

COURSE SYLLABUS

Course Title:	Special Topics: Introduction to Communication	Date submitted:	Spring 2010 (10-34)		
Department:	Humanities				
Curriculum:	Communication				
Course Descriptors: Make certain that the course descriptors are consistent with college and Board of Trustees policies, and the current course numbering system.	Course Code: (eg. ACC 101)	COM*298	Prerequisites:		
	Course Type:	L/D		None	
	A: Clinical B: Lab D: Distance Learning I: Individual/Independent L: Lecture N: M: Seminar Internship P: Practicum U: Studio X: Combined Lecture/Lab Y: Combined Lecture/Clinical/Lab Z: Combined Lecture/Studio		Elective Type:		
					G/HU/LAS
	E: English FA: Fine Arts FL: Foreign Language G: General HI: History HU: Humanities LAS: Liberal Arts & Sciences M: Math S: Science SS: Social Science		Credit Hours:		Corequisites:
	Developmental: (yes/no)		No		None
	Lecture:		3		
	Clinical:		0		
	Lab:		0		
Studio:		0			
Other:		0			
TOTAL:		3			
Class Maximum:		25	Other Requirements:		
Semesters Offered:		F/S/Su		None	
Catalog Course Description:	Introduces students to fundamental theories of effective communication in intrapersonal, interpersonal, and small group settings. In a workshop environment, students will practice effective oral communication strategies and present a narrative and a group presentation.				
Topical Outline: List course content in outline format.	<ol style="list-style-type: none"> 1. Communication: Understanding the Process 2. Communicating in a Multicultural World 3. Communication and Self-Perception 4. Listening and Critical Thinking 5. Nonverbal and Verbal Communication 6. Communicating in Relationships 7. Resolving Conflict 7. Communicating in Small Groups 8. Communicating to the Public 				
Outcomes:	Upon successful completion of this course, the student will be able to do the following:				

<p>Describe measurable skills or knowledge that students should be able to demonstrate as evidence that they have mastered the course content.</p>	<p>COURSE:</p> <ol style="list-style-type: none"> 1. identify effective strategies of communication in intrapersonal, interpersonal, small group settings. 2. analyze verbal and nonverbal behavior in relationships 3. develop verbal and nonverbal communication skills through delivery of oral presentations <p>PROGRAM: <i>(Numbering reflects Program Outcomes as they appear in the college catalog)</i></p> <p>GENERAL EDUCATION: <i>(Numbering reflects General Education Outcomes as they appear in the college catalog)</i></p> <ol style="list-style-type: none"> 1. Communication <ol style="list-style-type: none"> 1.1 Uses basic techniques of the medium to communicate in assigned task 2. Critical Thinking - identifies and analyzes relationships, draws and justifies reasonable inferences and conclusions; demonstrates evidence of insight through reflection
<p>Evaluation: List how the above outcomes will be assessed.</p>	<p>Assessment will be based on the following criteria:</p> <ol style="list-style-type: none"> 1. evaluation of communication in various settings in journals and/or essays 2. exams and/or quizzes 3. two prepared speeches of appropriate length (minimum of four minutes), one of which must be an informative group presentation
<p>Instructional Resources: List library (e.g. books, journals, on-line resources), technological (e.g. Smartboard, software), and other resources (e.g. equipment, supplies, facilities) required and desired to teach this course.</p>	<p>Required: None Desired: None</p>
<p>Textbook(s)</p>	<p>Choose one of the following textbooks or provide alternate selection to Department Chair for approval:</p> <p><i>Communication Works</i> by Gamble & Gamble <i>Communicating Effectively</i> by Hybels/Weaver <i>Human Communication: Principles & Concepts</i> by Tubbs</p>