

COURSE SYLLABUS

Course Title:	Real Estate Practice		Date submitted:	8/28/20 (AAC: 20-58)	
Department:	Social Sciences				
Curriculum:	Paralegal Studies				
Course Descriptors: Make certain that the course descriptors are consistent with college and Board of Trustees policies, and the current course numbering system.	Course Code: (eg. ACC 101)	LGL*104	Prerequisites:		
	Course Type:	L/D	C- or better in Introduction to Law (POL*120) or placement into Composition (ENG*101) or permission of instructor		
	A: Clinical B: Lab D: Distance Learning I: Individual/Independent L: Lecture N: Internship M: Seminar P: Practicum U: Studio X: Combined Lecture/Lab Y: Combined Lecture/ Clinical/Lab Z: Combined Lecture/Studio				
	Elective Type:	G/HU/L AS/SS			
	AH: Art History E: English FA: Fine Arts FL: Foreign Language G: General HI: History HU: Humanities LAS: Liberal Arts & Sciences M: Math S: Science SS: Social Science				
	Credit Hours:	3	Corequisites:		
	Developmental: (yes/no)	No	None		
	Lecture:	3			
	Clinical:	0			
	Lab:	0			
Studio:	0				
Contact Hours:	Other: 0				
	TOTAL: 3	Other Requirements:			
Class Maximum:	35	None			
Semesters Offered:	Fall/Sp ring				
Catalog Course Description:	Examines basic principles of real property law, with an emphasis on the role of paralegals in residential real estate transactions. Areas studied include acquisition of real property and fixtures, surveys and legal descriptions, co-ownership, easements and other encumbrances, marketable record title and title insurance, brokers, sales contracts, mortgage financing, and closing procedures. Students gain practical experience through document preparation, and familiarity with land records through assignments. Ethical issues related to this practice area are discussed.				

<p>Topical Outline: List course content in outline format.</p>	<ol style="list-style-type: none"> 1. Introduction to Law of Real Property 2. Meets and Bounds Descriptions/Survey and Land Descriptions 3. Public Regulations and Private Encumbrances 4. Easements and Licenses 5. Contracts 6. Preparation and review of Real Estate Contract 7. Deeds 8. Financing Sources in Real Estate transactions 9. Legal Aspects of Real Estate Finance 10. Condominiums 11. Mortgage Forms and Provisions 12. Title Examinations 13. Title Insurance 14. Real Estate Closings
<p>Outcomes: Describe measurable skills or knowledge that students should be able to demonstrate as evidence that they have mastered the course content.</p>	<p>Upon successful completion of this course, the student will be able to do the following:</p> <p>Upon successful completion of this course, students will demonstrate knowledge of real estate law. Students will be able to interpret the rules and regulations of the practice of real estate law. Students will demonstrate competency in the preparation of real estate forms.</p> <p>PROGRAM: <i>(Numbering reflects Program Outcomes as they appear in the college catalog)</i></p> <p>Upon successful completion of all Paralegal certificate requirements, graduates will be able to:</p> <ul style="list-style-type: none"> Recognize and describe the proper role of the paralegal in the delivery of legal services to the public and apply the ethical rules that govern the conduct of the legal profession. Demonstrate critical thinking, reasoning and analytical skills; conduct factual and legal research using print and computerized methods; and organize and present information effectively, both orally and in writing. Describe the organization of the American legal system, apply procedural law to litigation and administrative agency law, and demonstrate substantive knowledge of principles of law. Draft and interpret legal documents, including pleadings, deeds, mortgages, probate documents, court forms, business documents, and contracts for review by the supervising attorney. Perform file and case management tasks in accordance with office policy and court procedures, using problem-solving, organizational and computer skills. Recognize opportunities for professional development through continuing education and affiliation with professional organizations.

	<p>GENERAL EDUCATION/TAP OUTCOMES: <i>(Numbering reflects General Education Outcomes as they appear in the college catalog)</i></p> <p>1. Critical Analysis/ Logical Thinking - Students will be able to organize, interpret, and evaluate evidence and ideas within and across disciplines; draw reasoned inferences and defensible conclusions; and solve problems and make decisions based on analytical processes.</p> <p>Demonstrates: Identifies the issue(s); formulates an argument; explains and analyzes relationships clearly; draws reasonable inferences and conclusions that are logical and defensible; provides support by evaluating credible sources of evidence necessary to justify conclusions.</p> <p>Does Not Demonstrate: Identifies few or no issues; formulates an argument without significant focus; provides an unclear explanation of analysis and relationships; drawing few reasonable inferences and conclusions that are illogical and indefensible; provides little to no support using credible sources of evidence necessary to justify conclusions.</p> <p>2. Ethical Dimensions - Students will identify ethical principles that guide individual and collective actions and apply those principles to the analysis of contemporary social and political problems.</p> <p>Demonstrates: Identifies and reflects critically on ethical issues presented in classroom instruction or in assigned co-curricular or civic activities and/or professional internships and practica.</p> <p>Does Not Demonstrate: Does not sufficiently identify or reflect critically on ethical issues presented in classroom instruction or in assigned co-curricular or civic activities and/or professional internships and practica.</p>
<p>Evaluation: List how the above outcomes will be assessed.</p>	<p>Assessment will be based on the following criteria:</p> <p>1. Assessments (quizzes and exams) 2. Oral Presentations 3 Papers</p>
<p>Instructional Resources: List library (e.g. books, journals, on-line resources), technological (e.g. Smartboard, software), and other resources (e.g. equipment, supplies, facilities) required and desired to teach this course.</p>	<p>Required: None</p> <p>Desired: None</p>
<p>Textbook(s)</p>	<p>Practical Real Estate Law, 7th Edition, Daniel F. Hinkel (2015).</p>