govern its operation, registered the organization with appropriate state agencies and began holding fund raising events. Proceeds from the events are used to support student scholarships, recognize outstanding faculty and staff, and to help fund other requirements of the College not generally supported by public funds. Alumni Association leadership collaborates with College administration and the Tunxis Foundation and Advisory Board to support important initiatives as they evolve.

**MEMBERSHIP**

All graduates of Tunxis Community College degree and certificate programs, and those students who have left the College in good standing, shall be eligible for membership. All active members are encouraged to attend regularly scheduled Board of Directors meetings and participate in association events or committees.

If you would like to support your Alumni Association by volunteering, please complete an application form.

Please visit [tunxis.edu/college/alumni](tunxis.edu/college/alumni) for more information.
### CREDIT COURSES – SPRING 2014

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<td>1396</td>
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<td>1399</td>
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<td>6:30-9:20P</td>
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<td>2865</td>
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**MUS*103  History of American Music** 3 credits  
A survey of American music from the Colonial period to the present day in its historical and cultural context. Classical, folk, popular, jazz, and rock music will be covered through lecture, discussion, and active listening. *(Elective Type: FA/G/HU/LA) (Ability Assessed: 6)*

**MUS*138  Rock & Roll History and Appreciation** 3 credits  
A survey of the evolution of rock music and the origins, characteristics, stylistic development, and cultural/social perspectives from its late-19th century influences to present day trends. *(Elective Type: FA/G/HU/LA) (Ability Assessed: 6)*

**MUS*298  Special Topic: Beginning Piano** 3 credits  
An introduction to the piano where students will learn the piano keyboard and acquire the basic skills to read general musical notation as related to the piano. Additionally, an understanding and application of the basic chords and scales will be covered. Students will also receive a foundation in music theory and appreciation as it relates to the piano.

2860 ..........M/W .............8:30-9:50A.........................Staff

### NEW MEDIA COMMUNICATION

**NMC*101  New Media Perspectives (a)** 3 credits  
What qualities do video games, comics, films, and computer simulations share? New Media Perspectives considers this question by examining the underlying structures and interrelated qualities of various media and communication technologies. Students will study selected text-based stories, films, video games, simulations, comics, visual art, and web design. Students will apply what they learn by developing hypertexts, digital stories, and games. The course will also address questions such as: what is new media? How does human experience shape the design of technology? What is interactivity? *Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: FA/G/HU/LA) (Abilities Assessed: 1.1, 2, 4)*

1159 ..........M/W .............10:00-11:20A............................Ersinghaus
1640 ..........T/R .............5:00-6:20P..............................Staff

**NMC*200  Digital Narrative (a)($$)** 3 credits  
Students draw from their experience in New Media Perspectives and explore, analyze, and create digital narratives. These digital works will include games, hypertexts, and hypermedia demonstrations. Students will develop and complete projects, collaborating both on-ground and online. This course may be team-taught. *Prerequisites: C- or better in New Media Perspectives (NMC*101), Composition (ENG*101) or permission of Department Chair. (Elective Type: FA/G/HU/LA)*

2824 ..........T/R .............7:00-8:50P..............................Staff

**NMC*290  Internship in New Media (a)($$)** 3 credits  
Provides students opportunity to apply new media literacy and project building abilities in production environments. Students will work with a variety of communication media, such as video, podcasting, and social software. Supplementary documents should be supplied with this course documenting the agency or body.

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**Notes:**  
The college makes every effort to maintain the schedule of courses as listed in this publication. However, course offerings are subject to change. Go to my.commnet.edu for a complete, up-to-the-minute listing of courses.

Room assignments will be posted on campus the first day of classes: Friday, January 24 or may be accessed at tunxis.edu/courses.

No confirmation of your registration is mailed by the college. Unless you are contacted otherwise, attend the first class session as scheduled.
CREDIT COURSES – SPRING 2014

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for which work or service agreement is applicable; the nature of the work or service to be completed or the goals to be met; and the nature of assessment. Prerequisite: Successful completion of 30 Credits in the program. (Elective Type: FA/G/HU/LA) (Abilities Assessed: 1, 2, 4, 8, 9)

2428 ONLINE Staff

PHILOSOPHY

PHL*101 Introduction to Philosophy (a) 3 credits
Surveys major problems and questions of ancient and modern philosophy. The course identifies basic issues, history, and types of philosophy. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1, 2, 5, 1, 5, 2)

1404 M/W 8:30-9:50A Staff
1405 T/R 11:30A-12:50P Abbot
2827 T/R 5:00-6:20P Abbot

PHL*151 World Religions (a) 3 credits
Surveys the spiritual ideas and practices which have sustained human beings in their various environments. The formation and early development of each religious tradition will be examined in historical context. Religious traditions to be examined include the indigenous religions of Africa and the Americas and the major world “source” religions: Judaism, Christianity, Islam, Hinduism, Buddhism, Taoism and Confucianism. Religious Studies is a secular academic discipline that leaves room for a wide range of personal reflection. Key doctrinal, philosophical, ethical, social and psychological dimensions of the religions will be considered (from both content/practice-based and discipline-specific perspectives). A significant portion of learning in this course takes place through fieldwork. Prerequisite: C- or better in Composition (ENG*101). (Elective Type: G/HU/LA) (Abilities Assessed: 1, 2, 5, 1, 5, 2, 8, 2)

1406 W 6:30-9:20P Abbot

PHYSICAL THERAPIST ASSISTANT

A consortium program offered in conjunction with Naugatuck Valley Community College. The prerequisite to taking these courses is admission to the Physical Therapist Assistant degree program. Additional program fee charged. For related information, please contact the Director of Admissions at 860.255.3555.

PTA*120 Introduction to Physical Therapy (a) 3 credits
Learning opportunities in this course assist the student to recognize the roles of physical therapy within various practice settings. Students differentiate functions of physical therapists and physical therapists assistants as members of the health care team through study of documentation principles, ethics, laws and organizations important to the provision of services. Learning also includes development of knowledge and abilities within the domains of conduct, communication and sensitivity to individual and cultural differences. Prerequisite: Admission to the Physical Therapist Assistant Program.

1501 W/F 2:10-3:40P Plunkett

PTA*125 Physical Therapy for Function (a) 4 credits
Provides the student with introductory concepts and techniques for effective patient teaching and physical therapy intervention for function and mobility. Emphasis is placed on competence in problem-solving and the physical therapist assistant’s role in modification of physical therapy interventions. Prerequisite: Admission to the Physical Therapist Assistant Program.

1502 F 8:30-11:30A Plunkett

The courses in this schedule are grouped by subjects that are listed alphabetically. Within each subject group, the courses are listed in numerical order from lowest to highest.

Courses designated with codes from 001-099 do not satisfy discipline requirements or count as an elective in any degree program; neither do its credits count toward requirements for graduation. Courses numbered 100-199 are considered first-year courses. Courses numbered 200 or higher are considered second-year courses.

ELECTIVES: Within an academic program, courses are either required or elective. Elective courses fall into broad subject areas of study in the liberal arts and sciences. These broad subject areas are the humanities, the natural sciences and the social sciences.

GENERAL ED REQUIREMENTS:
In addition, all degree programs have specific general education requirements. General education requirements assure that students have exposure to a range of courses in specific areas of the curriculum. The general education requirements are grouped into six modes. The general education modes and courses can be found in the College catalog.

NOTES...

(a) Indicates that prerequisite or co-requisite to courses as listed in the course description must be met prior to registering.

(b) Student must attend laboratory, clinic, clinic seminar or computer component associated with this course. This component may/may not require additional time outside scheduled class.

(d) Developmental courses do not satisfy English Mathematics credit requirements and cannot be counted as college credit for graduation or for transfer to another institution. Student will not be allowed to take credit level English/Mathematics while enrolled in these courses.

(e) Course may not satisfy degree or certificate program requirement. See course description.

($) Additional Fee for Lab course.

($$) Additional Fee for Studio course.

Spring 2014 • Contact Tunxis Community College at tunxis.edu or 860.255.3500. • 74
### CREDIT COURSES – SPRING 2014

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<td>W/F (Lab)</td>
<td>12:30-2:00P</td>
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<tr>
<td><strong>PTA*250</strong> Therapeutic Exercise (a)</td>
<td>5 credits</td>
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<td>Learning includes the theory and techniques to safely and effectively implement therapeutic exercise interventions based on a plan of care established by a physical therapist. Students also develop competence to measure a patient's response to interventions and respond accordingly and to provide effective instruction to patients and caregivers. Prerequisites: C or better in Physical Agents in Physical Therapy (PTA<em>230) AND C or better in Kinesiology for Rehabilitation (PTA</em>235).</td>
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<td>1505</td>
<td>T/R</td>
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<tr>
<td><strong>PTA*253</strong> Pathophysiology for Rehabilitation (a)</td>
<td>3 credits</td>
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<td>Develops comprehension about abnormalities and the physical, physiological, and psychological changes that occur throughout the human lifespan. The student learns the effects of pathology on the rehabilitation of patients with orthopedic, neurological, and general medical conditions. Prerequisites: C or better in Physical Agents in Physical Therapy (PTA<em>230) AND C or better in Kinesiology for Rehabilitation (PTA</em>235).</td>
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<td>1506</td>
<td>T/R</td>
<td>2:10-3:40P</td>
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<td><strong>PTA*258</strong> PTA in the Healthcare Arena (a)</td>
<td>2 credits</td>
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<td>Develops the student's ability to apply physical therapy interventions and data collection techniques within the clinic environment and advances the student's abilities with communication, conduct and problem solving within the structure of the health care system. Prerequisites: C or better in Physical Agents in Physical Therapy (PTA<em>230) AND C or better in Kinesiology for Rehabilitation (PTA</em>235).</td>
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### PHYSICS

| **PHY*110** Introductory Physics (a)(b)($) | 4 credits |
| One-semester introductory physics for the non-science major. The basic concepts of Newtonian mechanics, fluids, heat, electricity and magnetism, light, sound, relativity and quantum mechanics are examined. Lecture and laboratory. Prerequisite: C or better in Elementary Algebra Foundations (MAT*095). (Elective Type: G/LA/S) (Ability Assessed: 10) |
| 2333 | M/W             | 5:00-6:20P      | Staff      |
| 2337 | M (Lab)($)      | 3:00-4:27P      | Staff      |
| **PHY*121** General Physics I (a)(b)($) | 4 credits |
| Introductory physics course covering measurements, Newton’s laws of motion, gravity, work and energy, momentum, rotational motion, static equilibria, fluids, oscillations, conservation laws, waves, sound, temperature, heat transfer and thermodynamics. This course is the first of a two-semester sequence. Prerequisite: C or better in College Algebra (MAT*172) or permission of Department Chair. (Elective Type: G/LA/S) (Ability Assessed: 10) |
| NOTE: PHY*121 & PHY*221 labs are taught together in the same room. |
| 2341 | T/R             | 5:00-6:20P      | Hadley     |
| 2342 | T (Lab)($)      | 6:30-9:20P      | Hadley     |
| **PHY*221** Calculus-Based Physics I (a)(b)($) | 4 credits |
| Introductory physics course intended for science and engineering majors covering measurement, Newton’s Laws of Motion, gravity, work and energy, momentum, rotational motion, static equilibria, fluids, oscillations, conservation laws, waves,
### CREDIT COURSES – SPRING 2014

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<tr>
<td>2348</td>
<td>M (Lab)($)</td>
<td>6:30-9:20P</td>
<td>Hadley</td>
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#### POLISH

**PLH*102  Elementary Polish II (a)**  
3 credits  
Continues to develop skills in the pronunciation and phonetic system of Polish, expanding vocabulary and introducing more of the grammatical system, while reinforcing the course contents of Elementary Polish I. This course also continues to expose students to Polish history and culture. Prerequisite: C- or better in Elementary Polish I (PLH*101). (Elective Type: FL/G/HU/LA) (Ability Assessed: 2).  
2272 ..........T ..........6:30-9:20P ................................................... Staff

#### POLITICAL SCIENCE

**POL*111  American Government (a)**  
3 credits  
Explores the structure, function, and evolution of the U.S. government. The three branches of government, the bureaucracy, civil liberties, and civil rights will be examined. The Declaration of Independence, the U.S. Constitution, political parties, public opinion, interest groups and contemporary policy are also investigated. The relationship between the federal, state, and local governments will also be considered. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 2, 8.1).  
1408 ..........M/W ..........11:30A-12:50P .............................................. Fierro, R.  
1409 ..........T/R ..........8:30-9:50A ................................................... Staff  
1410 ..........T ..........6:30-9:20P ................................................... Staff

#### PSYCHOLOGY

**PSY*100  Personal Growth & Development (a)**  
3 credits  
Human adjustment with emphasis on personal growth, interpersonal relationships, health and stress, and socio-cultural challenges are studied. Topics of self-esteem, learning styles, human development and effective coping mechanisms are also considered. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 2)  
1411 ..........ONLINE ............................................................................ Boccaccio

**PSY*111  General Psychology I (a)**  
3 credits  
Introduction to the methodology and history of psychology with emphasis on the topics of learning, thinking, personality, development, motivation, emotion, behavior disorders, therapy, and social psychology. Prerequisite: C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Ability Assessed: 2)  
1412 ..........M/W ..........8:30-9:50A ................................................... Staff  
1413 ..........M ..........6:30-9:20P ................................................... Staff  
1414 ..........T/R ..........10:00-11:20A .............................................. Boccaccio  
1415 ..........T/R ..........1:00-2:20P ................................................... Staff

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*NOTES...*  
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**PSY*201 Life Span Development (a) 3 credits**
Examines developmental psychology, including theories and methodologies used by developmental psychologists. The course will examine continuity and change from conception to death and the interaction of biological, psychological, and social aspects of development. The course will prepare students for more advanced courses in developmental psychology. **Prerequisites:** C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Abilities Assessed: 2, 4)

1420 M 6:30-9:20P Staff
1421 ONLINE Staff
1422 ONLINE Staff

**PSY*203 Child Development (a) 3 credits**
Childhood from conception to adolescence is examined, with emphasis on the areas of physical, social, emotional, cognitive, language, and sex-role development. **Prerequisites:** C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Abilities Assessed: 2, 4)

1423 T/R 10:00-11:20A Staff
1424 T 6:30-9:20P Staff

**PSY*220 Educational Psychology (a) 3 credits**
Focuses on the theories of learning and teaching as well as their practical applications in the classroom. Topics include cognitive and social development, intelligence and ability, motivation and assessment. While not exclusively designed for future teachers, the connection between theory and practice will be explored using a variety of learner styles in a variety of settings. **Prerequisites:** C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Ability Assessed: 2)

1429 M 6:30-9:20P Staff

**PSY*245 Abnormal Psychology (a) 3 credits**
An introduction to the study of mental disorders with consideration of their origins, symptoms, treatment, and prevention. Disorders to be examined include anxiety and mood disorders, personality disorders, disorders of childhood, and schizophrenia. **Prerequisite:** C- or better in Composition (ENG*101) AND C- or better in General Psychology I (PSY*111). (Elective Type: G/LA/SS) (Ability Assessed: 2)

1430 T/R 1:00-2:20P Boccaccio

**SOCIology**

**SOC*101 Principles of Sociology (a) 3 credits**
Introduction to the analysis of social institutions and processes including sociological theory and method, culture and personality, human ecology and population, and social organization and disorganization. **Prerequisite:** C- or better in Integrated Reading & Writing II (ENG*075) or Introduction to College Reading & Writing (ENG*093) or Reading & Writing VI (ESL*162), or placement into Composition (ENG*101). (Elective Type: G/LA/SS) (Abilities Assessed: 1, 4)

1431 M/W 8:30-9:50A Edwards, R.
1432 M/W 11:30A-12:50P Edwards, R.
1433 M/W 1:00-2:20P Clucas

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**The College Makes Every Effort to Maintain the Schedule of Courses As Listed in This Publication. However, Course Offerings Are Subject to Change.**

**Room Assignments Will Be Posted on Campus the First Day of Classes: Friday, January 24 or May Be Accessed at Tunxis.edu/Courses.**

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**DID YOU KNOW?**

With an associate's degree from Tunxis Community College, over your lifetime, you can earn $600,000+ more than with a high school diploma only.

And you can save over $30,000 per year on tuition compared with private colleges.

With flexible class schedules and online courses that fit into your busy schedule, choosing Tunxis Community College simply makes sense (and dollars)!

*Information prepared by CCbenefits, Inc. - 5/08*

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<td>1438</td>
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<td>9:00-11:50A</td>
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**SOC*103 Social Problems (a)** 3 credits
Selected contemporary American social problems are studied from the sociological perspective. Problem areas such as poverty, race, crime and violence, marriage and family problems, drugs and alcoholism, unemployment and work, sex roles and sexism, and other relevant issues are covered. Prerequisites: C- in Integrated Reading and Writing I (ENG*065), or placement into Integrated Reading and Writing II (ENG*075) or Introduction to College Reading and Writing (ENG*093) or Reading & Writing VI (ESL*162). (Elective Type: G/LA/SS) (Ability Assessed: 5.1)

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**SOC*210 Sociolology of the Family (a)** 3 credits
Study of psychological, sociological, and other factors important to the development of a sound base for successful marriage and parenthood. Prerequisite: C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Abilities Assessed: 2, 3)

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<tr>
<td>1444</td>
<td>M/W</td>
<td>1:00-2:20P</td>
<td>Richard</td>
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**SOC*220 Racial and Ethnic Diversity (a)** 3 credits
Examines the racial and ethnic composition of the United States and the impact of race and ethnicity upon the distribution of power and opportunity. Major theoretical perspectives will be considered along with patterns of inter-ethnic and inter-racial contact. The politics of minority status and the growth and development of social movements to alter existing arrangements will be studied. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Abilities Assessed: 2, 5.1)

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**SOC*241 Juvenile Delinquency (a)** 3 credits
The concept of juvenile delinquency is examined. The relationships between social attitudes and definitions of youthful law violations, along with studies of various forms of delinquency, are considered. Diverse theoretical interpretations of delinquency are analyzed, including subcultural theories, physiologic factors, emotional pressures, and environmental pressures. Prerequisites: C- or better in Composition (ENG*101) AND C- or better in Principles of Sociology (SOC*101). (Elective Type: G/LA/SS) (Abilities Assessed: 2, 3)

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<tbody>
<tr>
<td>1446</td>
<td>M/W</td>
<td>10:00-11:20A</td>
<td>Clucas</td>
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</tbody>
</table>

**SPANISH**

**SPA*101 Elementary Spanish I** 3 credits
Presents the essentials of Spanish grammar needed to read, write, and interact in Spanish using simple phrases and common expressions, and highlights the diverse cultures of Spanish-Speaking peoples. Context for learning is self, family, school and community. (Elective Type: FL/G/HU/LA) (Ability Assessed: 2)
CREDIT COURSES – SPRING 2014

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>1447</td>
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</tr>
<tr>
<td>1448</td>
<td>T/R</td>
<td>11:30A-12:50P</td>
<td>Celona</td>
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<td>1449</td>
<td>T</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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<tr>
<td>1450</td>
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<td>9:00-11:50A</td>
<td>Staff</td>
</tr>
<tr>
<td>1451</td>
<td>ONLINE</td>
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<tr>
<td>2274</td>
<td>ONLINE</td>
<td></td>
<td>Staff</td>
</tr>
</tbody>
</table>

**SPA*102  Elementary Spanish II (a)  3 credits**
Builds and expands skills from Elementary Spanish I with further study of Spanish grammar and of the diverse cultures of Spanish-speaking peoples. Students begin to negotiate simple transactions and dilemmas in Spanish using more complex phrases and common expressions. Context for learning is studying activities from daily life. Prerequisite: C- or better in Elementary Spanish I (SPA*101) OR permission of Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 2)

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1452</td>
<td>T/R</td>
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<td>1453</td>
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<td>6:30-9:20P</td>
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<td>1454</td>
<td>ONLINE</td>
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<td>Celona</td>
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<td>1455</td>
<td>ONLINE</td>
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<td>Staff</td>
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</tbody>
</table>

**SPA*202  Intermediate Spanish II (a)  3 credits**
Builds and expands skills from Intermediate Spanish I with further study of Spanish grammar and of diverse cultures of Spanish-speaking peoples. A secondary focus remains on expanding reading and writing skills. Students continue to refine their use of practical, conversational Spanish. The context for learning is the modeling of the experiences of the Spanish speaking peoples. Prerequisite: C- or better in Intermediate Spanish I (SPA*201) OR permission of Department Chair. (Elective Type: FL/G/HU/LA) (Ability Assessed: 2)

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</thead>
<tbody>
<tr>
<td>2830</td>
<td>MW</td>
<td>1:00-2:20P</td>
<td>Staff</td>
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</tbody>
</table>

**TECHNOLOGY STUDIES**

**TCN*293  Practicum in Technology I (a)  3 credits**
Independent activity on an assigned internship/field placement or project. Includes necessary time management, research, written status reports, and teamwork under the direction of a faculty member. Parameters of the individual internship/field placement or project will be established at the beginning of the semester. This course is open only to those students who are currently enrolled in Technology Studies certificate and/or degree programs. Prerequisite: Permission of Program Coordinator. (Elective Type: G) (Abilities Assessed: 1.2, 8.2)

<table>
<thead>
<tr>
<th>CRN</th>
<th>DAY(S)</th>
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</thead>
<tbody>
<tr>
<td>1518</td>
<td>OLCR</td>
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<td>Staff</td>
</tr>
</tbody>
</table>

OLCR = Online with campus requirements of 2/4, 3/4, 4/22 (3:00-4:00P) Room 307.

**THEATER**

**THR*110  Acting I  3 credits**
A practical approach to the art of acting, with special attention to the development of the actor’s instrument, including voice, body, the senses, creativity, and interpretation. The course combines individual and group exercises and assignments. (Elective Type: FA/G/HU/LA) (Abilities Assessed: 6, 9)

<table>
<thead>
<tr>
<th>CRN</th>
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<th>INSTRUCTOR</th>
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</thead>
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<tr>
<td>2370</td>
<td>M</td>
<td>6:30-9:20P</td>
<td>Staff</td>
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</tbody>
</table>

Please note: tuition and fees payments should be made to Business Office, Bidstrup Hall, using cash, checks made payable to TCC, and/or Visa, MasterCard, Discover. The College does NOT accept American Express credit cards.
Spring 2014 courses with prerequisite of: C- or better in Integrated Reading and Writing II (ENG*075); OR Introduction to College Reading & Writing (ENG*093); OR ESL: Reading and Writing VI (ESL*162) OR placement into Composition (ENG*101).

- Introduction to Anthropology (ANT*101)
- Introduction to Nutrition (BIO*111)
- Human Biology (BIO*115)
- Business Law I (BBG*231)
- Personal Finance (BFN*110)
- Human Resources Management (BMG*220)
- Principles of Retailing (BMK*103)
- Principles of Marketing (BMK*201)
- First Year Experience (CSS-101)
- Intro. to Mass Communication (COM*101)
- Interpersonal Communication (COM*172)
- Public Speaking (COM*173)
- Introduction to Computers (CSC*101)
- Network Essentials I (CST*130)
- Introduction to Management Info. Systems (CST*201)
- Composition (ENG*101)
- Introduction to Geography (GEO*101)
- Western Civilization I (HIS*101)
- Western Civilization II (HIS*102)
- World Civilization I (HIS*121)
- World Civilization II (HIS*122)
- U.S. History I (HIS*201)
- U.S. History II (HIS*202)
- The U.S. Since World War II (HIS*213)
- History of Women in America (HIS*215)
- African American History (HIS*218)
- Investigations in Health Careers (HLT*103)
- New Media Perspectives (NMC*101)
- American Government (POL*111)
- Personal Growth & Development (PSY*100)
- General Psychology I (PSY*111)
- Principles of Sociology (SOC*101)

Spring 2014 courses with prerequisite of: C- or better in Integrated Reading and Writing I (ENG*065); OR placement into Integrated Reading and Writing II (ENG*075); OR Intro. to College Reading and Writing (ENG*093), OR Reading & Writing VI (ESL*162)

- First Year Experience (CSS-101)
- Introduction to Early Childhood Education (ECE*101)
- Creative Experiences/Children (ECE*103)
- Music and Movement for Children (ECE*106)
- Infant/Toddler Growth and Development (ECE*141)
- Health, Safety and Nutrition (ECE*176)
- Natural Disasters (EAS*106)
- Introduction to Human Services (HSE*101)
- Social Problems (SOC*103)
STATE IMMUNIZATION POLICY

If you were born after December 31, 1956, Connecticut State Law requires that all full-time (degree seeking and non degree/non matriculating) and part-time matriculating students enrolled in postsecondary schools be adequately protected against measles, mumps, rubella, and varicella (chicken pox). Students must have two (2) doses of each vaccine administered at least one (1) month apart to insure adequate immunization.

If you are not exempt, please complete one of the options below and attach the necessary documentation.

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>SS#</th>
<th>Date of Birth</th>
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<tbody>
<tr>
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</table>

Address

<table>
<thead>
<tr>
<th>Street</th>
<th>City/Town</th>
<th>State</th>
<th>Zip Code</th>
</tr>
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<tbody>
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</table>

**OPTION 1: RECORD OF IMMUNIZATION**
This section must be completed by either a physician or someone operating under the direction of a physician (ex. School nurse, physician’s assistant, or nurse practitioner).

<table>
<thead>
<tr>
<th>Vaccination Type</th>
<th>1st Dose</th>
<th>2nd Dose</th>
<th>Date of Test</th>
<th>Result of Test</th>
<th>Date of Disease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measles</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
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<tr>
<td>Mumps</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
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<tr>
<td>Rubella</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
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</tbody>
</table>

**OPTION 2: LAB EVIDENCE OF IMMUNITY OR CONFIRMED CASE OF DISEASE**
Test results (Titer) for lab evidence must be attached to this form or document that you have already had the disease(s). If you cannot document a confirmed case of the disease(s), then you must submit immunity results from a medical laboratory.

<table>
<thead>
<tr>
<th>Vaccination Type</th>
<th>1st Dose</th>
<th>2nd Dose</th>
<th>Date of Test</th>
<th>Result of Test</th>
<th>Date of Disease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varicella</td>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
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**OPTION 3 & 4: Medical or Religious exemptions on the reverse side**

**OPTION 1 & 2: This must be completed by your physician.** I hereby certify that this student has received the immunization(s) or has laboratory evidence of immunity as indicated.

Signature of physician or authorized person

Date

Physician’s stamp or DEA number
OPTION 3:  
MEDICAL EXEMPTION

Students with medical exemptions shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the college. All susceptible students will be excluded from college based on public health officials’ determination that the college is a primary site for disease exposure, transmission and spread into the community. Students excluded from college for this reason will not be able to return to school until:

1. the danger of the outbreak has passed as determined by public health officials;
2. the student becomes ill with the disease and completely recovers, or;
3. the student is immunized.

According to State statutes, (Connecticut General Statues Sections 19a-7f and 10-204a) no student may register for classes without proof of immunization or a statement of exemption. Students seeking an exemption on the basis that a given immunization is medically contraindicated must attach a statement to the form signed by their physician stating that in the physician’s opinion, such immunization is medically contraindicated and why it is contraindicated. In addition, the student should complete the following statement and return it to the Tunionx Admissions Office.

I am submitting the enclosed documentation from a physician that immunization is medically contraindicated. Therefore, I am exempt from receiving the required immunization as specified by the physician, and shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the school.

Student Name ___________________________ Student Signature ___________________________

OPTION 4:  
RELIGIOUS EXEMPTION

Students with religious exemptions shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the college. All susceptible students will be excluded from college based on public health officials’ determination that the college is a primary site for disease exposure, transmission and spread into the community. Students excluded from college for this reason will not be able to return to school until:

1. the danger of the outbreak has passed as determined by public health officials;
2. the student becomes ill with the disease and completely recovers, or;
3. the student is immunized.

According to State statutes, (Connecticut General Statues Sections 19a-7f and 10-204a) no student may register for classes without proof of immunization or a statement of exemption. Students seeking an exemption on the basis that immunizations would be contrary to their religious beliefs should complete the following statement and return it to the Tunionx Admissions Office.

I hereby assert that immunizations would be contrary to my religious beliefs. Therefore, I am exempt from receiving the required immunization under Section 10-201a of the Connecticut General Statutes and shall be permitted to attend college except in the case of a vaccine-preventable disease outbreak in the school.

Student Name ___________________________ Student Signature ___________________________
APPLICATION FOR ADMISSION

Applicant's Legal Name ____________________________

(Last) __________ (First) __________ (Middle) __________

(Social Security Number) ____________________________ (Date of Birth) __________ (Gender: M/F) __________

Former Last Name(s) ____________________________

(Mailing Address)

Street __________________________________________ City __________ State __________ Zip __________

(Permanent Address)

Street __________________________________________ City __________ State __________ Zip __________

(Telephone)

Home Work Cell

Email ____________________________ ____________________________ __________________________

(used for correspondence from the College)

Have you ever attended this college? ☐ Yes ☐ No If yes, when? ______________________________________

Have you previously attended a CT Community College? ☐ Yes ☐ No If yes, where? ____________________________

For which semester are you applying? ☐ Fall (Sept-Dec) ☐ Spring (Jan-May) ☐ Winter (Dec-Jan) ☐ Summer (Jun-Jul) Year ______

CITIZENSHIP

Are you a United States citizen? ☐ Yes ☐ No If no, are you a Permanent Resident? (Green Card holder) ☐ Yes ☐ No Your original Green Card needs to be presented to Admissions.

ETHNICITY/ RACE Please provide the following ethnicity and race data. This information is requested on a voluntary basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect admission to or registration in the college.

Do you consider yourself to be Hispanic/Latino? ☐ Yes ☐ No

What is your race? Select one or more:

☐ White(10) ☐ Black or African American(20) ☐ Asian(45) ☐ American Indian or Alaskan Native(50)

☐ Native Hawaiian or Other Pacific Islander(80) ☐ Other(90)

FAMILY EDUCATIONAL BACKGROUND

Do either of your parents hold a bachelor's degree (4-year college degree) or higher? ☐ Yes ☐ No

MILITARY STATUS

Are you currently on active duty with the U.S. armed forces? ☐ Yes ☐ No (ACTD)

Are you currently a member of the National Guard or Reserve? ☐ Yes ☐ No (NGRE)

Have you ever served in the U.S. armed forces? ☐ Yes ☐ No (VET1)

Are you a dependent of a member of the U.S. armed forces? ☐ Yes ☐ No (VETD)

If you answered “Yes” to any of these questions you may be entitled to benefits and you should meet with the College’s Veterans Certifying Official (VCO).

IN-STATE TUITION

1. I am eligible for in-state tuition because I have continuously resided in Connecticut for at least one year and Connecticut is my permanent home. ☐ Yes ☐ No

2. Even though I answered “No” to the question above, I claim and can demonstrate through documentation that I am eligible for in-state tuition. ☐ Yes ☐ No

Out-of-state students may be eligible for a reduced tuition rate through the NEBHE program. For details, see the college catalog or website.

3. ☐ Check here if applying under the New England Regional Student program (NEBHE).

If you answered “Yes” to question #2 or checked question #3, you must submit a “Declaration of Eligibility for in-State or NEBHE Tuition” for review and determination of eligibility.
DEGREE STATUS
In which degree/certificate program are you planning to enroll?

Use list of majors/codes included in this application.

Please write major name and code above. Select from enclosed list.

HIGHEST DEGREE LEVEL (check one only)

☐ No High School Diploma or GED (01)
☐ Associate’s Degree (02) ☐ Some College (06)
☐ Undergraduate Certificate (05)
☐ Associate’s Degree (07) ☐ Bachelor’s Degree (08)
☐ Master’s Degree (09)
☐ Other Advanced Degree (10) ☐ Doctoral Degree (11)
☐ First Professional Degree (JD, MD, DDS, LLB) (12)
☐ Sixth-Year Certificate (13)

EDUCATIONAL GOALS

☐ Certificate (credit) (CT) ☐ Transfer without an Associate’s Degree (DN) ☐ Improve English Skills/Proficiency (ES)
☐ Associate’s Degree (DG) ☐ Job Preparation/Retraining Course (JB)
☐ Developmental (College Preparation) Education (DV)
☐ Fulfill other college’s requirement (AC) ☐ Job Promotion (JP)
☐ Transfer with an Associate’s Degree (DT) ☐ Personal Development Course(s) (PD)
☐ Other Goal (NL)

ACADEMIC BACKGROUND

Do you have a High School Diploma? ☐ Yes ☐ No ☐ Pending Graduation Year __________

Name of High School ________________________________
Town ________________________________ State _________ Country ______

Do you have a General Equivalency Diploma (GED)? ☐ Yes ☐ No Year ______ GED Number __________

Do you have an Adult High School Diploma? ☐ Yes ☐ No Graduation Year __________ Town/State __________

Do you have a Home School Diploma? ☐ Yes ☐ No Graduation Year __________ Town/State __________

Have you participated in the High School Partnership Program through the CT Community Colleges? ☐ Yes ☐ No

Have you participated in the College Career Pathways/Tech Prep Program through the CT Community Colleges? ☐ Yes ☐ No

PREVIOUS COLLEGE BACKGROUND

* (To transfer credits to Tunxis visit: tunxis.edu/transfer)

College/University Name ________________________________
State ________________________________ Dates of Attendance __________________
Graduation Date ________________________________ Degree Awarded __________________

INTERNATIONAL STUDENT INFORMATION

Are you an international student who needs an I-20 form for an F-1 Visa? ☐ Yes ☐ No

Other Visa Holder (indicate type) ________________________________ Visa Admission Number __________

Visa Start Date ________________________________ Visa End Date ________________________________

International Address ________________________________

EMPLOYMENT INFORMATION

☐ Employed Full-time ☐ Employed Part-time ☐ Unemployed

Name of Employer ________________________________ Address of Employer ________________________________

Title/Position ________________________________ Does your Employer have a Tuition Reimbursement Program? ☐ Yes ☐ No

EMAIL COMMUNICATIONS

I request the College forward to me at the email address I have provided all correspondence, including personally identifiable information pertaining to me from College records that are protected by FERPA.

Signature: ________________________________ Date: ________________________________

CONSENT FOR THE DISCLOSURE OF EDUCATION RECORDS

I understand that to maintain accurate student records, including the records pertaining to my attendance at the College, and for other necessary business purposes, the College may need to release or provide access to personally identifiable information in its records pertaining to me to another College in the Community College System or to the System’s administrative office. Accordingly, I hereby authorize the College to release or allow access to such information to those indicated for the purposes described.

Signature: ________________________________ Date: ________________________________

I certify with my signature below that I am the applicant and that the information I have provided above is accurate. If admitted, I pledge to comply in good faith with all the rules and regulations of the College. I realize that any misleading information provided by me on this application may be cause for dismissal. I understand that information collected in this application is for reporting purposes only and will not be used in the selection process for admission.

Student Signature ________________________________ Date __________

Parent/Guardian Signature (if under 18) ________________________________ Date __________
Please check the degree or certificate program listed below in which you plan to enroll.

**ASSOCIATE’S DEGREE PROGRAMS (J11) **
- Business Administration............................................. A67
- Business Office Technology........................................ A26
- Business Office Technology: Medical Option................. A79
- Computer Information Systems ................................. A95
- Honors Computer Science/Mathematics.................... B35
- CIS: Computer Programming Option........................... A02
- CIS: Network Administration Option.......................... A04
- Criminal Justice................................................. B09
- Criminal Justice: Corrections Option......................... A81
- Early Childhood Education....................................... B31
- Engineering Science.............................................. B15
- General Studies................................................. B20
- Graphic Design.................................................. A18
- Graphic Design: Interactive Media Option................ B30
- Human Services................................................. B21
- Human Services: Family/Violence Intervention Option... B25
- Liberal Arts and Sciences (AS).................................. A75
- (AA)....................................................................... J12JA75
- New Media Communication....................................... JA06
- Pathway To Teaching Careers (AA).............................. J12JC35
- Technology Studies............................................ F11
- Technology Studies: Biomolecular Science Option......... F21
- Technology Studies: Computer-Aided Design Option........ F15
- Technology Studies: Electrical Option.......................... F06
- Technology Studies: Engineering Technology Option..... F12
- Technology Studies: Technology and Engineering Education Option........................................ F13
- Visual Fine Arts.................................................. A19
- Visual Fine Arts: Photography Option....................... A01

**CERTIFICATE PROGRAMS (J13) **
- Accounting.................................................. J05
- Business Administration........................................ J42
- Computer Programming........................................ J27
- Early Childhood Education..................................... J85
- Graphic Design................................................ J13
- Health Information Technology................................. J32
- Human Services............................................... J14
- Marketing Management........................................... J17
- Medical Transcription........................................... J18
- Microcomputer Processing...................................... J28
- Office Applications............................................ J24

Certificates NOT eligible for Financial Aid
- Computer Aided Drafting (CAD)................................. J29
- e-Commerce................................................... J03
- Early Childhood Administration............................... J90
- Electrical.................................................. N12
- Electronics Technology......................................... J30
- English as a Second Language/ESL.......................... J10
- Entrepreneurship Certificate.................................... J06
- Family Violence Intervention................................... J86
- Finance Certificate............................................ J07
- Health Career Pathways.......................................... K55
- Homeland Security (starts Fall 2013)......................... J04
- Lean Manufacturing............................................. J31
- Network Administration......................................... J01
- Photography................................................ J02

**UNDECLARED MAJOR**

Non-Degree (JZ99) No selection at this time.

**NOTE:** If you intend to apply for financial aid you **CANNOT** select this option; you must select a program. Also, College policy requires that all students enroll in a degree or certificate program at the completion of 12 credits.

* Selective admissions. Special application required. See College catalog for details.