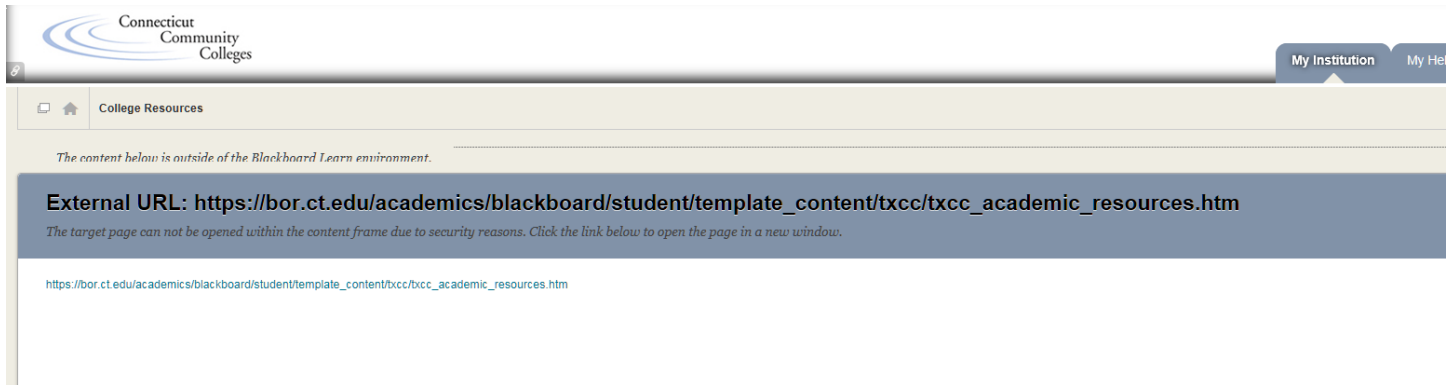


Tunxis Distance Learning Documentation

How to fix an “External URL” message by selecting an “Entry Point”

Sometimes when you access your class in Blackboard, you may encounter an External URL error page that looks similar to the one below (the URL may be different):



Why this happened:

Your course menu can contain different objects, like Content Areas (e.g., Course Content), Tool Links (e.g., Email), or Web Links/external URLs (e.g., College Resources), etc...

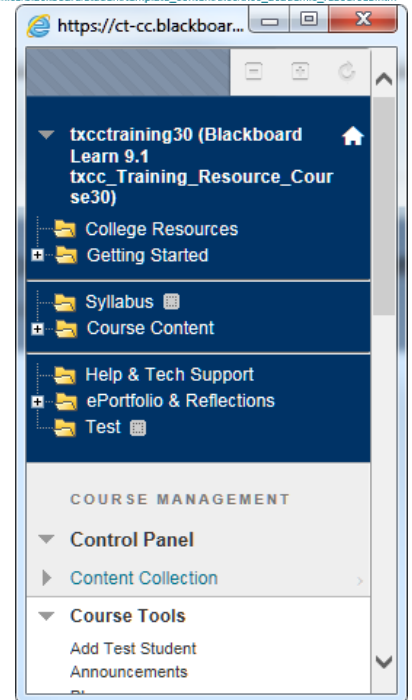
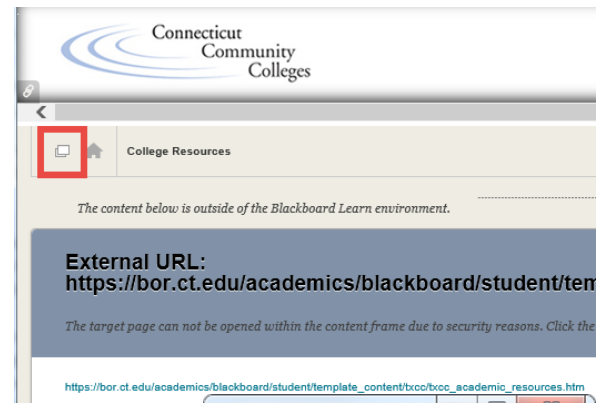
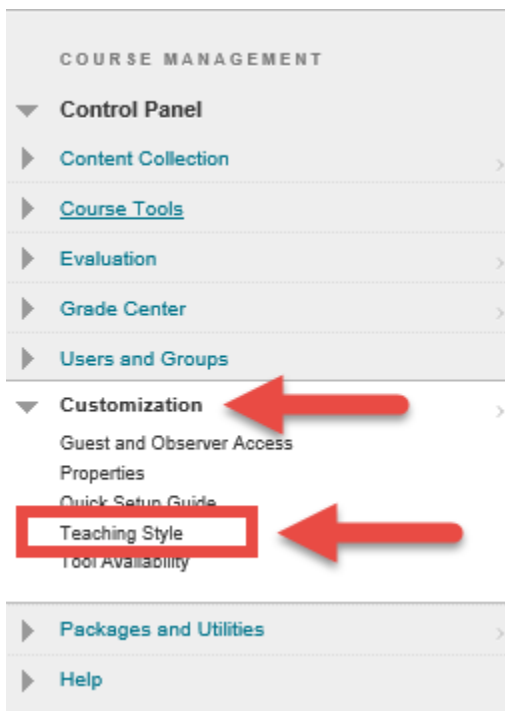
You may see this message when:

1. A Content Area or a Tool Link that was previously set as the course “Entry Point” has been “deleted” from the course menu, OR
2. A Content Area or a Tool Link that was previously set as the course “Entry Point” has been “hidden” from the course menu, OR
3. An external URL (any web link outside of Blackboard) has been set as the Course Entry Point.

In the first and second example above, it is possible that an external URL has become your new Course Entry Point, by default. Blackboard makes the next menu item the new course “Entry Point” when the previously set entry point becomes hidden or is deleted. In the third example, the same message will appear, although it is possible you’ve set the entry point to an external URL with intention, not knowing the end user result or how to correct it.

How to fix it by changing your Course Entry Point:

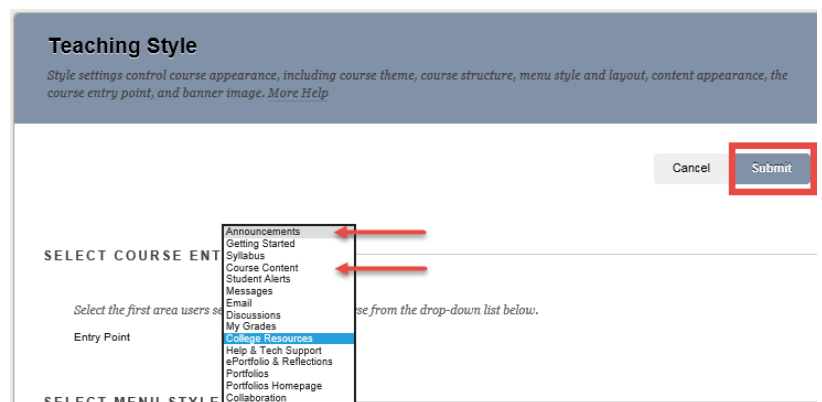
1. Click on the small “Display Course Menu in a Window” icon in the upper-left corner.
2. You’ll see your “Course Menu” open up in a new browser window that looks similar to the one on the right.
3. Scroll down and click on “Teaching Style” found under Customization (click on Customization first, to open if necessary.)



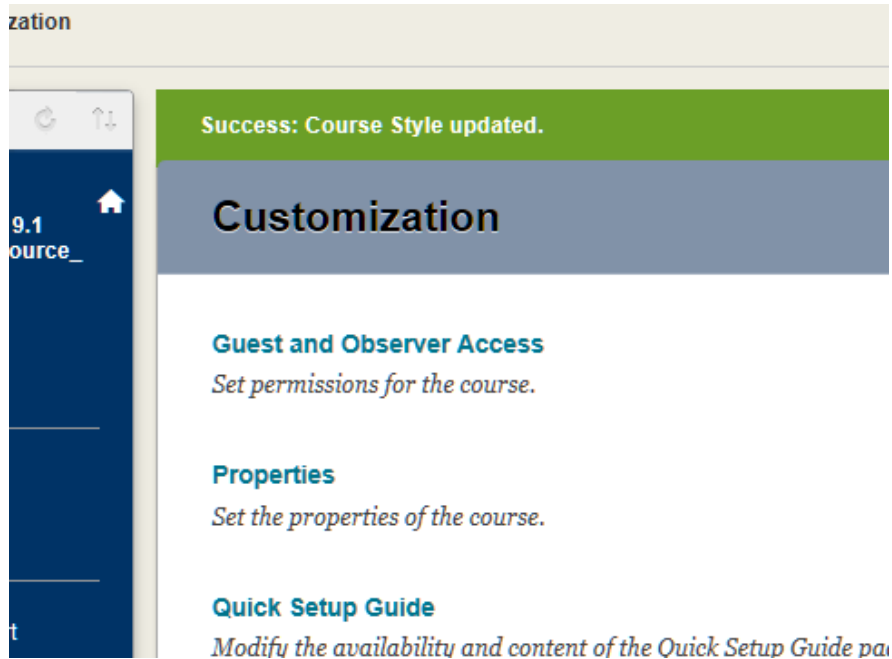
4. You should be looking at the Teaching Style window now.

5. Click on the drop-down box next to the “Entry Point” and select some Content Area (e.g., Course Content) or a Tool Link (e.g., Announcements) that you want to become your new Course Entry Point.

6. Click the “Submit” button.



7. You should now see the “Success: Course Style updated” message in the green status bar at the top of your content window!



You're all set.