
Certified Sterile Processing Technician

Spring 2020

choice of Thursday or Saturday

Thursday class

January 16 – May 28

5:00-9:00pm

Room: TBA

CRN 1591

or

Saturday class (two Thursdays)

January 18 – May 30

8:30am-12:30pm

Room 6-176

CRN 1592

Essential Job Skills Class:

This class is a required part of your program.

Tuesdays: March 3, 10, 17, 24

5:30-9:00pm Room 205

CRN 1613

or

Saturdays: March 7 – April 25

1:00-3:00pm Room 6-176

CRN 1614

Cost: \$2218

Payment plan available (\$25 fee):

\$580 initial payment - due at time of registration

Initial payment must be made in person at the college.

Three subsequent payments of \$555

Scholarships available through American Job Center:

To apply for the WIOA Scholarship contact a career agent at The American Job Center

Bristol Office: 860-899-3559

New Britain Office: 860-223-0889

To apply for the Dislocated Worker Grant:

Contact Yanira Fernandez 860-899-3519

Student name (print) _____

TUNXIS COMMUNITY COLLEGE CERTIFIED STERILE PROCESSING TECHNICIAN PROGRAM

SPECIAL REQUIREMENTS

The following Essential Functions are expected of all students with or without academic adjustments. Students must be able to fulfill the essential functions of the job. Students with disabilities may be eligible for academic adjustments.

Students must have the following abilities:

- Proficiency in the use of the English language and must possess effective oral and written skills in order to accurately transmit appropriate information to faculty, colleagues, and other healthcare workers.
- Interpersonal skills such that you are capable of interacting with individuals from a variety of social, economic and ethical backgrounds.
- Adequate senses – hearing, vision, smell and touch.
- Present a professional appearance, maintain personal health and be emotionally stable.
- Critical Thinking — Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Active Listening — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Arm-Hand Steadiness — The ability to keep your hand and arm steady while moving your arm or while holding your arm and hand in one position.
- Information Ordering — The ability to arrange things or actions in a certain order or pattern according to a specific rule or set of rules.
- Finger Dexterity — The ability to make precisely coordinated movements of the fingers of one or both hands to grasp, manipulate, or assemble very small objects.
- Manual Dexterity — The ability to quickly move your hand, your hand together with your arm, or your two hands to grasp, manipulate, or assemble objects.
- Trunk Strength — The ability to use your abdominal and lower back muscles to support part of the body repeatedly or continuously over time without 'giving out' or fatiguing.
- Static Strength — The ability to exert maximum muscle force to lift, push, pull, or carry objects.
- Visualization — The ability to imagine how something will look after it is moved around or when its parts are moved or rearranged.
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I have read and understand the information above.

Sign

Date



271 Scott Swamp Road
 Farmington, CT 06032
 Phone: 860-773-1450
 Fax: 860-606-9732
tx-continuing-ed@tunxis.edu



Continuing Education Non-Credit Registration Form

Full Legal Name: _____
(Last) (First) (Middle)

Address: _____
(Street) (City) (State) (Zip)

Email Address: _____

Phone: _____ **Work / Cell Phone:** _____

Date of Birth: ____/____/____ **Former Last Name** (if applicable): _____

Social Security #: ____/____/____ **Sex:** Male Female

Are you a U.S. Citizen? Yes No

Ethnicity (optional): White Black Hispanic/Latino Asian
 Native Hawaiian/Pacific Islander American Indian/Native Alaskan Other

CRN	Course Title	Start Date	Cost	Time	Room
Total:					

*Payment must be submitted at time of registration.

***PAYMENT INFORMATION:** Check Number _____ Money Order _____
Payable to: Tunxis Community College

MasterCard/Visa/Discover/Amex: _____ Exp. _____
 Cardholder Name: _____

Office use ONLY	Entered: _____	Banner ID: @ _____						
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Withdrawal/Refunds:

Refunds may be obtained if your written withdrawal is submitted to the Continuing Education & Workforce Development Office three business days prior to the first meeting of class. Refunds generally take 2-4 weeks to process. There are no refunds once a class has started or for fees labeled "non-refundable".

Course Cancellations:

Low enrollment may result in a course cancellation. Students may accept a refund or transfer the tuition to another course in the same semester. In the event of inclement weather, please check the Weather Line at 860-773-1301 or our website: tunxis.edu.

Student Conduct:

Students are expected to behave according to the socially accepted standards of the College community. Each student is expected to uphold ethical standards in academic performance. Failure to comply with the College's guidelines for conduct, as directed by the Board of Regents for Higher Education Policy, may be grounds for dismissal.

Parking Policy:

To avoid having to pay a parking fine, please park in student-designated parking lots on the right as you enter campus. Do not park in areas reserved for faculty and staff.

Tunxis@Bristol is located at:

430 North Main St, Bristol, CT 06010